

**TORRANCE COUNTY**  
**COMMISSION MEETING**  
**October 11, 2023**  
**9:00 A.M.**

**For Public View**  
**Do Not Remove**



## ***Torrance County***

BOARD OF COUNTY COMMISSIONERS (BCC)

**Ryan Schwebach**, Chair, District 2

**Kevin McCall**, Vice Chair, District 1

**Samuel D. Schropp**, Member, District 3

**Janice Y. Barela**, County Manager

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The meeting will be available via Zoom and the link may be found on the County's website [www.torrancecountynm.org/calendar](http://www.torrancecountynm.org/calendar). Click on the event to access Zoom Meeting information.

### **ADMINISTRATIVE MEETING AGENDA**

**WEDNESDAY, October 11, 2023 @ 9:00 AM**  
**205 S. Ninth Street, Estancia, NM 87016**

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
  - A. DWI:** Proclamation naming September as "Suicide Prevention Month" in Torrance County. (deferred from 9/27/2023)
- 5. CERTIFICATES AND AWARDS**
  - A.** Recognition of Employee Service Year Pin: Deminica Garcia (2)
  - B.** Recognition of Employee Service Year Pin: Helen Gutierrez (2)
  - C.** Recognition of Employee Service Year Pin: Matthew Martinez (2)
  - D.** Recognition of Employee Service Year Pin: Alex Schwerdel (5)
  - E.** Recognition of Employee Service Year Pin: Crystal Salas Garcia (10)
  - F.** Recognition of Employee Service Award: Tracy Sedillo (35)
- 6. BOARD AND COMMITTEE APPOINTMENTS**
  - A. PLANNING AND ZONING:** Interviews for vacant, at-large Planning & Zoning Board Position. Candidates: Gilbert Sanchez and Justin Morga. (deferred from 9/27/2023)
- 7. PUBLIC COMMENT and COMMUNICATIONS**



**8. APPROVAL OF MINUTES**

**A. COMMISSION:** Request approval of minutes of the September 13, 2023 Regular Meeting of the Board of County Commissioners. (deferred from 9/27/2023)

**B. COMMISSION:** Request approval of minutes of the September 27, 2023 Regular Meeting of the Board of County Commissioners.

**9. APPROVAL OF CONSENT AGENDA**

**A. PLANNING & ZONING:** Request approval of Zia Ranch, LLC RV Park.

**B. FINANCE & PURCHASING:** Request approval of payables September 27, 2023. (deferred from 9/27/2023)

**C. FINANCE & PURCHASING:** Request approval of payables October 11, 2023.

**D. MANAGER:** Request approval of Restrictive Housing Report – Third Quarter 2023.

**10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE****11. ADOPTION OF RESOLUTION**

**A. MANAGER:** Resolution 2023-\_\_\_\_\_ Budget Adjustments FY 2023.

**B. PLANNING & ZONING:** Resolution 2023-\_\_\_\_\_ - Debris removal on Lot F-55 in Echo Ridge Subdivision, Washington Loop. (deferred from 9/27/2023)

**C. PLANNING & ZONING:** Resolution 2023-\_\_\_\_\_ - Debris removal on Lot 8 of Tranquil Valley Subdivision, 11 Calle Linda Loop. (deferred from 9/27/2023)

**D. PLANNING & ZONING:** Resolution 2023-\_\_\_\_\_ - Debris removal on Lot 71 of El Rancho Grande subdivision, 1024 Salt Missions Trail. (deferred from 9/27/2023)

**E. PLANNING & ZONING:** Resolution 2023-\_\_\_\_\_ - Debris removal on Lot F-47 in Echo Ridge subdivision, 20 North Dakota. (deferred from 9/27/2023)

**F. PLANNING & ZONING:** Resolution 2023-\_\_\_\_\_ - Debris removal on Lot C, Block H, Tract C, Bella Vista Subdivision Echo Ridge subdivision, 235 Road 102.

**G. PLANNING & ZONING:** Resolution 2023-\_\_\_\_\_ - Debris removal on Lot 43 Antelope Springs Subdivision, 170 Sam Ford Drive.

**H. PLANNING & ZONING:** Resolution 2023-\_\_\_\_\_ - Debris removal on Lot 28 El Rancho Grande Subdivision.

**I. PLANNING & ZONING:** Resolution 2023-\_\_\_\_\_ - Debris removal on Lot 20 Meadow Woods Subdivision, 180 Paradise Meadow.

**J. PLANNING & ZONING:** Resolution 2023-\_\_\_\_ - Debris removal on Lot 17 Antelope Springs Subdivision.

**12. APPROVALS**

**A. GRANTS:** Request approval of Amendment No. 6 Professional Services Contract, Estancia Valley Youth & Family Council (EYVFC) Juvenile Justice Continuum Coordinator.

**B. SHERIFF:** Request ratification of FY2024 application for Traffic Safety Grant to fund ENDWI, BKLUP and STEP programs.

**C. SHERIFF:** Request acceptance of the FY2024 Law Enforcement Recruitment Fund award of \$393,750.00 to fund salaries and benefits of new hires in the Sheriff's Office and Dispatch over a three-year period.

**D. FINANCE & PURCHASING:** Request approval and acceptance of TC-FY24-02 Girls Circle RFP.

**E. FINANCE & PURCHASING:** Request approval and acceptance of TC-FY-24-03 Boys Council Facilitator RFP.

**F. EMERGENCY MANAGER:** Request approval of Memorandum of Agreement (MOA) between Torrance County and City of Moriarty for Winter 2023-2024 Emergency Shelter.

**13. DISCUSSION**

**A. SHERIFF:** Update on progress made and presentation/discussion of Sheriff Frazee's Five-Year Plan 2023-2028.

**B. MANAGER'S REPORT**

**C. COMMISSIONERS' REPORTS**

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Schropp, District 3

**14. EXECUTIVE SESSION**

**A. COMMISSION:** Discussion regarding the appointment of Fire Chief, closed pursuant to NMSA Section 10-15-14(H)(2).

**B. COMMISSION:** Review candidates' letters of interest/documentation, interviews, and discussion regarding the appointment of Torrance County Treasurer, closed pursuant to NMSA Section 10-15-14(H)(2).

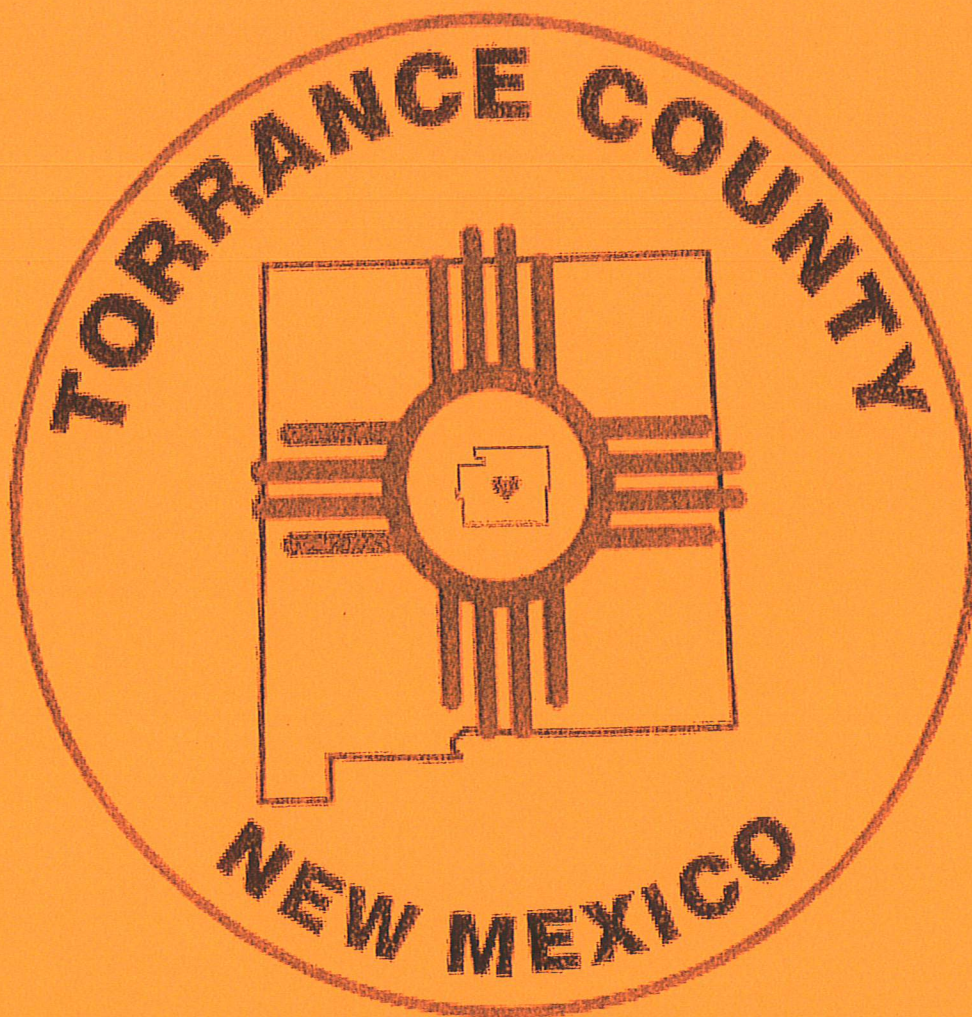


**15. DISCUSSION AND ACTION ON EXECUTIVE SESSION ITEMS ABOVE**

**A. COMMISSION:** Discussion and possible appointment of Fire Chief.

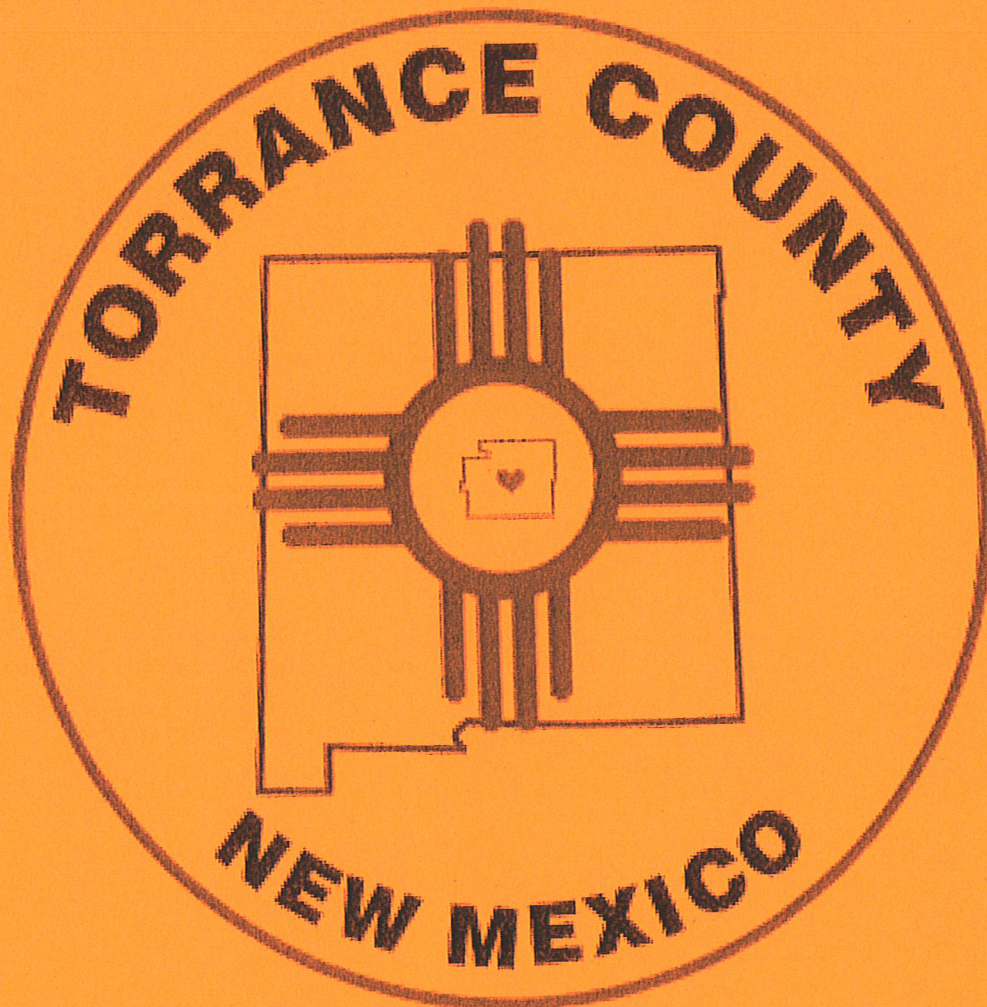
**B. COMMISSION:** Discussion and possible appointment of Torrance County Treasurer.

**16. Announcement of the next Board of County Commissioners Meeting: October 25, 2023****17. SIGNING OF OFFICIAL DOCUMENTS****18. ADJOURN**



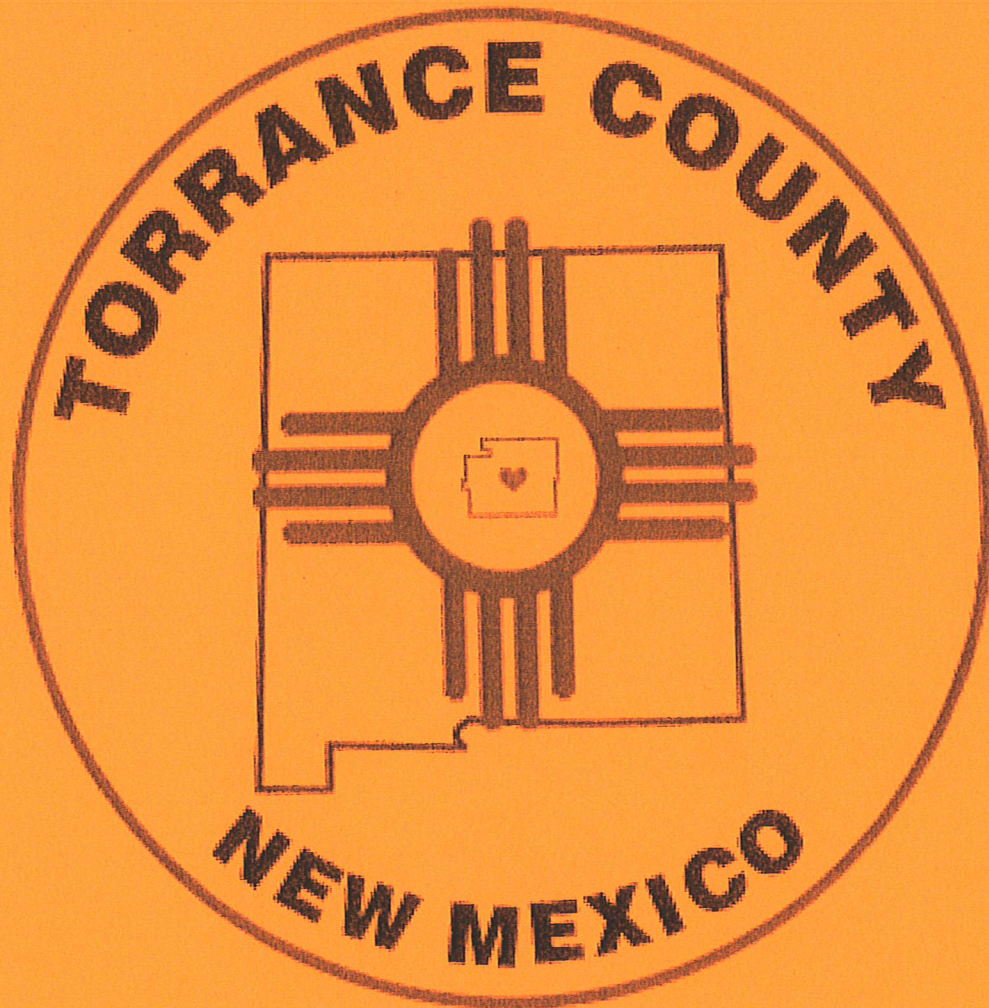
*Agenda Item*  
*No. 1*





*Agenda Item*  
*No. 2*





*Agenda Item*  
*No. 3*





*Agenda Item*  
*No. 4-A*





# *Torrance County*

## *Board of County Commissioners*

### **NAMING SEPTEMBER AS “SUICIDE PREVENTION AWARENESS MONTH”**

***WHEREAS***, in the United States, over forty-eight thousand individuals died by suicide in 2021 and the number of deaths from suicide continues to increase, including in New Mexico, where five hundred and twenty individuals died by suicide; and

***WHEREAS***, in New Mexico, suicide is the second leading cause of death for ages thirty-four and younger, the fourth leading cause of death for ages thirty-five to forty-four, the ninth leading cause of death for ages fifty-five to sixty-four, the fourteenth leading cause of death for ages sixty-five and older, and is the ninth leading cause of death in the state overall, with over fifty-eight percent of suicide deaths occurring by firearm; and

***WHEREAS***, the tragic loss of someone to suicide has an enduring effect on loved ones, families, friends, and the community, regardless of age, gender, race, ethnicity, religion, or economic status, and the State of New Mexico acknowledges and remembers the precious lives of those lost to suicide and the countless individuals left behind to grieve their loss; and

***WHEREAS***, in 2022, New Mexico hospitals reported over two thousand emergency department visits related to suicide attempts and over eighteen thousand emergency department visits related to suicidal ideation; and

***WHEREAS***, suicide attempt survivors, providers, and researchers who study suicide recommend counseling to help find long-term strategies to ease the emotional pain that led to expressions of suicidal ideation and attempts; and

***WHEREAS***, mental health is part of overall physical health and emotional well-being and community-based behavioral health services that respond to individual and family needs are cost-effective, and beneficial to consumers and the community; and

***WHEREAS***, public awareness of the warning signs, risk factors, healthy help-seeking behaviors, services, and resources available for people at increased risk for suicide are essential to decreasing the rates of suicide in our communities across the state and is an important focus of the New Mexico Suicide Prevention Coalition; and

***WHEREAS***, it is essential to share the message that it is always okay to ask for help and that individuals struggling with thoughts of suicide or self-harm should be encouraged and assisted in reaching out for help; and

***WHEREAS***, results of the 2021 New Mexico Youth Risk and Resiliency Survey (YRRS) indicated that 32.5% of Torrance County middle school students reported they had experienced frequent mental distress, 31.2% had seriously thought about killing themselves, 24% had made a plan to die by suicide, and 14.7% had attempted to die by suicide; and

***WHEREAS***, results of the 2021 New Mexico Youth Risk and Resiliency Survey (YRRS) indicated that 29% of Torrance County high school students reported that they had engaged in non-suicidal self-injury, 45% felt sad or hopeless, 37.6% experienced frequent mental distress, 26.9% seriously thought about killing themselves, 22.3% had made a plan to die by suicide,



16.4% had attempted to die by suicide, and 7.1% - a rate that is more than double the state rate of 3. 1% - reported that they had been injured in a suicide attempt; and

**WHEREAS**, the following phone numbers are available to help: The National Suicide Prevention Lifeline at 1-800-273-8255 or 988, the New Mexico Crisis and Access Line at 1-855-662-7474, and the Agora Crisis Line at 505-277-3013 or 855-505-4505; and

**WHEREAS**, the Partnership for a Healthy Torrance Community, located at the Memorial of Perpetual Tears, is working to address the impact of suicide and other health related issues; and

**WHEREAS**, strong relationships and cohesion are protective factors during life's challenges; And

**WHEREAS**, one small act to show support, offer hope or build trust can make a difference and may save a life; and

**WHEREAS**, talking openly about stress and psychological health builds trust, reduces barriers to care, and enables early intervention; and

**WHEREAS**, it is the duty of every citizen to respond to a call-to-action to change the way we discuss, perceive, and react to suicide and help-seeking; and

**WHEREAS**, the collaboration of government agencies, health organizations, and public and private partners should be encouraged and supported.

**THEREFORE**, we, the Board of Commissioners of Torrance County, New Mexico, do hereby proclaim September 2023 as **SUICIDE PREVENTION AWARENESS MONTH**, recognizing that suicide is a

**NOW THEREFORE, BE IT RESOLVED** that we, the members of the Board of County Commissioners of Torrance County, New Mexico, do hereby proclaim September 2023 as **SUICIDE PREVENTION AWARENESS MONTH**, recognizing that suicide is a serious public health issue.

*Signed and Sealed in the Torrance County Seat,  
Estancia, New Mexico,  
on October 11, 2023.*

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Ryan Schwebach, Chair  
District 2

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Kevin McCall, Vice Chair  
District 1

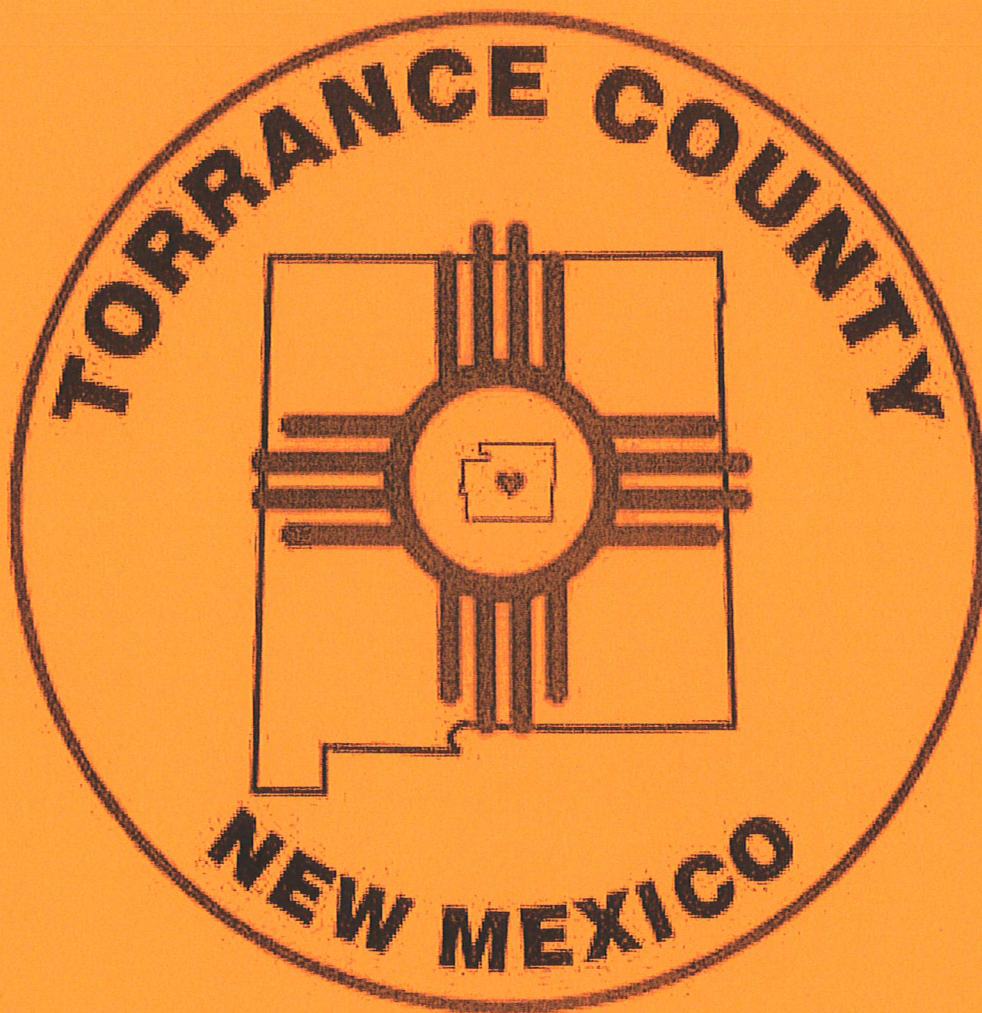
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Linda Jaramillo, Torrance County Clerk

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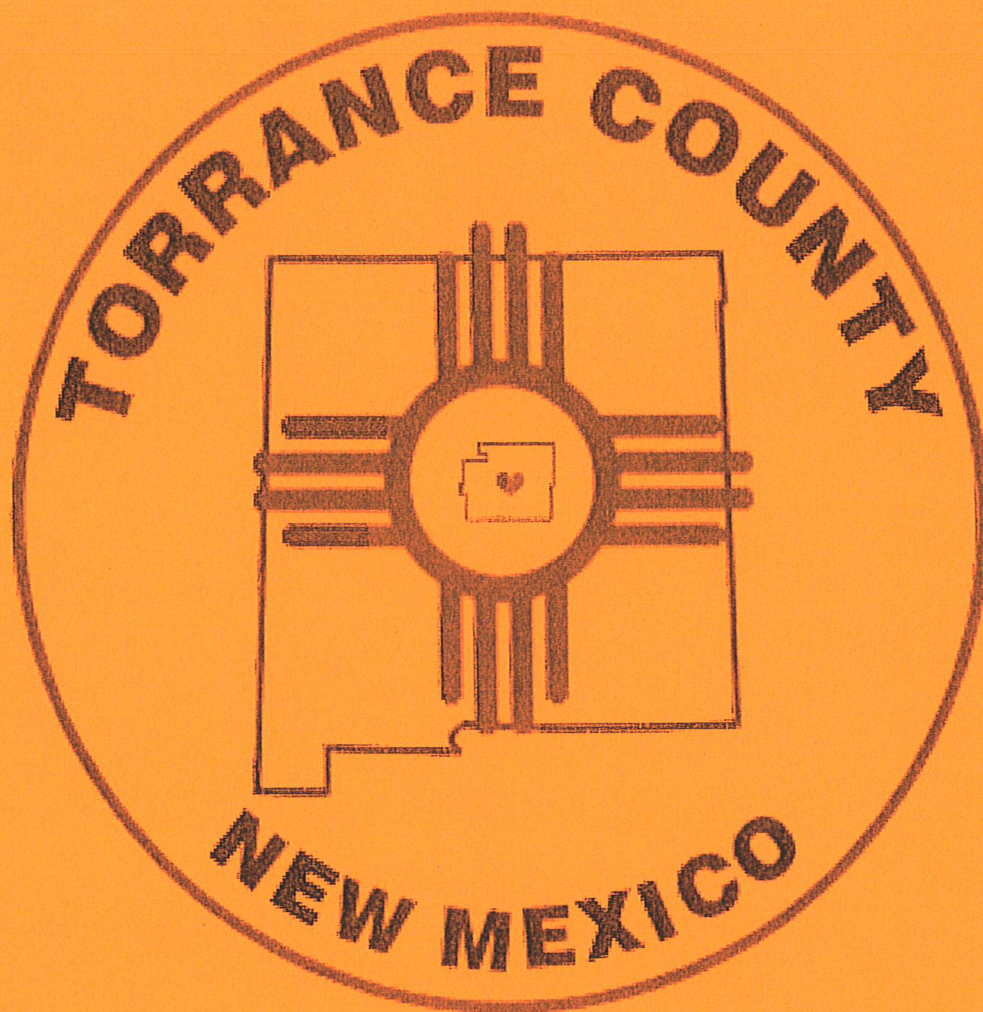
Samuel D. Schropp, Member  
District 3





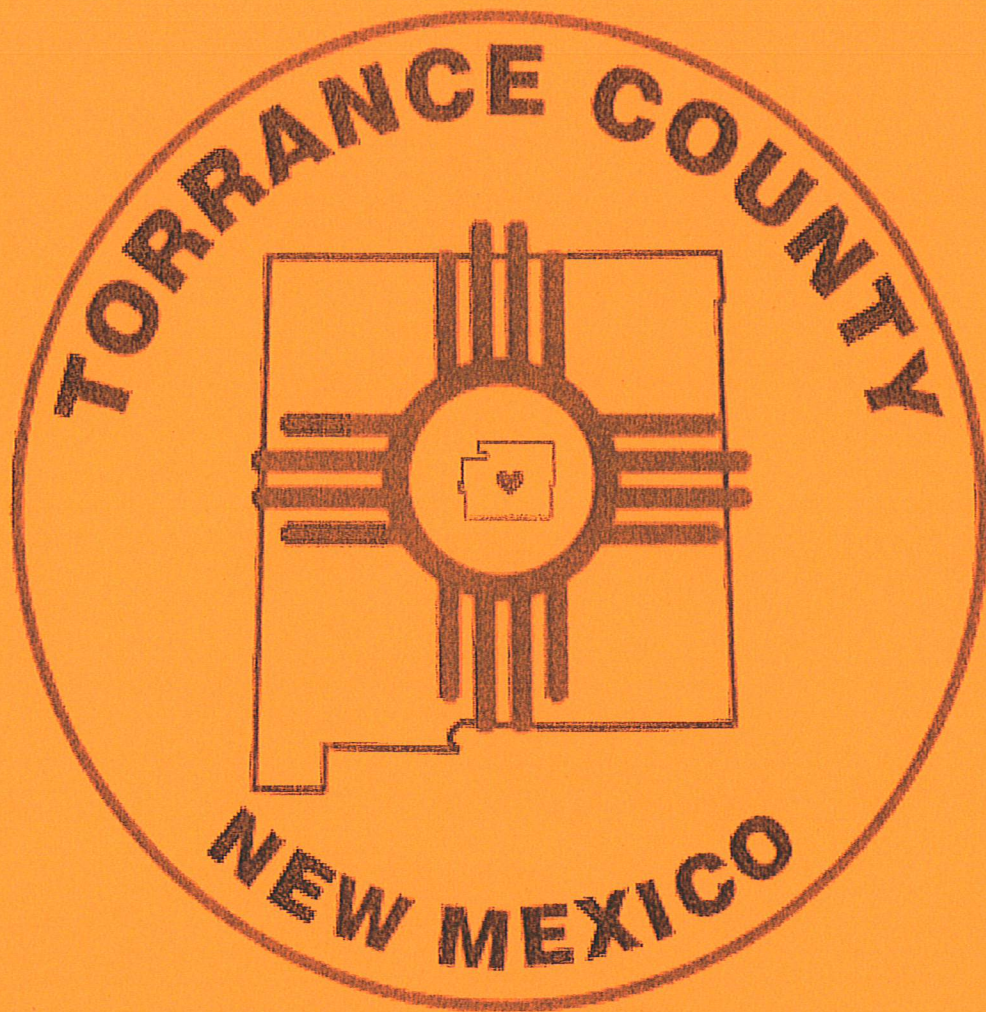
*Agenda Item*  
*No. 5-A*





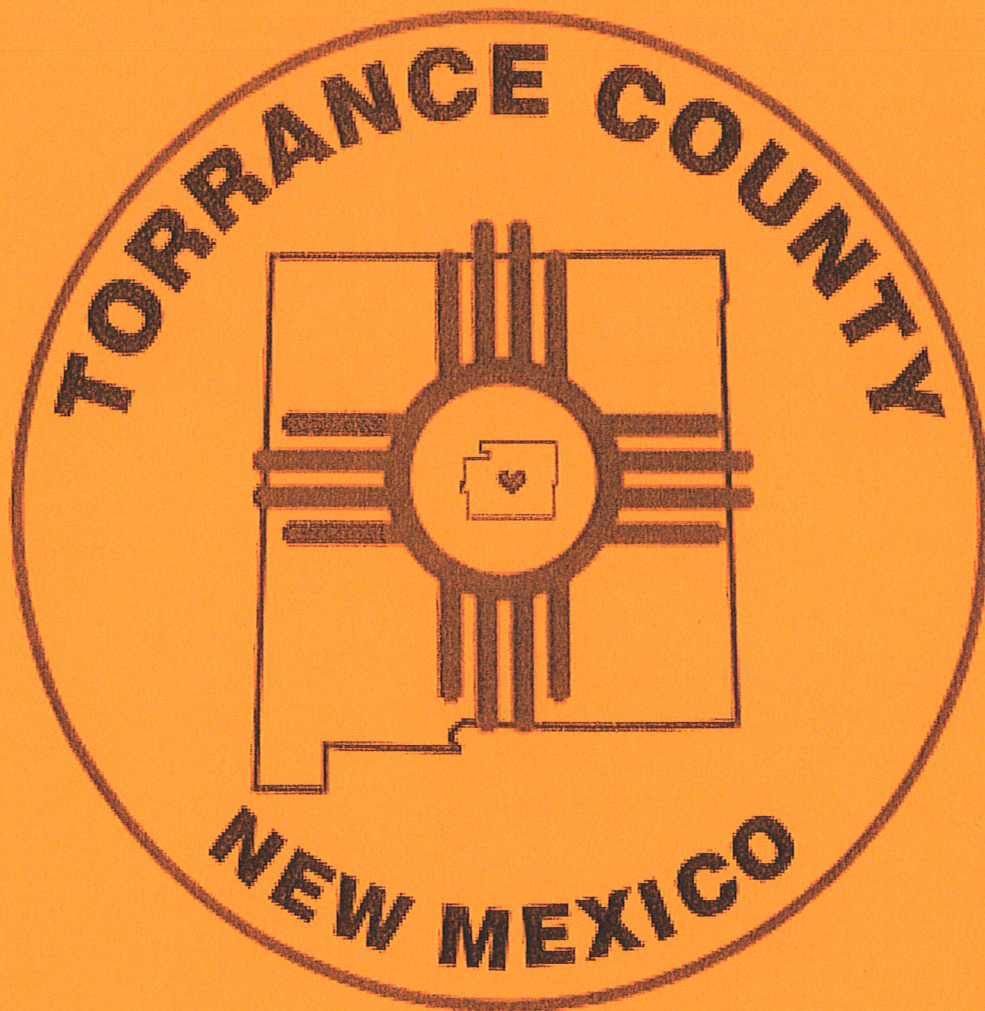
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*No. 5-B*





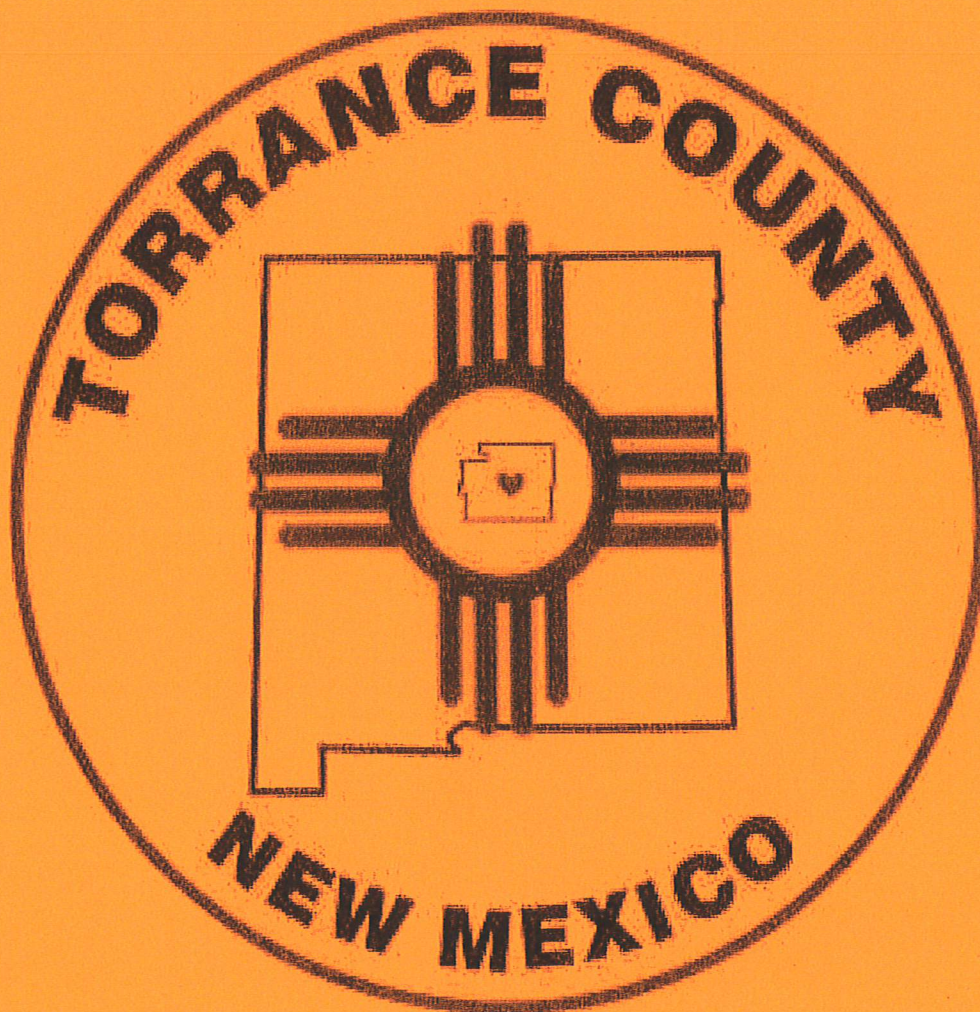
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*No. 5-C*





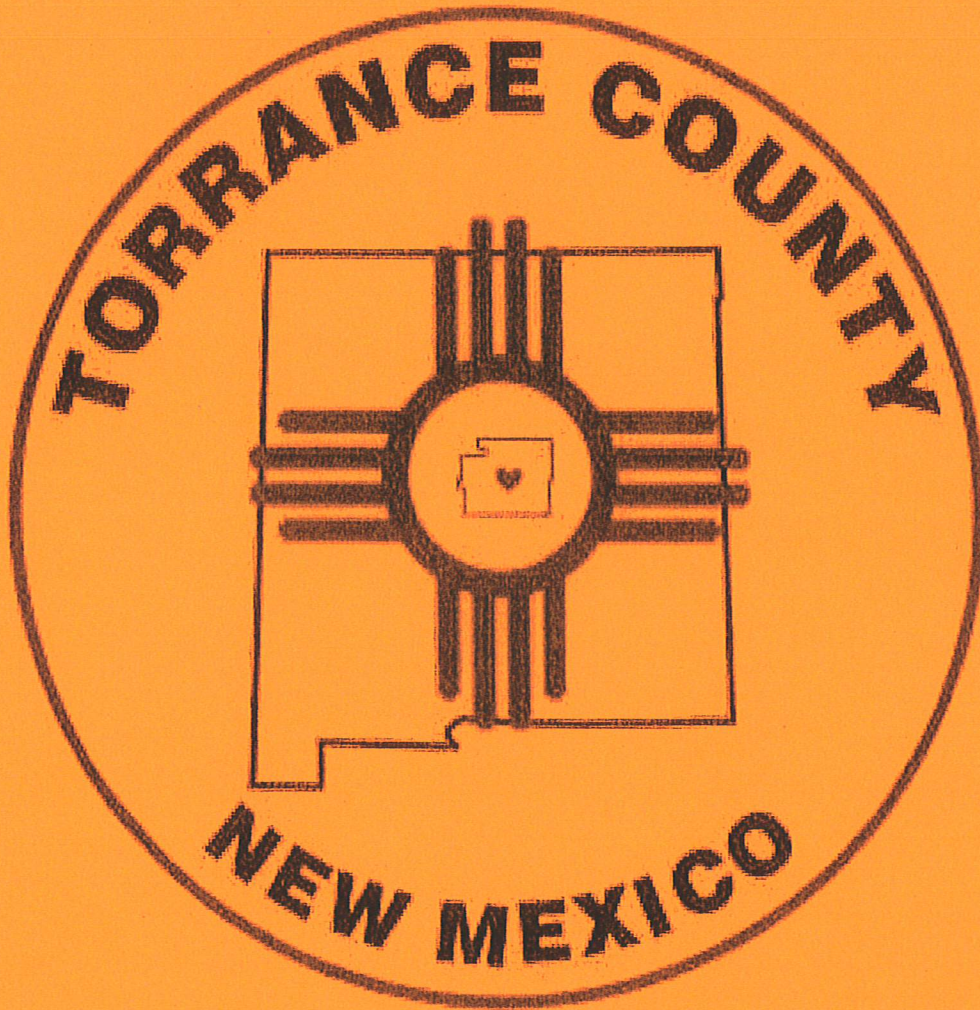
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*No. 5-D*





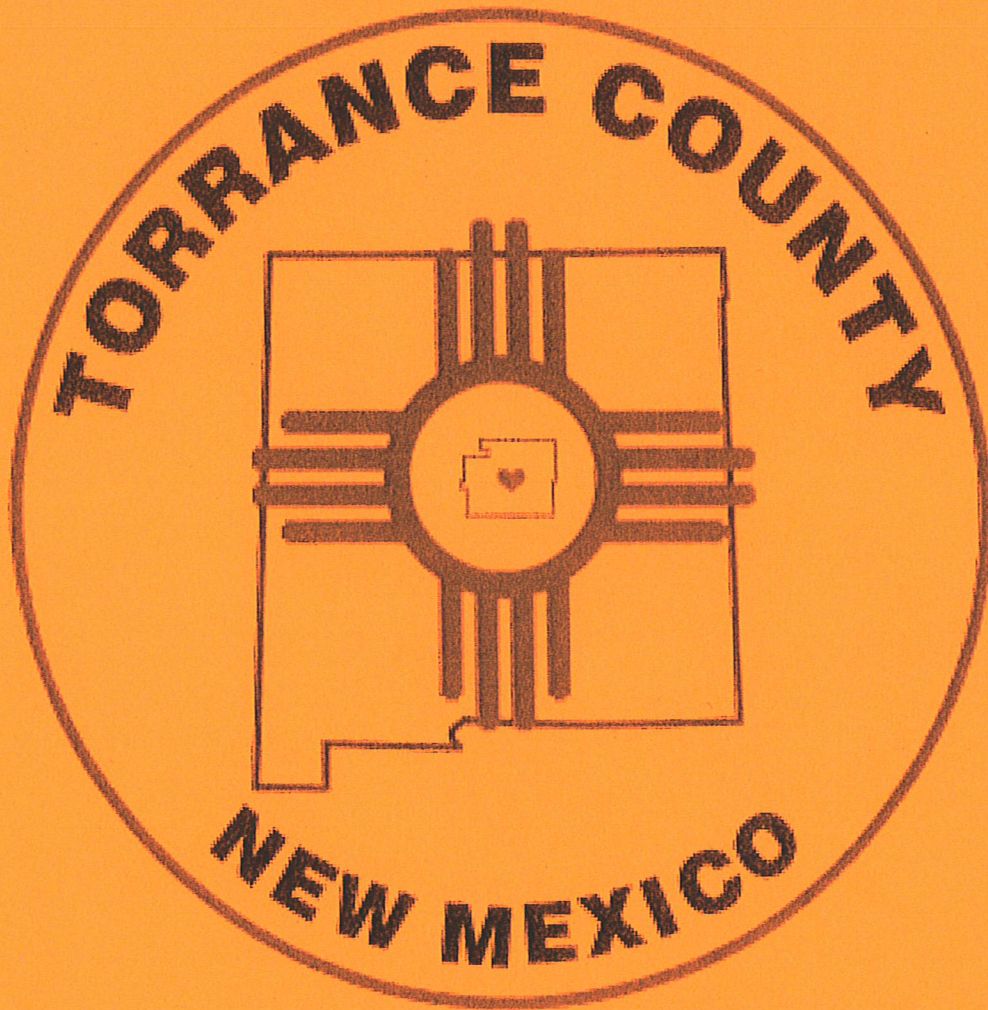
*Agenda Item*  
*No. 5-E*





*Agenda Item*  
*No. 5-F*





*Agenda Item*  
*No. 6-A*



Gilbert Sanchez  
P.O. Box 1033  
Estancia, NM 87016

August 21, 2023

Dan Goens  
Torrance County Planning & Zoning Director  
205 S. Ninth Street  
Estancia, NM 87016

Torrance County  
AUG 21 2023  
11:08 AM  
Planning & Zoning

Subject: Planning & Zoning At-Large Board Vacancy

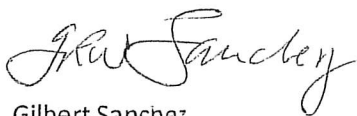
Mr. Goens, I am submitting my letter of interest for the at-large Planning & Zoning Board vacancy. I am a resident of Torrance County. I currently reside in an unincorporated area on a ranch located approximately 2 miles north of the Village of Tajique. I have resided in my home approximately 5 years. I am recently retired from my career as an engineer with the New Mexico Dept. of Transportation (NMDOT).

Previously, I retired from the USAF, and then continued on my career with the Texas Dept. of Transportation (TxDOT) as a licensed professional civil engineer. Subsequently, we moved to New Mexico where I was employed with the New Mexico Dept. of Transportation as a licensed professional engineer.

During my varied career I gained experiences in land development in my duties with the TxDOT and NMDOT. I have reviewed plats, researched ROW maps, and had various interactions with the public concerning various roadway projects and their impacts on the affected citizens. I have had formal training in ROW policies as part of my career to include understanding land use permitting such as residential, commercial and conditional use determination relative to proposed roadway projects under design consideration.

Based on my experiences as a licensed professional engineer, as well as, my local experiences relative to land use requests by my family prior to building our custom home in Torrance County; I believe, I can serve as an effective member of the Torrance County P&Z Board to ensure review/approvals for land use development are in accordance with Torrance County Policy. Please consider this as my letter of interest for the at-large P&Z Board position.

Sincerely,



Gilbert Sanchez



September 5, 2023

To Whom it may concern at Torrance County Planning and Zoning,

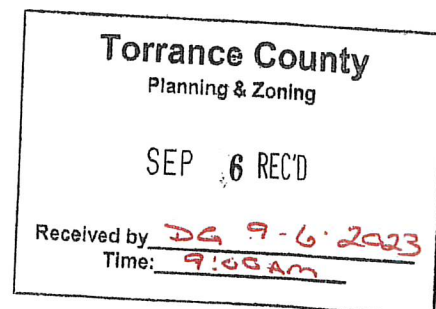
My name is Justin and I was born and raised in a rural community here in New Mexico. I have always loved living rural, even with the challenges that can come with this environment, I would never consider leaving it behind. As a family raising, taxpaying resident of District 1 of Torrance County and land owner for the past 30 years, I want to see the continuing growth of this county and hope to be a contributing factor to this county's future and success. As a resident of Torrance County for so many years, I have educated myself in the laws, regulations and ordinances in place to become and remain a contributing member of our community.

As a former engineer, I'm detail oriented and possess analytical problem-solving skills. I can navigate through boundaries to find successful solutions and foresee many future issues to progress accordingly. I also possess extensive technical knowledge, experience and certifications in computer hardware, networking and programming to assist with efficiency and streamlining data and or other needs. As a current federal employee with the United States Postal Service in Estancia, I always hold myself to highest level of integrity while upholding laws, regulations and policies. This position has also allowed for me to get to know residents on a personal level and get in touch with the needs and concerns of our community.

Please accept this as my letter of interest in filling the vacancy on the Planning and Zoning Board. Thank you for your time and consideration. If you have any questions, please feel free to contact me at your convenience.

Best regards,  
Justin Morga

2 Darla Court  
Edgewood, NM 87015  
or  
P.O. Box 2  
Estancia, NM 87016-0002  
jrmjlm99@icloud.com  
505-603-6476





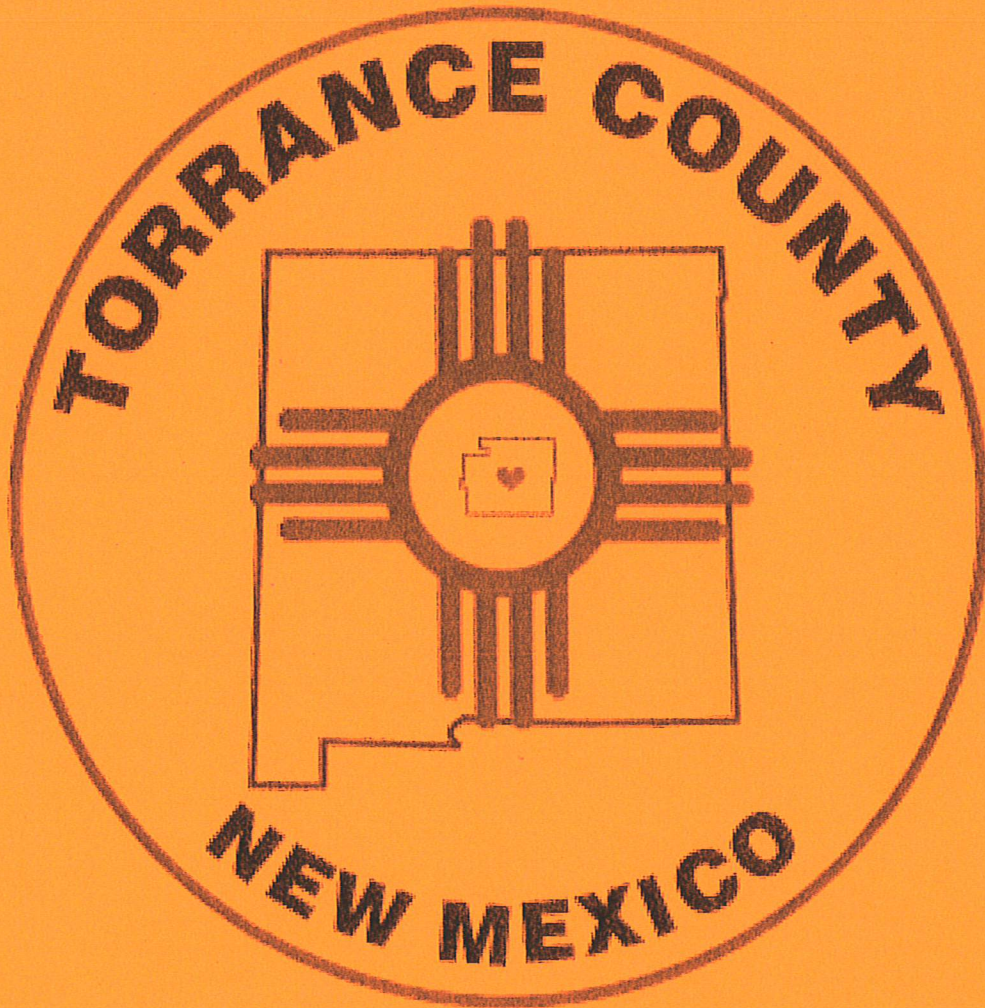
CC

Honorable Kevin McCall  
Torrance County Commissioner  
Vice Chair District 1  
P.O. Box 48  
Estancia, NM 87016

Honorable Ryan Schwebach  
Torrance County Commissioner  
Chair District 2  
P.O. Box 48  
Estancia, NM 87016

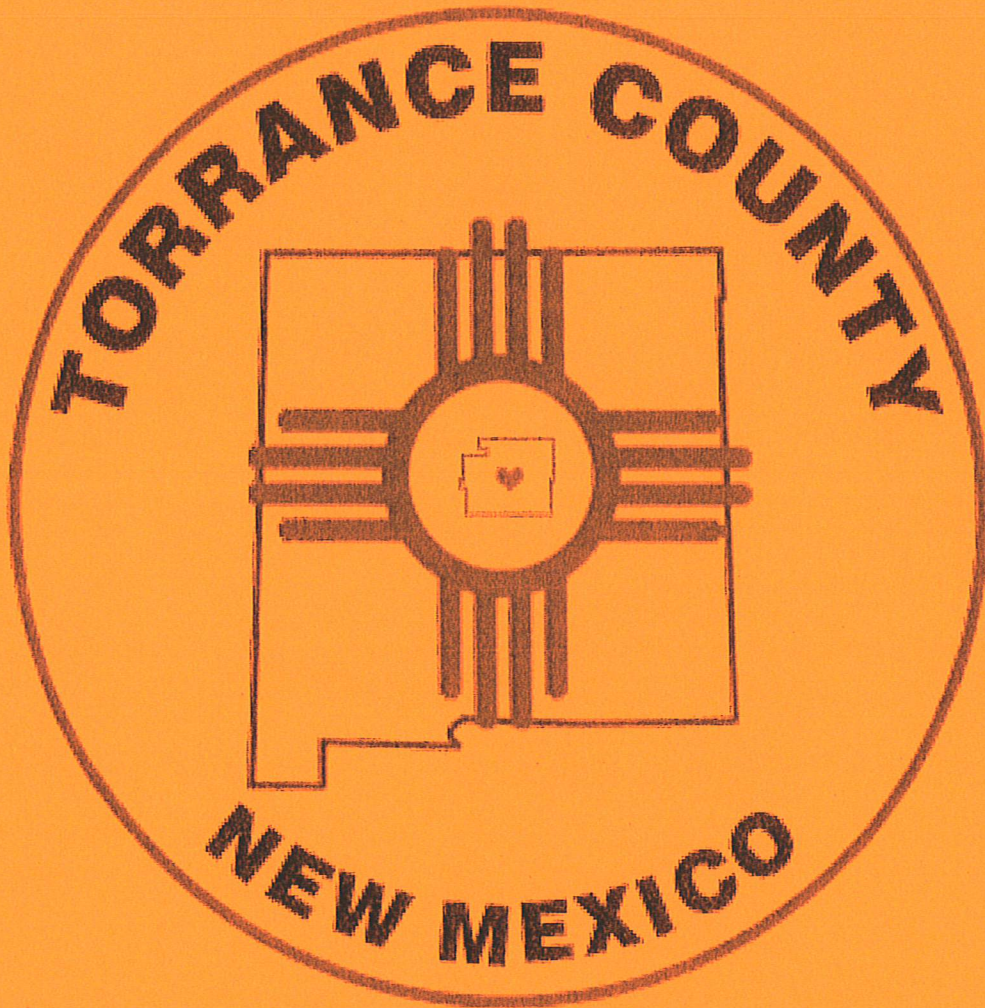
Mr. Samuel D. Schropp  
Torrance County Commissioner  
Member District 3  
P.O. Box 48  
Estancia, NM 87016





*Agenda Item*  
*No. 7*





*Agenda Item*  
*No. 8-A*



**DRAFT COPY**  
**Torrance County Board of Commissioners**  
**Regular Commission Meeting**  
**September 13, 2023**  
**9:00 AM**

Commissioners Present:

**RYAN SCHWEBACH – COUNTY CHAIRMAN**  
**KEVIN MCCALL – COUNTY VICE CHAIRMAN**  
**SAMUEL SCHROPP – COUNTY COMMISSIONER**

Others Present:

**JANICE BARELA – MADAM COUNTY MANAGER**  
**MICHAEL GARCIA – COUNTY ATTORNEY**  
**LINDA JARAMILLO – COUNTY CLERK**  
**GENELL MORRIS – ADMINISTRATIVE ASSISTANT I**  
**DONALD GOEN – COUNTY P&Z DIRECTOR**

**1. Call Meeting to order.**

**Ryan Schwebach – County Chairman:** Calls the September 13, 2023, Regular Commission Meeting to order at 9:00 AM.

- 2. Pledge lead by:** Ryan Schwebach – County Chairman  
**Invocation lead by:** Kevin McCall – County Vice Chairman

**3. Changes to the Agenda:**

**Janice Barela – Madam County Manager:** NONE

**4. PROCLAMATION: None**

**5. CERTIFICATES AND AWARDS: None**

**6. BOARD AND COMMITTEE APPOINTMENTS: None**

**7. PUBLIC COMMENT and COMMUNICATIONS**



**Donald Goen-County P & Z Director:** This is a review from the last Commission meeting. The Torrance County Commission is accepting letters from the populace of one of the three districts to fill an “at large” vacancy on the Planning and Zoning Board. Eligible applicants for appointment to the Planning and Zoning Board shall meet the following minimum requirements. A. Own or be purchasing land and reside in Torrance County. B. Is not already serving on a board or commission elsewhere in Torrance County. C. Is not employed by Torrance County. Board members are appointed to a three-year term. They are eligible to be reappointed to a second three-year term. Board members are limited to two consecutive terms. Letters of interest must be received by the Torrance County Planning & Zoning Office no later than 5:00 p.m. on September 14, 2023. Applicants will be interviewed by the Commission on September 27, 2023, at their regular meeting which begins at 9:00 a.m. and the appointment will be decided. Mail letters of interest to Torrance County, P.O. Box 48, Estancia, N.M., 87016, ATTN: Planning & Zoning or hand delivery to the Planning & Zoning office in the County administration building located at 205 South 9<sup>th</sup> street, Estancia.

This was posted through the Independent newspaper website and hard copy publication. We have received one letter of interest from District 3 and one letter of interest from District 1.

**Danette Langdon-Animal Shelter Director:** We have filled our third Animal Control position, we are fully staffed, we are building a good team. We will be participating in Woofstock September 23<sup>rd</sup> in Edgewood 10 am to 3 pm. This is an adoption event. We will be taking some kittens we can't seem to get adopted out. We are trying to change the public's view of us. Two Animal Control Officers and myself will be attending a Domestic Violence training called The Link between Domestic Violence and Animal Abuse.

**Ann Schropp – Resident:** Founders of this country knew what they were doing when they designed our democratic system of government. The system of checks and balances built into the Legislative, Executive and Judicial branches of Government, by their very design, are meant to prevent anyone from having more power than they should. As a gun rights advocate myself, I am disgusted by Governor Grisham's Executive Order. However I am not scared, alarmed or even a little worried about it for the simple reason, it will not stand. The system will hold, and she will be put in her place. However, both Commissioner Schropp and I have decided to disassociate ourselves from the Democratic Party. Yesterday we came to this building, met with our Clerk, and changed our party affiliation to



Independent. Governor Grisham appointed Sam Schropp to this Commission. His loyalties are to the people of this County and specifically his District.

**Linda Jaramillo-County Clerk:** Introduced Senaida Anaya as our new Bureau of Elections Administrative Assistant. Senaida has been working with the Clerk's office since 2005, in Early and Absentee Voting. She is excellent at what she does, she will continue to be in charge of Absentee and Early voting.

**Hanna Sanchez-Acting Fire Chief:** I pulled the calls from August 23rd to September 10<sup>th</sup>. 74 EMS calls, 34 fire calls, one public assist, totaling 109 calls. On Saturday, September 10<sup>th</sup> through the 11<sup>th</sup> we responded to a call for mutual aid to an Encino/Vaughn/Corona fire, this was an 1810-acre fire. This blew out of control at the Clines Corners Windfarm. The New Mexico State Forestry was called in, but their units were busy up north, they didn't have any assistance they could provide. We named this the Berlier Ranch Fire. New Mexico State Forestry went out on September 11<sup>th</sup> and surveyed it giving us a total of 1810 acres. They deemed it at 90% contained just in case it happened to blow out of proportion again. It is currently 100% contained. On August 31<sup>st</sup>, all Fire and Department FPG grants were submitted to the State Fire Marshal's Office and are now in review. We should find out in October or November if we are awarded any grant funding. The FY23 rollover for Fire Protection Fund was also submitted to the Fire Marshal's Office, with the intent to use the rollover on needed equipment. They were all approved. September 8<sup>th</sup>, District 2 went to Fire Day at the New Mexico State Fair. This was a success.

## **8. APPROVAL OF MINUTES**

**COMMISSION:** Request approval of minutes of the August 23, 2023, Regular Meeting of the Board of County Commissioners.

### **Action Taken:**

**Ryan Schwebach – County Chairman:** Motion to approve minutes of the August 23, 2023, Regular Meeting of the Board of County Commissioners.

**Kevin McCall-County Vice Chair:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes: **MOTION CARRIED**



## 9. APPROVAL OF CONSENT AGENDA

**FINANCE & PURCHASING:** Request approval of payables.

**Action Taken:**

**Ryan Schwebach – County Chairman:** Motion to approve payables.

**Kevin McCall – County Vice Chairman:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**

## 10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE: None

## 11. ADOPTION OF RESOLUTION

- A. **MANAGER:** Presentation on the Health Council – Partnership for a Healthy Torrance Community explaining its mission and propose Resolution 2023-26 recognizing Partnership for a Healthy Torrance Community as the Health Council for Torrance County, mandated through the Department of Health.

**Debbie Ortiz – Director of Partnership for a Healthy Torrance Community:** I

have been with the Health Council for the last seven years. Before that it was managed through the Torrance County Project Office with Pat Lincoln and DFL Associates. When the Project Office closed they moved to the Memorial of Perpetual Tears. We service all of Torrance County, because of the Moriarty/Edgewood School District we also serve Southern Santa Fe County and Eastern Bernalillo County. We attend festivals distributing information on the work we do. We do Narcan/Naloxone training. In the packet provided, it gives more information of what we do and why we do it. We are concerned about the Health of Torrance County; we have an aging population and transportation for them. I sit on the Mid Region Council of Governments Transportation Planning Organization. We had a meeting to find a way to provide transportation for people of Torrance County. We are looking for some kind of funding to provide transportation to Albuquerque. Once we get to Albuquerque, we have a lot of



partners that claim they serve Torrance County but can't tell me who and how many people are served. We don't want to be listed as part of their service area if they are not serving us. I have been very adamant about making sure Torrance County is in the conversations. Every county in the State of New Mexico has a Health Council, we work with the Department of Health as the local Health Council. The Resolution before you is required by the Department of Health to be recognized as the local Health Council. Included in the packet is a list of memberships. We started working with the Emergency Manager. I have served on the Emergency Response Team, especially during the winter storms. Our Health Council and employees that work at the Memorial are ready and willing to assist the County and Emergency Manager with anything. We are required to have a CHIP program in place.

**Adrian Ortiz – Program Manager:** This year we have conducted a (CHIP)Community Health Improvement Plan, this will go to the State and help the State improvement plan. The State Epidemiologist gave us data and trends in Torrance County. Identifying the trends was mostly Mental Health and Substance Abuse. We broke that down and had problem statements. One of the statement was the amount of youth that are using tobacco or nicotine, and vaping marijuana. The other was youth mental health. We want to work with the schools on reducing the uses of vaping products, nicotine and cannabis and increase access to mental health services. Working with United Way, we are able to bring behavior health services to Moriarty two days a week. We are going to help to sustain them out here. We are working in the Estancia and Mountainair schools providing the TRUTH initiative. We will be implementing a program by CVS called Catch My Breath. We want to reduce those numbers and improve the overall health of our community. We are asking for adoption of this Resolution.

**Kevin McCall – County Vice Chairman:** What kind of uptick have you seen in the last year?

**Adrian Ortiz – Program Manager:** With cannabis this is a huge uptick on poisoning reported to the CBC. The kids are getting a hold of the edibles, they are taking one, it's not working, 30 minutes to an hour later taking another and end up hallucinating and being sent to the hospital. We are working with the cannabis dispensaries, providing locking containers to keep away from their kids. We are getting into the schools and educating the youth on brain development and how cannabis can affect their young brains and how the brain grows to the age 25. If



you start to use this now for all the reasons like anxiety/depression all it is doing is enhancing that and will cause more problems in the future. One of the conferences we attended discussed the amount of psychosis in youth and intense vomiting. They end up in a hospital because they can't stop. So many things associated with this because our brain is our primary tool that runs our bodies, this is affecting that area. Nicotine contents are high in vaping and addictive, a little bit of vape is like a pack of cigarettes. We do sign art education, we go into retailers informing them not to sell to 21 and under, the fines associated with it and why they need to be licensed and trained.

**Ryan Schwebach – County Chairman:** What kind of help are in the schools after they get caught? There are a lot of drugs and overdoses that are in the schools. You ask admin and they say their hands are tied.

**Adrian Ortiz – Program Manager:** Part of that are the laws. The law for cannabis, if youth gets caught with marijuana it's a slap on the wrist and a \$50.00 fine. For vaping it's kind of the same thing with no legal ramifications. They work with the Teen Court we do Tobacco Cessation, but with Cessation classes they need to want to quit. This is why we did the behavior health, to get more support for the youth. Nationwide one of the biggest concerns is accessibility online. All they have to do is enter a birth date over 21 and it will get shipped to them. When the kid is caught with something, they are given a break, get caught again and might get one more chance, get caught a third time now we give them a consequence. If that consequence happens when they first get caught it has better effect on the youth before they start establishing a pattern or a habit.

**Janice Barela-Madam County Manager:** Read Resolution 2023-26

## **HEALTHY TORRANCE COUNTY COMMUNITY - HEALTH COUNCIL FOR TORRANCE COUNTY FOR THE PURPOSES OUTLINED IN THE COUNTY AND TRIBAL HEALTH COUNCILS ACT**

**WHEREAS**, in 2019, the New Mexico Legislature repealed the Maternal and Child Health Plan Act and enacted the County and Tribal Health Councils Act, §24-U-1 through 24-U-6 NMSA 1978, as amended; and

**WHEREAS**, the purpose of County and Tribal Health Councils are to improve the health of New Mexicans by encouraging the development of comprehensive, community-based health planning councils to identify and address local health needs and priorities; and



**WHEREAS**, the Act requires the Board of County Commissioners of a county or leadership of a tribe to recognize only a single health council for its jurisdiction; and

**WHEREAS**, a Board shall recognize only a county or tribal health council whose members represent a diverse spectrum of community interests, including individuals and public, private, and nonprofit entities; and

**WHEREAS**, the health council shall be responsible for conducting all activities as required by the Act, and its amendments; and

**WHEREAS**, the NM Department of Health shall ensure long-term viability of health councils, provide training and other support, administer funding, and adopt and promulgate rules as necessary to carry out the purposes of the Act to health councils; and

**WHEREAS**, the Partnership for a Healthy Torrance Community Health Council has operated for 15 years in Torrance County under the Maternal and Child Health Plan Act and plans to continue under the County and Tribal Health Councils Act; and

**WHEREAS**, the Emergency Manager of Torrance County, or their designee, can participate as a voting member of the Partnership for a Healthy Torrance Community Health Council.

**NOW, THEREFORE BE IT RESOLVED** that the Partnership for Healthy Torrance Community - Health Council is recognized as the health council for the jurisdiction of Torrance County for the purpose of fulfilling requirements of the County and Tribal Health Councils Act.

**DONE THIS 13th DAY OF September 2023.**

**Action Taken:**

**Ryan Schwebach – County Chairman:** Motion to approve Resolution 2023-26 recognizing Partnership for a Healthy Torrance Community as the Health Council for Torrance County, mandated through the Department of Health.

**Kevin McCall – County Vice Chairman:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**



- B. ASSESSOR:** Motion to approve Resolution 2023-27 approving the Mill Rates for 2024 and signing the order to submit to the State of New Mexico Department of Finance and Administration.

**Linda Gallegos-Chief Deputy Assessor:** I'm presenting the Mill Rate as mandated by DFA and the State of New Mexico. I presented to you via email my spreadsheet showing last year's mill rates compared to this year and the differences. Those submitted to you in your packet are incorrect, there were 3 errors and have since been corrected. In 8 IN residential -0.002 should have been positive number and changed to 0.015. In 16 OUT residential, 0.500 was 0.499. Non-residential 13 IN -0.355, was a positive should be negative. In 13 OUT was -0.011 should have been positive. I generally look for when reviewing the Mill Rates is seeing differences from the last year to the present year. Specifically looking for anything that is decreased, less than a mill or has increased more than a mill. In looking for that in 2025, residential and non-residential (Corona District) there was a decrease of 1.103 mills, this is because they paid off their school bond in May of 2023. I did not find anything that increased more than one mill, so I stepped back to see what increased by half a mill. That was in your 16 IN 16 OUT Encino/Vaughn area. Both the residential and non-residential range from an increase of 0.456 to 0.52. Other than that you will not see too many increases or decreases. The total overall difference from last year to this year in valuation is an increase of \$34,543,919. We attribute that to our staff clean up accounts and reappraising. The only other change regarding the livestock is the dairy cattle, bison, camelid, ratite, horses, asses, mules. The cattle, sheep, goat, swine, and alpaca stayed the same. The first certification we received on September 1<sup>st</sup> was revised September 5th because of the holiday, I found there was an extra mill added in 8 IN and OUT (Moriarty District) they have added one mill to the Carrizozo Soil and Water District. We know Carrizozo is not within that district. I called DFA and let them know about the mistake. Hence the second verification we received. I was told that the school district 16 (Encino/Vaughn) will be going out for bond this November.

**Action Taken:**

**Ryan Schwebach – County Chairman:** Motion to approve Resolution 2023-27 approving the Mill Rates for 2024 and signing the order to submit to the State of New Mexico Department of Finance and Administration..

**Kevin McCall – County Vice Chairman:** Seconds the motion.



**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:  
**MOTION CARRIED**

**Linda Gallegos-Chief Deputy Assessor:** Now that it is approved it will be public record and be posted on our website.

- C. **PLANNING & ZONING:** Motion to approve Resolution 2023-28 to remove debris on Lot 29 El Rancho Grande subdivision on Loma Del Sol Avenue in McIntosh.

**Dan DeCosta-P & Z Code Enforcement:** This is part of our county clean up. These two make up the six we have brought to the Commission. This property and the next one are side by side. They were both owned by the same family and most of them have passed away. This place has been a real problem. I am glad we will be able to do this for that community. This one was cleaned up and stayed clean for a long time, then the last brother trashed it again.

**Action Taken:**

**Ryan Schwebach – County Chairman:** Motion to approve Resolution 2023-28 to remove debris on Lot 29 El Rancho Grande subdivision on Loma Del Sol Avenue in McIntosh.

**Kevin McCall – County Vice Chairman:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:  
**MOTION CARRIED**

- D. **PLANNING & ZONING:** Motion to approve Resolution 2023-29 to remove debris on Lot 30 El Rancho Grande subdivision on Loma Del Sol Avenue in McIntosh.

**Dan DeCosta-P & Z Code Enforcement:** This is the property West of the last property. We would get it cleaned up and then it would go back to the way it was before. We have 13 other properties picked out to pursue after these are complete. Most of these properties have no resources to handle the cleanup, mostly abandoned.

**Action Taken:**

**Ryan Schwebach – County Chairman:** Motion to approve Resolution 2023-29 to remove debris on Lot 30 El Rancho Grande subdivision on Loma Del Sol Avenue in McIntosh.

**Kevin McCall – County Vice Chairman:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**

**Ryan Schwebach – County Chairman:** Are you able to stay within your budget?

**Dan DeCosta-P & Z Code Enforcement:** Yes, we had \$45,000-\$47,000 already within our budget and was given another \$150,000. We have done two. The first one is around \$6,000. We are estimating between six and eight.

**Ryan Schwebach – County Chairman:** On the ones that are cleaned up. The next step is to recoup the cost?

**Dan DeCosta-P & Z Code Enforcement:** That will be tough to do but the process is, once we get our final bills, send them a bill, they have 30 days. Then I will file a lien in the clerk's office. They can appeal this within 10 days. Once we have torn down there is no more appeal.

**Ryan Schwebach – County Chairman:** If someone wants to buy the property. They have to pay the lien first or we can auction it?

**Dan DeCosta-P & Z Code Enforcement:** It has to get to the point where the Treasurer's office puts that list in, and the State comes in and puts them up for auction.

**Tracy Sedillo County Treasurer:** In the case of a state auction, no, the liens don't have to be satisfied for the state to issue a deed. The State collects their money first, penalties and interest second and then the remaining taxes go to the County. Just to give you an idea. At the last auction we had a few months ago, the total auction was almost \$120,000.00, we got \$23,000 in taxes, the state got a little more in penalties and interest and around \$60,000 got returned back to the landowner. The State makes it very clear at the auction to do your due diligence. If you buy the property you assume the lien, mortgage anything that is recorded in the Clerk's office attached to the property. If they wanted to sell the property later, and it went to a title company then the liens would have to be satisfied before that gets sold. Once the property goes three years delinquent, the State doesn't always auction all properties. There are so many, they don't have enough staff. This last auction was the biggest auction we ever had with over 60 properties. The one before that there was five. The state is trying to be creative with the auction. There were two



properties that no one bid on. In the second round the minimum bid was lowered to get bidders in. One of the properties went higher than the minimum bid. In the long run it is better to have that property change hands so that something happens with the property. After ten years taxes drop off the tax roll. Once the property goes three years delinquent, if Planning & Zoning lets us know what those properties are we can ask the State to put them on the next auction.

- E. **GRANTS: ICIP Senior Centers – Resolution 2023-30 to approval submittal to Aging and Long-Term Services Division (ALSD). (Public Hearing)**

**Action Taken:**

**Ryan Schwebach – County Chairman:** Motion to go into Public Hearing

**Kevin McCall – County Vice Chairman:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**

Amanda Lujan Torrance County Grants Administrator & Lisa Lujan Administrator for PMS Torrance County Senior Centers for Moriarty, Estancia and Mountainair Sworn in by County Attorney Michael Garcia

**Amanda Lujan - Grants Administrator:** In your packet on table one is a review of what was submitted last year for the ICIP for the Senior Centers. For Moriarty it was a new building, purchase equip vehicle, and some renovations. For Estancia it was purchase and equip vehicle and some renovations. For Mountainair it was more renovations and a delivery and transportation vehicle. Table two is an update on the funding. As of September 1<sup>st</sup> we received appropriations from Aging & Long-term Services Division for some funding, bonds were sold in the spring and so the funding we now have is \$52,599.00 for plan and design of the new Senior Center in Moriarty, we also received funding to purchase a vehicle for each Senior Center. We have received some funding to finish the renovations in Mountainair. We have received \$176,000 before that which has been expended and taken us through about half the renovations and now we have received another \$157,000 that will see us through the finish of those renovations. We have also received \$120,000 for renovations for the Estancia Senior Center. They have been sent to Aging & Long-term Service Division and they will create an intergovernmental agreement. So we can receive and expend those funds. Table three is what we have

recommended 2025-2029 ICIP. We want to keep the new Senior Center Building in Moriarty on the ICIP as first priority for Moriarty. We need a grease trap system; it is not meeting current needs. We kept purchase and equip vehicles but added it later to 2027. We did just get new vehicles but like to keep planning ahead. Estancia is having similar challenge with the grease trap system; it is not the correct size. Purchase and equip vehicles and in 2028 we added kitchen upgrades. Mountainair is currently going through an upgrade; they have done sidewalks and windows. They will begin carpet, interior, electric upgrades, and subfloor. I'd like to take a tour and if you all would like to go Manager Barela can arrange that. We kept purchase and equip vehicles.

**Ryan Schwebach – County Chairman:** Offers for the public a chance to speak. No one wishes to speak. Do you have a handle on how many residents utilize the Senior Centers.

**Lisa Lujan – Administrator for PMS Torrance County:** Since COVID we have struggled getting our Seniors back into the Centers. Currently we have a high interest in transportation, I have had a job opening for transportation for three years. We have a brand-new transportation bus that has not been used. Generally for each center our average is about 15 people. For home delivery our average is 35 individuals being served on a daily basis. Moriarty being the highest in mileage they cover the biggest area. Estancia is the smallest. Mountainair will deliver into the mountains. Every day we have a new interest in someone signing up for delivery. Grap and go ended April 14<sup>th</sup>, it was a success but ended by Aging & Long-term Services due to COVID ending. Transportation is needed for doctor visits, and purchasing groceries. I have people calling almost on a daily basis concerning transportation. I have a brand new 2020 11 passenger transport van that has roughly 700 miles on it just to keep the battery charged. It's a part-time position, 20 hours a week and minimum wage. It's a hard position to fill. This does not require a CDL. Presbyterian Medical Services is in charge of pay and hours.

**Ryan Schwebach – County Chairman:** I would like to look into this. We have the resources other than the manpower due to hours and pay.

**Kevin McCall – County Vice Chairman:** What would it look like if we went to a 40 hours a week? Could they get to three districts?

**Lisa Lujan Administrator for PMS Torrance County:** Absolutely, but PMS has control over hours and pay, they are a non-profit organization. The funding we have available through Aging & Long-term Services only provides the positions to be part-time.

**Michael Godey – Resident:** Sworn in by County Attorney Michael Garcia. Is it possible for us the citizens to contact PMS and pressure them to help out the



situation? As a senior I can work part-time but don't like to work part-time for minimum wage.

**Kevin McCall – County Vice Chairman:** In the ICIP from 2024-2028 the requested number for vehicles is \$190,733 and was funded \$32,000. In the ICIP process I would like to see more money for Capital for building renovations. Should we remove some of the money from vehicles since we currently don't have the manpower to drive the vehicle and put it towards building renovations?

**Amanda Lujan - Grants Administrator:** Yes, I can make those changes. It is the decision of the Commission what the final numbers are. My thinking behind the amount was inflation. If you have an exact amount for each category we can ask for that.

**Kevin McCall – County Vice Chairman:** I suggest \$45,000 per year per vehicle and move the remainder to renovation/building.

**Ryan Schwebach – County Chairman:** I agree.

**Amanda Lujan - Grants Administrator:** I will get you these updates. As the Grants Administrator who works with PMS, as well as Partnership for Healthy Torrance County, we can work on some of these partnerships to address some of these issues. An MOU for PMS is coming up to be renewed.

**Ryan Schwebach – County Chairman:** I would like to have the driver work a 40-hour work week with higher pay, to better service the seniors of Torrance County. There is no reason we cannot enter into an MOU and make some of those adjustments.

#### **Action Taken:**

**Ryan Schwebach – County Chairman:** Motion to approve ICIP Senior Centers – Resolution 2023-30 as amended with the numbers Commissioner McCall mentioned.

**Kevin McCall – County Vice Chairman:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**

## **12. APPROVALS**

- A. EMERGENCY MANAGEMENT:** Request approval to enter into Cities Readiness Initiative (CRI) Memorandum of Agreement (Grant in the amount of \$15,800) with the New Mexico Department of Health and authorize

County Manager Janice Barela to sign via DocuSign. (Reviewed and approved by Grant Committee.

**Samantha O'Dell-County Emergency Manager:** We are requesting permission to enter into this MOA with the Department of Health for the CRI Cities Readiness Initiative. This is a grant we have had for several years. We have 10 deliverables for a total of \$15,800. All the deliverables are due June 30, 2024, with the exception of the last one due December 30, 2023. The reason is because it was a deliverable on the previous agreement. It is for an after-action report from a contractor that DOH has been working with for the COVID pandemic. That report was not ready for us to do anything with the CRI level. That was moved to the next agreement for 2024. The reason we are requesting this to be signed by Manager Barela through DocuSign is Department of Health is not accepting any paper copies. They are only accepting DocuSign with one person they send it directly to.

**Action Taken:**

**Ryan Schwebach – County Chairman:** Motion to approve to enter into Cities Readiness Initiative (CRI) Memorandum of Agreement (Grant in the amount of \$15,800) with the New Mexico Department of Health and authorize County Manager Janice Barela to sign via DocuSign.

**Samuel Schropp-County Commissioner:** Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**

- B. CLERK:** Request approval of Memorandum of Understanding with the Office of the Secretary of State for the purpose of providing state-appropriated funds in the amount of \$40,000 to Torrance County to cover the projected costs of conducting and administering the 2023 Regular Local Election

**Linda Jaramillo-County Clerk:** I will read the beginning of the MOU.

The **Memorandum of Understanding** is entered into by and between the Office of the Secretary of State and Torrance County as the last day of execution by the parties below.



**Whereas,** the Regular Local Election is held November 7<sup>th</sup>, 2023 and  
**Whereas,** the Agency, as required under the New Mexico Election Code is responsible to pay all costs including reasonable costs incurred for each County Clerk; cost of election, election fund.

**Whereas,** the Agency has been appropriated funds from the New Mexico State Legislature to pay for the cost of conducting and administering a Statewide Election and

**Whereas,** it is the interest of both Parties for the Office of the sub-grant appropriated funds to each County prior to a given Election with the intent of such funds to cover the costs of running an Election.

Basically, the Secretary of States Office is paying for the regular local election, \$40,000.

**Kevin McCall – County Vice Chairman:** Do you foresee going over that?

**Linda Jaramillo-County Clerk:** I don't think so. They had asked me to do a cost analysis of the Election and I upped it to \$40,000 to cover all costs, we were not charging for postage etc. On the next page you can see what we can include. We have to execute it today; it has to be done 60 days before the election.

#### **Action Taken:**

**Kevin McCall – County Vice Chairman:** Motion to approve Memorandum of Understanding with the Office of the Secretary of State for the purpose of providing state-appropriated funds in the amount of \$40,000 to Torrance County to cover the projected costs of conducting and administering the 2023 Regular Local Election

**Ryan Schwebach – County Chairman:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**

- C. ASSESSOR:** Request approval to pay Albuquerque Publishing Journal invoice in the amount of \$147.75 for services rendered in May 2023 pertaining to requested extension of time to provide certification, certified values, to the State.

**Linda Gallegos-Chief Deputy Assessor:** In May 2023 the Property Tax Division placed an order extending certification of values to all 33 Assessors. In their order they also state they would be responsible for the placement of the ad. We sent in the order, and it was my assumption that PTD would take care of the fees. PTD

also sent in an order, paid for the fees but the Journal still ran our ad. The reason they did was because there was a four-word difference in what they presented verses what was given to us. In order to stay in good standing with the Albuquerque Journal, we would like to pay them.

**Action Taken:**

**Ryan Schwebach – County Chairman:** Motion to approve paying Albuquerque Publishing Journal invoice in the amount of \$147.75 for services rendered in May 2023 pertaining to requested extension of time to provide certification, certified values, to the State.

**Kevin McCall – County Vice Chairman:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**

**D. FINANCE:** Request approval to pay Super 8 invoice number 10018697090 in the amount of \$139.50 and invoice number 10018693025 in the amount of \$99.50 for housing domestic violence victims; these are FY2023 purchases invoiced on 08/08/2023.

**Janice Barela-Madam County Manager:** This came up along with other invoices on one statement. I don't know if Super 8 gave us these invoices at the proper time. This is the first time that I have seen this, and it is well after the fact of the Fiscal Year. There was a purchase order in place for the services to be paid for. It wasn't billed in the proper Fiscal Year.

**Action Taken:**

**Ryan Schwebach – County Chairman:** Motion approve paying Super 8 invoice number 10018697090 in the amount of \$139.50 and invoice number 10018693025 in the amount of \$99.50 for housing domestic violence victims; these are FY2023 purchases invoiced on 08/08/2023.

**Kevin McCall – County Vice Chairman:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**



**E. MANAGER:** Request approval of four prior year invoices received from Ambitions on August 29, 2023, for services performed in March - June 2023; delay in billing was due to a change in their software. Invoices include: #1209 for \$2,650.27 (March), #1210 for \$2,085.23 (April), #1211 for \$2,556.09 (May), and #1212 for \$2,260.13 (June)

**Janice Barela-Madam County Manager:** At the last Commission meeting I informed you that they had an issue, they billed us on a separate block amount of time they are expecting us to pay for it. We will look at this every month and ensure it is taking care of in a timely manner. With the conversion they had with their software system, I was not aware they had not been billing us for the ticket items. This is on top of what their regular service fee is. There is a list in the packet of what those items are and who called. This was in the last fiscal year we are asking for approval; we have verified these services have been done and we have a guarantee from representatives and the owner of the company, this will not happen again.

**Kevin McCall – County Vice Chairman:** If it does?

**Janice Barela-Madam County Manager:** If it does we will hold them accountable.

**Ryan Schwebach – County Chairman:** We are running on average \$2,400 a month. This is on top of what do pay them per month?

**Janice Barela-Madam County Manager:** I don't have that information but can get it for you. We are talking to them about entering into a new contract, currently we are operating outside of our contract, we are operating on the statewide price agreement for their services. Whether we go into RFP for services or continue this way we are going into negotiations.

**Kevin McCall – County Vice Chairman:** Are these billings if the department head has a question for technical service?

**Janice Barela-Madam County Manager:** On the list in the packet, you will see who called and communicated with them and their ticket information. It should be the department head and going through the Manager's Office to ensure this is something we want them to work on versus what can be done internally. We are trying to curb as many tickets as possible.

**Ryan Schwebach – County Chairman:** Internally we verified this, and we owe them the money?

**Janice Barela-Madam County Manager:** Correct.

**Kevin McCall – County Vice Chairman:** What is your agreement with them now? Do you get a number of hours or what do they do?

**Janice Barela-Madam County Manager:** I don't have that information but can get you that information.

**Ryan Schwebach – County Chairman:** Most of these are phone calls?

**Janice Barela-Madam County Manager:** Yes phone calls and remotings into their computers. They don't remote into our system without us knowing about it.

**Ryan Schwebach – County Chairman:** I want to see more information.

**Action Taken:**

**Samuel Schropp-County Commissioner:** Motion approve paying four prior year invoices received from Ambitions on August 29, 2023, for services performed in March - June 2023; delay in billing was due to a change in their software. Invoices include: #1209 for \$2650.27 (March), #1210 for \$2085.23 (April), #1211 for \$2556.09 (May), and #1212 for \$2260.13 (June)

**NO - Second.** Motion died due to lack of second.

**13. DISCUSSION**

- A. COMMISSON:** Discussion regarding landowners' request for Torrance County Commission to accept Linda Vista as a County maintained road. (Commissioner Schropp)

**Samuel Schropp-County Commissioner:** I invited the landowners of Linda Vista to be a part of this today. At a prior meeting a woman from McIntosh needed help with her road after her pellet stove malfunctioned. Her road along with many private roads in the County need to be brought into the County Road system. The mistakes made 30 to 50 years ago allowing developers to put in substandard roads



and leaving the mess behind is partially the responsibility of the County. Our constituents have reasonable expectations, rightfully so. For whatever reason those standards were not enforced in various times in the past. Those errors and omissions do not reflect upon our current Planning & Zoning staff who work diligently to protect our Torrance County Citizens from unscrupulous practices. We are going to have to figure out how to correct the mistakes of the past and bring those roads into the County Road System in a fair, legal, and equitable manner. I have asked the Linda Vista landowners to help me to develop an objective system for donating roads that had at one time may have met State and County requirements for donation but over time have fallen into disrepair. I have asked the landowners to share stories.

**Mr. Hart - Linda Vista Resident:** My wife fell and broke her hip, late at night. We called the ambulance, they made it up the road, but for me it begs the question. Our roads are so bad, during the wet season whether or not First Responders can get to us. We have had UPS trucks stuck on our road, its not uncommon to pull people out of the ditches, the road has really flatten out.

**Samuel Schropp-County Commissioner:** The road is 1.2 miles long and not all of that road is bad. There is probably just over 1/2 a mile that needs to be fixed. I went up there with my four-wheel drive after the rain and I don't know if an ambulance would have made it. There are nine families living on the road full time. Seven children are transported to the bus stop.

**Chris Otero – Linda Vista Resident:** Brenda and I have been there the longest. There use to be a rural Nurse living there. I have lived there since 1995-1996. We experienced a huge snowstorm in 1999. If you were snowed in you had to stay there. If you were snowed out you couldn't get in. We all love where we live, this is our home. We are all getting older and may need assistance. When the road was first created it was created to State and County standards. A neighbor would try and maintain the road but sometimes it can be a handful. More people are moving out there. Having the county maintain the road will help everyone, kids to seniors.

**Pamela Lopez – Linda Vista Resident:** There are nine school children. The kids missed many days of school because they couldn't get out even with a four-wheel drive. We have all worked together at different times, put money in to try and keep it up. There was an older couple there and the ambulance didn't get in to help them. We have pulled out many individuals that have been stuck.

**Brenda Dixon – Linda Vista Resident:** I purchased the land on top of the hill in 1993. I do recall the roads being in better condition back then. Over the years they are getting worse. I have two grandchildren living with me that attend Estancia

Schools. I do plan on building, soon. I will also have my daughter who is completely blind, if something happens to me, she will need to get those children to the road. She can do it; she is very independent and capable. It's very important that you look into this, for many reasons. It's difficult for all of us.

**Ryan Schwebach – County Chairman:** When all of you purchased this property, were there promises made that it would become a county road?

**Brenda Dixon – Linda Vista Resident:** I do not recall any promise. I was fortunate to get the land and opportunity to live there. The road was in much better condition then it is now.

**Ryan Schwebach – County Chairman:** The road is South of Hwy 55. 1.2 miles

**Samuel Schropp-County Commissioner:** I want to start a discussion. We can't adopt substandard roads. We don't have the funding to do that. It is tremendously unfair that we have not kept the roads up and have accepted those roads. We need to find an equitable solution. I would like us to consider to have a three-person committee look at these roads and estimate the cost. Evaluate the condition and the cost to bring it up to what the County will accept. We establish a cost sharing formula, so the entire burden of bringing the road to standard does not fall entirely onto the taxpayers who are donating the road. That will require some planning and consultation with Mr. Garcia to figure out how we can do this and still comply with State Statutes and County Ordinances. This formula would take the form of a Zoning Ordinance, everyone in the County will know what is required to bring substandard roads into the system. Cost sharing could take the form of a one-time assessment or as Bernalillo County does, special property tax district, where property owners would see an increase in property tax. We have an aging population. We can bring those roads into the system in a manner that is fair to those who have maintained the roads to standard. The Linda Vista landowners are willing to be a test bed for an equitable system of evaluation and cost sharing which will be an objective standard system for donating roads to the County. This is opening the conversation for all to ensure the best way to comply with State Statutes and County Ordinances. The Assessors office and the road evaluation group can help create a policy. It will take time to find a solution, I have not made any promises to anyone here. We just can't take the road and fix it. It has to be up to standard before we can accept it. If we can find a way to help the people bring the road to standard.

**Johnny Romero:** Randolph Lujan built that subdivision and built the roads himself. The State and Tarrant County came down on him because they felt they were not up to specs. He had us go in and widen it and take it up to County specs. I have a letter from Johnny Lujan the Road Supervisor at the time, that it had met the County specs, it was satisfactory. We worked for 20 years in Bernalillo and Santa Fe County; we crushed in the old Bassett pit. Every time we brought them up to



specs in those counties they accepted them and maintained them. This has brought them up to specs twice, but the County has chosen not to accept these roads. The burden falls on these people. There are roads in this County that were not brought up to specs. I sat on the Planning & Zoning Board for seven years. One of the things I fought, 14-15 years ago, is these developers were coming in here and the County was approving subdivisions without getting the roads built first.

**Linda Jaramillo – County Clerk:** I helped create the Linda Vista subdivision. Randolph and I were married at the time, we created the roads, met all the specs, and passed by Planning & Zoning. I lived there and many times I had to walk up to our home. The roads can be treacherous. I am in support of this road becoming a County maintained road.

**Ryan Schwebach – County Chairman:** I hear you. We have different specs on roads depending on what they are used for. There has been many roads that have been adopted and later vacated. This is something we need to write out. 1. The Ordinance of Planning & Zoning, if they want a county road they need to have a road first, then we adopt it. 2. I agree with creating a committee. 3. This is an Ordinance change, look into having an in-between road. These roads are designed for emergency vehicles and school buses. There is a medium somewhere.

**Janice Barela-Madam County Manager:** If you accept a road and maintain it you are violating the anti-donation law, it's in the New Mexico State Constitution. In order for the County to take over a private road, it would have to have no needed improvements. Any improvements made would fall under the anti-donation act. What has been put into the Road Policy is State Statute.

**Lenord Lujan – Road Superintendent:** I drove this road; it is 1.2 miles the first six tenths of that road had no material and no ditches. The road would need to be widened. There is quite a bit of work that needs to be done. To bring it up to County specs it is estimated at \$43,000 for 1.2 miles.

**Ryan Schwebach – County Chairman:** We have a rough estimate, we talked about anti-donation laws, we could come up with a happy medium with the landowner on that road to compensate the County with that estimate, adopt it. I don't know if any of this is legal.

**Kevin McCall-County Vice Chair:** I want to caution everyone, if we start doing this, time is a resource our equipment is a resource, our county roads are going to start suffering.

**Ryan Schwebach – County Chairman:** We do need to look into this.

**B. CLERK:** Update on 2023 Regular Local Election following candidate filing day.

**Linda Jaramillo-County Clerk:** The handout I'm giving you is a list of candidates that filed. All this information is available on the Clerk's page on the Torrance County website. This election is a Regular Local Election for all municipalities, School Districts and Soil and Water Conservations. We had 39 candidates file on August 29<sup>th</sup>. Some did not qualify, and the reasons were not living within the city limits, another one registered to vote after the Proclamation went out on August 9<sup>th</sup>. We had some people withdraw. We had Write-in Candidate Filing day. I have also included maps of the districts, polling places, precincts, Early and In Person voting dates and times. Candidate filing day went well with all the office staff. We have the Mayor, Council, District School Board Members. We share some of our Districts with other Counties, they will be responsible for their own votes in their counties. I urge everyone to vote, this is our local government, please support your candidates.

**C. SHERIFF:** Update on Sheriff's Department.

**Cheryl Allen-County Sheriff Executive Assistant:** Introduced Undersheriff Deputy Reynolds. Stephanie Reynolds is a Torrance County lifelong resident and began her career in Law Enforcement in 2005 at the Torrance County Sheriff's Department. During her career she has had the privilege of policy some of the most diverse communities of Torrance and Santa Fe County. Stephanie has a strong community-driven, problem-oriented, intelligent-led policing. She progressively achieved promotions throughout her career and is the recipient of commendations, awards, and recognition by CYFD, the Mayor of the Town of Estancia, State Senator, and Attorney General. Stephanie has extensive training in violent crimes, crimes against children, domestic violence and has experience in many other aspects of law enforcement. She has honed her talent for providing hands on officer training in aspects of safety, major emergency situations, planning, and execution of both field and administrative tasks. Stephanie thoroughly enjoys mentoring staff across ranks in her pursuit to help others reach their career goals. Stephanie is a member of the Estancia Valley Calvary Chapel Church. In addition to her work within public safety, she has been active with youth sports as a



baseball little league coach, and cheer coach for youth of Torrance County, and has been a foster parent for many years.

**Stephanie Reynolds-County Undersheriff:** We currently have 14 deputies, one Sergeant, One Lieutenant. Two vacancies, one Sergeant vacancy, two of our 14 deputies are in the academy doing well. We are five short on the street. Working with the Sergeant, Lieutenant, myself, and the Sheriff, we are covering as much as we can till we get those positions filled. We have increased our recruiting efforts. We will be attending the State Fair tomorrow to recruit, we have also reached out to military recruiters and colleges within New Mexico. I am very proud of my staff and their efforts of responding to calls. They are working diligently and hard to provide safety to our community. We are working with the police departments within our county and surrounding area with special operations, safety efforts in our school districts and prevention efforts. Torrance County has posted signs with our Torrance County tipline in several communities within Torrance County. If you don't see them and would like to see them in your area, please reach out and we will put them up in your area. Torrance County Investigations and the Task Force are working together to locate the suspect that is wanted for a homicide in Moriarty. It is an ongoing investigation. We have currently implemented Hot Sheets, every time a deputy goes to a call for service that has an arrest, burglary or crashes for data purposes and any kind of violent crime. They submit a synopsis, if it's a burglary or theft, its written down what items were stolen. Using the Hot Sheets we have started a Sheriff's blog on our Twitter and Facebook accounts. So we can keep our community informed on what we are doing and what we are working on. We will also be providing information on how to safeguard your own property, what to look out for if there is anything suspicious, what you can do if you do see something suspicious. Shannon Waldorf is our Records Clerk. She is young and understands all of these social media accounts, so she has started implementing that. It's Torrance County Sheriff's Department, it does have our Sheriff logo. We will use it as well for inclement weather, any type of emergency where there are road closures to keep the public up to date. The Sheriff has completed a five-year plan and together we have come up with short term goals in order to meet the long-term goals. We want to present this to you at the next Commission meeting. As soon as we get it prepared we will send it to you for your review and present it to the community. I have stats for August and September, to date. In August there were 759 calls for service, in September there has been 300 so far. August 8 arrests, September 8 arrests. Ten calls for service, of theft in

August, four in September. 13 burglaries in August and one in September. 33 crashes and 21 so far in September. 11 warrant services in August and 4 in September. Three calls for domestic violence and two in September and there was one non-lethal use of force last month. We have assisted Moriarty in homicide, also investigating a homicide within Torrance County. We have been extremely busy this month.

#### **D. MANAGER'S REPORT**

**Janice Barela-Madam County Manager:** Torrance County is currently accepting applications for the following positions: Dispatcher (911 Operator/Communications Specialist), Patrol Sergeant, Grants Assistant, Equipment Operator, Clerical Float. Please visit the County website [www.torrancecountynm.org](http://www.torrancecountynm.org) and click on "Job Opportunities" for more information and to apply.

The posting for the Torrance County Fire Chief position has closed. Three applicants met the qualifications. Interviews have been set. Per the Torrance County Personnel Ordinance, after the interviews, the interview panel will rank the candidates 1-3. That ranking will be presented to the Commission. I already emailed each Commissioner each candidate's employment application, resume, and support documentation. At the September 27<sup>th</sup> Commission Meeting, the Commission will go into Executive Session to interview the three Fire Chief candidates. This is a Commission appointment, so the Commission will select the new Fire Chief.

I met with Estancia Valley Solid Waste Authority's Interim Executive Director Danette Cabber to discuss funding options for the fencing at the landfill. We reached out to Senator Ben Ray Lujan's Office, Senator Martin Heinrich's Office, and Congresswoman Melanie Stansbury's Office. I appreciate the responsiveness of Senator Lujan's Office, and Congresswoman Stansbury's Office. They did not promise funding; however, each was willing to put resources into assisting in the search for grants. I also contacted Senator Liz Stefanics. She was extremely responsive and immediately provided me with contact information for individuals and organizations that may be available to help.



I heard funding may be available through the New Mexico Environmental Department for this type of project. I will visit more with Director Cabber about that as well.

I toured the new road shop construction site. Things are moving along quickly. I was impressed by the cleanliness, the organized work, and the professionalism I experienced while there. I cannot wait to see the project completed and our Road Crew completely moved into that building. I will be visiting with each Commissioner about what to do with the current road shop, mobile home, and yard.

At the end of last fiscal year, I informed the Commission that the County was looking into entering into a Memorandum of Agreement with Valencia Shelter Services, a non-profit organization, to provide survivor services and offender treatment for those impacted by domestic violence in Torrance County. This Memorandum of Agreement is expected to be on the September 27<sup>th</sup> Commission Meeting Agenda for Commission approval.

## **E. COMMISSIONERS' REPORTS**

- 1) Commissioner Kevin McCall – County Vice Chairman, District 1

**Kevin McCall-County Vice Chair:** Our time is ticking on the County Administration Building; we are hung up at programming. Our loan is reaching maturity date.

- 2) Commissioner Ryan Schwebach, District

**Ryan Schwebach-County Chairman:** None

- 3) Commissioner Samuel Schropp – County Commissioner, District 3

**Samuel Schropp-County Commissioner:** I got an email from Innovative Law Lab asking me to check into two assaults at the Detention Facility. I went to the facility and met with the Warden, and Assistant Warden, who provided me with all the reports. The Allegations as written by Innovative Law were not correct. There

was a physical attack on staff, requiring restraint of the two detainees that made the allegations.

**14. EXECUTIVE SESSION:**

- A. MANAGER:** Discuss Deputy County Manager position, closed pursuant to NMSA 1978 § 10-15-1(H)(2).
- F. COMMISSION:** Discussion vacancy or possible vacancy of County Treasurer position, closed pursuant to NMSA 1978 § 10-15-1(H)(2).

**Action Taken:**

**Ryan Schwebach – County Chairman:** Motion to move into Executive Session

**Kevin McCall – County Vice Chairman:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**

11:43 AM

**Action Taken:**

**Ryan Schwebach – County Chairman:** Motion to move into Regular Session

**Kevin McCall – County Vice Chairman:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**

12:18 PM

**Ryan Schwebach – County Chairman:** This Commission discussed two items, two items only. One Deputy County Manager position and second vacancy or possible vacancy of the County Treasurer position.

**15. DISCUSSION AND ACTION ON EXECUTIVE SESSION ITEMS ABOVE**



- A. MANAGER:** Request concurrence with the appointment of Tracy L. Sedillo as the Torrance County Deputy County Manager at the terms and conditions set forth in the contract offered by County Manager and granting County Manager Janice Barela authority to sign.

**Action Taken:**

**Ryan Schwebach – County Chairman:** Motion the appointment of Tracy L. Sedillo as the Torrance County Deputy County Manager at the terms and conditions set forth in the contract offered by County Manager and granting County Manager Janice Barela authority to sign.

**Kevin McCall – County Vice Chairman:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**

**Janice Barela-Madam County Manager:** Read letter from Tracy Sedillo: It is with mixed emotions that I submit this resignation from my elected position as Torrance County Treasurer. I am sad to leave my elected position, but I am also excited to accept my new position as the Deputy County Manager. My time as County Treasurer has been both challenging and rewarding. I will miss working with the Treasurer staff daily, but I will remain available to help them through this transition. Torrance County and public service are near and dear to my heart, so I feel my decision to move to this new position is in the best interest of Torrance County. I have worked hard to keep the Treasurer's Office current with technology and processes that protect the County's assets. The office runs efficiently, and staff has received abundant training to keep them on top of daily operations. I feel confident in Chief Deputy Treasurer, Kathryn Hernandez's ability to run the office moving forward. This has made my decision to transition to the Manager's Office easier because I know the office is in a good place. Thank you for your time and consideration. I am available to assist if needed with the appointment of a new County Treasurer, and I look forward to my new position with Torrance County.  
Tracy L. Sedillo County Treasurer

- B. COMMISSION:** Discussion and possible action regarding vacancy or possible vacancy of County Treasurer position.

**Ryan Schwebach – County Chairman:** With is letter of resignation, Deputy Treasurer is Acting Treasurer. This is not urgent today. I think we need to take Letters of Interest by the first meeting in October.  
All agree.

**16. Announcement of the next Board of County Commissioners Meeting:**

Regular Commission Meeting September 27, 2023, 9:00 AM, Torrance County Admin Building.

**17. Signing of Official Documents**

**18. Adjourn.**

**Action Taken:**

**Ryan Schwebach – County Chairman:** Motion to adjourn.

**Kevin McCall – County Vice Chairman:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**

**Meeting adjourned at 11:48 AM**

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Ryan Schwebach - Chairman

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Genell Morris – Admin Assistant

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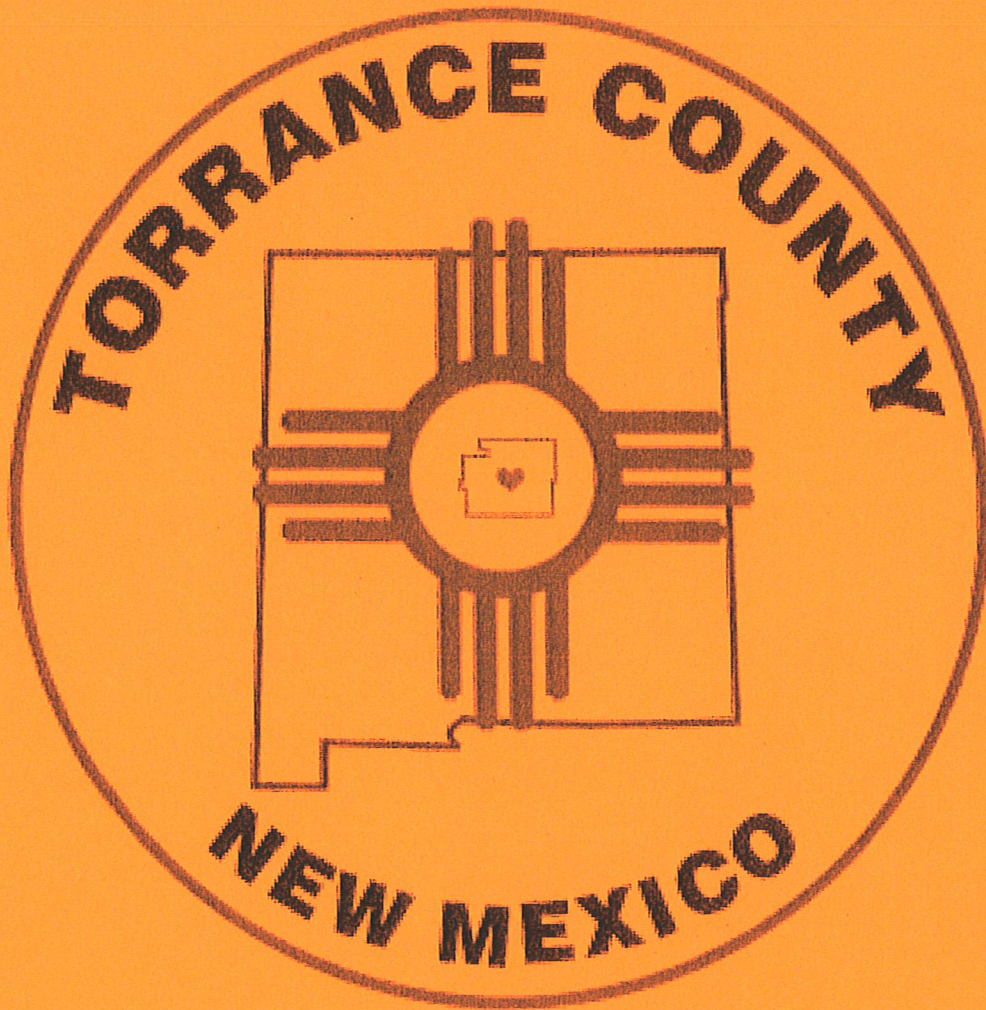
Date

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Linda Jaramillo – County Clerk

The Video of this meeting can be viewed in its entirety on the  
Torrance County NM website. ([torrancecountynm.org](http://torrancecountynm.org))





*Agenda Item*  
*No. 8-B*



**DRAFT COPY**  
**Torrance County Board of Commissioners**  
**Regular Commission Meeting**  
**September 27, 2023**  
**9:00 AM**

Commissioners Present:

**RYAN SCHWEBACH – COUNTY CHAIRMAN - absent**  
**KEVIN MCCALL – COUNTY VICE CHAIRMAN**  
**SAMUEL SCHROPP – COUNTY COMMISSIONER**

Others Present:

**JANICE BARELA – MADAM COUNTY MANAGER**  
**MICHAEL GARCIA – COUNTY ATTORNEY**  
**LINDA JARAMILLO – COUNTY CLERK**  
**GENELL MORRIS – ADMINISTRATIVE ASSISTANT I**  
**DONALD GOEN – COUNTY P&Z DIRECTOR**

**1. Call Meeting to order.**

**Kevin McCall-County Vice Chair:** Calls the September 27, 2023, Regular Commission Meeting to order at 9:04 AM.

- 2. Pledge lead by:** Kevin McCall – County Vice Chairman  
**Invocation lead by:** Samuel Schropp – County Commissioner

**3. Changes to the Agenda:**

**Janice Barela – Madam County Manager:** Chairman Ryan Schwebach is not in attendance today but will be attending via phone for the Executive Session, as well as after action for the Executive Session. Because of his inability to attend and other time constraints the other Commissioners have, we are requesting all items be deferred except for 7. Public Comment and Communication; 11. A Road Department: Resolution 2023-31, superseding Resolution 2023-58 Amending Cooperative Agreement Project SB, Control Number L500508. 12. C Finance & Purchasing: Request approval and acceptance of TC-FY24-01 Printing Service RFP. 12. F Clerk: Request approval for payment to The Independent LLC in the

amount of \$1,800.00 for required publication of the Proclamation for the 2023 Regular Local Election, two page in both English and Spanish. 14. Executive Session A. Commission: Interview and discussion regarding the appointment of Fire Chief, closed pursuant to NMSA Section 10-15-14(H)(2). 15. Discussion of Executive Session A. Commission: Discussion of possible appointment of Fire Chief.

I spoke with the individuals that had items on the agenda and they are good with the deferment. The remaining items are time sensitive.

**4. PROCLAMATION:**

**A. DWI:** Proclamation naming September as “Suicide Prevention Month” in Torrance County. - **Deferred**

**5. CERTIFICATES AND AWARDS: None**

**6. BOARD AND COMMITTEE APPOINTMENTS:**

**A. PLANNING AND ZONING:** Interviews for vacant, at large Planning & Zoning Board Position. Candidates: Gilbert Sanchez, Justin Morga – **Deferred**

**7. PUBLIC COMMENT and COMMUNICATIONS**

**Vicki Voyles – East Mountain CERT:** It is with a heavy heart today that I must announce the abolishment of East Mountain CERT. This group of volunteers has been active since 2005 and has received multiple awards including one from FEMA Region 6 for Whole Community Preparedness. CERT has trained local volunteers, opened winter shelters, served in several emergency events including the Dog Head Fire shelter and offered skills and training to new CERT groups. The reasons for this decision include lack of ability to acquire new volunteers, aging existing volunteers and lack of support from four emergency managers in the last seven years. With no financial or moral support and our volunteers paying for all supplies, it has become an undue burden to continue service to our community. All of the CERT supplies stored in two trailers in the building in Moriarty and the CERT supplies in the container in McIntosh have been removed. CERT appreciates the time we were able to store these supplies as CERT was paying \$300.00 a month for storage in the year prior to being offered the opportunity to store supplies in a central location. It has been our privilege and honor to serve this



county and wish only the best for its continued success. Vicki Voyles Founder & Coordinator East Mountain CERT

**Samuel Schropp – County Commissioner:** Thank you to all of the CERT volunteers.

**Kevin McCall – County Vice Chairman:** Thank you for all your past efforts as well. I hate to see you go but do understand.

**Linda Jaramillo-County Clerk:** Our new member on the Board of Directors for the Association of Counties is Sheriff David Frazee. Congratulations to the Sheriff and I will contact the Association of Counties that he is our next Board Member.

## **8. APPROVAL OF MINUTES**

**COMMISSION:** Request approval of minutes of the September 13, 2023, Regular Meeting of the Board of County Commissioners. – **Deferred**

## **9. APPROVAL OF CONSENT AGENDA**

**FINANCE & PURCHASING:** Request approval of payables. – **Deferred**

## **10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE:** **None**

## **11. ADOPTION OF RESOLUTION**

- A. ROAD:** Resolution 2023-31, superseding Resolution 2023-58-Amending Cooperative Agreement Project SB, Control Number L500508.

**Leonard Lujan-County Road Superintendent:** Last year we submitted a project for chip seal and TPF project for Martinez Road. We accepted the project with TPF funds. I am moving the LGRF funds to Ice Plant Road and Howell Road, same three miles, same chip seal, a mile and half per road.

**Action Taken:**

**Kevin McCall – County Vice Chairman:** Motion to approve Resolution 2023-31, superseding Resolution 2023-58- Amending Cooperative Agreement Project SB, Control Number L500508.

**Samuel Schropp – County Commissioner:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Absent: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**

**Samuel Schropp – County Commissioner:** I'd like to recognize the Road Department, I met with a constituent in Pinos Wells and Leonard has come up with a solution to a problem. Mr. Hindi is enthused about it; it is innovated and thinking outside of the box.

- B. PLANNING & ZONING:** Resolution 2023-32 Debris removal on Lot F-55 in Echo Ridge Subdivision, Washington Loop – **Deferred**
  
- C. PLANNING & ZONING:** Resolution 2023-33 Debris removal on Lot 8 of Tranquil Valley Subdivision, 11 Calle Linda Loop. – **Deferred**
  
- D. PLANNING & ZONING:** Resolution 2023-34 Debris removal on Lot 71 of El Rancho Grande subdivision, 1024 Salt Missions Trail. – **Deferred**
  
- E. PLANNING & ZONING:** Resolution 2023-35 Debris removal on Lot F-47 in Echo Ridge subdivision, 20 North Dakota. – **Deferred**

**12. APPROVALS**



- A. **GRANTS:** Request approval of Amendment No. 6 Professional Services Contract, Estancia Valley Youth & Family Council (EVYFC) Juvenile Justice Continuum Coordinator. – **Deferred**
- B. **SHERIFF:** Request approval to submit FY2025 application for Traffic Safety Grant to fund ENDWI, BKLUP and STEP programs. – **Deferred**
- C. **FINANCE & PURCHASING:** Request approval and acceptance of TC-FY24-01 Printing Services RFP.

**Toni Lowery-Chief Procurement Officer:** We submitted a procurement for our Treasures and Assessors Office. We only had one submittal, It was reviewed and approved by the departments. This is the same company we used last time.

**Janice Barela-Madam County Manager:** This is for printing the Tax Notices and Notice of Values. This is for any bulk printing through the Assessors or Treasurer's office.

**Action Taken:**

**Kevin McCall – County Vice Chairman:** Motion to approve and accept TC-FY24-01 Printing Services RFP.

**Samuel Schropp – County Commissioner:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Absent: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**

- D. **FINANCE & PURCHASING:** Request approval and acceptance of TC-FY24-02 Girls Circle RFP. – **Deferred**
- E. **FINANCE & PURCHASING:** Request approval and acceptance of TC-FY-24-03 Boys Council Facilitator RFP. – **Deferred**
- F. **CLERK:** Request approval for payment to The Independent LLC in the amount of \$1,800.00 for required publication of the Proclamation for the 2023 Regular Local Election, two pages in both English and Spanish.

**Linda Jaramillo-County Clerk:** We requested a PO, but we did not receive it in time for the publication due to deadlines. I ask for approval of this payment.

**Action Taken:**

**Kevin McCall – County Vice Chairman:** Motion to approve payment to The Independent LLC in the amount of \$1,800.00 for required publication of the Proclamation for the 2023 Regular Local Election, two pages in both English and Spanish.

**Samuel Schropp-County Commissioner:** Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Absent: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**

### **13. DISCUSSION**

#### **A. MANAGER’S REPORT**

**Janice Barela-Madam County Manager:** We are working diligently to fill open positions. Not having an HR Director, I have been having to play that role, setting up interviews. We have a Finance Director that has agreed to work for us. When she gets on board I will make introductions. We are taking Letters of Interest and resume for the County Treasurer Position, deadline is October 04<sup>th</sup>, 2023. You must be at least 18 years or older, live within Torrance County and be registered voter in Torrance County.

#### **B. COMMISSIONERS’ REPORTS**

- 1) Kevin McCall – County Vice Chairman, District 1

**Kevin McCall-County Vice Chair:** We have a new Deputy County Manager, Tracy Sedillo. She is currently in a training. Welcome!  
It is harvest time in the valley. Watch for traffic, tractors, and extra people on the road.

- 2) Commissioner Schwebach, District



**Ryan Schwebach-County Chairman:** Absent

3) Samuel Schropp – County Commissioner, District 3

**Samuel Schropp-County Commissioner:** Since the last meeting I have ridden my motorcycle over 450 miles exploring the roads in my district. I have met some great people, listened to their stories, complaints, and concerns. Mr. Lujan has come up with a plan to maintain roads in the Cedarville, Pinos Wells, Duran, and Encino area, including the ranches. The County will assign one operator to maintain and improve the roads in the area with input from the ranchers. This is a win-win for the County and the landowners in the area. As a side note most of the roads are unmarked, so our new GIS Assistant will have plenty to keep him busy.

I have made two trips to the TCDF and learned a lot about the detainees being held there. The facility is the intake center for the district and as such there are people that have sketchy backgrounds in their home countries and need to be stringently vetted. As Commissioner McCall stated, anyone can apply for asylum. As I am learning, many people don't deserve asylum for many reasons.

Tomorrow, Anne, and I travel to Socorro to watch EMRTC blow thing up, drink beer, eat burgers at the Thursday dinner and attend a New Mexico Counties Board Meeting to represent Torrance County on Friday.

#### **14. EXECUTIVE SESSION:**

**A. COMMISSION:** Interviews and discussion regarding the appointment of Fire Chief, closed pursuant to NMSA 10-15-14(H)(2).

#### **Action Taken:**

**Kevin McCall – County Vice Chairman:** Motion to move into Executive Session

**Samuel Schropp – County Commissioner:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Absent: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**

09:19 AM

**Action Taken:**

**Kevin McCall – County Vice Chairman:** Motion to move into Regular Session

**Samuel Schropp – County Commissioner:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach  
– County Chairman: – Absent: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**

12:06 PM

**Kevin McCall – County Vice Chairman:** Commissioner Schwebach attended the Executive Session via phone. Discussion regarding the appointment of Fire Chief, closed pursuant to NMSA 10-15-14(H)(2), was the only thing discussed.

**15. DISCUSSION AND ACTION ON EXECUTIVE SESSION ITEMS ABOVE**

**A. COMMISSION:** Discussed and possible appointment of Fire Chief. -  
**Deferred**

**16. Announcement of the next Board of County Commissioners Meeting:**

Regular Commission Meeting October 11, 2023, 9:00 AM, Torrance County Admin Building.

**17. Signing of Official Documents**

**18. Adjourn.**

**Action Taken:**



**Kevin McCall – County Vice Chairman:** Motion to adjourn.

**Samuel Schropp – County Commissioner:** Seconds the motion.

**Roll Call Vote:** Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach  
– County Chairman: – Absent: Kevin McCall – County Vice Chairman: -Yes:

**MOTION CARRIED**

**Meeting adjourned at 12:07 PM**

\_\_\_\_\_  
Kevin McCall – County Vice Chairman

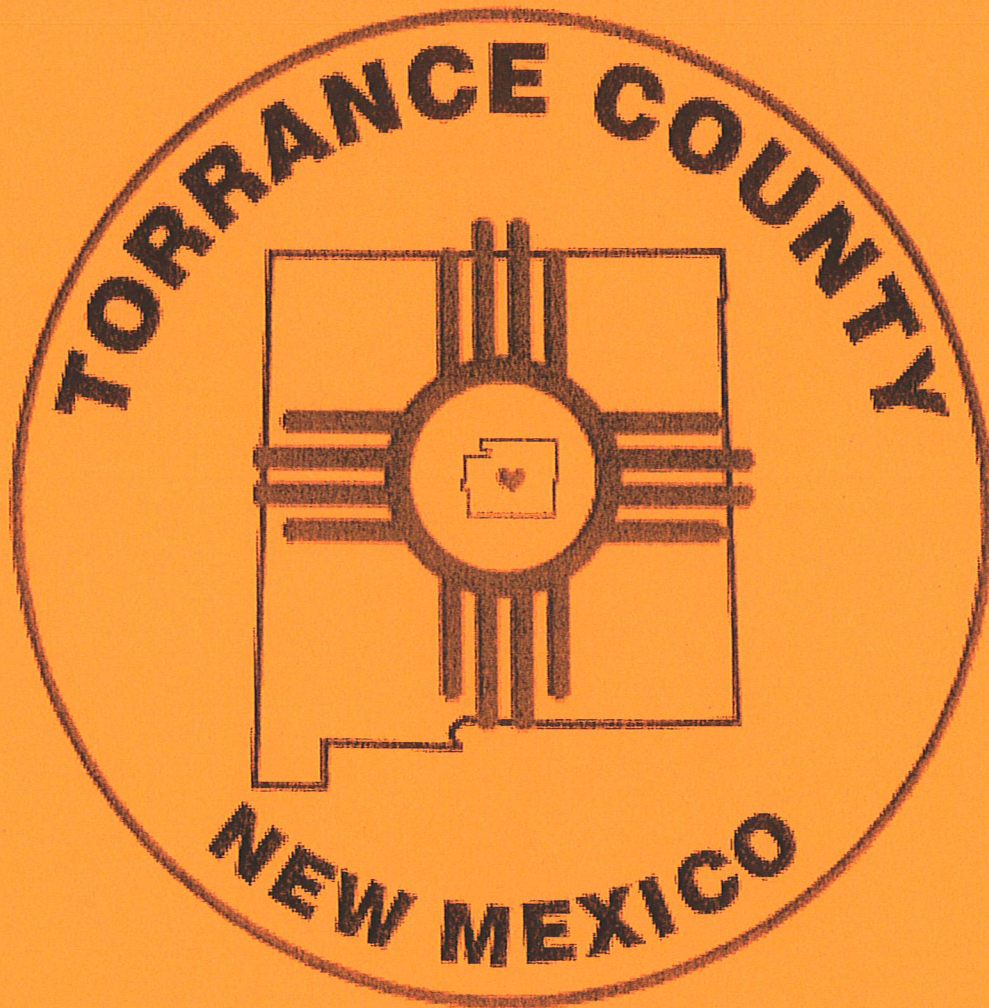
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Genell Morris – Admin Assistant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Linda Jaramillo – County Clerk

The Video of this meeting can be viewed in its entirety on the  
Torrance County NM website. ([torrancecountynm.org](http://torrancecountynm.org))





*Agenda Item*  
*No. 9-A*





# ***Torrance County***

*Planning & Zoning*

*PO Box 48*

*205 S. 9<sup>th</sup> Street*

*Estancia, NM 87016*

*(505) 544-4393 Main Line (505) 384-5294 Fax*

*[www.torrancecountynm.org](http://www.torrancecountynm.org)*

## **TORRANCE COUNTY PLANNING AND ZONING BOARD NOTICE OF DECISION**

SUBJECT: Special Use: RV Park

APPLICANT: Zia Ranch, LLC

LEGAL DESCRIPTION: N2, SW4, Section 34, T.1N., R.13E, NMPM

ZONE: D-1, A, Agricultural, 40 acre minimum

ACTION: Special Use: RV Park

**SPECIAL USE: RV PARK  
APPROVED: 4-0.**

### **Findings and Conditions**

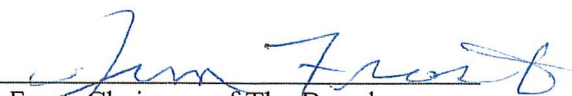
#### **FINDINGS:**

1. Applicant Zia Ranch, LLC
2. Staff explained the application.
3. Brent Racher explained the documents submitted.
4. In a unanimous vote of four in favor, Special Use for RV Park approved.

#### **CONDITIONS of APPROVAL:**

None

Approved this 6<sup>th</sup> day of September, 2023

  
Jim Frost, Chairman of The Board

  
Don Goen, Planning & Zoning Director



# Torrance County

Parcel ID# R 029476

## Torrance County Planning & Zoning

AUG 02 2023

8:33 am  
Planning & Zoning

### Application for Special Review and Approval

Check One:

- ☒ Establishment or Renewal of a Solid Waste District  
☐ Establishment of a Special Use District (\$1,500.00 filing fee)

For **Special Use** application review additional required information as described in the Torrance County Zoning Ordinance. You must submit **ten (10)** complete copies of your Special Use application package at the time of submission.

☐ Modification of Land Use within a Special Use Zone District  
\$300.00 filing fee

☐ Renewable Conditional Use Permit \$200.00 filing fee

☐ Variance for the Following Reason(s): \$200.00 filing fee

Please note that for a **Conditional Use Permit** or a **Variance** you must submit **ten (10)** complete copies of your application package at the time of submission.

☐ Area

☐ Setback

☐ Distance

☐ Off-Street Parking/Loading

☐ Use

☐ Dwellings per Lot

☐ Livestock Numbers

☐ Home Based Business

Applicant: Zia Ranch LLC

Telephone: 575-937-5551

Mailing Address: PO Box 98, Corona, NM 88318

Agent (if any): Brent Racher, Owner

Telephone: Same

Mailing Address: Same

Reason for requested Special Review and Approval (For Variances, include the exceptional conditions you believe justify the request): Special permitting being sought for the installation of an rv park. These rv hook-ups will provide much needed living arrangements for employees that will be servicing the wind transmission projects.

Location of Property (Street Address and Legal Description of Property):

201 County Line Road, Corona, NM

Zoning of Property: Ag Use Present Use: Bare land

Instructions: In accordance with Section 26B and Resolution 2014-50, this application must be accompanied by the filing fee of \$200.00 (unless applying for a Special Use District). Also include 10 copies of an accurate sketch plan showing the location of the property in question; locations of structures on the property and adjoining properties; all abutting streets and alleys; proposed special exceptions; and north arrow. Please attach a copy of the Deed and Recorded Survey.

Applicant's Signature: [Signature]

August 3, 2023

Torrance County  
Planning & Zoning Department  
PO Box 48  
205 South 9<sup>th</sup> Street  
Estancia, NM 87016

To Whom It May Concern:

The attached Special Use Application is being submitted for the property located in the N1/2 SW1/4 of Section 34, Township 1 South, Range 13 East, also referenced as 201 County Line Road, Corona, NM 88316. Said property as described in the attached real estate contract is currently improved with a shop/dwelling and barns on the western portion and is bare land to the east. This application will serve as a special use permit for a park to be installed on the eastern portion in order to service the housing needs of economic growth and construction of the wind transmission projects through the means of recreational vehicle (rv) hook ups. These hook-ups will provide necessary living arrangements for the staff that the projects will employ.

Like the above referenced property, the surrounding land is also bare, pasture land with the nearest dwelling being over one half mile away. As the surrounding properties are uninhabited, the proposed installation of the rv park will have no affect or impact on any area residents. However, these living arrangements will provide a much-needed service to employees of the wind transmission projects that will in turn provide an economic boost to Torrance County.

Ingress and egress are already established to this property via County Line Road (County Road C017), a county maintained road. From this road a 60 foot easement as stated in the real estate contract gives access into the property. Emergency egress is available to the north from the property should it be necessary. All roads provide adequate access for this proposed use.

In addition to the attached engineered site plan and plan for electrical service rendered by our electrical engineer, we are working with the New Mexico Environmental Department's Ground Water Quality Bureau to insure proper disposal of liquid waste for the park. On May 18, we met with our project engineer and the Director of the Bureau at which time he provided instruction on the system necessary to accommodate the projected park capacity. Our project engineer is incorporating all bureau parameters that must be adhered to in the state's permitting process.

The application and all requested documents are attached for review and permitting. Should any questions or further support arise, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Brent Racher". The signature is fluid and cursive, with the first name "Brent" and last name "Racher" clearly distinguishable.

Brent Racher  
Zia Ranch LLC  
PO Box 98  
Corona, NM 88318  
ziaranchllc@gmail.com



## CONTRACT FOR DEED

THIS DAY this agreement is entered into by and between Rand Perkins, a married man dealing in his sole and separate estate, and Sherrill Bradford, a married woman dealing in her sole and separate estate, hereinafter referred to as "SELLER", whether one or more, and Brent or Terri Racher, hereinafter referred to as "PURCHASER", whether one or more, on the terms and conditions and for the purposes hereinafter set forth:

### 1. SALE OF PROPERTY

For good and valuable considerations the receipt and sufficiency of which is hereby acknowledged, Seller does hereby agree to convey, sell, assign, transfer and set over unto Purchaser, the following property situated in Torrance County, State of New Mexico, said property being described as follows:

The North Half of the Southwest Quarter (N1/2SW1/4), LESS AND EXCEPT the Southeast Quarter of the Northwest Quarter of the Southwest Quarter (SE1/4NW1/4SW1/4) of Section Thirty-four (34), Township One (1) North, Range Thirteen (13) East, N.M.P.M.

Together with all rights of ownership associated with the property, including, but not limited to, all easements and rights benefiting the premises, whether or not such easements and rights are of record, and all hereditaments and improvements now on the premises.

SUBJECT TO all recorded easements, rights-of-way, conditions, encumbrances and limitations and to all applicable building and use restrictions, zoning laws and ordinances, if any, affecting the property.

### 2. PURCHASE PRICE AND TERMS

The purchase price of the property shall be [REDACTED] The purchaser does hereby agree to pay to the order of the Seller the sum of [REDACTED] upon execution of this agreement, with the balance of [REDACTED] being due and payable as follows:

Date 06/13/2007  
Time 10:04 AM  
Instrument # 2072616  
Book 313 Page 02739  
No of Pages 1+ 8

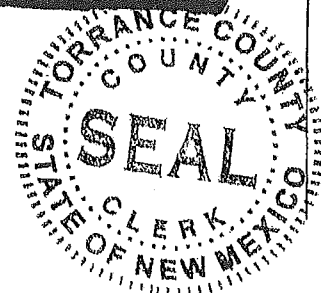


Document was filed for record.  
Witness my hand and Seal Linda Keyser  
County Clerk, Torrance County, NM

- 1 -

Contract for Deed

*M.Y.O.*



20.  
PRONOUNS

All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine, neuter, singular, or plural, as the identity of the person or entity may require. As used in this agreement: (1) words of the masculine gender shall mean and include corresponding neuter words or words of the feminine gender, (2) words in the singular shall mean and include the plural and vice versa, and (3) the word "may" gives sole discretion without any obligation to take any action.

21.  
JOINT AND SEVERAL LIABILITY

All Sellers and Purchasers, if more than one, covenants and agrees that their obligations and liability shall be joint and several.

22.  
HEIRS AND ASSIGNS

This contract shall be binding upon and to the benefit of the heirs, administrators, executors, and assigns of the parties hereto. However, nothing herein shall authorize a transfer in violation of section (12).

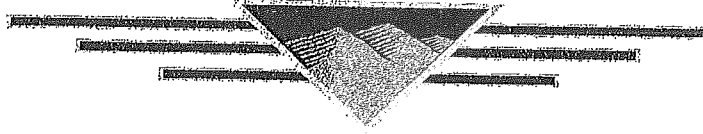
WITNESS THE SIGNATURES of the Parties this the 30th day of April, 2007.

SELLER:

Sherrill D. Bradford  
and Perkins  
\_\_\_\_\_  
\_\_\_\_\_

PURCHASER:

Terri Racher  
Booby  
\_\_\_\_\_  
\_\_\_\_\_



575-849-5511

Village of Corona  
461 Corona Main / PO Box 37  
Corona, New Mexico 88318  
[villageofcorona@plateautel.net](mailto:villageofcorona@plateautel.net)

Fax 575-849-5512

July 28, 2023

Torrance County New Mexico  
PO Box 48  
Estancia, NM 87016

To Whom It May Concern;

The Village of Corona is committed to providing the Zia Ranch RV Park with potable water and an active solid waste account. Arrangements have been made for the delivery of potable water to the property.

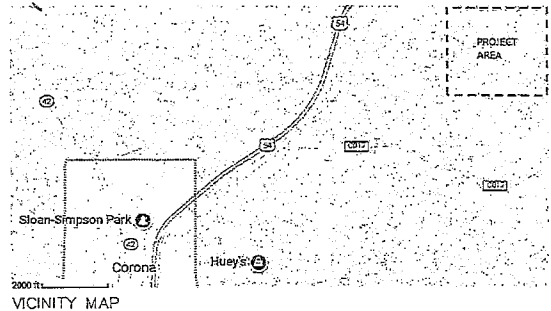
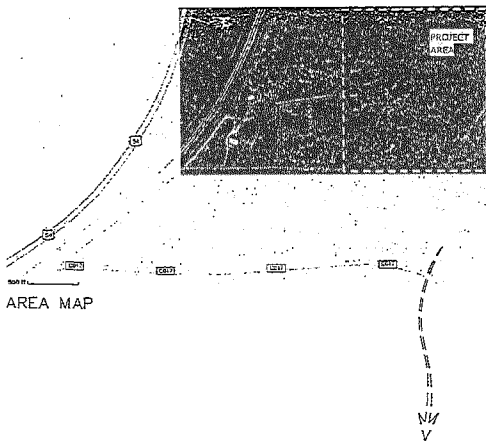
If you have questions or require further information, please contact the Village of Corona at (575) 849-5511 or by email at [villageofcorona@plateautel.net](mailto:villageofcorona@plateautel.net).

Sincerely,

Terri Racher  
Clerk/Treasurer  
Village of Corona

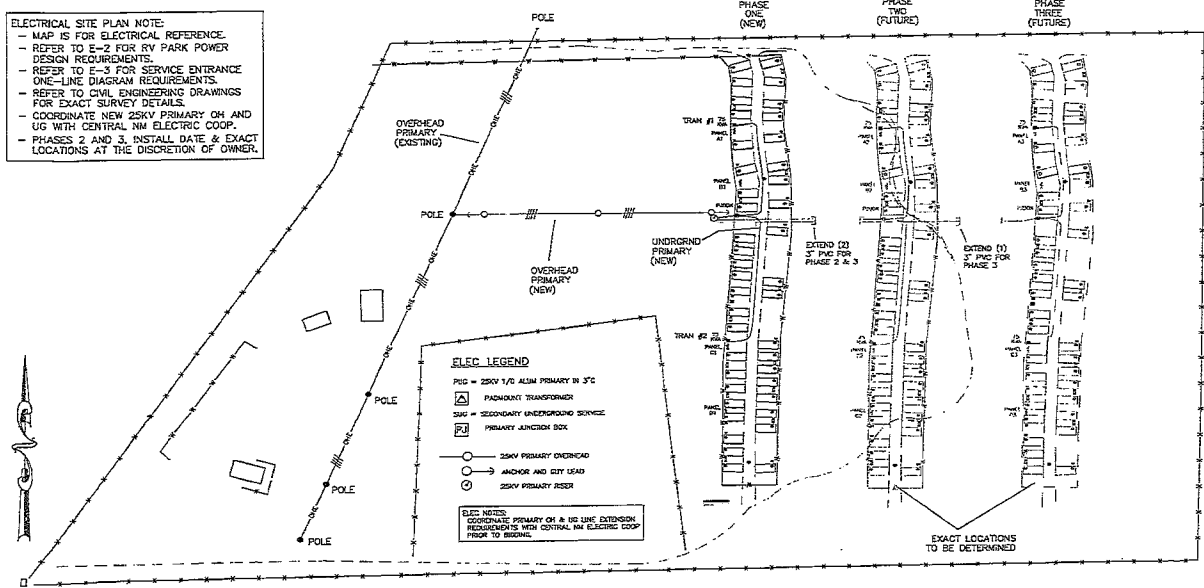






**ELECTRICAL SITE PLAN NOTE:**

- MAP IS FOR ELECTRICAL REFERENCE.
- REFER TO E-2 FOR RV PARK POWER DESIGN REQUIREMENTS.
- REFER TO E-3 FOR SERVICE ENTRANCE ONE-LINE DIAGRAM REQUIREMENTS.
- REFER TO CIVIL ENGINEERING DRAWINGS FOR EXACT SURVEY DETAILS.
- COORDINATE NEW 25KV PRIMARY OH AND UG WITH CENTRAL NM ELECTRIC COOP.
- PHASES 2 AND 3, INSTALL DATE & EXACT LOCATIONS AT THE DISCRETION OF OWNER.



**ELECTRICAL SITE PLAN MAP - 25KV SYSTEM**  
NO SCALE

**ELECTRICAL SPECS: (AS APPLICABLE)**

- LOCATION OF EQUIPMENT, CONDUIT, AND DEVICES SHOWN IN THE DRAWINGS ARE APPROXIMATE AND SHALL BE COORDINATED WITH NEW WATER, WASTE-WATER AND FIELD CONDITIONS PRIOR TO ROUGH-IN.
- THE METER PEDESTALS AS SHOWN IN THE PLANS ARE APPROXIMATE. COORDINATE EXACT LOCATIONS WITH OWNER & CIVIL ENGINEER PRIOR TO ROUGH-IN.
- CONDUIT ROUGH-IN SHALL BE COORDINATED WITH THE OTHER UTILITIES TO AVOID LOCATION CONFLICTS. VERIFY OTHER UTILITIES AND RE-ROUTE AS REQUIRED.
- PROVIDE PULL BOXES AND JUNCTION BOXES WHERE SHOWN, AS REQUIRED BY NEC, AND AS NEEDED TO COMPLETE THE PROJECT AS DRAWN.
- WIRING METHODS SHALL BE AC OR MC CABLE, ENT, INTERMEDIATE AND RIGID METALLIC CONDUIT, EMT, INTERMEDIATE AND RIGID CONDUIT SHALL HAVE BENDS MADE IN ACCORDANCE WITH THE 2023 NEC. NO 90°T ANGLE DEVICES BESIDES STANDARD CONDUIT ELBOWS WITH 12" MINIMUM INSIDE SWEEPS FOR ALL CONDUITS > 2".
- CABLE AND CONDUIT FITTINGS SHALL BE DIE-CAST, MALLEABLE IRON OR STEEL. SET SCREW FITTINGS SHALL BE USED ONLY IN AREAS INTERIOR TO THE BUILDING. COMPRESSION TYPE OR WATER TIGHT FITTINGS SHALL BE USED IN THE EXTERIOR.
- ALL WIRE SHALL BE TYPE THHN/THWN, SOLID, ANNEALED COPPER MINIMUM SIZE #14 FOR CONTROLS AND #12 FOR LIGHTING AND POWER CIRCUIT UP TO SIZE #10 AWG (#8 & LARGER SHALL BE CONCENTRIC STRANDED) 75 DEGREE C, (167 DEGREE F) CONDUCTIVITY.
- INSTALL AN EQUIPMENT GROUNDING CONDUCTOR IN ALL FEEDER CONDUITS. THE EQUIPMENT GROUNDING CONDUCTORS SHALL BE BONDED AT ALL PULLBOXES, DISCONNECT SWITCHES, PANEL BOARDS, ETC.
- ALL CIRCUITS SHALL CONTAIN A DEDICATED NEUTRAL ELSE WIRE IN ACCORDANCE TO NEC 2012 ARTICLE 250.4.
- FEEDER AND BRANCH CIRCUIT DESIGN AND INSTALLATION SHALL COMPLY WITH THE NEW MEXICO ELECTRICAL CODE 14.10.4.1 TO (b) (6) AND (c) (2) FOR VOLTAGE DROP.
- ALL NEW MATERIAL SHALL HAVE A U.L. LABEL OR AN NRTL APPROVED EQUIPMENT LABEL.
- EXTERIOR LIGHTING SHALL COMPLY WITH THE NEW MEXICO NIGHT SKY ACT - (CUTOFF LIGHTS).
- COORDINATE THE PLACEMENT OF TRANSFORMERS WITH CENTRAL NM ELECTRIC COOP & OWNER PRIOR TO ROUGH-IN.
- COORDINATE THE LOCATION OF ALL RV PEDESTALS WITH SURVEYOR & OWNER PRIOR TO ROUGH-IN.
- ALL WIRING AND INSTALLATION SHALL COMPLY WITH 2023 NEC ARTICLE #551.71, RV PARKS.
- ALL PANEL DIRECTORIES SHALL BE TYPED/WRITTEN NOT HAND WRITTEN. PANEL DIRECTORIES SHALL INCLUDE SPECIFIC NAME INFORMATION PER 2023 NEC ARTICLE #110-22.
- FOR RV PEDESTALS, CONTRACTOR MAY PROVIDE A DOUBLE RV U5200-XL-75, U5200-XL-41 AS ILLUSTRATED IN POWER RESER DIAGRAM.
- IF REQUIRED, CONTRACTOR CAN PROVIDE SDA METERED PEDESTALS TYPE RV U5100-XL-75, AT THE DISCRETION OF OWNER.
- PRIMARY LINE EXTENSION AT THE DISCRETION OF LOCAL COOP, CIEC IN COORDINATION WITH OWNER.

PROJECT NO: 2023-0508

RAFAEL DE LA TORRE, PE  
CIVIL & ELECTRICAL ENGINEER  
ESTABLISHED 1983  
10000 N. 10TH AVE. SUITE 100  
DALLAS, TEXAS 75243-4602  
PH: 972.462.4602 FAX: 972.462.4602

**RAFAEL ENGINEERING**

RAFAEL DE LA TORRE, PE  
NEW MEXICO  
(2190)  
CIVIL & ELECTRICAL  
10-05-2023

**ZIA RANCH RV PARK - 1**  
201 COUNTY LINE ROAD  
CORONA, NEW MEXICO

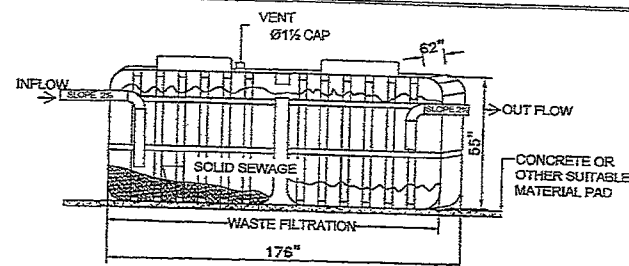
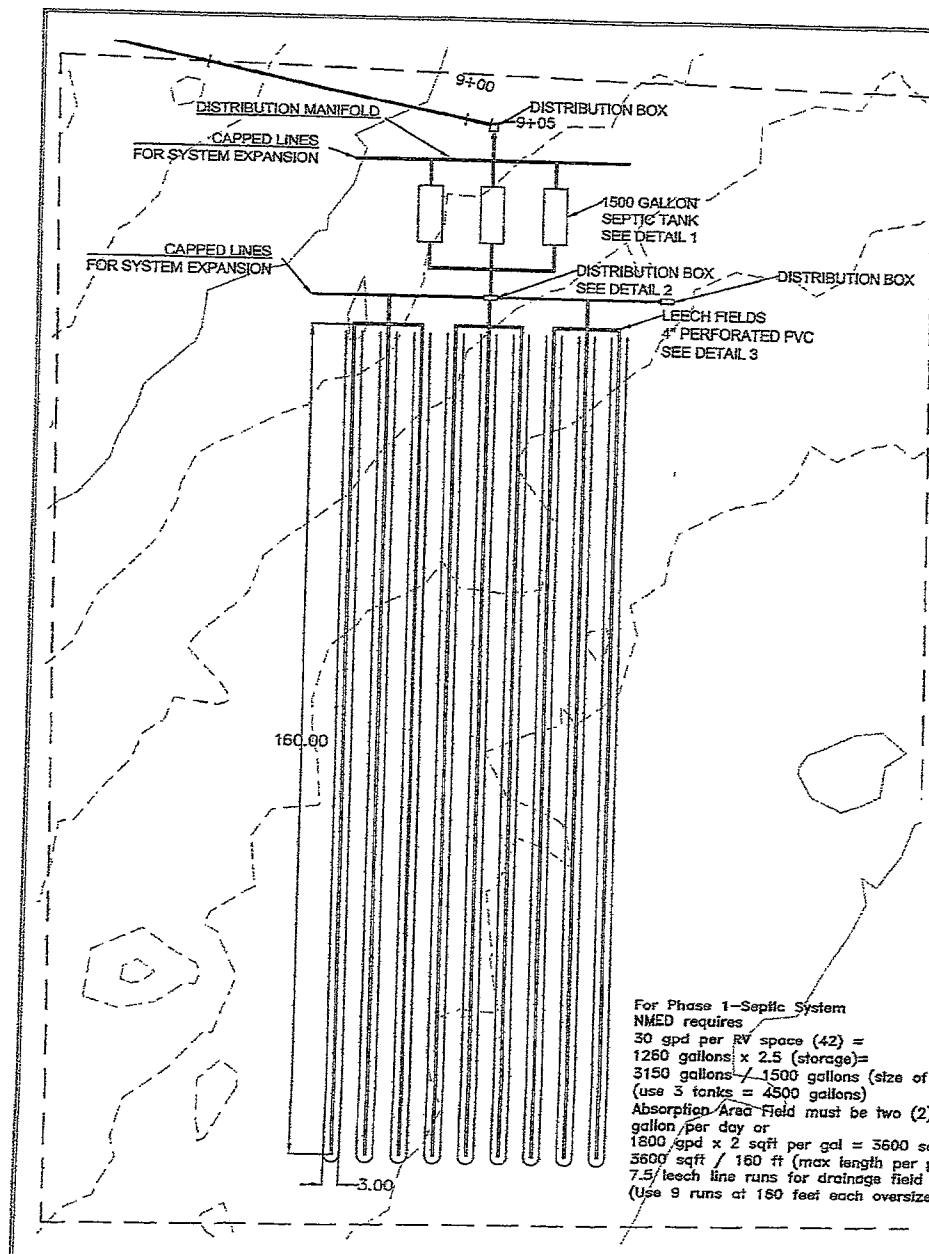
**SITE PLAN**

DATE: 7-25-2023  
DRAWN BY: RAFAEL  
CHECKED BY: RAFAEL

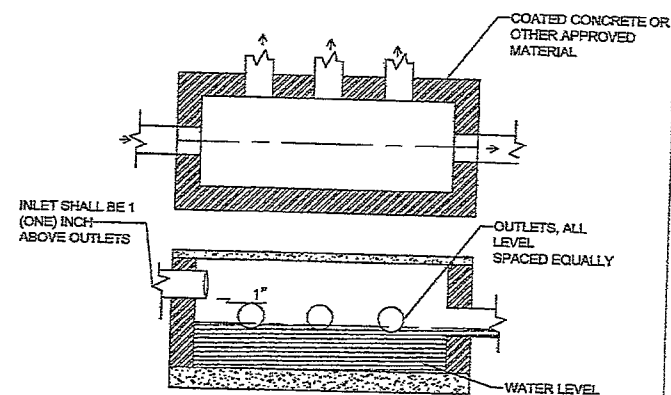
**E-1**



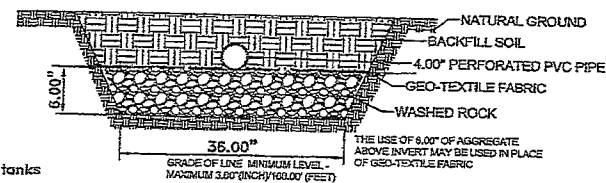




1. 1500 GALLON PLASTIC SEPTIC TANK



2. DISTRIBUTION BOX



3. LEECH LINES

**Root**  
Engineering | Surveying  
Materials Testing

7501 N. WISSE DR.  
HOUSTON, TX 77057  
281.420.1100  
www.rootinc.com

ENGINEERING SHEET

SEPTIC SYSTEM

OF

ZIA RANCH RV PARK

FOR

CLIENT:

PROJECT NUMBER:

23070

PREPARED BY:

James Baker, PE

DESIGNED BY:

MB

DATE:

10/1/2011

SCALE:

AS SHOWN

REVISIONS

NO. DATE DESCRIPTION

1 10/1/2011

10/1/2011

10/1/2011

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PRELIMINARY

SHEET  
101 of 3  
CD-100

**Approval of Minutes:** Approval of Minutes for August 2nd, 2023, meeting.  
**Mrs. Johnston** motioned to approve. **Mrs. Estrada** seconded

**Discussion:** None

**Roll Call:** Vice Chairman DuCharme: Aye, Mrs. Johnston: Aye, Mrs. Estrada: Aye,  
Chairman Frost: Aye. Motion carried.

**PUBLIC HEARING** Vice Chairman DuCharme motioned to move into the **Public Hearing**.  
Mrs. Johnston seconded.

**Discussion:** None

**Roll Call:** Vice Chairman DuCharme: Aye, Mrs. Johnston: Aye, Mrs. Estrada:  
Aye, Chairman Frost: Aye. Motion carried.

*Public Hearing in Session 9:39am*

**Action Item 1**

**1. Special Use: RV Park**

**Applicant:** Zia Ranch, LLC  
**Agent:** Brent Racher, Kelly Pope  
**Site:** N2, SW4, Section 34, T.1N., R.13E, NMPM  
**Zone:** A, Agricultural, 40 acre minimum

**Director Goen** gave a brief introduction of Action Item one. The item before you was a **Special Use RV Park**. The Applicant was **Zia Ranch, LLC**. In the package provided you can see they have been proactive in many aspects of bringing this about. This has been done professionally; it appeared they had covered all their bases and approval was recommended. **Mr. Brent Racher** was sworn in. **Mr. Racher** identified himself as the property owner and one of the Owners of the Zia Ranch, LLC. The Property was approximately 67 acres north of the County line and outside of Corona. Currently there was a shop and a couple of barns on this property. Mr. Racher also resided at this location part time. Their intention was to install an RV park to accommodate the windmill workers, transmission crews and other general construction outfits. Corona has been bursting at the seams with development. They intended to provide a place for these workers to live while working here. There was an existing well on the property, the water was limited and un-palatable. There has been water piped in from the City of Corona. There was electricity at this location. This property was basically cut out by the Railroad & Highway. It had an access road from Lincoln County, and it was maintained by Lincoln County. From there, the easement traveled from the road onto Mr. Racher's property. There was also emergency exit access on the railroad right away and to the north. Mr. Racher was a Wild Land Fire Fighter and had previously spoken with Director Goen about access and exits in an emergency situation. Being a Fire Fighter, it was something considered. Mr. Racher referred to several documents included in the package they submitted. They had been working with the State Environment Department for the liquid waste and were now waiting on the decision of this Board before proceeding. They had been finalizing the plans and were ready to move forward with the permitting process. In the package was a printout of this area. There was plenty of room without overcrowding.

There was a preliminary septic design in the packet and an overview of septic, roads and about 50 sights. Mr. Racher explained the neighboring parcels were all ranch land. **Director Goen** stated that public notice was posted, all the adjoining property owners were notified, and we did not have a single inquiry. **Vice Chairman DuCharme** motioned to approve; **Mrs. Estrada** seconded the motion.

**Discussion:** **Vice Chairman DuCharme** asked **Mr. Racher** how he intended to store the water provided by the Town of Corona. **Mr. Racher** explained the water was piped in through a 3-inch pipe that had been installed about 15 years ago. Therefore, there was no need for water storage. They would meter the water and it would be piped to each RV site. **Vice Chairman DuCharme** inquired about easements in reference to an emergency. **Mr. Racher** has good relations with neighbors and the railroad, this has not been a problem using these easements. **Vice Chairman DuCharme** inquired about the ability to douse a fire at the site. **Mr. Racher** explained there would be a fire engine on site when it was not out on a fire. It was a type 6, with a 200 gallon capacity. He had been working with Corona. **Vice Chairman DuCharme** asked about electricity and poles. **Mr. Racher** explained there were some existing poles, some poles would be added bringing it up to the RV park, and from there the electric would be ran under ground. **Mrs. Johnston** asked if this was phase 1 of 2 phases? **Mr. Racher** responded "roughly." It was dependent on the electric and septic. **Mr. Racher** explained that there would be a liquid waste dump tank for convenience. When visitors arrived, they could empty their tanks. They expected longer term situations and there would be conventional liquid waste septic with leach fields at the RV sites. There was not a lot of rock and very dry ground that would allow this development. **Mrs. Johnston** inquired about school bus services for long-term situations. **Mr. Racher** explained they had not spoken to the schools about this, but his children had been picked up by the bus at this location. There was some general discussion about the Corona school system.

**Roll Call:** **Mrs. Johnston: Aye Mrs. Estrada: Aye, Vice Chairman DuCharme: Aye, Chairman Frost: Aye. Motion carried.**

**Mrs. Johnston** motioned to move back into the regular meeting. **Mrs. Estrada.** seconded

**Roll Call:** **Vice Chairman DuCharme: Aye, Mrs. Estrada: Aye, Mrs. Johnston: Aye, Chairman Frost: Aye. Motion carried.**

Public Hearing ended 9:55am  
Regular Business in session

## **REGULAR BUSINESS**

### **Action Item 2**

#### **2. Zone Change proposal: D-3 zone change to D-2 zone**

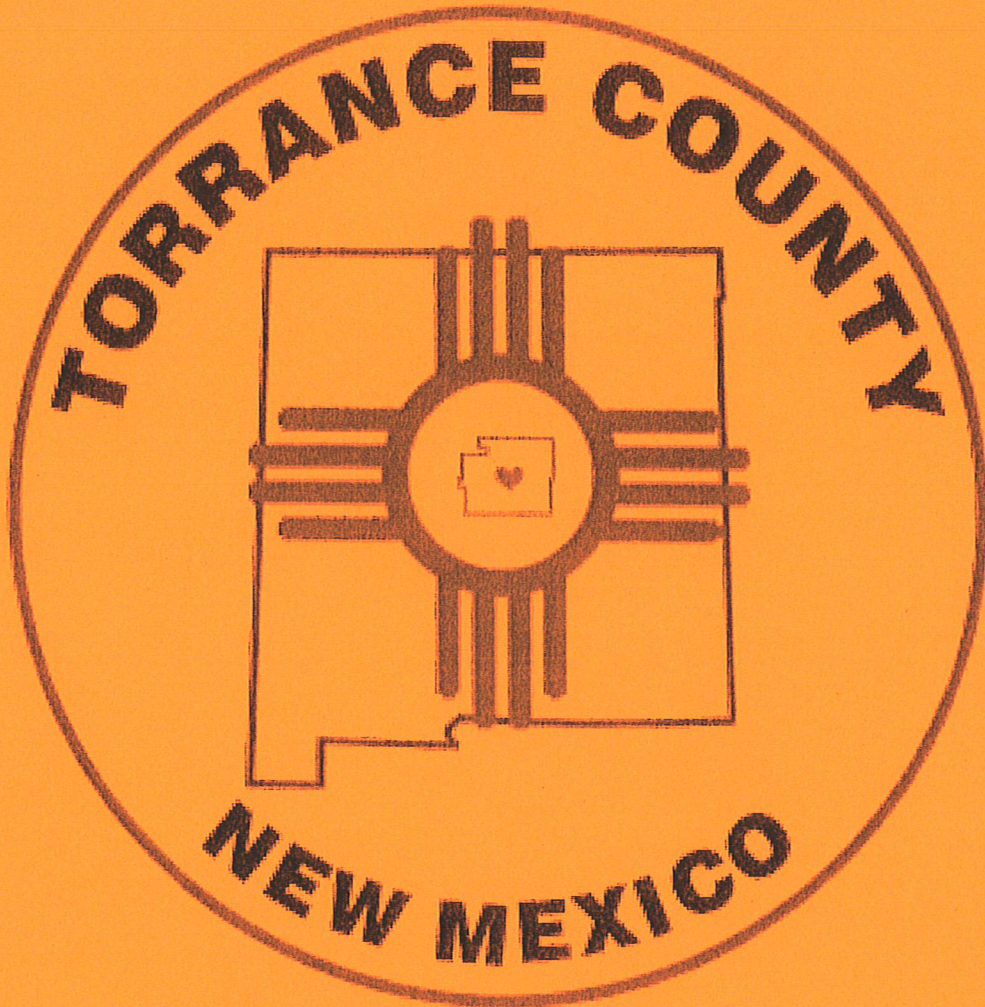
**Presenter:** P&Z Staff

**Site:** Section 18, T.9N, R.10E, NMPM, Lands of McCune, Tract C; and Section 18, T.9N, R.10E, NMPM, Tract B; and Section 18, T. 9N, R.10E, NMPM, Lands of McCune, Tract E-1; and Located in the SW4NE4, Section 18, T.9N., R.10E, NMPM, Lands of Eligio and Marie Gutierrez, Tract 1 and 2; and Within the SE4NE4 Section 18, T. 9N., R. 10E, NMPM, Tract D.

**Zone:** D-3

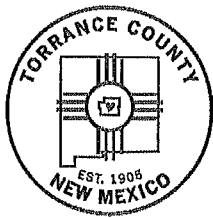
**Director Goen** presented a proposal for a Zoning change. He gave a brief explanation of how this proposal came about. **Director Goen** had contacted people who had worked and been directly involved with this zoning at the time of occurrence. Attorney Michael Garcia also provided research material to show constitutional legitimacy for this zone change. **Director Goen** explained other areas that were zoned D-3 at this time.





*Agenda Item*  
*No. 9-B*





## ACCOUNTS PAYABLE CHECK REPORT APPROVAL

### **Torrance County Commission Approval:**

We the undersigned members of the Torrance County Board of County Commissioners met in regular session on **October 11, 2023**, and approved the attached check report as presented against the funds of Torrance County in the amount of **\$717,202.47**.

---

Kevin McCall, District 1

---

Ryan Schwebach, District 2

---

Samuel D. Schropp, District 3

### **Attest:**

---

Linda Jaramillo, County Clerk

### **Torrance County Treasurer Approval:**

I, the Torrance County Treasurer, do hereby certify that sufficient funds exist for the payment of the checks listed on the attached check report.

---

Kathryn Hernandez, County Treasurer

---

### **Check Report Summary:**

Check Report Dates:	09/08/2023 to 9/20/2023	
Total Checks:	161	Checks: 125771 to 125932
Voided Checks:	4	Checks: 125046, 125048, 125049, 125860
Bank Drafts:	12	BD: DFT0000528 to DFT0000539
Electronic Fund Transfers:	2	EFT: 129-130
Total of Payments Issued:	\$717,202.47	



Torrance County, NM

# Check Report

By Check Number

Date Range: 09/08/2023 - 09/20/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Main Checking-Main Checking						
418	COLUMBUS BANK AND TRUST	09/13/2023	EFT	0.00	960.97	129
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>	
<u>INV0002393</u>	Invoice	09/14/2023	Flex Plan	0.00	960.97	
	<u>401-000-9001</u>		Payroll Liabilities		960.97	
5189	SUNRISE BANK	09/13/2023	EFT	0.00	1,247.66	130
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>	
<u>INV0002407</u>	Invoice	09/14/2023	Sunrise Loan	0.00	1,247.66	
	<u>401-000-9001</u>		Payroll Liabilities		1,247.66	
3978	STAPLES BUSINESS ADVANTAGE	09/12/2023	Regular	0.00	-489.14	125046
3978	STAPLES BUSINESS ADVANTAGE	09/12/2023	Regular	0.00	-542.77	125048
3978	STAPLES BUSINESS ADVANTAGE	09/12/2023	Regular	0.00	-1,658.15	125049
VEN01184	Air Care New Mexico	09/13/2023	Regular	0.00	3,473.19	125771
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>	
<u>5581</u>	Invoice	09/07/2023	Compressor replacement	0.00	3,473.19	
	<u>620-094-2215</u>		MAINTENANCE & REPAIR		3,473.19	
3207	AIRGAS USA LLC	09/13/2023	Regular	0.00	184.52	125772
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>	
<u>5501924556</u>	Invoice	09/12/2023	Airgas Rental Open PO	0.00	184.52	
	<u>406-091-2230</u>		SUPPLIES - MEDICAL		184.52	
3207	AIRGAS USA LLC	09/13/2023	Regular	0.00	273.86	125773
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>	
<u>9141559626</u>	Invoice	09/12/2023	District 3 Airgas Open PO	0.00	273.86	
	<u>408-091-2230</u>		SUPPLIES - MEDICAL		273.86	
5450	AMAZON BUSINESS	09/13/2023	Regular	0.00	1,526.88	125774
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>	
<u>1DRK-WJRT-MQ3</u>	Invoice	09/11/2023	Supplies District 4	0.00	1,526.88	
	<u>409-091-2248</u>		SUPPLIES - SAFETY		42.90	
	<u>409-091-2248</u>		SUPPLIES - SAFETY		216.58	
	<u>409-091-2248</u>		SUPPLIES - SAFETY		1,025.00	
	<u>409-091-2248</u>		SUPPLIES - SAFETY		42.85	
	<u>409-091-2248</u>		SUPPLIES - SAFETY		111.80	
	<u>409-091-2248</u>		SUPPLIES - SAFETY		43.85	
	<u>409-091-2248</u>		SUPPLIES - SAFETY		43.90	
5450	AMAZON BUSINESS	09/13/2023	Regular	0.00	184.58	125775
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>	
<u>139H-GYG3-7L6K</u>	Invoice	09/12/2023	Supplies District 4	0.00	184.58	
	<u>409-091-2248</u>		SUPPLIES - SAFETY		184.58	
5450	AMAZON BUSINESS	09/13/2023	Regular	0.00	362.41	125776



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Date Range: 09/08/2023 - 09/20/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1JPN-6JTX-677L</u>	Invoice	09/08/2023	GPS Rugged	0.00	362.41	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE		362.41	
5450	AMAZON BUSINESS	09/13/2023	Regular	0.00	334.17	125777
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1F9D-N6LX-RN71</u>	Invoice	09/11/2023	Flash Drives for IPRA	0.00	334.17	
	<u>401-010-2219</u>		SUPPLIES - GENERAL OFFI		34.99	
	<u>401-010-2219</u>		SUPPLIES - GENERAL OFFI		85.98	
	<u>401-010-2219</u>		SUPPLIES - GENERAL OFFI		60.77	
	<u>401-010-2219</u>		SUPPLIES - GENERAL OFFI		49.95	
	<u>401-010-2219</u>		SUPPLIES - GENERAL OFFI		54.99	
	<u>401-010-2219</u>		SUPPLIES - GENERAL OFFI		47.49	
5450	AMAZON BUSINESS	09/13/2023	Regular	0.00	1,539.30	125778
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>144Q-1XN3-YPHF</u>	Invoice	09/11/2023	First aid kits for Torrance County Fleet	0.00	1,539.30	
	<u>600-006-2248</u>		SUPPLIES - SAFETY		1,539.30	
5450	AMAZON BUSINESS	09/13/2023	Regular	0.00	2,069.00	125779
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1JQ6-H4CD-J9Y7</u>	Invoice	09/08/2023	AR-15 upgrades	0.00	2,069.00	
	<u>401-050-2231</u>		SUPPLIES - WEAPONS/A		769.00	
	<u>401-050-2231</u>		SUPPLIES - WEAPONS/A		1,300.00	
3594	AUTOZONE INC.	09/13/2023	Regular	0.00	108.41	125780
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2248412417</u>	Invoice	09/12/2023	Autozone Open PO 7/23-10/23	0.00	108.41	
	<u>413-091-2201</u>		MAINTENANCE & REPAIR		108.41	
3594	AUTOZONE INC.	09/13/2023	Regular	0.00	184.99	125781
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2248393069</u>	Invoice	09/13/2023	AutoZone Open PO District 2	0.00	184.99	
	<u>406-091-2201</u>		MAINTENANCE & REPAIR		184.99	
5408	BANK OF AMERICA	09/13/2023	Regular	0.00	441.70	125782
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0002382</u>	Invoice	09/11/2023	Scrubs for kennel assistants	0.00	441.70	
	<u>401-082-2236</u>		SUPPLIES - UNIFORMS		441.70	
3920	BOOT BARN INC	09/13/2023	Regular	0.00	134.99	125783
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>24-00027</u>	Invoice	09/07/2023	SAFETY BOOTS	0.00	134.99	
	<u>401-040-2248</u>		SUPPLIES-SAFETY		134.99	
3941	C & H METALCRAFTS	09/13/2023	Regular	0.00	202.00	125784
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>9850</u>	Invoice	09/08/2023	Retirement Badges with Holders	0.00	202.00	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE		140.00	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE		16.00	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE		46.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3941	C & H METALCRAFTS	09/13/2023	Regular	0.00	624.00	125785
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>9837</u>	Invoice	09/08/2023	Badges	0.00	624.00	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE	Freight	64.00	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE	Undersheriff Badge	70.00	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE	Sheriff Badge	70.00	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE	Deputy Badges	280.00	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE	Retirement Badges	140.00	
5416	CRYSTAL SPRINGS	09/13/2023	Regular	0.00	10.33	125786
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002432</u>	Invoice	09/13/2023	Monthly water delivery	0.00	10.33	
	<u>401-020-2219</u>		SUPPLIES - GENERAL OFFI	Monthly water delivery	10.33	
4383	DE LAGE LANDEN FINANCIAL SERVICE	09/13/2023	Regular	0.00	453.82	125787
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>80683244</u>	Invoice	09/12/2023	Copy Machine Lease Agreement   SNO30	0.00	453.82	
	<u>401-010-2284</u>		EQUIPMENT LEASES	Copy Machine Lease Agreement	453.82	
4383	DE LAGE LANDEN FINANCIAL SERVICE	09/13/2023	Regular	0.00	576.34	125788
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>80833003</u>	Invoice	09/11/2023	Recurring TCSO De Lage FY2024	0.00	576.34	
	<u>401-050-2284</u>		EQUIPMENT LEASES	Recurring TCSO De Lage FY2024	576.34	
4383	DE LAGE LANDEN FINANCIAL SERVICE	09/13/2023	Regular	0.00	546.82	125789
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>80652966</u>	Invoice	09/07/2023	Recurring TCSO De Lage FY2024	0.00	546.82	
	<u>401-050-2284</u>		EQUIPMENT LEASES	Recurring TCSO De Lage FY2024	546.82	
4383	DE LAGE LANDEN FINANCIAL SERVICE	09/13/2023	Regular	0.00	361.41	125790
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>80834428</u>	Invoice	09/11/2023	Copier	0.00	361.41	
	<u>401-065-2221</u>		PRINTING/PUBLISHING/A	Copier SEP FY-24	361.41	
4383	DE LAGE LANDEN FINANCIAL SERVICE	09/13/2023	Regular	0.00	149.05	125791
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>8078829</u>	Invoice	09/12/2023	Printer Lease	0.00	149.05	
	<u>402-060-2284</u>		LEASE EQUIPMENT	Printer Lease	149.05	
4383	DE LAGE LANDEN FINANCIAL SERVICE	09/13/2023	Regular	0.00	546.82	125792
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>80386891</u>	Invoice	09/07/2023	Recurring TCSO De Lage FY2024	0.00	546.82	
	<u>401-050-2284</u>		EQUIPMENT LEASES	Recurring TCSO De Lage FY2024	546.82	
4383	DE LAGE LANDEN FINANCIAL SERVICE	09/13/2023	Regular	0.00	285.13	125793
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>80834447</u>	Invoice	09/11/2023	Monthly lease copier- DV	0.00	285.13	
	<u>690-009-2284</u>		CONTRACT - EQUIPMENT	Monthly lease copier- DV	285.13	
4383	DE LAGE LANDEN FINANCIAL SERVICE	09/13/2023	Regular	0.00	350.62	125794

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>80834421</u>	Invoice	09/11/2023	Copy Machine Lease Agreements - 25569	0.00	350.62	
<u>401-055-2284</u>	EQUIPMENT LEASES	Copy Machine Lease Agreement	350.62			
4383	DE LAGE LANDEN FINANCIAL SERVICE	09/13/2023	Regular	0.00	350.62	125795
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>80834440</u>	Invoice	09/11/2023	Lease for copier	0.00	350.62	
<u>401-008-2284</u>	LEASE EQUIPMENT	Lease for copier	350.62			
4383	DE LAGE LANDEN FINANCIAL SERVICE	09/13/2023	Regular	0.00	431.04	125796
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>80153883</u>	Invoice	09/07/2023	Copy Machine Lease Agreement   SN030	0.00	431.04	
<u>401-010-2284</u>	EQUIPMENT LEASES	Copy Machine Lease Agreement	431.04			
4383	DE LAGE LANDEN FINANCIAL SERVICE	09/13/2023	Regular	0.00	430.55	125797
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>80422511</u>	Invoice	09/07/2023	Copy Machine Lease Agreement   SN030	0.00	430.55	
<u>401-010-2284</u>	EQUIPMENT LEASES	Copy Machine Lease Agreement	430.55			
4705	DOUBLE H AUTO	09/13/2023	Regular	0.00	49.36	125798
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>079396</u>	Invoice	09/13/2023	Napa open P/O for Maint	0.00	49.36	
<u>401-065-2218</u>	MAINTENANCE & REPAIR	Napa open P/O	49.36			
4979	DT AUTOMOTIVE	09/13/2023	Regular	0.00	3,850.00	125799
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>TCSO 24-00509</u>	Invoice	09/08/2023	Repair Damaged Unit	0.00	3,850.00	
<u>401-050-2201</u>	MAINTENANCE & REPAIR	Repair Damaged Unit	3,850.00			
4979	DT AUTOMOTIVE	09/13/2023	Regular	0.00	4,690.00	125800
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>TCSO24-00325</u>	Invoice	09/08/2023	August 2023 Vehicle Maintenance	0.00	4,690.00	
<u>401-050-2201</u>	MAINTENANCE & REPAIR	August 2023 Vehicle Maintenance	4,690.00			
5319	DUCHARME, ARTHUR	09/13/2023	Regular	0.00	285.00	125801
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002415</u>	Invoice	09/12/2023	PZ Board member compensation	0.00	285.00	
<u>401-008-2300</u>	TRAVEL - APPOINTED BO	PZ Board member compensatio	285.00			
156	EASTVIEW	09/13/2023	Regular	0.00	402.46	125802
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>9-7-23</u>	Invoice	09/13/2023	Welding equipment,rods,wire, torch gas.	0.00	402.46	
<u>402-060-2250</u>	SUPPLIES - SHOP	Welding equipment,rods,wire, t	402.46			
5548	ESTRADA, CHRISTINA	09/13/2023	Regular	0.00	285.00	125803
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002417</u>	Invoice	09/12/2023	PZ Board member compensation	0.00	285.00	
<u>401-008-2300</u>	TRAVEL - APPOINTED BO	PZ Board member compensatio	285.00			
2555	EVSWA	09/13/2023	Regular	0.00	42,573.19	125804



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>1932</u>	Invoice	09/11/2023	FY24 County Environmental GRT	0.00	42,573.19	
<u>423-026-2301</u>			EVSWA JPA EGRT		42,573.19	
3064	FROST, JIM	09/13/2023	Regular	0.00	95.00	125805
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002420</u>	Invoice	09/12/2023	PZ board member compensation	0.00	95.00	
<u>401-008-2300</u>			TRAVEL - APPOINTED BO		95.00	
36	GUSTIN HARDWARE, INC.	09/13/2023	Regular	0.00	132.50	125806
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>361349</u>	Invoice	09/11/2023	Fair grd open P/O FY-24	0.00	132.50	
<u>401-053-2215</u>			MAINTENANCE & REPAIR		132.50	
36	GUSTIN HARDWARE, INC.	09/13/2023	Regular	0.00	17.60	125807
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>360933</u>	Invoice	09/12/2023	Operations open P/O FY-24	0.00	17.60	
<u>401-065-2218</u>			MAINTENANCE & REPAIR		17.60	
36	GUSTIN HARDWARE, INC.	09/13/2023	Regular	0.00	12.53	125808
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>361348</u>	Invoice	09/11/2023	Mountainair Sen open P/O FY-24	0.00	12.53	
<u>401-027-2215</u>			MAINTENANCE & REPAIR		12.53	
214	HART'S TRUSTWORTHY HARDWARE	09/13/2023	Regular	0.00	78.82	125809
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>A121696</u>	Invoice	09/11/2023	Harts Open PO 7/23-10/23	0.00	78.82	
<u>406-091-2248</u>			SUPPLIES - SAFETY		78.82	
214	HART'S TRUSTWORTHY HARDWARE	09/13/2023	Regular	0.00	51.91	125810
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>A121905</u>	Invoice	09/13/2023	Sheriff open P/O FY-24	0.00	51.91	
<u>401-050-2215</u>			MAINTENANCE & REPAIR		51.91	
3929	HENRY SCHEIN MATRX MEDICAL	09/13/2023	Regular	0.00	70.08	125811
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>51935713</u>	Invoice	09/07/2023	EMS Supplies/Equipment/Medications Op	0.00	70.08	
<u>416-083-2230</u>			SUPPLIES - MEDICAL		70.08	
3587	HOMESTEAD WATER CO.	09/13/2023	Regular	0.00	29.81	125812
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>08.23</u>	Invoice	09/07/2023	Monthly water bill district 5	0.00	29.81	
<u>405-091-2210</u>			UTILITIES - WATER		29.81	
VENO1156	Javier Ernesto Sanchez	09/13/2023	Regular	0.00	11.59	125813
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>300322</u>	Invoice	09/13/2023	Fair Grd open P/O FY-24	0.00	11.59	
<u>401-053-2215</u>			MAINTENANCE & REPAIR		11.59	
VENO1156	Javier Ernesto Sanchez	09/13/2023	Regular	0.00	56.35	125814

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>300321</u>	Invoice	09/13/2023	Admin open P/O Fy-24	0.00	56.35	
<u>401-015-2215</u>	MAINTENANCE & REPAIR	Admin open P/O Fy-24			56.35	
VEN01156	Javier Ernesto Sanchez	09/13/2023	Regular	0.00	24.57	125815
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>300319</u>	Invoice	09/13/2023	Dispatch open P/O FY-24	0.00	24.57	
<u>911-080-2215</u>	MAINTENANCE & REPAIR	Dispatch open P/O FY-24			24.57	
3712	JOHNSTON, DANIELLE	09/13/2023	Regular	0.00	285.00	125816
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002421</u>	Invoice	09/12/2023	PZ Board member compensation	0.00	285.00	
<u>401-008-2300</u>	TRAVEL - APPOINTED BO	PZ Board member compensatio			285.00	
5179	LEAF CAPITAL FUNDING LLC	09/13/2023	Regular	0.00	572.53	125817
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>15258687</u>	Invoice	09/07/2023	3 HP Designjet	0.00	572.53	
<u>401-007-2284</u>	EQUIPMENT LEASES	3 HP Designjet			572.53	
2291	LOBO INTERNET SERVICES LTD	09/13/2023	Regular	0.00	97.50	125818
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>N10954-14</u>	Invoice	09/07/2023	Internet Services- DV	0.00	97.50	
<u>690-086-2207</u>	TELECOMMUNICATIONS	Internet Services- DV			97.50	
2291	LOBO INTERNET SERVICES LTD	09/13/2023	Regular	0.00	475.00	125819
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>N10926-48</u>	Invoice	09/07/2023	Internet services-Fire	0.00	475.00	
<u>405-091-2207</u>	TELECOMMUNICATIONS	Internet services- dist 5			139.69	
<u>406-091-2207</u>	TELECOMMUNICATIONS	Internet services- dist- 2			139.69	
<u>409-091-2207</u>	TELECOMMUNICATIONS	Internet services- dist 4			139.69	
<u>413-091-2207</u>	TELECOMMUNICATIONS	Internet services- dist- admin			55.93	
2291	LOBO INTERNET SERVICES LTD	09/13/2023	Regular	0.00	45.00	125820
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>N12084-45</u>	Invoice	09/07/2023	Internet Services	0.00	45.00	
<u>401-096-2207</u>	TELECOMMUNICATIONS	Internet Services A.S			45.00	
2291	LOBO INTERNET SERVICES LTD	09/13/2023	Regular	0.00	137.50	125821
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>N10958-47</u>	Invoice	09/07/2023	Internet Services	0.00	137.50	
<u>911-080-2207</u>	TELECOMMUNICATIONS	Internet Services			137.50	
2291	LOBO INTERNET SERVICES LTD	09/13/2023	Regular	0.00	155.00	125822
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>N10715-51</u>	Invoice	09/07/2023	Internet Services	0.00	155.00	
<u>401-096-2207</u>	TELECOMMUNICATIONS	Internet Services IT			155.00	
1418	LUJAN, LEONARD	09/13/2023	Regular	0.00	42.80	125823

## Check Report

Date Range: 09/08/2023 - 09/20/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
LL NMDOT	Invoice	09/14/2023	TRAVEL BACK FROM LAS VEGAS NM NMD	0.00	42.80	
	402-060-2266	EMPLOYEE TRAINING	TRAVEL BACK FROM LAS VEGAS		42.80	
877	MOUNTAIN STATES CONSTRUCTORS INC	09/13/2023	Regular	0.00	235,007.92	125824
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9794	Invoice	09/11/2023	Base Coarse NM DOT 10000.00tn 2020-21	0.00	235,007.92	
	836-001-2617	C/O EQUIPMENT & MAC	Base Coarse Type 1 CES 2020-21		235,007.92	
1139	MOUNTAINAIR, TOWN OF	09/13/2023	Regular	0.00	180.81	125825
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
08.23	Invoice	09/11/2023	Utilities- Water/Gas	0.00	180.81	
	401-027-2209	UTILITIES - NATURAL GAS	Utilities- Natural Gas		31.36	
	401-027-2210	UTILITIES - WATER	Utilities- Water		149.45	
3884	NM BOARD OF VETERINARY MEDICINE	09/13/2023	Regular	0.00	100.00	125826
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0002381	Invoice	09/11/2023	Euthanasia tech licensing fee	0.00	100.00	
	401-082-2269	SUBSCRIPTIONS & DUES	Euthanasia tech licensing fee		100.00	
2310	NM DWI COORDINATORS AFFILIATE	09/13/2023	Regular	0.00	150.00	125827
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
TORRANCE 23-24	Invoice	09/07/2023	FY2024 Affiliate Dues	0.00	150.00	
	605-003-2269	SUBSCRIPTIONS & DUES	FY2024 Affiliate Dues		150.00	
1096	NM RETIREE HEALTH-CARE AUTHORI	09/13/2023	Regular	0.00	6,047.87	125828
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0002406	Invoice	09/14/2023	Retiree Health Care	0.00	6,040.15	
	401-000-9001	Payroll Liabilities	Retiree Health Care		6,040.15	
INV0002424	Invoice	09/12/2023	Retiree Health Care	0.00	7.72	
	401-000-9001	Payroll Liabilities	Retiree Health Care		7.72	
5307	NUBE GROUP	09/13/2023	Regular	0.00	169.25	125829
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV63412	Invoice	09/07/2023	Copy overage charges- Finance	0.00	169.25	
	401-055-2203	MAINTENANCE & REPAIR	Copy overage charges- Finance		169.25	
4522	PADILLA, CHARMEN	09/13/2023	Regular	0.00	42.80	125830
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
CPNMDOT	Invoice	09/14/2023	TRAVEL BACK FROM LAS VEGAS NM NMD	0.00	42.80	
	402-060-2266	EMPLOYEE TRAINING	TRAVEL BACK FROM LAS VEGAS		42.80	
5603	PFEIFER VETERINARY SERVICES, LLC	09/13/2023	Regular	0.00	470.00	125831
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2102009	Invoice	09/11/2023	SNIPIT sterilizations	0.00	470.00	
	431-082-2272	CONTRACT - PROFESSION	SNIPIT sterilizations		470.00	
2015	PLATEAU WIRELESS	09/13/2023	Regular	0.00	4,371.89	125832



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Date Range: 09/08/2023 - 09/20/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>09.23</u>	Invoice	09/11/2023	Internet & wireless services	0.00	4,371.89	
<u>401-096-2207</u>	TELECOMMUNICATIONS	Internet & wireless services	4,371.89			
3859	PRUDENTIAL OVERALL SUPPLY	09/13/2023	Regular	0.00	849.44	125833
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>450690070</u>	Invoice	09/13/2023	Uniforms	0.00	849.44	
<u>402-060-2236</u>	SUPPLIES - UNIFORMS	Uniforms	849.44			
3859	PRUDENTIAL OVERALL SUPPLY	09/13/2023	Regular	0.00	67.97	125834
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>450690067</u>	Invoice	09/07/2023	Mats & mop, supplys	0.00	67.97	
<u>401-016-2203</u>	MAINTENANCE & REPAIR	Mats & mop, supplys	67.97			
3859	PRUDENTIAL OVERALL SUPPLY	09/13/2023	Regular	0.00	114.75	125835
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>450690992</u>	Invoice	09/13/2023	uniforms & supplys	0.00	114.75	
<u>401-015-2203</u>	MAINTENANCE & REPAIR	uniforms & supplys	114.75			
3859	PRUDENTIAL OVERALL SUPPLY	09/13/2023	Regular	0.00	67.97	125836
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>450690991</u>	Invoice	09/13/2023	Mats & mop, supplys	0.00	67.97	
<u>401-016-2203</u>	MAINTENANCE & REPAIR	Mats & mop, supplys	67.97			
3859	PRUDENTIAL OVERALL SUPPLY	09/13/2023	Regular	0.00	114.75	125837
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>450690068</u>	Invoice	09/07/2023	uniforms & supplys	0.00	114.75	
<u>401-015-2203</u>	MAINTENANCE & REPAIR	uniforms & supplys	114.75			
107	QWEST CORPORATION	09/13/2023	Regular	0.00	63.30	125838
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>09.23 2885</u>	Invoice	09/11/2023	Monthly charges Mountainair	0.00	63.30	
<u>401-027-2207</u>	TELECOMMUNICATIONS	Monthly charges Mountainair	63.30			
107	QWEST CORPORATION	09/13/2023	Regular	0.00	117.68	125839
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>09.23 2550</u>	Invoice	09/11/2023	Monthly Charges	0.00	117.68	
<u>401-096-2207</u>	TELECOMMUNICATIONS	Monthly Charges 2550	117.68			
107	QWEST CORPORATION	09/13/2023	Regular	0.00	322.66	125840
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>09.23 0058</u>	Invoice	09/11/2023	Monthly Charges	0.00	322.66	
<u>401-096-2207</u>	TELECOMMUNICATIONS	Monthly Charges 0058	322.66			
107	QWEST CORPORATION	09/13/2023	Regular	0.00	66.62	125841
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>09.23 4362</u>	Invoice	09/11/2023	Monthly Charges	0.00	66.62	
<u>401-096-2207</u>	TELECOMMUNICATIONS	Monthly Charges 4362	66.62			
107	QWEST CORPORATION	09/13/2023	Regular	0.00	124.15	125842

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Date Range: 09/08/2023 - 09/20/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>09.23 3165</u>	Invoice	09/11/2023	Monthly Charges	0.00	124.15	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	Monthly Charges 3165		124.15	
107	QWEST CORPORATION	09/13/2023	Regular	0.00	38.89	125843
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>09.23 1277</u>	Invoice	09/11/2023	Monthly Charges	0.00	38.89	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	Monthly Charges 1277		38.89	
107	QWEST CORPORATION	09/13/2023	Regular	0.00	66.12	125844
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>09.23 5104</u>	Invoice	09/11/2023	Monthly Charges Dist 5	0.00	66.12	
	<u>405-091-2207</u>	TELECOMMUNICATIONS	Monthly Charges Dist 5- 5104		66.12	
107	QWEST CORPORATION	09/13/2023	Regular	0.00	126.18	125845
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>09.23 3237</u>	Invoice	09/11/2023	Monthly Charges	0.00	126.18	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	Monthly Charges 3237		126.18	
107	QWEST CORPORATION	09/13/2023	Regular	0.00	242.33	125846
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>09.23 4068</u>	Invoice	09/11/2023	Monthly Charges Dist 5	0.00	242.33	
	<u>405-091-2207</u>	TELECOMMUNICATIONS	Monthly Charges Dist 5- 4068		242.33	
107	QWEST CORPORATION	09/13/2023	Regular	0.00	180.79	125847
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>09.23 2322</u>	Invoice	09/11/2023	Monthly Charges	0.00	180.79	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	Monthly Charges 2322		180.79	
107	QWEST CORPORATION	09/13/2023	Regular	0.00	66.62	125848
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>09.23 4381</u>	Invoice	09/11/2023	Monthly Charges	0.00	66.62	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	Monthly Charges 4381		66.62	
107	QWEST CORPORATION	09/13/2023	Regular	0.00	544.29	125849
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>09.23 1022</u>	Invoice	09/11/2023	Monthly charges Dispatch	0.00	544.29	
	<u>911-080-2207</u>	TELECOMMUNICATIONS	Monthly charges Dispatch		544.29	
107	QWEST CORPORATION	09/13/2023	Regular	0.00	66.62	125850
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>09.23 4080</u>	Invoice	09/11/2023	Monthly Charges	0.00	66.62	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	Monthly Charges 4080		66.62	
107	QWEST CORPORATION	09/13/2023	Regular	0.00	468.97	125851
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>09.23 4425</u>	Invoice	09/11/2023	Monthly charges Moriarty	0.00	195.86	
	<u>401-037-2207</u>	TELECOMMUNICATIONS	Monthly charges Moriarty		195.86	
<u>09.23 5010</u>	Invoice	09/11/2023	Monthly charges Estancia	0.00	273.11	

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Date Range: 09/08/2023 - 09/20/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<u>401-036-2207</u>	TELECOMMUNICATIONS	Monthly charges Estancia		273.11	
215	RICH FORD SALES	09/13/2023	Regular	0.00	87.84	125852
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>INV0002423</u>	Invoice	09/12/2023	OIL AND FILTER CHANGE ON FLEET CARS	0.00	87.84	
	<u>401-040-2201</u>		MAINTENANCE & REPAIR		87.84	
215	RICH FORD SALES	09/13/2023	Regular	0.00	155.09	125853
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>2046154/1</u>	Invoice	09/11/2023	TO3 TAHOE OIL CHANGES FY2024	0.00	77.25	
	<u>401-030-2201</u>		MAINTENANCE & REPAIR		77.25	
<u>INV0002419</u>	Invoice	09/12/2023	OIL AND FILTER CHANGE ON FLEET CARS	0.00	77.84	
	<u>401-040-2201</u>		MAINTENANCE & REPAIR		77.84	
3462	SAMBA HOLDINGS, INC.	09/13/2023	Regular	0.00	259.27	125854
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>INV01222264</u>	Invoice	09/11/2023	Samba Safety Open PO	0.00	259.27	
	<u>413-091-2271</u>		CONTRACT - OTHER SERV		259.27	
987	SEALMASTERS	09/13/2023	Regular	0.00	2,392.74	125855
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>39597</u>	Invoice	09/13/2023	Prep on Lexco Project	0.00	2,392.74	
	<u>836-001-2617</u>		C/O EQUIPMENT & MAC		2,392.74	
3331	SOUTHWEST PROPANE LLC	09/13/2023	Regular	0.00	96.06	125856
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>e98934</u>	Invoice	09/13/2023	Southwest Propane Utility for District 4 O	0.00	96.06	
	<u>409-091-2209</u>		UTILITIES - NATURAL GAS		96.06	
3978	STAPLES BUSINESS ADVANTAGE	09/13/2023	Regular	0.00	542.77	125857
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>3536932044</u>	Invoice	06/28/2023	Office supplies	0.00	542.77	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		19.14	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		19.19	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		79.99	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		39.66	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		33.51	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		237.08	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		114.20	
3978	STAPLES BUSINESS ADVANTAGE	09/13/2023	Regular	0.00	1,658.15	125858



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Date Range: 09/08/2023 - 09/20/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>3538386036</u>	Invoice	06/27/2023	GENERAL OFFICE SUPPLIES	0.00	1,618.94	
	<u>605-022-2219</u>		SUPPLIES - GENERAL OFFI		105.40	
	<u>605-022-2219</u>		SUPPLIES - GENERAL OFFI		43.82	
	<u>605-022-2219</u>		SUPPLIES - GENERAL OFFI		194.50	
	<u>605-022-2219</u>		SUPPLIES - GENERAL OFFI		10.44	
	<u>605-022-2219</u>		SUPPLIES - GENERAL OFFI		377.80	
	<u>605-022-2219</u>		SUPPLIES - GENERAL OFFI		35.60	
	<u>605-022-2219</u>		SUPPLIES - GENERAL OFFI		17.88	
	<u>605-022-2219</u>		SUPPLIES - GENERAL OFFI		103.18	
	<u>605-022-2219</u>		SUPPLIES - GENERAL OFFI		148.02	
	<u>605-022-2219</u>		SUPPLIES - GENERAL OFFI		260.28	
	<u>605-022-2219</u>		SUPPLIES - GENERAL OFFI		322.02	
<u>3538386036-2</u>	Invoice	06/27/2023	GENERAL OFFICE SUPPLIES	0.00	39.21	
	<u>605-022-2219</u>		SUPPLIES - GENERAL OFFI		29.84	
	<u>605-022-2219</u>		SUPPLIES - GENERAL OFFI		9.37	
3978	STAPLES BUSINESS ADVANTAGE	09/13/2023	Regular	0.00	489.14	125859
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>IN 3534976935</u>	Invoice	06/28/2023	General office supplies	0.00	489.14	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		285.50	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		7.30	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		8.44	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		42.82	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		7.06	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		18.86	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		13.18	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		27.99	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		4.05	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		8.26	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		2.90	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		6.59	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		9.00	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		8.68	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		17.62	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		20.89	
	**Void**	09/13/2023	Regular	0.00	0.00	125860
1335	TORRANCE COUNTY	09/13/2023	Regular	0.00	82.98	125861
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0002408</u>	Invoice	09/14/2023	Torrance County Property Tax	0.00	82.98	
	<u>401-000-9001</u>		Payroll Liabilities		82.98	
			Torrance County Property Tax			
5193	UNIVERSAL BACKGROUND SCREENING	09/13/2023	Regular	0.00	257.42	125862
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>202308013415</u>	Invoice	09/12/2023	Background screenings & drug testing	0.00	257.42	
	<u>401-014-2271</u>		CONTRACT-OTHER SERVI		33.87	
	<u>411-092-2271</u>		CONTRACT - OTHER SERV		223.55	
2858	WASTE MANAGEMENT OF NM INC.	09/13/2023	Regular	0.00	1,732.26	125863
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>0524045-0573-8</u>	Invoice	09/07/2023	Monthly dumpster charges- dist 3	0.00	780.09	
	<u>408-091-2210</u>		UTILITIES - WATER		780.09	
<u>0524377-0573-5</u>	Invoice	09/07/2023	Monthly dumpster charges- A.S	0.00	272.24	
	<u>401-082-2210</u>		UTILITIES - WATER		272.24	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>0524707-0573-3</u>	Invoice	09/07/2023	Monthly dumpster charges- dist5	0.00	679.93	
	<u>405-091-2210</u>		UTILITIES - WATER		679.93	
810	WILLARD, VILLAGE OF	09/13/2023	Regular	0.00	56.18	125864
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>08.23</u>	Invoice	09/11/2023	Monthly water	0.00	56.18	
	<u>418-091-2210</u>		UTILITIES - WATER		56.18	
4458	WINDHAM WEAPONRY INC	09/13/2023	Regular	0.00	522.00	125865
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>156412</u>	Invoice	09/08/2023	AR-15 upgrades	0.00	522.00	
	<u>401-050-2231</u>		SUPPLIES - WEAPONS/A		28.50	
	<u>401-050-2231</u>		SUPPLIES - WEAPONS/A		110.00	
	<u>401-050-2231</u>		SUPPLIES - WEAPONS/A		19.00	
	<u>401-050-2231</u>		SUPPLIES - WEAPONS/A		19.00	
	<u>401-050-2231</u>		SUPPLIES - WEAPONS/A		37.50	
	<u>401-050-2231</u>		SUPPLIES - WEAPONS/A		319.00	
	<u>401-050-2231</u>		SUPPLIES - WEAPONS/A		-11.00	
3823	WITMER PUBLIC SAFETY GROUP	09/13/2023	Regular	0.00	103.65	125866
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV317123</u>	Invoice	09/11/2023	Boots District 2	0.00	103.65	
	<u>406-091-2248</u>		SUPPLIES - SAFETY		103.65	
329	WS DARLEY & CO	09/13/2023	Regular	0.00	1,076.00	125867
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>17505630</u>	Invoice	09/07/2023	Equipment District 2	0.00	1,076.00	
	<u>406-091-2248</u>		SUPPLIES - SAFETY		1,076.00	
329	WS DARLEY & CO	09/13/2023	Regular	0.00	1,310.00	125868
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>17506333</u>	Invoice	09/07/2023	Equipment District 2	0.00	1,310.00	
	<u>406-091-2248</u>		SUPPLIES - SAFETY		340.00	
	<u>406-091-2248</u>		SUPPLIES - SAFETY		970.00	
329	WS DARLEY & CO	09/13/2023	Regular	0.00	52.50	125869
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>17507421</u>	Invoice	09/12/2023	Equipment District 2	0.00	52.50	
	<u>406-091-2248</u>		SUPPLIES - SAFETY		52.50	
VENO1231	Brenda Cuevas	09/13/2023	Regular	0.00	250.00	125870
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002434</u>	Invoice	09/14/2023	Return of fairground rental deposit	0.00	250.00	
	<u>401-055-2270</u>		REFUNDS		250.00	
66	ALBUQUERQUE PUBLISHING CO.	09/19/2023	Regular	0.00	471.87	125871
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>10001576109-08</u>	Invoice	09/18/2023	Legal Notification Publication RFP-FY24-0	0.00	471.87	
	<u>401-030-2221</u>		PRINTING/PUBLISHING/A		235.93	
	<u>401-040-2221</u>		PRINTING/PUBLISHING/A		235.94	
5450	AMAZON BUSINESS	09/19/2023	Regular	0.00	295.47	125872

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>11MV-L9MN-WL</u>	Invoice	09/18/2023	Office supplies	0.00	295.47	
<u>401-055-2219</u>			SUPPLIES - GENERAL OFFI		16.00	
<u>401-055-2219</u>			SUPPLIES - GENERAL OFFI		15.79	
<u>401-055-2219</u>			SUPPLIES - GENERAL OFFI		13.69	
<u>401-055-2219</u>			SUPPLIES - GENERAL OFFI		249.99	
5450	AMAZON BUSINESS	09/19/2023	Regular	0.00	793.00	125873
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>1GT9-QGD6-L7N</u>	Invoice	09/12/2023	Safety Cabinet & tool rack	0.00	793.00	
<u>401-065-2248</u>			SUPPLIES - SAFETY		793.00	
5450	AMAZON BUSINESS	09/19/2023	Regular	0.00	382.11	125874
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>1VL3-QW6Q-1QN</u>	Invoice	09/18/2023	Office supplies	0.00	382.11	
<u>401-055-2219</u>			SUPPLIES - GENERAL OFFI		6.98	
<u>401-055-2219</u>			SUPPLIES - GENERAL OFFI		14.80	
<u>401-055-2219</u>			SUPPLIES - GENERAL OFFI		29.52	
<u>401-055-2219</u>			SUPPLIES - GENERAL OFFI		149.99	
<u>401-055-2219</u>			SUPPLIES - GENERAL OFFI		17.97	
<u>401-055-2219</u>			SUPPLIES - GENERAL OFFI		21.89	
<u>401-055-2219</u>			SUPPLIES - GENERAL OFFI		110.99	
<u>401-055-2219</u>			SUPPLIES - GENERAL OFFI		19.99	
<u>401-055-2219</u>			SUPPLIES - GENERAL OFFI		9.98	
4818	AMBITIONS TECHNOLOGY GROUP LLC	09/19/2023	Regular	0.00	20,705.33	125875
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>10779</u>	Invoice	09/14/2023	Datto BDR Upgrade/Subscription Service	0.00	20,705.33	
<u>401-096-2213</u>			CONTRACT - IT SERVICES		20,705.33	
3043	AWARDS ETC.	09/19/2023	Regular	0.00	10.00	125876
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>0264700</u>	Invoice	09/14/2023	Name Plate for Deputy County Manager	0.00	10.00	
<u>401-010-2219</u>			SUPPLIES - GENERAL OFFI		10.00	
3939	BALLARD, KENT	09/19/2023	Regular	0.00	64.58	125877
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002378</u>	Invoice	09/08/2023	Fuel Reimbursement	0.00	64.58	
<u>401-050-2202</u>			SUPPLIES - VEHICLE FUEL		64.58	
5408	BANK OF AMERICA	09/19/2023	Regular	0.00	35.14	125878
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002453</u>	Invoice	09/19/2023	FY24 Legal Notice for Budget Hearing	0.00	35.14	
<u>401-055-2221</u>			PRINTING/PUBLISHING/A		35.14	
5408	BANK OF AMERICA	09/19/2023	Regular	0.00	215.03	125879
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002454</u>	Invoice	09/19/2023	Adobe User Licenses for FY24 for	0.00	215.03	
<u>401-055-2228</u>			SOFTWARE		215.03	
5408	BANK OF AMERICA	09/19/2023	Regular	0.00	161.80	125880



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV212252141</u>	Invoice	09/19/2023	ZOOM PRO UPDATE	0.00	161.80	
	<u>401-055-2228</u>		SOFTWARE		161.80	
4812	CAIN, MACKLEE	09/19/2023	Regular	0.00	4,155.00	125881
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>SALE SLOT #33</u>	Invoice	09/19/2023	ANIMAL FAIR PARTIAL SALE #33 LESS CO	0.00	1,335.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		1,335.00	
<u>SALE SLOT #44</u>	Invoice	09/19/2023	ANIMAL FAIR PARTIAL SALE SLOT #44 LESS	0.00	2,820.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		2,820.00	
5614	CHAVEZ, EMMAROSE	09/19/2023	Regular	0.00	5,820.00	125882
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>SALE SLOT #12</u>	Invoice	09/19/2023	ANIMAL FAIR SALE SLOT #12 LESS COMMI	0.00	5,820.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		5,820.00	
5474	CHAVEZ, LEXI	09/19/2023	Regular	0.00	4,365.00	125883
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>SALE SLOT #9</u>	Invoice	09/19/2023	FAIR ANIMAL SALE SLOT #9 LESS COMMIS	0.00	4,365.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		4,365.00	
5363	CONNELL, GAVIN	09/19/2023	Regular	0.00	4,850.00	125884
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>SALE SLOT #26</u>	Invoice	09/19/2023	ANIMAL FAIR SALE SLOT #26 LESS COMMI	0.00	4,850.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		4,850.00	
3770	COOPERATIVE EDUCATIONAL SERVICES	09/19/2023	Regular	0.00	16,547.92	125885
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>24-140415</u>	Invoice	09/14/2023	TC County Fairgrounds Fenc CES 2021-10-	0.00	16,547.92	
	<u>836-001-2611</u>		C/O - Buildings & Improv		16,547.92	
3770	COOPERATIVE EDUCATIONAL SERVICES	09/19/2023	Regular	0.00	59,158.82	125886
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>24-140412</u>	Invoice	09/14/2023	Fairgrounds Reno. - BasicIDIQ - 2021-10-R	0.00	59,158.82	
	<u>836-001-2611</u>		C/O - Buildings & Improv		59,158.82	
5416	CRYSTAL SPRINGS	09/19/2023	Regular	0.00	27.00	125887
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>9247404</u>	Invoice	09/14/2023	Drinking water- Finance	0.00	27.00	
	<u>401-055-2219</u>		SUPPLIES - GENERAL OFFI		27.00	
5215	DALLI CAIN	09/19/2023	Regular	0.00	1,835.00	125888
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>SALE SLOT #5</u>	Invoice	09/19/2023	PARTIAL PAYMENT SALE SLOT #5 LESS CO	0.00	1,835.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		1,835.00	
4383	DE LAGE LANDEN FINANCIAL SERVICE	09/19/2023	Regular	0.00	308.37	125889

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>80903794</u>	Invoice	09/19/2023	TREASURER'S COPIER LEASE	0.00	308.37	
	<u>401-030-2284</u>		EQUIPMENT LEASES		308.37	
4383	DE LAGE LANDEN FINANCIAL SERVICE	09/19/2023	Regular	0.00	339.81	125890
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>80791296</u>	Invoice	09/14/2023	Monthly contract for copier	0.00	339.81	
	<u>612-020-2284</u>		CONTRACT - EQUIPMENT		339.81	
5478	ENCINIAS, BRODY	09/19/2023	Regular	0.00	1,335.00	125891
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>SALE SLOT #28</u>	Invoice	09/19/2023	ANIMAL FAIR PARTIAL SALE #28 LESS CO	0.00	1,335.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		1,335.00	
5352	ENCINIAS, ELIA NEA	09/19/2023	Regular	0.00	6,790.00	125892
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>SALE SLOT #7</u>	Invoice	09/19/2023	FAIR ANIMAL SALE SLOT #7 LESS COMMIS	0.00	6,790.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		6,790.00	
4950	ENCINIAS, NORA	09/19/2023	Regular	0.00	5,335.00	125893
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>SALE SLOT #22</u>	Invoice	09/19/2023	ANIMAL FAIR SALE SLOT #22 LESS COMMIS	0.00	5,335.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		5,335.00	
2554	EPCOR USA, INC.	09/19/2023	Regular	0.00	107.98	125894
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>08.23</u>	Invoice	09/19/2023	Monthly water dist 2	0.00	107.98	
	<u>406-091-2210</u>		UTILITIES - WATER		107.98	
VENO1233	Frank Tavenner	09/19/2023	Regular	0.00	520.00	125895
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>0140</u>	Invoice	09/14/2023	Tow Services Tender 2-1 District 2	0.00	520.00	
	<u>406-091-2201</u>		MAINTENANCE & REPAIR		225.00	
	<u>406-091-2201</u>		MAINTENANCE & REPAIR		195.00	
	<u>406-091-2201</u>		MAINTENANCE & REPAIR		100.00	
36	GUSTIN HARDWARE, INC.	09/19/2023	Regular	0.00	26.46	125896
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>361911</u>	Invoice	09/18/2023	Admin open P/O FY-24	0.00	26.46	
	<u>401-015-2215</u>		MAINTENANCE & REPAIR		26.46	
36	GUSTIN HARDWARE, INC.	09/19/2023	Regular	0.00	10.98	125897
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>361910</u>	Invoice	09/18/2023	Mountainair Sen open P/O FY-24	0.00	10.98	
	<u>401-027-2215</u>		MAINTENANCE & REPAIR		10.98	
214	HART'S TRUSTWORTHY HARDWARE	09/19/2023	Regular	0.00	29.94	125898
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>A122915</u>	Invoice	09/19/2023	Admin open P/O FY-24	0.00	29.94	
	<u>401-015-2215</u>		MAINTENANCE & REPAIR		29.94	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
214	HART'S TRUSTWORTHY HARDWARE	09/19/2023	Regular	0.00	42.53	125899
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>A122322</u>	Invoice	09/18/2023	Admin open P/O FY-24	0.00	42.53	
<u>401-015-2215</u>	MAINTENANCE & REPAIR	Admin open P/O FY-24			42.53	
214	HART'S TRUSTWORTHY HARDWARE	09/19/2023	Regular	0.00	18.99	125900
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>A122161</u>	Invoice	09/14/2023	Harts Open PO 7/23-10/23	0.00	18.99	
<u>408-091-2248</u>	SUPPLIES - SAFETY	Harts Open PO 7/23-10/23			18.99	
4846	HORIZONS OF NEW MEXICO	09/19/2023	Regular	0.00	12.19	125901
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>SINV037050</u>	Invoice	09/19/2023	Document Destruction Services	0.00	12.19	
<u>911-080-2271</u>	CONTRACTS OTHER SERVI	Document Destruction Services			7.76	
<u>911-080-2271</u>	CONTRACTS OTHER SERVI	Document Destruction Services			4.43	
5590	HRITZ, QUINTIN	09/19/2023	Regular	0.00	805.00	125902
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>SALE SLOT #43</u>	Invoice	09/19/2023	ANIMAL FAIR PARTIAL SALE SLOT #43 LESS	0.00	805.00	
<u>412-053-2249</u>	ANIMAL SALES AT COUNT	ANIMAL FAIR PARTIAL SALE SLO			805.00	
VENO1226	Jeremiah Young	09/19/2023	Regular	0.00	776.00	125903
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>SALE SLOT #3</u>	Invoice	09/19/2023	FAIR SALE SLOT #3 LESS COMMISSION	0.00	776.00	
<u>412-053-2249</u>	ANIMAL SALES AT COUNT	FAIR SALE #3			776.00	
5475	MADELYNN MENDEZ	09/19/2023	Regular	0.00	6,790.00	125904
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>SALE SLOT #21</u>	Invoice	09/19/2023	ANIMAL FAIR SALE SLOT #21 LESS COMMI	0.00	6,790.00	
<u>412-053-2249</u>	ANIMAL SALES AT COUNT	ANIMAL FAIR SALE SLOT #21			6,790.00	
4797	METZGER, KAYLA	09/19/2023	Regular	0.00	1,835.00	125905
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>SALE SLOT #39</u>	Invoice	09/19/2023	ANIMAL FAIR PARTIAL SALE SLOT #39 LESS	0.00	1,835.00	
<u>412-053-2249</u>	ANIMAL SALES AT COUNT	ANIMAL FAIR PARTIAL SALE SLO			1,835.00	
VENO1228	Mollie Eisenberger	09/19/2023	Regular	0.00	1,805.00	125906
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>SALE SLOT #27</u>	Invoice	09/19/2023	FAIR ANIMAL PARTIAL SALE #27 LESS CO	0.00	1,805.00	
<u>412-053-2249</u>	ANIMAL SALES AT COUNT	FAIR ANIMAL PARTIAL SALE #27			1,805.00	
129	MORIARTY, CITY OF	09/19/2023	Regular	0.00	30.00	125907
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>PintoBean2023</u>	Invoice	09/14/2023	Pinto Bean Fiesta Vendor Fee	0.00	30.00	
<u>604-083-2248</u>	SUPPLIES - SAFETY	Pinto Bean Fiesta Vendor Fee			30.00	
61	NMAAO	09/19/2023	Regular	0.00	300.00	125908
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002450</u>	Invoice	09/18/2023	FALL AFFILIATE MEETING	0.00	150.00	
<u>401-040-2266</u>	EMPLOYEE TRAINING	FALL AFFILIATE MEETING			150.00	



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>INV0002451</u>	Invoice	09/18/2023	NEW MEXICO FALL AFFILIATE MEETING	0.00	150.00	
	<u>401-040-2266</u>		EMPLOYEE TRAINING		150.00	
4953	OTIS, LYNDI	09/19/2023	Regular	0.00	12,610.00	125909
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>SALE SLOT #32</u>	Invoice	09/19/2023	ANIMAL FAIR SALE SLOT #32 LESS COMMI	0.00	5,335.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		5,335.00	
<u>SALE SLOT #6</u>	Invoice	09/19/2023	FAIR SALE SLOT #6 LESS COMMISSION	0.00	7,275.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		7,275.00	
5514	PERSONNEL EVALUATION INC.	09/19/2023	Regular	0.00	125.00	125910
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>48900</u>	Invoice	09/13/2023	Personnel Evaluation Profiles	0.00	125.00	
	<u>911-080-2272</u>		CONTRACT - PROFESSION		125.00	
1334	PITNEY BOWES BANK INC PURCHASE POWER	09/19/2023	Regular	0.00	3,199.15	125911
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>08162023</u>	Invoice	09/18/2023	13 Month. postage	0.00	3,199.15	
	<u>401-010-2206</u>		POSTAGE		3,199.15	
151	PITNEY BOWES INC.	09/19/2023	Regular	0.00	664.89	125912
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>0015859284</u>	Invoice	09/14/2023	8.2023 Pitney Bowes Postage Machine Le	0.00	664.89	
	<u>401-010-2284</u>		EQUIPMENT LEASES		664.89	
VENO1112	Quick Med Claims LLC	09/19/2023	Regular	0.00	2,022.62	125913
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>INV31556</u>	Invoice	09/13/2023	QMC Medical Billing Services FY24	0.00	2,022.62	
	<u>416-083-2271</u>		CONTRACT - OTHER SERV		2,022.62	
215	RICH FORD SALES	09/19/2023	Regular	0.00	953.75	125914
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>6867647/1</u>	Invoice	09/18/2023	Repair and Service Brush 5-2 District 5	0.00	953.75	
	<u>405-091-2201</u>		MAINTENANCE & REPAIR		126.38	
	<u>405-091-2201</u>		MAINTENANCE & REPAIR		637.42	
	<u>405-091-2201</u>		MAINTENANCE & REPAIR		189.95	
215	RICH FORD SALES	09/19/2023	Regular	0.00	116.58	125915
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>2046256/1</u>	Invoice	09/18/2023	Oil Change for 2020 Ford F150	0.00	116.58	
	<u>604-083-2201</u>		MAINTENANCE & REPAIR		116.58	
3888	SAAVEDRA, RONALD S	09/19/2023	Regular	0.00	20.99	125916
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>INV0002379</u>	Invoice	09/08/2023	Antifreeze reimbursement	0.00	20.99	
	<u>401-050-2201</u>		MAINTENANCE & REPAIR		20.99	
2262	SAFETY FLARE INC.	09/19/2023	Regular	0.00	401.01	125917

## Check Report

Date Range: 09/08/2023 - 09/20/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>131727</u>	Invoice	09/18/2023	Fire Extinguisher Training	0.00	401.01	
	<u>600-006-2266</u>		EMPLOYEE TRAINING		298.41	
	<u>600-006-2266</u>		EMPLOYEE TRAINING		102.60	
5580	SARNO, MADISON	09/19/2023	Regular	0.00	4,850.00	125918
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>SALE SLOT #45</u>	Invoice	09/19/2023	ANIMAL FAIR SALE SLOT #45 LESS COMMI	0.00	4,850.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		4,850.00	
670	SEDILLO, TRACY	09/19/2023	Regular	0.00	78.00	125919
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>aflac/tsedillo</u>	Invoice	09/19/2023	Refund of July billing for Aflac 2023	0.00	78.00	
	<u>401-000-9001</u>		Payroll Liabilities		78.00	
5426	SENERGY PETROLEUM, LLC	09/19/2023	Regular	0.00	7,882.79	125920
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>SEN-630188</u>	Invoice	09/14/2023	Fuel	0.00	7,882.79	
	<u>402-060-2202</u>		SUPPLIES - VEHICLE FUEL		7,882.79	
5204	SHIVER, BRISTOL	09/19/2023	Regular	0.00	5,335.00	125921
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>SALE SLOT #19</u>	Invoice	09/19/2023	ANIMAL FAIR SALE SLOT #19 LESS COMMI	0.00	5,335.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		5,335.00	
5047	SMITH, KENDRA	09/19/2023	Regular	0.00	7,054.20	125922
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>SALE SLOT #34</u>	Invoice	09/19/2023	ANIMAL FAIR SALE SLOT #34 LESS COMMI	0.00	7,054.20	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		7,054.20	
3331	SOUTHWEST PROPANE LLC	09/19/2023	Regular	0.00	96.06	125923
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>g1240</u>	Invoice	09/14/2023	Southwest Propane Utility for District 2 O	0.00	96.06	
	<u>406-091-2209</u>		UTILITIES - NATURAL GAS		96.06	
3676	STOCUM, JOHN	09/19/2023	Regular	0.00	21.40	125924
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0002380</u>	Invoice	09/08/2023	Tire Repair Reimbursement	0.00	21.40	
	<u>401-050-2201</u>		MAINTENANCE & REPAIR		21.40	
2856	SUPER 8 MOTEL	09/19/2023	Regular	0.00	99.50	125925
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>85874ee008081</u>	Invoice	09/19/2023	DV SUPPORT	0.00	99.50	
	<u>692-049-2283</u>		VICTIM'S SUPPORT		99.50	
2856	SUPER 8 MOTEL	09/19/2023	Regular	0.00	1,136.70	125926
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0002447</u>	Invoice	09/18/2023	DV Lodging	0.00	258.21	
	<u>691-038-2283</u>		VICTIM'S SUPPORT		258.21	
<u>INV0002448</u>	Invoice	09/18/2023	DV Lodging	0.00	763.17	

## Check Report

Date Range: 09/08/2023 - 09/20/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<u>691-038-2283</u>	VICTIM'S SUPPORT	DV Lodging		763.17	
<u>INV0002449</u>	Invoice	09/18/2023	DV Lodging	0.00	115.32	
	<u>691-038-2283</u>	VICTIM'S SUPPORT	DV Lodging		115.32	
2856	SUPER 8 MOTEL	09/19/2023	Regular	0.00	139.50	125927
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>85874ee008102</u>	Invoice	09/19/2023	DV SUPPORT	0.00	139.50	
	<u>692-049-2283</u>	VICTIM'S SUPPORT	DV SUPPORT		139.50	
5605	TRANSWORLD NETWORK CORP.	09/19/2023	Regular	0.00	185.57	125928
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>15634364-0391</u>	Invoice	09/18/2023	INTERNET FOR 702 DUNLAVY WILLARD DI	0.00	185.57	
	<u>406-091-2207</u>	TELECOMMUNICATIONS	INTERNET FOR 702 DUNLAVY W		185.57	
1	WAGNER EQUIPMENT CO.	09/19/2023	Regular	0.00	60,488.78	125929
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>C50350022</u>	Invoice	09/13/2023	Rental of Crusher to crush road material	0.00	60,488.78	
	<u>836-001-2617</u>	C/O EQUIPMENT & MAC	Rental of Crusher to crush road		60,488.78	
4800	WALDROP, RYAN	09/19/2023	Regular	0.00	5,320.00	125930
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>SALE SLOT #42</u>	Invoice	09/19/2023	ANIMAL FAIR PARTIAL SALE #42 LESS CO	0.00	5,320.00	
	<u>412-053-2249</u>	ANIMAL SALES AT COUNT	ANIMAL FAIR PARTIAL SALE #42		5,320.00	
5591	WIDNER, LANDON	09/19/2023	Regular	0.00	13,095.00	125931
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>SALE SLOT #47</u>	Invoice	09/19/2023	ANIMAL FAIR SALE SLOT #47 LESS COMMI	0.00	13,095.00	
	<u>412-053-2249</u>	ANIMAL SALES AT COUNT	ANIMAL FAIR SALE SLOT #47 LES		13,095.00	
3823	WITMER PUBLIC SAFETY GROUP	09/19/2023	Regular	0.00	100.05	125932
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>INV320095</u>	Invoice	09/18/2023	Tools/Gear District 2	0.00	100.05	
	<u>406-091-2248</u>	SUPPLIES - SAFETY	Pro-Tech 8 Gloves L		100.05	
5380	VOYA HOLDINGS, INC.	09/14/2023	Bank Draft	0.00	2,010.55	DFT0000528
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>INV0002410</u>	Invoice	09/14/2023	Voya	0.00	2,010.55	
	<u>401-000-9001</u>	Payroll Liabilities	Voya		2,010.55	
233	PUBLIC EMPLOYEES RETIREMENT	09/14/2023	Bank Draft	0.00	52,789.24	DFT0000529
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>INV0002412</u>	Invoice	09/14/2023	PERA Retirement	0.00	52,789.24	
	<u>401-000-9001</u>	Payroll Liabilities	PERA Retirement		15,717.36	
	<u>401-000-9001</u>	Payroll Liabilities	PERA Retirement		37,071.88	
448	NM TAXATION & REVENUE	09/14/2023	Bank Draft	0.00	8,124.74	DFT0000530
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>INV0002413</u>	Invoice	09/14/2023	State Tax	0.00	8,124.74	
	<u>401-000-9001</u>	Payroll Liabilities	State Tax		8,124.74	
1656	INTERNAL REVENUE SERVICE	09/14/2023	Bank Draft	0.00	46,530.37	DFT0000531



## Check Report

Date Range: 09/08/2023 - 09/20/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002414</u>	Invoice	09/14/2023	Federal Tax	0.00	46,530.37	
	<u>401-000-9001</u>		Payroll Liabilities		7,096.50	
	<u>401-000-9001</u>		Payroll Liabilities		16,496.13	
	<u>401-000-9001</u>		Payroll Liabilities		22,937.74	
233	PUBLIC EMPLOYEES RETIREMENT	09/12/2023	Bank Draft	0.00	57.76	DFT0000532
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002425</u>	Invoice	09/12/2023	PERA Retirement	0.00	57.76	
	<u>401-000-9001</u>		Payroll Liabilities		57.76	
448	NM TAXATION & REVENUE	09/12/2023	Bank Draft	0.00	12.60	DFT0000533
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002426</u>	Invoice	09/12/2023	State Tax	0.00	12.60	
	<u>401-000-9001</u>		Payroll Liabilities		12.60	
1656	INTERNAL REVENUE SERVICE	09/12/2023	Bank Draft	0.00	70.23	DFT0000534
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002427</u>	Invoice	09/12/2023	Federal Tax	0.00	70.23	
	<u>401-000-9001</u>		Payroll Liabilities		30.87	
	<u>401-000-9001</u>		Payroll Liabilities		7.46	
	<u>401-000-9001</u>		Payroll Liabilities		31.90	
1656	INTERNAL REVENUE SERVICE	09/12/2023	Bank Draft	0.00	1,123.00	DFT0000535
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002430</u>	Invoice	09/12/2023	Federal Tax	0.00	1,123.00	
	<u>401-000-9001</u>		Payroll Liabilities		212.86	
	<u>401-000-9001</u>		Payroll Liabilities		910.14	
5380	VOYA HOLDINGS, INC.	09/13/2023	Bank Draft	0.00	20.00	DFT0000536
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002443</u>	Invoice	09/13/2023	Voya	0.00	20.00	
	<u>401-000-9001</u>		Payroll Liabilities		20.00	
233	PUBLIC EMPLOYEES RETIREMENT	09/13/2023	Bank Draft	0.00	1,198.46	DFT0000537
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002444</u>	Invoice	09/13/2023	PERA Retirement	0.00	1,198.46	
	<u>401-000-9001</u>		Payroll Liabilities		1,198.46	
448	NM TAXATION & REVENUE	09/13/2023	Bank Draft	0.00	132.98	DFT0000538
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002445</u>	Invoice	09/13/2023	State Tax	0.00	132.98	
	<u>401-000-9001</u>		Payroll Liabilities		132.98	
1656	INTERNAL REVENUE SERVICE	09/13/2023	Bank Draft	0.00	468.77	DFT0000539

Check Report

Date Range: 09/08/2023 - 09/20/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0002446	Invoice	09/13/2023	Federal Tax	0.00	468.77	
	401-000-9001	Payroll Liabilities	Federal Tax		381.33	
	401-000-9001	Payroll Liabilities	Medicare Taxes		87.44	

Bank Code Main Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	172	161	0.00	605,145.20
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-2,690.06
Bank Drafts	12	12	0.00	112,538.70
EFT's	2	2	0.00	2,208.63
	186	179	0.00	717,202.47

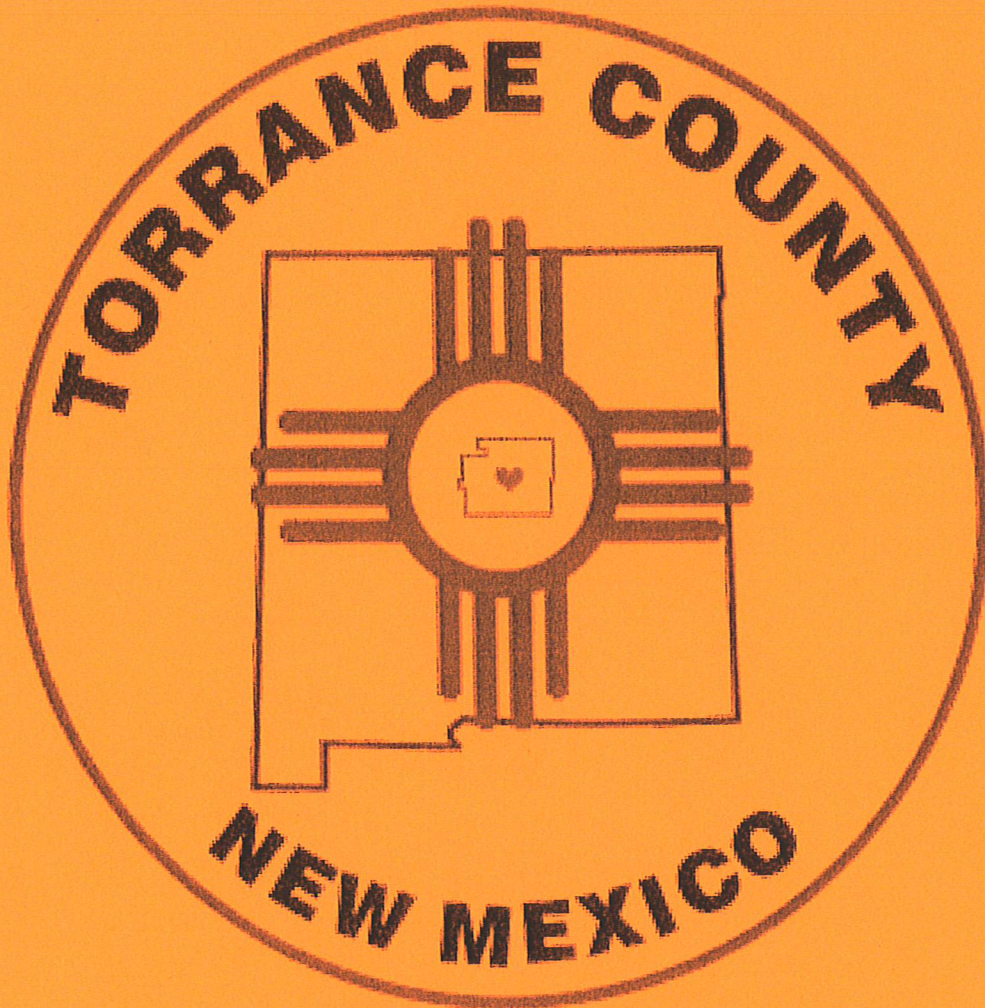
All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	172	161	0.00	605,145.20
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-2,690.06
Bank Drafts	12	12	0.00	112,538.70
EFT's	2	2	0.00	2,208.63
	186	179	0.00	717,202.47

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	9/2023	717,202.47
			717,202.47





*Agenda Item*  
*No. 9-C*





# ACCOUNTS PAYABLE CHECK REPORT APPROVAL

## Torrance County Commission Approval:

We the undersigned members of the Torrance County Board of County Commissioners met in regular session on **October 11, 2023**, and approved the attached check report as presented against the funds of Torrance County in the amount of **\$881,467.95**.

\_\_\_\_\_  
Kevin McCall, District 1

\_\_\_\_\_  
Ryan Schwebach, District 2

\_\_\_\_\_  
Samuel D. Schropp, District 3

## Attest:

\_\_\_\_\_  
Linda Jaramillo, County Clerk

## Torrance County Treasurer Approval:

I, the Torrance County Treasurer, do hereby certify that sufficient funds exist for the payment of the checks listed on the attached check report.

\_\_\_\_\_  
Kathryn Hernandez, County Treasurer

## Check Report Summary:

Check Report Dates:	09/21/2023 to 10/05/2023	
Total Checks:	149	Checks: 125933 to 12088
Voided Checks:	14	Checks: 121810, 121831, 121900, 121926, 121933, 125934, 125965, 125948, 125959, 125960, 126024, 126027, 126071, 126079
Bank Drafts:	11	BD: DFT0000541 to DFT0000559 (DFT0000540, DFT0000543-0000546 & DFT0000555-0000558 NOT USED)
Electronic Fund Transfers:	3	EFT: 131 to 133
Total of Payments Issued:	\$881,467.95	



Torrance County, NM

# Check Report

By Check Number

Date Range: 09/21/2023 - 10/05/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Main Checking-Main Checking						
418	COLUMBUS BANK AND TRUST	09/27/2023	EFT	0.00	960.97	131
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>	<b>Distribution Amount</b>		
<u>INV0002470</u>	Invoice	09/28/2023	Flex Plan	0.00	960.97	
	<u>401-000-9001</u>		Payroll Liabilities		960.97	
1232	CORECIVIC INC.	09/27/2023	EFT	0.00	78,760.60	132
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>	<b>Distribution Amount</b>		
<u>TCDF 072023</u>	Invoice	09/22/2023	CoreCivic Inmate Housing Jul 23-Jun 24	0.00	78,760.60	
	<u>420-070-2172</u>		CARE OF INMATES		78,760.60	
5189	SUNRISE BANK	09/27/2023	EFT	0.00	1,335.30	133
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>	<b>Distribution Amount</b>		
<u>INV0002442</u>	Invoice	09/13/2023	Sunrise Loan	0.00	43.82	
	<u>401-000-9001</u>		Payroll Liabilities		43.82	
<u>INV0002484</u>	Invoice	09/28/2023	Sunrise Loan	0.00	1,291.48	
	<u>401-000-9001</u>		Payroll Liabilities		1,291.48	
4379	KXNM-FM 88.7	09/26/2023	Regular	0.00	-1,250.00	121810
178	U.S. POSTMASTER	09/26/2023	Regular	0.00	-130.00	121831
3456	GUSTIN HARDWARE INC.	09/26/2023	Regular	0.00	-9.79	121900
4910	HIGHER STANDARDS AUTOMOTIVE	09/26/2023	Regular	0.00	-98.80	121926
5431	MCLEOD MEDICAL CENTERS OF NM INC	09/26/2023	Regular	0.00	-85.00	121933
VENO1166	AAA Firepro of New Mexico, Inc	09/27/2023	Regular	0.00	4,810.73	125933
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>	<b>Distribution Amount</b>		
<u>D-09182301</u>	Invoice	09/26/2023	NST Class A foam Guns and Cartidges Dist	0.00	4,810.73	
	<u>406-091-2248</u>		SUPPLIES - SAFETY		2,325.00	
	<u>406-091-2248</u>		SUPPLIES - SAFETY		997.73	
	<u>406-091-2248</u>		SUPPLIES - SAFETY		1,488.00	
419	AFLAC	09/27/2023	Regular	0.00	5,618.97	125934
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>	<b>Distribution Amount</b>		
<u>476188</u>	Invoice	09/19/2023	JULY BILLING ACCT C9737	0.00	2,953.86	
	<u>401-000-9001</u>		Payroll Liabilities		2,953.86	
<u>INV0002385</u>	Invoice	09/14/2023	Aflac	0.00	949.03	
	<u>401-000-9001</u>		Payroll Liabilities		949.03	
<u>INV0002386</u>	Invoice	09/14/2023	Aflac	0.00	397.66	
	<u>401-000-9001</u>		Payroll Liabilities		397.66	
<u>INV0002462</u>	Invoice	09/28/2023	Aflac	0.00	926.61	
	<u>401-000-9001</u>		Payroll Liabilities		926.61	
<u>INV0002463</u>	Invoice	09/28/2023	Aflac	0.00	391.81	
	<u>401-000-9001</u>		Payroll Liabilities		391.81	
419	AFLAC	09/28/2023	Regular	0.00	-5,618.97	125934
3207	AIRGAS USA LLC	09/27/2023	Regular	0.00	115.83	125935

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>9142002199</u>	Invoice	09/20/2023	District 3 Airgas Open PO	0.00	115.83	
	<u>408-091-2230</u>		SUPPLIES - MEDICAL		115.83	
3207	AIRGAS USA LLC	09/27/2023	Regular	0.00	727.31	125936
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>5502009494</u>	Invoice	09/20/2023	Airgas Rental Open PO	0.00	727.31	
	<u>408-091-2230</u>		SUPPLIES - MEDICAL		727.31	
3207	AIRGAS USA LLC	09/27/2023	Regular	0.00	229.68	125937
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>5501924555</u>	Invoice	09/20/2023	Airgas Rental Open PO	0.00	229.68	
	<u>405-091-2230</u>		SUPPLIES - MEDICAL		229.68	
3207	AIRGAS USA LLC	09/27/2023	Regular	0.00	218.73	125938
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>9141768488</u>	Invoice	09/20/2023	District 3 Airgas Open PO	0.00	218.73	
	<u>408-091-2230</u>		SUPPLIES - MEDICAL		218.73	
66	ALBUQUERQUE PUBLISHING CO.	09/27/2023	Regular	0.00	55.66	125939
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1576431-0823</u>	Invoice	09/18/2023	Zone change public notice	0.00	55.66	
	<u>401-008-2221</u>		PRINTING/PUBLISHING/A		55.66	
66	ALBUQUERQUE PUBLISHING CO.	09/27/2023	Regular	0.00	166.90	125940
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1574176-0816</u>	Invoice	09/19/2023	Resolution 2023-17 legal notice	0.00	166.90	
	<u>685-008-2274</u>		CONTRACT - PROPERTY C		166.90	
66	ALBUQUERQUE PUBLISHING CO.	09/27/2023	Regular	0.00	64.45	125941
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1575651-0818</u>	Invoice	09/21/2023	Legal Publication for RFP TC-FY24-03	0.00	64.45	
	<u>401-055-2221</u>		PRINTING/PUBLISHING/A		64.45	
66	ALBUQUERQUE PUBLISHING CO.	09/27/2023	Regular	0.00	65.91	125942
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1575652-0825</u>	Invoice	09/21/2023	Legal Notification for RFP TC-FY24-04	0.00	65.91	
	<u>401-055-2221</u>		PRINTING/PUBLISHING/A		65.91	
66	ALBUQUERQUE PUBLISHING CO.	09/27/2023	Regular	0.00	64.45	125943
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1575650-0818</u>	Invoice	09/21/2023	Legal Notification RFP TC-FY24-02	0.00	64.45	
	<u>401-055-2221</u>		PRINTING/PUBLISHING/A		64.45	
66	ALBUQUERQUE PUBLISHING CO.	09/27/2023	Regular	0.00	172.03	125944
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1574173-0816</u>	Invoice	09/18/2023	Resolution 2023-18 legal notice	0.00	172.03	
	<u>685-008-2274</u>		CONTRACT - PROPERTY C		172.03	
5450	AMAZON BUSINESS	09/27/2023	Regular	0.00	208.17	125945

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1MYT-PT97-3NRP</u>	Invoice	09/26/2023	office supplies	0.00	208.17	
	<u>401-020-2219</u>		SUPPLIES - GENERAL OFFI		15.98	
	<u>401-020-2219</u>		SUPPLIES - GENERAL OFFI		19.99	
	<u>401-020-2219</u>		SUPPLIES - GENERAL OFFI		9.99	
	<u>401-020-2219</u>		SUPPLIES - GENERAL OFFI		32.91	
	<u>401-020-2219</u>		SUPPLIES - GENERAL OFFI		9.99	
	<u>401-020-2219</u>		SUPPLIES - GENERAL OFFI		59.99	
	<u>401-020-2219</u>		SUPPLIES - GENERAL OFFI		59.32	
5450	AMAZON BUSINESS	09/27/2023	Regular	0.00	185.48	125946
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1GRM-31PO-QQ6</u>	Invoice	09/25/2023	Supplies District 6	0.00	185.48	
	<u>418-091-2220</u>		SUPPLIES - CLEANING		21.84	
	<u>418-091-2248</u>		SUPPLIES - SAFETY		43.90	
	<u>418-091-2248</u>		SUPPLIES - SAFETY		42.90	
	<u>418-091-2248</u>		SUPPLIES - SAFETY		44.85	
	<u>418-091-2248</u>		SUPPLIES - SAFETY		31.99	
5450	AMAZON BUSINESS	09/27/2023	Regular	0.00	272.78	125947
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1GPR-4WM6-X4</u>	Invoice	09/26/2023	JJG Girls Council Fall Supplies	0.00	272.78	
	<u>635-067-2219</u>		SUPPLIES - GENERAL OFFI		6.99	
	<u>635-067-2219</u>		SUPPLIES - GENERAL OFFI		5.37	
	<u>635-067-2219</u>		SUPPLIES - GENERAL OFFI		14.79	
	<u>635-067-2219</u>		SUPPLIES - GENERAL OFFI		4.19	
	<u>635-067-2219</u>		SUPPLIES - GENERAL OFFI		16.99	
	<u>635-067-2219</u>		SUPPLIES - GENERAL OFFI		11.45	
	<u>635-067-2219</u>		SUPPLIES - GENERAL OFFI		3.12	
	<u>635-067-2219</u>		SUPPLIES - GENERAL OFFI		15.99	
	<u>635-067-2219</u>		SUPPLIES - GENERAL OFFI		3.99	
	<u>635-067-2219</u>		SUPPLIES - GENERAL OFFI		22.99	
	<u>635-067-2219</u>		SUPPLIES - GENERAL OFFI		7.99	
	<u>635-067-2219</u>		SUPPLIES - GENERAL OFFI		18.98	
	<u>635-067-2219</u>		SUPPLIES - GENERAL OFFI		49.98	
	<u>635-067-2219</u>		SUPPLIES - GENERAL OFFI		24.49	
	<u>635-067-2219</u>		SUPPLIES - GENERAL OFFI		49.56	
	<u>635-067-2219</u>		SUPPLIES - GENERAL OFFI		5.92	
	<u>635-067-2219</u>		SUPPLIES - GENERAL OFFI		9.99	
	**Void**	09/27/2023	Regular	0.00	0.00	125948
5450	AMAZON BUSINESS	09/27/2023	Regular	0.00	200.00	125949
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>13CW-V97Q-1Q6</u>	Invoice	09/26/2023	office supplies	0.00	200.00	
	<u>401-020-2219</u>		SUPPLIES - GENERAL OFFI		200.00	
5450	AMAZON BUSINESS	09/27/2023	Regular	0.00	37.94	125950
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1NL1-VYGF-7JT4</u>	Invoice	09/27/2023	Laptop Power Cord/Ice Scoop & Holder	0.00	37.94	
	<u>911-080-2219</u>		SUPPLIES - GENERAL OFFI		23.95	
	<u>911-080-2219</u>		SUPPLIES - GENERAL OFFI		13.99	
5450	AMAZON BUSINESS	09/27/2023	Regular	0.00	2,667.88	125951



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1FJT-7RVN-FR9Q</u>	Invoice	09/19/2023	Pallet of Paper	0.00	1,798.49	
	<u>401-050-2219</u>		SUPPLIES - GENERAL OFFI		1,798.49	
<u>WNQQ</u>	Invoice	09/26/2023	Shovels for road patching	0.00	869.39	
	<u>402-060-2250</u>		SUPPLIES - SHOP		869.39	
5450	AMAZON BUSINESS	09/27/2023	Regular	0.00	58.88	125952
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1PRT-MTKH-94M</u>	Invoice	09/25/2023	Safety Cabinet & tool rack	0.00	58.88	
	<u>401-065-2248</u>		SUPPLIES - SAFETY		58.88	
4818	AMBITIONS TECHNOLOGY GROUP LLC	09/27/2023	Regular	0.00	73,047.32	125953
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>10778</u>	Invoice	09/20/2023	August 2023 Reoccurring Charges	0.00	7,511.36	
	<u>401-096-2213</u>		CONTRACT - IT SERVICES		7,511.36	
<u>10790</u>	Invoice	09/20/2023	Samsung Tab A7 - Animal Services	0.00	624.58	
	<u>836-001-2617</u>		C/O EQUIPMENT & MAC		228.59	
	<u>836-001-2617</u>		C/O EQUIPMENT & MAC		375.00	
	<u>836-001-2617</u>		C/O EQUIPMENT & MAC		20.99	
<u>10792</u>	Invoice	09/20/2023	SO Deputy Rugged Laptops	0.00	58,373.16	
	<u>836-001-2617</u>		C/O EQUIPMENT & MAC		50,341.64	
	<u>836-001-2617</u>		C/O EQUIPMENT & MAC		7,769.02	
	<u>836-001-2617</u>		C/O EQUIPMENT & MAC		262.50	
<u>1215</u>	Invoice	09/26/2023	July 2023 Total Care Maintenance TCNM	0.00	2,139.05	
	<u>401-096-2213</u>		CONTRACT - IT SERVICES		2,139.05	
<u>1224</u>	Invoice	09/20/2023	Total Care Maintenance TCNM	0.00	4,399.17	
	<u>401-096-2213</u>		CONTRACT - IT SERVICES		4,399.17	
2590	B & R CONSTRUCTION	09/27/2023	Regular	0.00	311,003.83	125954
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>14253</u>	Invoice	09/27/2023	Road Department Construction #2023-01	0.00	311,003.83	
	<u>836-001-2611</u>		C/O - Buildings & Improv		311,003.83	
5408	BANK OF AMERICA	09/27/2023	Regular	0.00	287.97	125955
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1868508</u>	Invoice	09/25/2023	Chem pump dish washer	0.00	287.97	
	<u>401-036-2215</u>		MAINTENANCE & REPAIR		287.97	
2306	BLUETARP FINANCIAL, INC.	09/27/2023	Regular	0.00	2,687.99	125956
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>52571925</u>	Invoice	09/20/2023	Tools District 4	0.00	2,687.99	
	<u>409-091-2248</u>		SUPPLIES - SAFETY		779.99	
	<u>409-091-2248</u>		SUPPLIES - SAFETY		880.00	
	<u>409-091-2248</u>		SUPPLIES - SAFETY		1,028.00	
4812	CAIN, MACKLEE	09/27/2023	Regular	0.00	1,750.00	125957
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>MC TC FAIR #33</u>	Invoice	09/27/2023	TC FAIR PARTIAL ANIMAL SALE #33	0.00	1,750.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		1,750.00	
106	CENTRAL NM ELECTRIC COOP.	09/27/2023	Regular	0.00	13,247.89	125958

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description		Distribution Amount	
<u>08.23 0701</u>	Invoice	09/19/2023	Sheriff Monthly electric bill	0.00	404.91	
	<u>401-050-2208</u>		UTILITIES - ELECTRICITY Sheriff Monthly electric bill		404.91	
<u>08.23 1201</u>	Invoice	09/19/2023	Moriarty Senior Center monthly elec bill	0.00	394.45	
	<u>401-037-2208</u>		UTILITIES - ELECTRICITY Moriarty Senior Center monthly		394.45	
<u>08.23 1300</u>	Invoice	09/19/2023	Monthly Electric bill	0.00	1,560.15	
	<u>413-091-2208</u>		UTILITIES - ELECTRICITY Monthly Electric bill- fire		520.05	
	<u>911-080-2208</u>		UTILITIES - ELECTRICITY Monthly Electric bill- 1300		257.11	
	<u>911-080-2208</u>		UTILITIES - ELECTRICITY Monthly Electric bill- 1500		729.53	
	<u>911-080-2208</u>		UTILITIES - ELECTRICITY Monthly Electric bill- 5500		53.46	
<u>08.23 2801</u>	Invoice	09/19/2023	Health dept monthly electric bill	0.00	371.70	
	<u>401-024-2208</u>		UTILITIES - ELECTRICITY Health dept monthly electric bill		371.70	
<u>08.23 3000</u>	Invoice	09/19/2023	Monthly Electric for FY24	0.00	2,944.63	
	<u>401-015-2208</u>		UTILITIES - ELECTRICITY Monthly Electric for FY24		2,944.63	
<u>08.23 3300</u>	Invoice	09/19/2023	Dist 5 Monthly Elec bill	0.00	424.75	
	<u>405-091-2208</u>		UTILITIES - ELECTRICITY Dist 5 Monthly Elec bill- 3300		28.26	
	<u>405-091-2208</u>		UTILITIES - ELECTRICITY Dist 5 Monthly Elec bill- 1701		298.58	
	<u>405-091-2208</u>		UTILITIES - ELECTRICITY Dist 5 Monthly Elec bill- 3200		97.91	
<u>08.23 3806</u>	Invoice	09/19/2023	Road Monthly Electric bill	0.00	36.64	
	<u>402-060-2208</u>		UTILITIES - ELECTRICITY Road Monthly Electric bill		36.64	
<u>08.23 4000</u>	Invoice	09/19/2023	Dist 4 Monthly electric bill	0.00	124.70	
	<u>409-091-2208</u>		UTILITIES - ELECTRICITY Dist 4 Monthly electric bill- 400		58.26	
	<u>409-091-2208</u>		UTILITIES - ELECTRICITY Dist 4 Monthly electric bill- 270		66.44	
<u>08.23 4400</u>	Invoice	09/19/2023	Dist 3 Monthly electric bill	0.00	760.28	
	<u>408-091-2208</u>		UTILITIES - ELECTRICITY Dist 3 Monthly electric bill- 510		490.30	
	<u>408-091-2208</u>		UTILITIES - ELECTRICITY Dist 3 Monthly electric bill- 440		23.46	
	<u>408-091-2208</u>		UTILITIES - ELECTRICITY Dist 3 Monthly electric bill- 870		246.52	
<u>08.23 4401</u>	Invoice	09/19/2023	Monthly Electric FY24	0.00	480.37	
	<u>401-082-2208</u>		UTILITIES - ELECTRICITY Monthly Electric FY24		480.37	
<u>08.23 4503</u>	Invoice	09/19/2023	Monthly Electric FY24	0.00	81.46	
	<u>604-083-2208</u>		UTILITIES - ELECTRICITY Monthly Electric FY24- 4503		81.46	
<u>08.23 6000</u>	Invoice	09/19/2023	Dist 1 Monthly electric bill	0.00	92.96	
	<u>407-091-2208</u>		UTILITIES - ELECTRICITY Dist 1 Monthly electric bill -510		25.90	
	<u>407-091-2208</u>		UTILITIES - ELECTRICITY Dist 1 Monthly electric bill -251		22.32	
	<u>407-091-2208</u>		UTILITIES - ELECTRICITY Dist 1 Monthly electric bill -600		44.74	
<u>08.23 6900</u>	Invoice	09/19/2023	Fairgrounds Monthly electric bill	0.00	688.65	
	<u>401-053-2208</u>		UTILITIES - ELECTRICITY Fairgrounds Monthly electric bill		35.51	
	<u>401-053-2208</u>		UTILITIES - ELECTRICITY Fairgrounds Monthly electric bill		237.94	
	<u>401-053-2208</u>		UTILITIES - ELECTRICITY Fairgrounds Monthly electric bill		84.21	
	<u>401-053-2208</u>		UTILITIES - ELECTRICITY Fairgrounds Monthly electric bill		142.34	
	<u>401-053-2208</u>		UTILITIES - ELECTRICITY Fairgrounds Monthly electric bill-		188.65	
<u>08.23 7505</u>	Invoice	09/19/2023	Monthly Electric FY24	0.00	57.20	
	<u>604-083-2208</u>		UTILITIES - ELECTRICITY Monthly Electric FY24- 7505		57.20	
<u>08.23 7901</u>	Invoice	09/19/2023	Mountainair Senior Center Monthly elec	0.00	546.60	
	<u>401-027-2208</u>		UTILITIES - ELECTRICITY Mtair Senior Center Monthly ele		546.60	
<u>08.23 9001</u>	Invoice	09/19/2023	Judicial Monthly electric bill	0.00	3,160.04	
	<u>401-016-2208</u>		UTILITIES - ELECTRICITY Judicial Monthly electric bill		3,160.04	
<u>08.23 9100</u>	Invoice	09/19/2023	Dist 2 Monthly electric bill	0.00	261.72	
	<u>406-091-2208</u>		UTILITIES - ELECTRICITY Dist 2 Monthly electric bill- 050		212.98	
	<u>406-091-2208</u>		UTILITIES - ELECTRICITY Dist 2 Monthly electric bill- 910		48.74	
<u>08.23 9300</u>	Invoice	09/19/2023	Monthly Electric bill	0.00	73.15	
	<u>401-021-2208</u>		UTILITIES - ELECTRICITY Monthly Electric bill		73.15	
<u>08.23 9301</u>	Invoice	09/19/2023	Dist 6 Monthly electric bill	0.00	76.03	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	418-091-2208	UTILITIES - ELECTRICITY	Dist 6 Monthly electric bill		76.03	
08.23 9702	Invoice	09/19/2023	Estancia Senior Center monthly elec bill	0.00	707.50	
	401-036-2208	UTILITIES - ELECTRICITY	Estancia Senior Center mothly el		707.50	
	**Void**	09/27/2023	Regular	0.00	0.00	125959
	**Void**	09/27/2023	Regular	0.00	0.00	125960
4270	COLONIAL LIFE	09/27/2023	Regular	0.00	553.48	125961
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0002389	Invoice	09/14/2023	Colonial	0.00	117.06	
	401-000-9001	Payroll Liabilities	Colonial		117.06	
INV0002390	Invoice	09/14/2023	Colonial Post tax	0.00	139.39	
	401-000-9001	Payroll Liabilities	Colonial Post tax		139.39	
INV0002436	Invoice	09/13/2023	Colonial	0.00	20.29	
	401-000-9001	Payroll Liabilities	Colonial		20.29	
INV0002466	Invoice	09/28/2023	Colonial	0.00	137.35	
	401-000-9001	Payroll Liabilities	Colonial		137.35	
INV0002467	Invoice	09/28/2023	Colonial Post tax	0.00	139.39	
	401-000-9001	Payroll Liabilities	Colonial Post tax		139.39	
4383	DE LAGE LANDEN FINANCIAL SERVICE	09/27/2023	Regular	0.00	367.82	125962
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
78371078	Invoice	09/28/2023	COPY MACHINE ASSESSORS 1.15.23	0.00	367.82	
	401-040-2284	EQUIPMENT LEASES	COPY MACHINE ASSESSORS 1.1		367.82	
4383	DE LAGE LANDEN FINANCIAL SERVICE	09/27/2023	Regular	0.00	343.29	125963
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
78371065	Invoice	09/28/2023	MAINT COPY MACHINE 1.15.23	0.00	343.29	
	401-065-2271	CONTRACT - OTHER SERV	MAINT COPY MACHINE 1.15.23		343.29	
4383	DE LAGE LANDEN FINANCIAL SERVICE	09/27/2023	Regular	0.00	547.45	125964
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
78374255	Invoice	09/28/2023	SHERIFF COPY MACHINE 1.15.23	0.00	547.45	
	401-050-2284	EQUIPMENT LEASES	SHERIFF COPY MACHINE 1.15.2		547.45	
VENO1187	Dearborn Life Insurance Company	10/02/2023	Regular	0.00	-949.79	125965
VENO1187	Dearborn Life Insurance Company	09/27/2023	Regular	0.00	949.79	125965
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0002387	Invoice	09/14/2023	VISION INSURANCE	0.00	250.72	
	401-000-9001	Payroll Liabilities	VISION INSURANCE		250.72	
INV0002388	Invoice	09/14/2023	VISION POST TAX	0.00	196.99	
	401-000-9001	Payroll Liabilities	VISION INSURANCE		196.99	
INV0002435	Invoice	09/13/2023	VISION INSURANCE	0.00	3.15	
	401-000-9001	Payroll Liabilities	VISION INSURANCE		3.15	
INV0002464	Invoice	09/28/2023	VISION INSURANCE	0.00	301.94	
	401-000-9001	Payroll Liabilities	VISION INSURANCE		301.94	
INV0002465	Invoice	09/28/2023	VISION POST TAX	0.00	178.50	
	401-000-9001	Payroll Liabilities	VISION INSURANCE		178.50	
INV0002494	Invoice	09/26/2023	VISION POST TAX	0.00	18.49	
	401-000-9001	Payroll Liabilities	VISION INSURANCE		18.49	
4834	DELTA DENTAL OF NEW MEXICO INC	09/27/2023	Regular	0.00	4,231.03	125966

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0002391</u>	Invoice	09/14/2023	Dental Insurance	0.00	1,479.30	
	<u>401-000-9001</u>		Payroll Liabilities		1,479.30	
<u>INV0002392</u>	Invoice	09/14/2023	Dental Insurance	0.00	628.94	
	<u>401-000-9001</u>		Payroll Liabilities		628.94	
<u>INV0002437</u>	Invoice	09/13/2023	Dental Insurance	0.00	14.55	
	<u>401-000-9001</u>		Payroll Liabilities		14.55	
<u>INV0002468</u>	Invoice	09/28/2023	Dental Insurance	0.00	1,479.30	
	<u>401-000-9001</u>		Payroll Liabilities		1,479.30	
<u>INV0002469</u>	Invoice	09/28/2023	Dental Insurance	0.00	576.28	
	<u>401-000-9001</u>		Payroll Liabilities		576.28	
<u>INV0002495</u>	Invoice	09/26/2023	Dental Insurance	0.00	52.66	
	<u>401-000-9001</u>		Payroll Liabilities		52.66	
2585	EAST MOUNTAIN AUTO GLASS	09/27/2023	Regular	0.00	1,325.00	125967
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>25331</u>	Invoice	09/21/2023	Tinting/ windshield replacement on vario	0.00	1,325.00	
	<u>402-060-2201</u>		MAINTENANCE & REPAIR		1,325.00	
VEN01228	EISENBERGER, MOLLIE	09/27/2023	Regular	0.00	4,500.00	125968
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>ME SALE #27 TC</u>	Invoice	09/27/2023	TC FAIR 2023 FAIR ANIMAL SALE #27	0.00	4,500.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		4,500.00	
5359	GALLAGHER BENEFIT SERVICES, INC.	09/27/2023	Regular	0.00	2,754.00	125969
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>294130</u>	Invoice	09/19/2023	FY2024 Consulting Services	0.00	2,754.00	
	<u>401-014-2272</u>		CONTRACT - PROFESSION		2,754.00	
5019	GLOBE LIFE & ACCIDENT INSURANCE	09/27/2023	Regular	0.00	326.00	125970
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0002394</u>	Invoice	09/14/2023	Globe Life Insurance	0.00	163.00	
	<u>401-000-9001</u>		Payroll Liabilities		163.00	
<u>INV0002471</u>	Invoice	09/28/2023	Globe Life Insurance	0.00	163.00	
	<u>401-000-9001</u>		Payroll Liabilities		163.00	
944	GRAINGER, INC.	09/27/2023	Regular	0.00	152.44	125971
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>9847802759</u>	Invoice	09/26/2023	solenoid valve	0.00	152.44	
	<u>401-027-2215</u>		MAINTENANCE & REPAIR		152.44	
944	GRAINGER, INC.	09/27/2023	Regular	0.00	1,610.02	125972
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>9831699609</u>	Invoice	09/25/2023	Fire Extinguisher and Ladder District 4	0.00	1,610.02	
	<u>409-091-2248</u>		SUPPLIES - SAFETY		1,610.02	
944	GRAINGER, INC.	09/27/2023	Regular	0.00	162.56	125973
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>9847065456</u>	Invoice	09/26/2023	Gas valve & Pilot assy	0.00	162.56	
	<u>401-037-2215</u>		MAINTENANCE & REPAIR		162.56	



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5469	HARRAL, CHLOEJEAN	09/27/2023	Regular	0.00	5,820.00	125974
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>CH TC FAIR SALE</u>	Invoice	09/27/2023	TC FAIR 2023 ANIMAL SALE #40	0.00	5,820.00	
<u>412-053-2249</u>	ANIMAL SALES AT COUNT	TC FAIR 2023 ANIMAL SALE #40	6,000.00			
<u>412-053-2249</u>	ANIMAL SALES AT COUNT	COMMISSION	-180.00			
214	HART'S TRUSTWORTHY HARDWARE	09/27/2023	Regular	0.00	78.32	125975
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>A123367</u>	Invoice	09/21/2023	Harts Open PO 7/23-10/23	0.00	78.32	
<u>406-091-2248</u>	SUPPLIES - SAFETY	Harts Open PO 7/23-10/23	78.32			
214	HART'S TRUSTWORTHY HARDWARE	09/27/2023	Regular	0.00	34.95	125976
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>A123069</u>	Invoice	09/20/2023	Judicial open P/O FY-24	0.00	34.95	
<u>401-016-2215</u>	MAINTENANCE & REPAIR	Judicial open P/O FY-24	34.95			
4846	HORIZONS OF NEW MEXICO	09/27/2023	Regular	0.00	27.56	125977
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>SINV037014</u>	Invoice	09/19/2023	Shredding Services	0.00	27.56	
<u>401-055-2271</u>	OTHER SERVICES	Shredding Services	27.56			
4846	HORIZONS OF NEW MEXICO	09/27/2023	Regular	0.00	4.65	125978
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>SINV037011</u>	Invoice	09/19/2023	SHREDDING SERVICE FY2024	0.00	4.65	
<u>401-030-2271</u>	CONTRACT - OTHER SERV	SHREDDING SERVICE FY2024	4.65			
4846	HORIZONS OF NEW MEXICO	09/27/2023	Regular	0.00	27.56	125979
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>SINV036987</u>	Invoice	09/19/2023	Recycle Bin Monthly	0.00	27.56	
<u>612-020-2203</u>	MAINTENANCE & REPAIR	Recycle Bin Monthly	23.13			
<u>612-020-2203</u>	MAINTENANCE & REPAIR	Recycle Bin Monthly	4.43			
4846	HORIZONS OF NEW MEXICO	09/27/2023	Regular	0.00	55.12	125980
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>SINV037019</u>	Invoice	09/19/2023	Recurring TCSO Shred Services FY2024	0.00	55.12	
<u>401-050-2271</u>	OTHER SERVICES	Recurring TCSO Shred Services	55.12			
4846	HORIZONS OF NEW MEXICO	09/27/2023	Regular	0.00	4.65	125981
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>SINV037119</u>	Invoice	09/21/2023	Document Destruction	0.00	4.65	
<u>401-010-2271</u>	CONTRACT-OTHER SERVI	Document Destruction	4.65			
4846	HORIZONS OF NEW MEXICO	09/27/2023	Regular	0.00	4.65	125982
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>SINV037013</u>	Invoice	09/19/2023	DOCUMENT DESTRUCTION SERVICES	0.00	4.65	
<u>401-040-2272</u>	CONTRACT - PROFESSION	DOCUMENT DESTRUCTION SER	4.65			
VENO1161	HSI Emergency Care Solutions, Inc	09/27/2023	Regular	0.00	415.00	125983

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>1854601</u>	Invoice	09/25/2023	CPR Instructor Course for Julie Gravel-Pick	0.00	415.00	
<u>600-006-2248</u>			SUPPLIES - SAFETY		415.00	
990	IRON MOUNTAIN RECORDS MANAGEMENT	09/27/2023	Regular	0.00	421.01	125984
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>202762058</u>	Invoice	09/21/2023	Off site storage of recorded documents	0.00	421.01	
<u>612-020-2203</u>			MAINTENANCE & REPAIR		306.28	
<u>612-020-2203</u>			MAINTENANCE & REPAIR		114.73	
VEN01227	Jacob Encinias	09/27/2023	Regular	0.00	9,215.00	125985
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>JE SALE #16</u>	Invoice	09/27/2023	TC FAIR 2023 ANIMAL SALE #16	0.00	9,215.00	
<u>412-053-2249</u>			ANIMAL SALES AT COUNT		9,500.00	
<u>412-053-2249</u>			ANIMAL SALES AT COUNT		-285.00	
4772	KILLEBREW, KAYDENCE	09/27/2023	Regular	0.00	6,305.00	125986
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>KK TC FAIR #37</u>	Invoice	09/27/2023	TC FAIR ANIMAL SALE #37	0.00	6,305.00	
<u>412-053-2249</u>			ANIMAL SALES AT COUNT		6,500.00	
<u>412-053-2249</u>			ANIMAL SALES AT COUNT		-195.00	
5222	LA MERCED DE PUEBLO DE TAJIQUE	09/27/2023	Regular	0.00	600.00	125987
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>2023-08</u>	Invoice	09/25/2023	FY2024 Tajique Land Grant Transfer Statio	0.00	300.00	
<u>401-005-2204</u>			RENT OF LAND/BUILDING		300.00	
<u>2023-09</u>	Invoice	09/25/2023	FY2024 Tajique Land Grant Transfer Statio	0.00	300.00	
<u>401-005-2204</u>			RENT OF LAND/BUILDING		300.00	
4339	LIBERTY NATIONAL LIFE INSURANCE	09/27/2023	Regular	0.00	721.10	125988
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002396</u>	Invoice	09/14/2023	Liberty Life Insurance	0.00	162.86	
<u>401-000-9001</u>			Payroll Liabilities		162.86	
<u>INV0002397</u>	Invoice	09/14/2023	Liberty Life Insurance	0.00	205.94	
<u>401-000-9001</u>			Payroll Liabilities		205.94	
<u>INV0002473</u>	Invoice	09/28/2023	Liberty Life Insurance	0.00	162.86	
<u>401-000-9001</u>			Payroll Liabilities		162.86	
<u>INV0002474</u>	Invoice	09/28/2023	Liberty Life Insurance	0.00	189.44	
<u>401-000-9001</u>			Payroll Liabilities		189.44	
4771	MENDEZ, DEVON	09/27/2023	Regular	0.00	4,365.00	125989
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>DM SALE #11</u>	Invoice	09/27/2023	TC FAIR 2023 ANIMAL SALE #11	0.00	4,365.00	
<u>412-053-2249</u>			ANIMAL SALES AT COUNT		4,500.00	
<u>412-053-2249</u>			ANIMAL SALES AT COUNT		-135.00	
VEN01183	Metropolitan Life Insurance Company	09/27/2023	Regular	0.00	2,578.94	125990
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002398</u>	Invoice	09/14/2023	MET LIFE LTD	0.00	751.11	
<u>401-000-9001</u>			Payroll Liabilities		751.11	
<u>INV0002399</u>	Invoice	09/14/2023	Metlife employer	0.00	513.40	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<u>401-000-9001</u>	Payroll Liabilities	Metlife employer life and accide		513.40	
<u>INV0002400</u>	Invoice	09/14/2023	Metropolitan Supplemental Life	0.00	29.96	
	<u>401-000-9001</u>	Payroll Liabilities	Metropolitan Supplemental Pos		29.96	
<u>INV0002438</u>	Invoice	09/13/2023	MET LIFE LTD	0.00	6.78	
	<u>401-000-9001</u>	Payroll Liabilities	MET LIFE LTD		6.78	
<u>INV0002439</u>	Invoice	09/13/2023	Metlife employer	0.00	4.35	
	<u>401-000-9001</u>	Payroll Liabilities	Metlife employer life and accide		4.35	
<u>INV0002475</u>	Invoice	09/28/2023	MET LIFE LTD	0.00	714.02	
	<u>401-000-9001</u>	Payroll Liabilities	MET LIFE LTD		714.02	
<u>INV0002476</u>	Invoice	09/28/2023	Metlife employer	0.00	496.00	
	<u>401-000-9001</u>	Payroll Liabilities	Metlife employer life and accide		496.00	
<u>INV0002477</u>	Invoice	09/28/2023	Metropolitan Supplemental Life	0.00	29.96	
	<u>401-000-9001</u>	Payroll Liabilities	Metropolitan Supplemental Pos		29.96	
<u>INV0002496</u>	Invoice	09/26/2023	MET LIFE LTD	0.00	20.31	
	<u>401-000-9001</u>	Payroll Liabilities	MET LIFE LTD		20.31	
<u>INV0002497</u>	Invoice	09/26/2023	Metlife employer	0.00	13.05	
	<u>401-000-9001</u>	Payroll Liabilities	Metlife employer life and accide		13.05	
4797	METZGER, KAYLA	09/27/2023	Regular	0.00	182.50	125991
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>KM PACKER</u>	Invoice	09/27/2023	PACKER PAYMENT TC FAIR 2023	0.00	182.50	
	<u>412-053-2249</u>	ANIMAL SALES AT COUNT	PACKER PAYMENT TC FAIR 2023		182.50	
VENO1239	Michael Barela	09/27/2023	Regular	0.00	7,084.60	125992
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>MB TC FAIR SALE</u>	Invoice	09/27/2023	TC FAIR 2023 ANIMAL SALE #29	0.00	7,084.60	
	<u>412-053-2249</u>	ANIMAL SALES AT COUNT	TC FAIR 2023 ANIMAL SALE #29		7,309.60	
	<u>412-053-2249</u>	ANIMAL SALES AT COUNT	COMMISSION		-225.00	
721	MORIARTY FOODS	09/27/2023	Regular	0.00	94.23	125993
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>INV0002458</u>	Invoice	09/20/2023	Break service items for Teen Court	0.00	94.23	
	<u>807-025-2257</u>	SUPPLIES - OUTREACH	Break service items for Teen Co		94.23	
4987	NEW YORK LIFE	09/27/2023	Regular	0.00	304.28	125994
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>INV0002402</u>	Invoice	09/14/2023	New York Life Insurance	0.00	67.17	
	<u>401-000-9001</u>	Payroll Liabilities	New York Life Insurance		67.17	
<u>INV0002403</u>	Invoice	09/14/2023	New York Life Insurance	0.00	84.97	
	<u>401-000-9001</u>	Payroll Liabilities	New York Life Insurance		84.97	
<u>INV0002479</u>	Invoice	09/28/2023	New York Life Insurance	0.00	67.17	
	<u>401-000-9001</u>	Payroll Liabilities	New York Life Insurance		67.17	
<u>INV0002480</u>	Invoice	09/28/2023	New York Life Insurance	0.00	84.97	
	<u>401-000-9001</u>	Payroll Liabilities	New York Life Insurance		84.97	
1096	NM RETIREE HEALTH-CARE AUTHORI	09/27/2023	Regular	0.00	6,218.39	125995
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>INV0002441</u>	Invoice	09/13/2023	Retiree Health Care	0.00	92.31	
	<u>401-000-9001</u>	Payroll Liabilities	Retiree Health Care		92.31	
<u>INV0002483</u>	Invoice	09/28/2023	Retiree Health Care	0.00	6,062.46	
	<u>401-000-9001</u>	Payroll Liabilities	Retiree Health Care		6,062.46	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>INV0002499</u>	Invoice	09/26/2023	Retiree Health Care	0.00	63.62	
	<u>401-000-9001</u>		Payroll Liabilities		63.62	
1385	NM TAXATION & REVENUE	09/27/2023	Regular	0.00	494.50	125996
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0002489</u>	Invoice	09/28/2023	Workers Comp	0.00	479.60	
	<u>401-000-9001</u>		Payroll Liabilities		479.60	
<u>INV0002500</u>	Invoice	09/26/2023	Workers Comp	0.00	12.90	
	<u>401-000-9001</u>		Payroll Liabilities		12.90	
<u>INV0002504</u>	Invoice	09/27/2023	Workers Comp	0.00	2.00	
	<u>401-000-9001</u>		Payroll Liabilities		2.00	
5307	NUBE GROUP	09/27/2023	Regular	0.00	827.87	125997
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>62950</u>	Invoice	09/20/2023	color copy overages	0.00	256.07	
	<u>401-008-2203</u>		MAINTENANCE & REPAIR		256.07	
<u>IN62949</u>	Invoice	09/25/2023	Copier overages	0.00	118.18	
	<u>401-065-2225</u>		SUPPLIES- COMPUTER/PR		118.18	
<u>IN63636</u>	Invoice	09/20/2023	Nube TC-14 2023	0.00	453.62	
	<u>401-010-2271</u>		CONTRACT-OTHER SERVI		362.90	
	<u>401-014-2271</u>		CONTRACT-OTHER SERVI		90.72	
5603	PFEIFER VETERINARY SERVICES, LLC	09/27/2023	Regular	0.00	470.00	125998
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>2105892</u>	Invoice	09/25/2023	SNIPIT sterilizations	0.00	470.00	
	<u>431-082-2272</u>		CONTRACT - PROFESSION		470.00	
5603	PFEIFER VETERINARY SERVICES, LLC	09/27/2023	Regular	0.00	210.40	125999
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>2104024</u>	Invoice	09/20/2023	Shelter animal sterilizations	0.00	210.40	
	<u>401-082-2272</u>		CONTRACT - PROFESSION		210.40	
5603	PFEIFER VETERINARY SERVICES, LLC	09/27/2023	Regular	0.00	1,590.00	126000
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>2103422</u>	Invoice	09/20/2023	SNIPIT sterilizations	0.00	1,590.00	
	<u>431-082-2272</u>		CONTRACT - PROFESSION		1,590.00	
2021	PRE-PAID LEGAL SERVICES, INC	09/27/2023	Regular	0.00	453.74	126001
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0002395</u>	Invoice	09/14/2023	Legal Shield	0.00	226.87	
	<u>401-000-9001</u>		Payroll Liabilities		226.87	
<u>INV0002472</u>	Invoice	09/28/2023	Legal Shield	0.00	226.87	
	<u>401-000-9001</u>		Payroll Liabilities		226.87	
4832	PRESBYTERIAN HEALTH PLAN	09/27/2023	Regular	0.00	73,794.06	126002
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0002404</u>	Invoice	09/14/2023	Presbyterian Health Insurance	0.00	24,984.26	
	<u>401-000-9001</u>		Payroll Liabilities		24,984.26	
<u>INV0002405</u>	Invoice	09/14/2023	Presbyterian Health Insurance	0.00	11,766.43	
	<u>401-000-9001</u>		Payroll Liabilities		11,766.43	
<u>INV0002440</u>	Invoice	09/13/2023	Presbyterian Health Insurance	0.00	292.68	



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<u>401-000-9001</u>	Payroll Liabilities	Presbyterian Health Insurance		292.68	
<u>INV0002481</u>	Invoice	09/28/2023	Presbyterian Health Insurance	0.00	24,984.26	
	<u>401-000-9001</u>	Payroll Liabilities	Presbyterian Health Insurance		24,984.26	
<u>INV0002482</u>	Invoice	09/28/2023	Presbyterian Health Insurance	0.00	10,796.24	
	<u>401-000-9001</u>	Payroll Liabilities	Presbyterian Health Insurance		10,796.24	
<u>INV0002498</u>	Invoice	09/26/2023	Presbyterian Health Insurance	0.00	970.19	
	<u>401-000-9001</u>	Payroll Liabilities	Presbyterian Health Insurance		970.19	
3859	PRUDENTIAL OVERALL SUPPLY	09/27/2023	Regular	0.00	105.88	126003
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>450691900</u>	Invoice	09/20/2023	uniforms & supplys	0.00	105.88	
	<u>401-015-2203</u>		MAINTENANCE & REPAIR		105.88	
3859	PRUDENTIAL OVERALL SUPPLY	09/27/2023	Regular	0.00	67.97	126004
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>450691899</u>	Invoice	09/20/2023	Mats & mop, supplys	0.00	67.97	
	<u>401-016-2203</u>		MAINTENANCE & REPAIR		67.97	
215	RICH FORD SALES	09/27/2023	Regular	0.00	92.83	126005
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>2046390/1</u>	Invoice	09/26/2023	The Works Package Oil change	0.00	92.83	
	<u>401-005-2201</u>		MAINTENANCE & REPAIR		92.83	
3462	SAMBA HOLDINGS, INC.	09/27/2023	Regular	0.00	598.35	126006
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>INV01191242</u>	Invoice	09/26/2023	Samba Holdings Background Check	0.00	598.35	
	<u>401-014-2272</u>		CONTRACT - PROFESSION		598.35	
VENO1156	SANCHEZ, JAVIER ERNESTO	09/27/2023	Regular	0.00	80.83	126007
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>300742</u>	Invoice	09/26/2023	Admin open P/O Fy-24	0.00	80.83	
	<u>401-015-2215</u>		MAINTENANCE & REPAIR		80.83	
VENO1156	SANCHEZ, JAVIER ERNESTO	09/27/2023	Regular	0.00	59.79	126008
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>300600</u>	Invoice	09/25/2023	Fair Grd open P/O FY-24	0.00	59.79	
	<u>401-053-2215</u>		MAINTENANCE & REPAIR		59.79	
VENO1156	SANCHEZ, JAVIER ERNESTO	09/27/2023	Regular	0.00	32.69	126009
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>300739</u>	Invoice	09/26/2023	Admin open P/O Fy-24	0.00	32.69	
	<u>401-015-2215</u>		MAINTENANCE & REPAIR		32.69	
VENO1156	SANCHEZ, JAVIER ERNESTO	09/27/2023	Regular	0.00	56.97	126010
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>300591</u>	Invoice	09/26/2023	Esperanza open P/O FY-24	0.00	56.97	
	<u>401-087-2215</u>		MAINTENANCE & REPAIR		56.97	
VENO1156	SANCHEZ, JAVIER ERNESTO	09/27/2023	Regular	0.00	37.98	126011

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>300743</u>	Invoice	09/26/2023	Admin open P/O Fy-24	0.00	37.98	
	<u>401-015-2215</u>		MAINTENANCE & REPAIR Admin open P/O Fy-24		37.98	
5426	SENERGY PETROLEUM, LLC	09/27/2023	Regular	0.00	2,667.26	126012
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>870418</u>	Invoice	09/20/2023	Fuel	0.00	2,667.26	
	<u>402-060-2202</u>		SUPPLIES - VEHICLE FUEL Fuel		2,667.26	
5047	SMITH, KENDRA	09/27/2023	Regular	0.00	5,335.00	126013
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>KS SALE #23</u>	Invoice	09/27/2023	TC FAIR 2023 ANIMAL SALE #23	0.00	5,335.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT TC FAIR 2023 ANIMAL SALE #23		5,500.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT COMMISSION		-165.00	
3915	STERICYCLE, INC.	09/27/2023	Regular	0.00	45.91	126014
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>8004787413</u>	Invoice	09/25/2023	Monthly Service Stericycle Open PO	0.00	45.91	
	<u>416-083-2230</u>		SUPPLIES - MEDICAL Monthly Service Stericycle Open		45.91	
1335	TORRANCE COUNTY	09/27/2023	Regular	0.00	82.98	126015
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>INV0002485</u>	Invoice	09/28/2023	Torrance County Property Tax	0.00	82.98	
	<u>401-000-9001</u>		Payroll Liabilities Torrance County Property Tax		82.98	
4376	WAGWORKS	09/27/2023	Regular	0.00	242.50	126016
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>INV5680823</u>	Invoice	09/27/2023	Health Benefits	0.00	242.50	
	<u>401-014-2271</u>		CONTRACT-OTHER SERVI FSA Administration Fee		192.50	
	<u>401-014-2271</u>		CONTRACT-OTHER SERVI Monthly Compliance Fee		50.00	
1	WAGNER EQUIPMENT CO.	09/27/2023	Regular	0.00	2,654.20	126017
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>P10C0874922</u>	Invoice	09/26/2023	Repairs,Parts and Labor ,Cutting edges	0.00	858.74	
	<u>402-060-2244</u>		MAINTENANCE & REPAIR Repairs,Parts and Labor ,Cutting		858.74	
<u>S10W0913174</u>	Invoice	09/21/2023	Repairs,Parts and Labor ,Cutting edges	0.00	1,795.46	
	<u>402-060-2244</u>		MAINTENANCE & REPAIR Repairs,Parts and Labor ,Cutting		1,795.46	
2787	WASHINGTON NATIONAL INSURANCE CO	09/27/2023	Regular	0.00	79.96	126018
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>INV0002411</u>	Invoice	09/14/2023	Washington National Life	0.00	39.98	
	<u>401-000-9001</u>		Payroll Liabilities Washington National Life		39.98	
<u>INV0002488</u>	Invoice	09/28/2023	Washington National Life	0.00	39.98	
	<u>401-000-9001</u>		Payroll Liabilities Washington National Life		39.98	
329	WS DARLEY & CO	09/27/2023	Regular	0.00	771.00	126019
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>17507314</u>	Invoice	09/19/2023	Equipment District 2	0.00	771.00	
	<u>406-091-2248</u>		SUPPLIES - SAFETY Electric Booster		771.00	
419	AFLAC	10/03/2023	Regular	0.00	2,953.86	126020

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>july c9737</u>	Invoice	09/28/2023	JULY BILLING FOR AFLAC	0.00	2,953.86	
	<u>401-000-9001</u>		Payroll Liabilities		2,953.86	
419	AFLAC	10/03/2023	Regular	0.00	2,610.11	126021
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>SEPT 2023 AFLAC</u>	Invoice	09/28/2023	AFLAC PAYMENT FOR SEPTEMBER 2023	0.00	2,610.11	
	<u>401-000-9001</u>		Payroll Liabilities		2,610.11	
5450	AMAZON BUSINESS	10/03/2023	Regular	0.00	1,651.10	126022
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>16D3-9KVL-CWJT</u>	Invoice	09/28/2023	Traffic Diagraming, Chargers	0.00	1,651.10	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE		154.58	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE		31.88	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE		113.25	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE		721.00	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE		50.61	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE		19.98	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE		12.72	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE		202.42	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE		20.74	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE		30.92	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE		259.80	
	<u>410-050-2222</u>		SUPPLIES - FIELD SUPPLIE		33.20	
5450	AMAZON BUSINESS	10/03/2023	Regular	0.00	1,563.05	126023
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>19PJ-KN4P-L9PR</u>	Invoice	09/27/2023	Supplies District 6	0.00	1,563.05	
	<u>418-091-2220</u>		SUPPLIES - CLEANING		43.00	
	<u>418-091-2220</u>		SUPPLIES - CLEANING		39.87	
	<u>418-091-2220</u>		SUPPLIES - CLEANING		39.74	
	<u>418-091-2220</u>		SUPPLIES - CLEANING		80.83	
	<u>418-091-2220</u>		SUPPLIES - CLEANING		64.86	
	<u>418-091-2220</u>		SUPPLIES - CLEANING		137.99	
	<u>418-091-2220</u>		SUPPLIES - CLEANING		38.99	
	<u>418-091-2220</u>		SUPPLIES - CLEANING		39.88	
	<u>418-091-2220</u>		SUPPLIES - CLEANING		57.98	
	<u>418-091-2220</u>		SUPPLIES - CLEANING		11.94	
	<u>418-091-2248</u>		SUPPLIES - SAFETY		209.98	
	<u>418-091-2248</u>		SUPPLIES - SAFETY		31.98	
	<u>418-091-2248</u>		SUPPLIES - SAFETY		259.73	
	<u>418-091-2248</u>		SUPPLIES - SAFETY		14.99	
	<u>418-091-2248</u>		SUPPLIES - SAFETY		49.99	
	<u>418-091-2248</u>		SUPPLIES - SAFETY		51.58	
	<u>418-091-2248</u>		SUPPLIES - SAFETY		80.85	
	<u>418-091-2248</u>		SUPPLIES - SAFETY		308.87	
	**Void**	10/03/2023	Regular	0.00	0.00	126024
5450	AMAZON BUSINESS	10/03/2023	Regular	0.00	21.38	126025
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1LYF-F366-46V4</u>	Invoice	10/02/2023	Candy for Outreach Event & General Use	0.00	21.38	
	<u>604-083-2248</u>		SUPPLIES - SAFETY		21.38	
4964	AT & T MOBILITY LLC	10/03/2023	Regular	0.00	9,749.99	126026

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>287289566455x0</u>	Invoice	10/02/2023	FY24 County Cellphones & Mobility	0.00	9,749.99	
<u>401-096-2207</u>	TELECOMMUNICATIONS	ANIMAL SERVICES	304.80			
<u>401-096-2207</u>	TELECOMMUNICATIONS	MAINTENANCE	384.53			
<u>401-096-2207</u>	TELECOMMUNICATIONS	TREASURER	545.38			
<u>401-096-2207</u>	TELECOMMUNICATIONS	ASSESSOR	711.44			
<u>401-096-2207</u>	TELECOMMUNICATIONS	sheriff	3,476.67			
<u>401-096-2207</u>	TELECOMMUNICATIONS	ROAD	1,119.93			
<u>401-096-2207</u>	TELECOMMUNICATIONS	commission	152.40			
<u>401-096-2207</u>	TELECOMMUNICATIONS	CLERK	197.90			
<u>401-096-2207</u>	TELECOMMUNICATIONS	PLANNING AND ZONING	361.62			
<u>401-096-2207</u>	TELECOMMUNICATIONS	MANAGER	344.75			
<u>401-096-2207</u>	TELECOMMUNICATIONS	FINANCE	366.07			
<u>401-096-2207</u>	TELECOMMUNICATIONS	COMMUNITY MONITOR	45.75			
<u>401-096-2207</u>	TELECOMMUNICATIONS	PROBATE	50.80			
<u>405-091-2207</u>	TELECOMMUNICATIONS	DIST 5	93.21			
<u>406-091-2207</u>	TELECOMMUNICATIONS	DIST 2	93.21			
<u>407-091-2207</u>	TELECOMMUNICATIONS	DIST 1	53.17			
<u>408-091-2207</u>	TELECOMMUNICATIONS	DIST 3	40.04			
<u>409-091-2207</u>	TELECOMMUNICATIONS	DIST 4	53.17			
<u>413-091-2207</u>	TELECOMMUNICATIONS	FIRE ADMIN	694.37			
<u>604-083-2207</u>	TELECOMMUNICATIONS	emergency management	186.42			
<u>605-003-2207</u>	TELECOMMUNICATIONS	DWI	90.84			
<u>690-086-2207</u>	TELECOMMUNICATIONS	TCPO	142.30			
<u>911-080-2207</u>	TELECOMMUNICATIONS	DISPATCH	241.22			
	**Void**	10/03/2023	Regular	0.00	0.00	126027
5408	BANK OF AMERICA	10/03/2023	Regular	0.00	815.04	126028
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002516</u>	Invoice	10/02/2023	Dog food for community pantry	0.00	815.04	
<u>430-082-2223</u>	SUPPLIES - KENNEL	Dog food for community pantry	815.04			
5408	BANK OF AMERICA	10/03/2023	Regular	0.00	4,612.26	126029
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002513</u>	Invoice	09/28/2023	Shop Supplies	0.00	4,612.26	
<u>402-060-2250</u>	SUPPLIES - SHOP	Shop Supplies	4,612.26			
4117	BI INC	10/03/2023	Regular	0.00	147.91	126030
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>1360475</u>	Invoice	10/03/2023	MONITORING SERVICES JUNE 2023	0.00	147.91	
<u>420-073-2218</u>	MAINTENANCE & REPAIR	MONITORING SERVICES JUNE 2	147.91			
3920	BOOT BARN INC	10/03/2023	Regular	0.00	50.00	126031
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>js boot barn</u>	Invoice	10/03/2023	remainder owed to boot barn	0.00	50.00	
<u>401-065-2236</u>	SUPPLIES - UNIFORMS	remainder owed to boot barn	50.00			
5614	CHAVEZ, EMMAROSE	10/03/2023	Regular	0.00	365.38	126032
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>TC FAIR 2023 EC</u>	Invoice	10/03/2023	TC FAIR 2023 ADD ONS PAID IN FULL	0.00	365.38	
<u>412-053-2249</u>	ANIMAL SALES AT COUNT	TC FAIR 2023 ADD ONS PAID IN	365.38			
5474	CHAVEZ, LEXI	10/03/2023	Regular	0.00	491.65	126033



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>TC FAIR 2023 LC</u>	Invoice	10/03/2023	TC FAIR 2023 ADD ONS PAID IN FULL	0.00	491.65	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT TC FAIR 2023 ADD ONS PAID IN		491.65	
VEN01230	CTRL-P Inc	10/03/2023	Regular	0.00	850.00	126034
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2023-3849</u>	Invoice	10/03/2023	PUBLISHING FULL PAGE AD FOR CLERKS 9.	0.00	850.00	
	<u>401-021-2221</u>		PRINTING/PUBLISHING/A PUBLISHING FULL PAGE AD FOR		850.00	
4282	CURRY COUNTY ADMINISTRATION	10/03/2023	Regular	0.00	216.00	126035
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>Curry 62023</u>	Invoice	09/28/2023	Detention, Torres Heriberto	0.00	216.00	
	<u>420-070-2172</u>		CARE OF INMATES Detention, Torres Heriberto		216.00	
VEN01187	Dearborn Life Insurance Company	10/03/2023	Regular	0.00	458.67	126036
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>October 2023</u>	Invoice	10/03/2023	VISION INSURANCE FOR OCTOBER 2023	0.00	458.67	
	<u>401-000-9001</u>		Payroll Liabilities VISION INSURANCE FOR OCTOB		458.67	
5352	ENCINIAS, ELIA NEA	10/03/2023	Regular	0.00	530.38	126037
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>TC FAIR 2023 EE</u>	Invoice	10/03/2023	TC FAIR ADD ONS PAID IN FULL	0.00	530.38	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT TC FAIR ADD ONS PAID IN FULL		530.38	
430	FLEMING CHEMICAL CO INC	10/03/2023	Regular	0.00	282.32	126038
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>58578</u>	Invoice	10/02/2023	floor stripper & supplies ADMIN	0.00	282.32	
	<u>401-015-2215</u>		MAINTENANCE & REPAIR floor stripper & supplies ADMI		282.32	
430	FLEMING CHEMICAL CO INC	10/03/2023	Regular	0.00	59.66	126039
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>58577</u>	Invoice	10/02/2023	Floor Cleaner	0.00	59.66	
	<u>401-015-2220</u>		SUPPLIES - CLEANING Dust mop Treatment		59.66	
36	GUSTIN HARDWARE, INC.	10/03/2023	Regular	0.00	10.19	126040
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>362612</u>	Invoice	10/02/2023	Mountainair Sen open P/O FY-24	0.00	10.19	
	<u>401-027-2215</u>		MAINTENANCE & REPAIR Mountainair Sen open P/O FY-2		10.19	
214	HART'S TRUSTWORTHY HARDWARE	10/03/2023	Regular	0.00	49.99	126041
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>A122313</u>	Invoice	10/02/2023	TCPO open P/O FY-24	0.00	49.99	
	<u>401-024-2215</u>		MAINTENANCE & REPAIR TCPO open P/O FY-24		49.99	
14	JUNIOR'S TIRE & AUTO PARTS INC.	10/03/2023	Regular	0.00	138.45	126042
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0002506</u>	Invoice	09/27/2023	TIRE FOR UPLANDER	0.00	138.45	
	<u>605-002-2201</u>		MAINTENANCE & REPAIR TIRE FOR UPLANDER		138.45	
5621	MAGOURILOS, FRANK G.	10/03/2023	Regular	0.00	1,583.00	126043

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0002505</u>	Invoice	09/27/2023	Program evaluation	0.00	1,583.00	
	<u>605-002-2271</u>	CONTRACT - OTHER SERV	Program evaluation		1,583.00	
4771	MENDEZ, DEVON	10/03/2023	Regular	0.00	385.38	126044
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>TC FAIR 2023 DM</u>	Invoice	10/03/2023	TC FAIR 2023 ADD ONS PAID IN FULL	0.00	385.38	
	<u>412-053-2249</u>	ANIMAL SALES AT COUNT	TC FAIR 2023 ADD ONS PAID IN		385.38	
1139	MOUNTAINAIR, TOWN OF	10/03/2023	Regular	0.00	436.75	126045
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0002521</u>	Invoice	10/02/2023	MOVIES	0.00	436.75	
	<u>605-003-2271</u>	CONTRACT - OTHER SERV	Additional people for movies		120.75	
	<u>605-003-2271</u>	CONTRACT - OTHER SERV	Movies - up to 55 people		316.00	
4464	NM APPARATUS LLC	10/03/2023	Regular	0.00	410.08	126046
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1917</u>	Invoice	10/02/2023	Oil Change FD12	0.00	410.08	
	<u>413-091-2201</u>	MAINTENANCE & REPAIR	Parts		234.35	
	<u>413-091-2201</u>	MAINTENANCE & REPAIR	Labor		175.73	
4464	NM APPARATUS LLC	10/03/2023	Regular	0.00	1,698.10	126047
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1920</u>	Invoice	10/02/2023	Replace Hose Reel Brush 3-1	0.00	1,698.10	
	<u>408-091-2201</u>	MAINTENANCE & REPAIR	Parts		946.00	
	<u>408-091-2201</u>	MAINTENANCE & REPAIR	Labor		705.90	
	<u>408-091-2201</u>	MAINTENANCE & REPAIR	Shop Supplies		46.20	
4464	NM APPARATUS LLC	10/03/2023	Regular	0.00	849.76	126048
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1921</u>	Invoice	10/02/2023	Troubleshoot and Repair Brush 2-2	0.00	849.76	
	<u>406-091-2201</u>	MAINTENANCE & REPAIR	Troubleshoot and Repair Water		372.90	
	<u>406-091-2201</u>	MAINTENANCE & REPAIR	Troubleshoot Check Engine Ligh		330.00	
	<u>406-091-2201</u>	MAINTENANCE & REPAIR	Parts		146.86	
4464	NM APPARATUS LLC	10/03/2023	Regular	0.00	2,361.62	126049
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1922</u>	Invoice	10/02/2023	Repair Brush 2-2	0.00	2,361.62	
	<u>406-091-2201</u>	MAINTENANCE & REPAIR	Labor		1,235.33	
	<u>406-091-2201</u>	MAINTENANCE & REPAIR	Shop Supplies		80.85	
	<u>406-091-2201</u>	MAINTENANCE & REPAIR	Parts		1,045.44	
4464	NM APPARATUS LLC	10/03/2023	Regular	0.00	1,258.03	126050
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1919</u>	Invoice	10/02/2023	Repair Tender 4-1	0.00	1,258.03	
	<u>409-091-2201</u>	MAINTENANCE & REPAIR	Mileage		150.00	
	<u>409-091-2201</u>	MAINTENANCE & REPAIR	Labor		1,108.03	
4464	NM APPARATUS LLC	10/03/2023	Regular	0.00	505.90	126051

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1925</u>	Invoice	10/02/2023	Repair Engine 2	0.00	505.90	
	<u>406-091-2201</u>		MAINTENANCE & REPAIR		264.71	
	<u>406-091-2201</u>		MAINTENANCE & REPAIR		17.33	
	<u>406-091-2201</u>		MAINTENANCE & REPAIR		223.86	
4464	NM APPARATUS LLC	10/03/2023	Regular	0.00	1,960.65	126052
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>1924</u>	Invoice	10/02/2023	Troubleshoot and Test Engine 2	0.00	1,960.65	
	<u>406-091-2201</u>		MAINTENANCE & REPAIR		907.85	
	<u>406-091-2201</u>		MAINTENANCE & REPAIR		603.25	
	<u>406-091-2201</u>		MAINTENANCE & REPAIR		449.55	
4464	NM APPARATUS LLC	10/03/2023	Regular	0.00	757.00	126053
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>1923</u>	Invoice	10/02/2023	Troubleshoot Tender 2	0.00	757.00	
	<u>406-091-2201</u>		MAINTENANCE & REPAIR		50.80	
	<u>406-091-2201</u>		MAINTENANCE & REPAIR		706.20	
4464	NM APPARATUS LLC	10/03/2023	Regular	0.00	2,379.71	126054
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>1918</u>	Invoice	10/02/2023	Troubleshoot Brush 2-1	0.00	2,379.71	
	<u>406-091-2201</u>		MAINTENANCE & REPAIR		1,932.98	
	<u>406-091-2201</u>		MAINTENANCE & REPAIR		446.73	
853	NM MUNICIPAL LEAGUE	10/03/2023	Regular	0.00	300.00	126055
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>10/03/2023</u>	Invoice	10/03/2023	New Mexico Infrastructure Finance Confe	0.00	300.00	
	<u>401-055-2266</u>		EMPLOYEE TRAINING		300.00	
853	NM MUNICIPAL LEAGUE	10/03/2023	Regular	0.00	300.00	126056
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>10/03/2023</u>	Invoice	10/03/2023	NMIFC Annual Conference October 2023-	0.00	300.00	
	<u>401-055-2266</u>		EMPLOYEE TRAINING		300.00	
901	NM TEEN COURT ASSOCIATION	10/03/2023	Regular	0.00	275.00	126057
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>INV0002509</u>	Invoice	09/27/2023	FY2024 Teen Court dues	0.00	275.00	
	<u>605-003-2269</u>		SUBSCRIPTIONS & DUES		50.00	
	<u>605-003-2269</u>		SUBSCRIPTIONS & DUES		225.00	
5307	NUBE GROUP	10/03/2023	Regular	0.00	515.71	126058
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>IN63637</u>	Invoice	10/02/2023	Printer services	0.00	515.71	
	<u>402-060-2203</u>		MAINTENANCE & REPAIR		515.71	
5106	ORTIZ, ADRIAN	10/03/2023	Regular	0.00	4,000.00	126059
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>INV0002520</u>	Invoice	10/02/2023	Teen court/prevention contract	0.00	4,000.00	
	<u>605-002-2271</u>		CONTRACT - OTHER SERV		4,000.00	
4953	OTIS, LYNDI	10/03/2023	Regular	0.00	631.65	126060

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
TC FAIR 2023 LO	Invoice	10/03/2023	TC FAIR ADD ONS PAID IN FULL	0.00	631.65	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		631.65	
5603	PFEIFER VETERINARY SERVICES, LLC	10/03/2023	Regular	0.00	1,998.80	126061
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2107781</u>	Invoice	10/02/2023	SNIPIT sterilizations	0.00	1,998.80	
	<u>431-082-2272</u>		CONTRACT - PROFESSION		1,998.80	
3859	PRUDENTIAL OVERALL SUPPLY	10/03/2023	Regular	0.00	105.88	126062
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>450692788</u>	Invoice	09/28/2023	uniforms & supplys	0.00	105.88	
	<u>401-015-2203</u>		MAINTENANCE & REPAIR		105.88	
3859	PRUDENTIAL OVERALL SUPPLY	10/03/2023	Regular	0.00	67.97	126063
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>450692787</u>	Invoice	09/28/2023	Mats & mop, supplys	0.00	67.97	
	<u>401-016-2203</u>		MAINTENANCE & REPAIR		67.97	
2262	SAFETY FLARE INC.	10/03/2023	Regular	0.00	1,643.83	126064
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>131763</u>	Invoice	10/02/2023	Fire Extinguisher Check	0.00	1,643.83	
	<u>401-065-2248</u>		SUPPLIES - SAFETY		1,643.83	
VENO1156	SANCHEZ, JAVIER ERNESTO	10/03/2023	Regular	0.00	32.15	126065
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>300755</u>	Invoice	09/28/2023	Admin open P/O Fy-24	0.00	32.15	
	<u>401-015-2215</u>		MAINTENANCE & REPAIR		32.15	
VENO1156	SANCHEZ, JAVIER ERNESTO	10/03/2023	Regular	0.00	23.56	126066
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>300804</u>	Invoice	09/28/2023	Admin open P/O Fy-24	0.00	23.56	
	<u>401-015-2215</u>		MAINTENANCE & REPAIR		23.56	
5426	SENERGY PETROLEUM, LLC	10/03/2023	Regular	0.00	6,519.42	126067
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>SEN-620244</u>	Invoice	09/27/2023	Fuel	0.00	6,519.42	
	<u>402-060-2202</u>		SUPPLIES - VEHICLE FUEL		6,519.42	
VENO1155	Smith, Rebecca	10/03/2023	Regular	0.00	840.00	126068
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0002507</u>	Invoice	09/27/2023	Mental Health Support for Teen Court	0.00	840.00	
	<u>605-002-2271</u>		CONTRACT - OTHER SERV		840.00	
3978	STAPLES BUSINESS ADVANTAGE	10/03/2023	Regular	0.00	230.14	126069



## Check Report

Date Range: 09/21/2023 - 10/05/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0002519</u>	Invoice	10/02/2023	Office supplies	0.00	230.14	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		15.12	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		20.00	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		20.72	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		52.88	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		5.52	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		35.98	
	<u>401-008-2219</u>		SUPPLIES - GENERAL OFFI		79.92	
5339	US BANK CORPORATE PAYMENT SYSTEM	10/03/2023	Regular	0.00	29,584.71	126070
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>us 9.15.23</u>	Invoice	10/03/2023	FUEL PAYMENTS FOR TC 8.15.23-9.15.23	0.00	29,584.71	
	<u>401-007-2202</u>		SUPPLIES - VEHICLE FUEL		98.47	
	<u>401-008-2202</u>		SUPPLIES - VEHICLE FUEL		342.79	
	<u>401-010-2202</u>		SUPPLIES - VEHICLE FUEL		90.37	
	<u>401-020-2202</u>		SUPPLIES-VEHICLE FUEL		46.56	
	<u>401-030-2202</u>		SUPPLIES - VEHICLE FUEL		198.47	
	<u>401-040-2202</u>		SUPPLIES - VEHICLE FUEL		242.15	
	<u>401-050-2202</u>		SUPPLIES - VEHICLE FUEL		17,243.47	
	<u>401-065-2202</u>		SUPPLIES - VEHICLE FUEL		1,477.81	
	<u>401-082-2202</u>		SUPPLIES - VEHICLE FUEL		1,214.80	
	<u>405-091-2202</u>		SUPPLIES - VEHICLE FUEL		1,006.40	
	<u>406-091-2202</u>		SUPPLIES - VEHICLE FUEL		882.43	
	<u>407-091-2202</u>		SUPPLIES - VEHICLE FUEL		293.01	
	<u>408-091-2202</u>		SUPPLIES - VEHICLE FUEL		435.48	
	<u>409-091-2202</u>		SUPPLIES - VEHICLE FUEL		327.54	
	<u>413-091-2202</u>		SUPPLIES - VEHICLE FUEL		5,001.01	
	<u>418-091-2202</u>		SUPPLIES - VEHICLE FUEL		134.78	
	<u>420-073-2202</u>		SUPPLIES - VEHICLE FUEL		48.00	
	<u>604-083-2202</u>		SUPPLIES - VEHICLE FUEL		195.87	
	<u>604-083-2202</u>		SUPPLIES - VEHICLE FUEL		88.22	
	<u>690-009-2202</u>		SUPPLIES - VEHICLE FUEL		217.08	
	**Void**	10/03/2023	Regular	0.00	0.00	126071
3823	WITMER PUBLIC SAFETY GROUP	10/03/2023	Regular	0.00	1,089.00	126072
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV323539</u>	Invoice	10/03/2023	Tools/Gear District 2	0.00	1,089.00	
	<u>406-091-2248</u>		SUPPLIES - SAFETY		1,089.00	
VENO1226	YOUNG, JEREMIAH	10/03/2023	Regular	0.00	575.38	126073
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>TC FAIR 2023 JY</u>	Invoice	10/03/2023	TC FAIR 2023 ADD ONS PAID IN FULL	0.00	575.38	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		575.38	
VENO1234	Anya Wagner	10/04/2023	Regular	0.00	25.00	126074
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>Q8.2023</u>	Invoice	10/03/2023	JYG Youth Stipend	0.00	25.00	
	<u>635-068-2272</u>		CONTRACT - PROFESSION		25.00	
5604	BRAYCON COMPANIES, LLC	10/04/2023	Regular	0.00	9,806.67	126075
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>19</u>	Invoice	10/03/2023	Braycon Lyndsi Donner FY24	0.00	3,031.15	
	<u>635-068-2272</u>		CONTRACT - PROFESSION		3,031.15	

## Check Report

Date Range: 09/21/2023 - 10/05/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>20</u>	Invoice <u>635-068-2272</u>	10/03/2023	Braycon Lyndsi Donner FY24 CONTRACT - PROFESSION	0.00	6,775.52 6,775.52	
4383	DE LAGE LANDEN FINANCIAL SERVICE	10/04/2023	Regular	0.00	308.38	126076
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>81045608</u>	Invoice <u>401-040-2284</u>	10/03/2023	LEASE FOR COPY MACHINE EQUIPMENT LEASES	0.00	308.38 308.38	
5308	DIRECTV, LLC.	10/04/2023	Regular	0.00	107.89	126077
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>069212456X2309</u>	Invoice <u>416-083-2271</u>	10/03/2023	Direct TV for Fire dept CONTRACT - OTHER SERV	0.00	107.89 107.89	
50	EMW GAS ASSOCIATION	10/04/2023	Regular	0.00	908.30	126078
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>09.2023 0500</u>	Invoice <u>418-091-2209</u>	10/03/2023	Monthly gas bill UTILITIES - NATURAL GAS	0.00	44.85 44.85	
<u>09.2023 0580</u>	Invoice <u>401-082-2209</u>	10/03/2023	Monthly gas bill UTILITIES - NATURAL GAS	0.00	32.90 32.90	
<u>09.2023 1850</u>	Invoice <u>401-015-2209</u>	10/03/2023	Monthly gas bill UTILITIES - NATURAL GAS	0.00	140.48 140.48	
<u>09.2023 1860</u>	Invoice <u>402-060-2209</u>	10/03/2023	Monthly gas bill UTILITIES - NATURAL GAS	0.00	49.02 49.02	
<u>09.2023 1990</u>	Invoice <u>401-024-2209</u>	10/03/2023	Monthly gas bill UTILITIES - NATURAL GAS	0.00	63.92 63.92	
<u>09.2023 2330</u>	Invoice <u>401-037-2209</u>	10/03/2023	Monthly gas bill UTILITIES - NATURAL GAS	0.00	66.67 66.67	
<u>09.2023 3680</u>	Invoice <u>406-091-2209</u>	10/03/2023	Monthly gas bill UTILITIES - NATURAL GAS	0.00	24.00 24.00	
<u>09.2023 4090</u>	Invoice <u>401-053-2209</u>	10/03/2023	Monthly gas bill UTILITIES - NATURAL GAS	0.00	24.00 24.00	
<u>09.2023 4510</u>	Invoice <u>405-091-2209</u>	10/03/2023	Monthly gas bill UTILITIES - NATURAL GAS	0.00	34.13 34.13	
<u>09.2023 5390</u>	Invoice <u>408-091-2209</u>	10/03/2023	Monthly gas bill UTILITIES - NATURAL GAS	0.00	35.32 35.32	
<u>09.2023 5690</u>	Invoice <u>402-060-2209</u>	10/03/2023	Monthly gas bill UTILITIES - NATURAL GAS	0.00	29.36 29.36	
<u>09.2023 5870</u>	Invoice <u>401-036-2209</u>	10/03/2023	Monthly gas bill UTILITIES - NATURAL GAS	0.00	66.67 66.67	
<u>09.2023 6000</u>	Invoice <u>401-016-2209</u>	10/03/2023	Monthly gas bill UTILITIES - NATURAL GAS	0.00	151.44 151.44	
<u>09.2023 6140</u>	Invoice <u>401-050-2209</u>	10/03/2023	Monthly gas bill UTILITIES - NATURAL GAS	0.00	33.51 33.51	
<u>09.2023 6230</u>	Invoice <u>405-091-2209</u>	10/03/2023	Monthly gas bill UTILITIES - NATURAL GAS	0.00	30.89 30.89	
<u>09.2023 6380</u>	Invoice <u>612-020-2308</u>	10/03/2023	Monthly gas bill VOTING MACHINE STORA	0.00	24.60 24.60	
<u>09.2023 9250</u>	Invoice <u>408-091-2209</u>	10/03/2023	Monthly gas bill UTILITIES - NATURAL GAS	0.00	26.38 26.38	
<u>09.2023 9530</u>	Invoice <u>911-080-2209</u>	10/03/2023	Monthly gas bill UTILITIES - NATURAL GAS	0.00	30.16 30.16	

## Check Report

Date Range: 09/21/2023 - 10/05/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	**Void**	10/04/2023	Regular	0.00	0.00	126079
51	ESTANCIA, TOWN OF	10/04/2023	Regular	0.00	1,401.31	126080
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>09.2023 1108</u>	Invoice	10/03/2023	Monthly water bill	0.00	203.47	
<u>402-060-2210</u>	UTILITIES - WATER	Monthly water bill-1108	203.47			
<u>09.2023 1112</u>	Invoice	10/03/2023	Monthly water bill	0.00	430.39	
<u>401-015-2210</u>	UTILITIES - WATER	Monthly water bill-1112	430.39			
<u>09.2023 1380</u>	Invoice	10/03/2023	Monthly water bill	0.00	136.74	
<u>401-050-2210</u>	UTILITIES - WATER	Monthly water bill- 1380	136.74			
<u>09.2023 249</u>	Invoice	10/03/2023	Monthly water bill	0.00	127.94	
<u>401-036-2210</u>	UTILITIES - WATER	Monthly water bill	127.94			
<u>09.2023 291</u>	Invoice	10/03/2023	Monthly water bill	0.00	50.36	
<u>401-053-2210</u>	UTILITIES - WATER	Monthly water bill- 291	50.36			
<u>09.2023 373</u>	Invoice	10/03/2023	Monthly water bill	0.00	104.48	
<u>401-024-2210</u>	UTILITIES - WATER	Monthly water bill	104.48			
<u>09.2023 40</u>	Invoice	10/03/2023	Monthly Water bill	0.00	270.51	
<u>401-016-2210</u>	UTILITIES - WATER	Monthly Water bill	270.51			
<u>09.2023 750</u>	Invoice	10/03/2023	Monthly water bill	0.00	77.42	
<u>401-053-2210</u>	UTILITIES - WATER	Monthly water bill- 750	77.42			
5677	Hunt, Soren G	10/04/2023	Regular	0.00	25.00	126081
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>07.2023</u>	Invoice	10/03/2023	JYG Youth stipend	0.00	25.00	
<u>635-068-2272</u>	CONTRACT - PROFESSION	JYG Youth stipend	25.00			
3729	MARLIN BUSINESS BANK	10/04/2023	Regular	0.00	263.27	126082
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>20802067</u>	Invoice	10/03/2023	Monthly Copier Lease Contract Payment F	0.00	263.27	
<u>911-080-2284</u>	LEASE EQUIPMENT	Monthly Copier Lease	241.70			
<u>911-080-2284</u>	LEASE EQUIPMENT	Monthly Copier Lease - Insuranc	21.57			
VENO1212	Martha Smith	10/04/2023	Regular	0.00	550.00	126083
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>103</u>	Invoice	10/03/2023	Martha Smith FY24 Vendor Pay	0.00	550.00	
<u>412-053-2271</u>	CONTRACT - OTHER SERV	Martha Smith FY24 Vendor Pay	550.00			
5307	NUBE GROUP	10/04/2023	Regular	0.00	132.95	126084
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>IN64001</u>	Invoice	10/03/2023	Copy overage charges- Finance	0.00	132.95	
<u>401-055-2203</u>	MAINTENANCE & REPAIR	Copy overage charges- Finance	132.95			
2015	PLATEAU WIRELESS	10/04/2023	Regular	0.00	126.58	126085
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>09.2023</u>	Invoice	10/03/2023	Internet & wireless services	0.00	126.58	
<u>407-091-2207</u>	TELECOMMUNICATIONS	Internet & wireless services	126.58			
1314	TRIADIC INC.	10/04/2023	Regular	0.00	4,666.75	126086
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>1084764</u>	Invoice	10/03/2023	Contract services for FY24	0.00	4,666.75	
<u>401-096-2213</u>	CONTRACT - IT SERVICES	Contract services for FY24	4,666.75			

## Check Report

Date Range: 09/21/2023 - 10/05/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5389	VIA HOMES & DEVELOPMENT LLC	10/04/2023	Regular	0.00	11,959.27	126087
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>43</u>	Invoice	10/03/2023	JJG Continuum Coordinator	0.00	3,517.43	
	<u>635-068-2272</u>		CONTRACT - PROFESSION		3,255.00	
	<u>635-068-2272</u>		CONTRACT - PROFESSION		262.43	
<u>44</u>	Invoice	10/03/2023	JJG Continuum Coordinator	0.00	4,354.92	
	<u>635-068-2272</u>		CONTRACT - PROFESSION		4,030.00	
	<u>635-068-2272</u>		CONTRACT - PROFESSION		324.92	
<u>45</u>	Invoice	10/03/2023	JJG Continuum Coordinator	0.00	4,086.92	
	<u>635-068-2272</u>		CONTRACT - PROFESSION		304.92	
	<u>635-068-2272</u>		CONTRACT - PROFESSION		3,782.00	
4875	WARE, SIDNEY K	10/04/2023	Regular	0.00	4,808.62	126088
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>189</u>	Invoice	10/03/2023	JJG Boys Council Facilitator	0.00	1,424.78	
	<u>635-068-2272</u>		CONTRACT - PROFESSION		1,424.78	
<u>190</u>	Invoice	10/03/2023	JJG Boys Council Facilitator	0.00	3,383.84	
	<u>635-068-2272</u>		CONTRACT - PROFESSION		3,383.84	
448	NM TAXATION & REVENUE	09/21/2023	Bank Draft	0.00	38.29	DFT0000541
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0002460</u>	Invoice	09/21/2023	State Tax	0.00	38.29	
	<u>401-000-9001</u>		Payroll Liabilities		38.29	
1656	INTERNAL REVENUE SERVICE	09/21/2023	Bank Draft	0.00	127.15	DFT0000542
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0002461</u>	Invoice	09/21/2023	Federal Tax	0.00	127.15	
	<u>401-000-9001</u>		Payroll Liabilities		22.66	
	<u>401-000-9001</u>		Payroll Liabilities		104.49	
5380	VOYA HOLDINGS, INC.	09/28/2023	Bank Draft	0.00	1,980.55	DFT0000547
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0002487</u>	Invoice	09/28/2023	Voya	0.00	1,980.55	
	<u>401-000-9001</u>		Payroll Liabilities		1,980.55	
233	PUBLIC EMPLOYEES RETIREMENT	09/28/2023	Bank Draft	0.00	53,319.40	DFT0000548
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0002490</u>	Invoice	09/28/2023	PERA Retirement	0.00	53,319.40	
	<u>401-000-9001</u>		Payroll Liabilities		16,730.60	
	<u>401-000-9001</u>		Payroll Liabilities		36,588.80	
448	NM TAXATION & REVENUE	09/28/2023	Bank Draft	0.00	8,030.64	DFT0000549
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0002491</u>	Invoice	09/28/2023	State Tax	0.00	8,030.64	
	<u>401-000-9001</u>		Payroll Liabilities		8,030.64	
1656	INTERNAL REVENUE SERVICE	09/28/2023	Bank Draft	0.00	45,600.41	DFT0000550



## Check Report

Date Range: 09/21/2023 - 10/05/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002492</u>	Invoice	09/28/2023	Federal Tax	0.00	45,600.41	
	<u>401-000-9001</u>		Payroll Liabilities		22,695.08	
	<u>401-000-9001</u>		Payroll Liabilities		15,974.49	
	<u>401-000-9001</u>		Payroll Liabilities		6,930.84	
1656	INTERNAL REVENUE SERVICE	09/26/2023	Bank Draft	0.00	-99.46	DFT0000551
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>CM0000083</u>	Credit Memo	09/26/2023	Federal Tax	0.00	-99.46	
	<u>401-000-9001</u>		Payroll Liabilities		-80.60	
	<u>401-000-9001</u>		Payroll Liabilities		-18.86	
233	PUBLIC EMPLOYEES RETIREMENT	09/26/2023	Bank Draft	0.00	476.10	DFT0000552
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002501</u>	Invoice	09/26/2023	PERA Retirement	0.00	476.10	
	<u>401-000-9001</u>		Payroll Liabilities		476.10	
448	NM TAXATION & REVENUE	09/26/2023	Bank Draft	0.00	39.75	DFT0000553
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002502</u>	Invoice	09/26/2023	State Tax	0.00	39.75	
	<u>401-000-9001</u>		Payroll Liabilities		39.75	
1656	INTERNAL REVENUE SERVICE	09/26/2023	Bank Draft	0.00	1,796.22	DFT0000554
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002503</u>	Invoice	09/26/2023	Federal Tax	0.00	1,796.22	
	<u>401-000-9001</u>		Payroll Liabilities		54.86	
	<u>401-000-9001</u>		Payroll Liabilities		1,411.24	
	<u>401-000-9001</u>		Payroll Liabilities		330.12	
1656	INTERNAL REVENUE SERVICE	09/28/2023	Bank Draft	0.00	2.98	DFT0000559
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0002511</u>	Invoice	09/28/2023	Federal Tax	0.00	2.98	
	<u>401-000-9001</u>		Payroll Liabilities		0.56	
	<u>401-000-9001</u>		Payroll Liabilities		2.42	

## Bank Code Main Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	250	149	0.00	697,241.40
Manual Checks	0	0	0.00	0.00
Voided Checks	0	14	0.00	-8,142.35
Bank Drafts	11	11	0.00	111,312.03
EFT's	4	3	0.00	81,056.87
	<b>265</b>	<b>177</b>	<b>0.00</b>	<b>881,467.95</b>

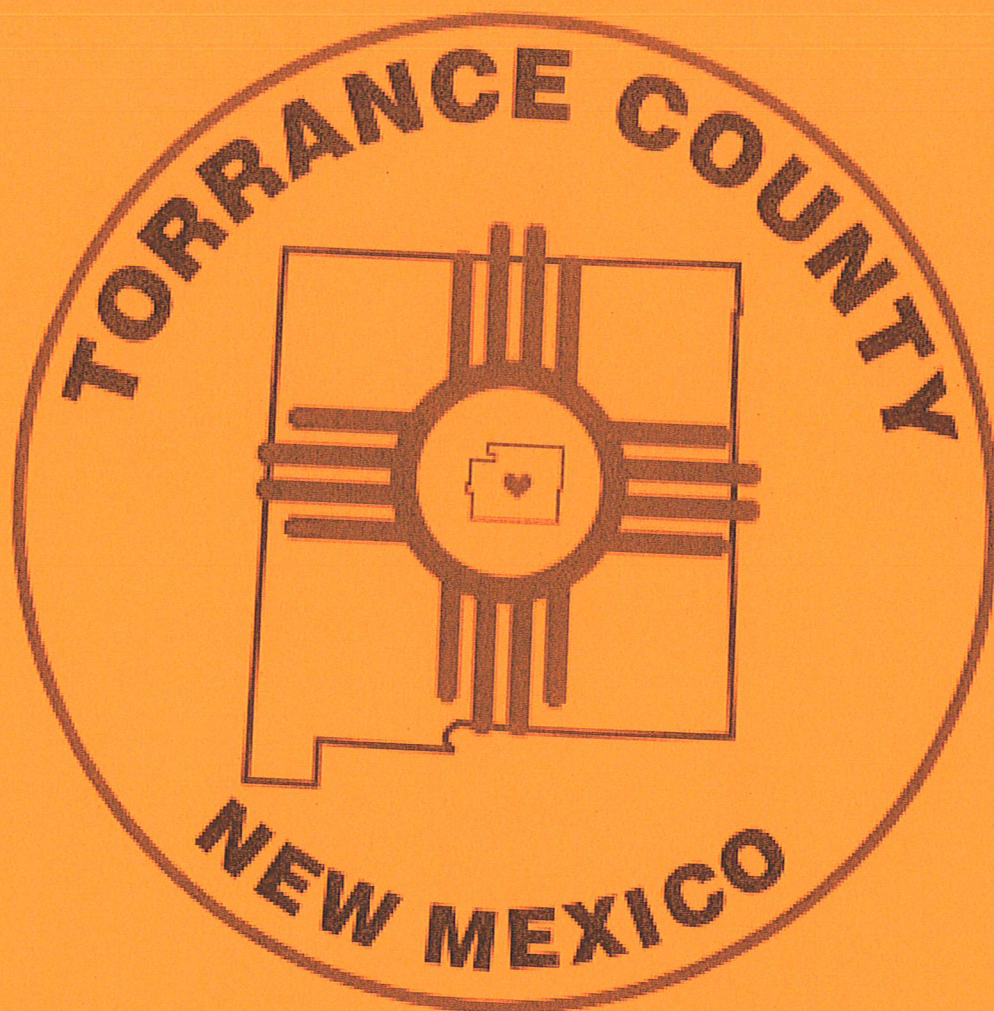
All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	250	149	0.00	697,241.40
Manual Checks	0	0	0.00	0.00
Voided Checks	0	14	0.00	-8,142.35
Bank Drafts	11	11	0.00	111,312.03
EFT's	4	3	0.00	81,056.87
	265	177	0.00	881,467.95

Fund Summary

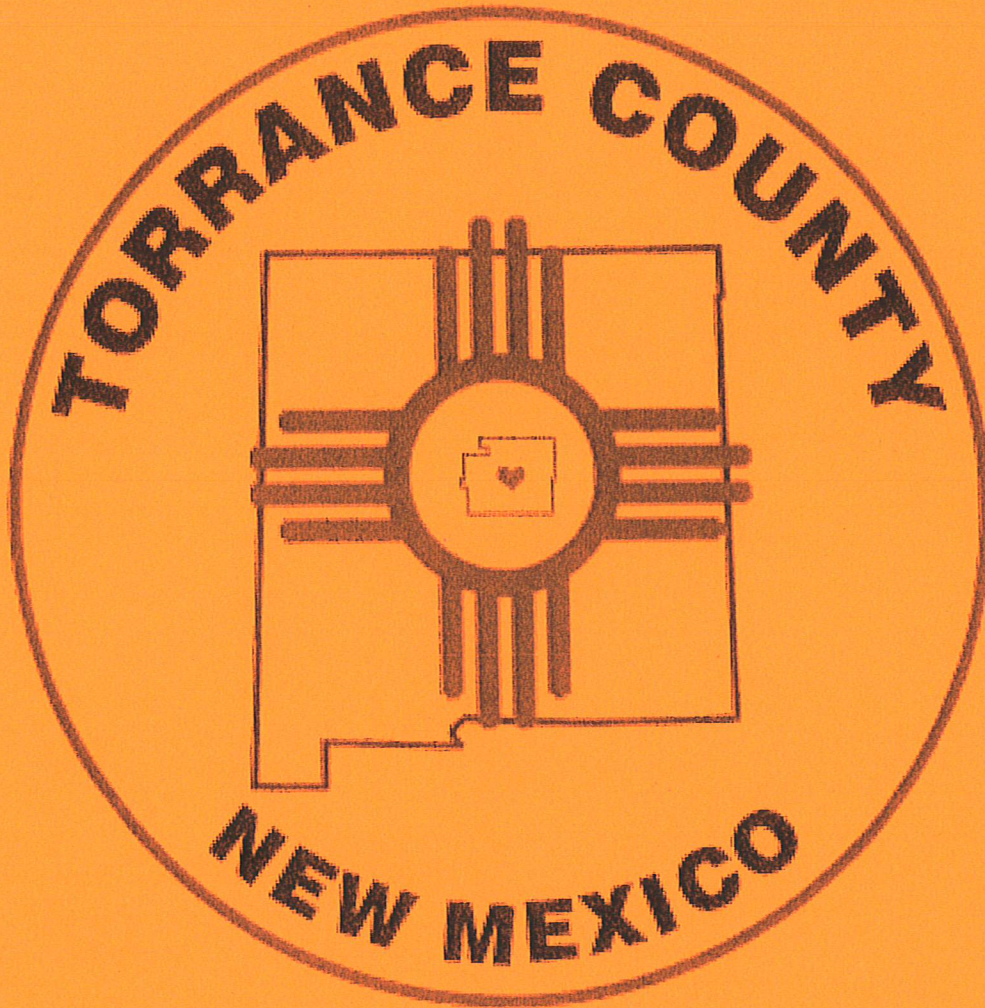
Fund	Name	Period	Amount
999	Pooled Cash	9/2023	756,381.18
999	Pooled Cash	10/2023	125,086.77
			881,467.95





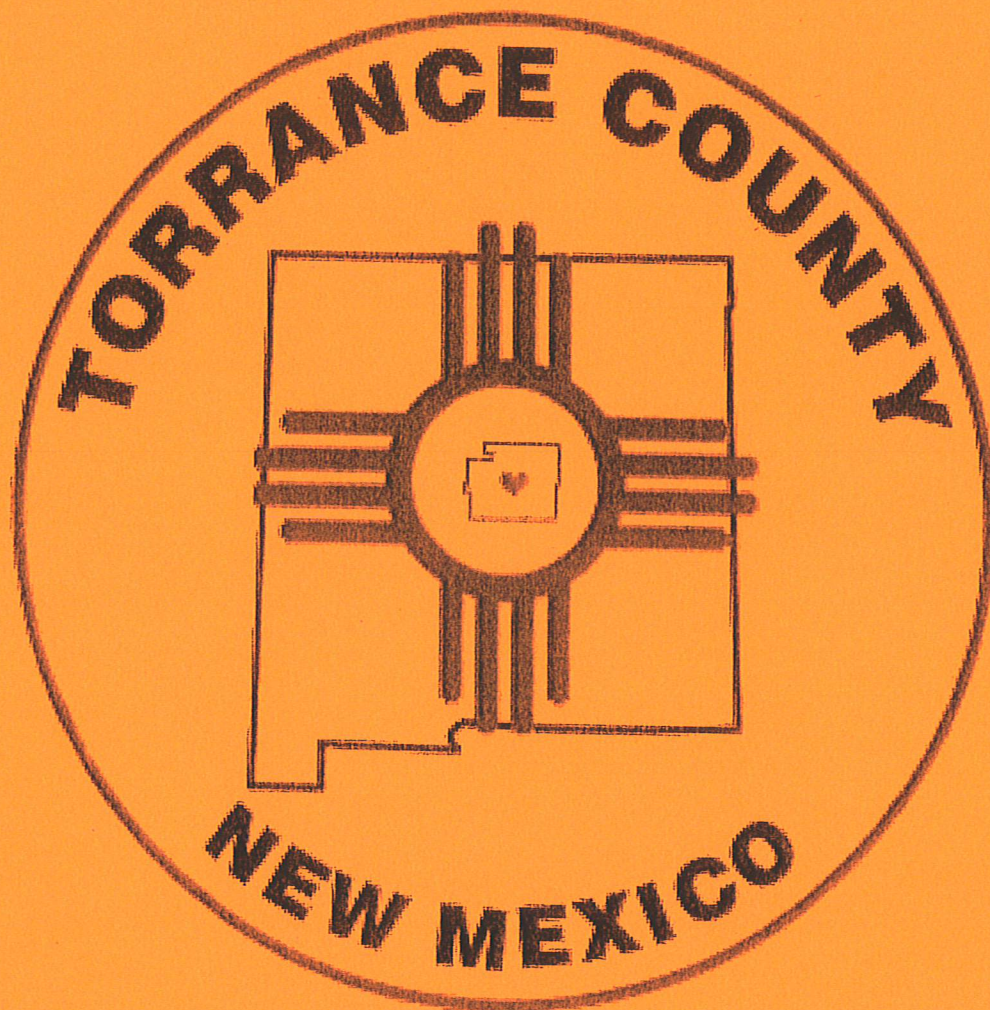
*Agenda Item*  
*No. 9-D*





*Agenda Item*  
*No. 10*





*Agenda Item  
No. 11-A*





**TORRANCE COUNTY  
BOARD OF COUNTY COMMISSIONERS  
RESOLUTION NO. 2023-**

**Budget Adjustments**

**WHEREAS**, the Torrance County Commission in regular session on Wednesday, October 11, 2023, did authorize budget adjustments to the FY2022-2023 budget; *and*

**WHEREAS**, budget adjustments require approval from the Department of Finance and Administration; *and*

**WHEREAS**, Torrance County requests approval for the budget adjustments set forth in the attached *Schedule A*.

**NOW, THEREFORE, BE IT RESOLVED** that the Torrance County Board of County Commissioners authorizes the attached budget adjustments in *Schedule A* and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

**AUTHORIZED** this 11<sup>th</sup> day of October 2023.

**APPROVED AS TO FORM ONLY:**

**TORRANCE COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Michael I. Garcia, County Attorney

\_\_\_\_\_  
Ryan Schwebach, Chair, District 2

\_\_\_\_\_  
Kevin McCall, Vice Chair, District 1

\_\_\_\_\_  
Samuel D. Schropp, Member, District 3

**ATTEST:**

\_\_\_\_\_  
Linda Jaramillo, Torrance County Clerk



# Torrance County

## Budget Adjustments

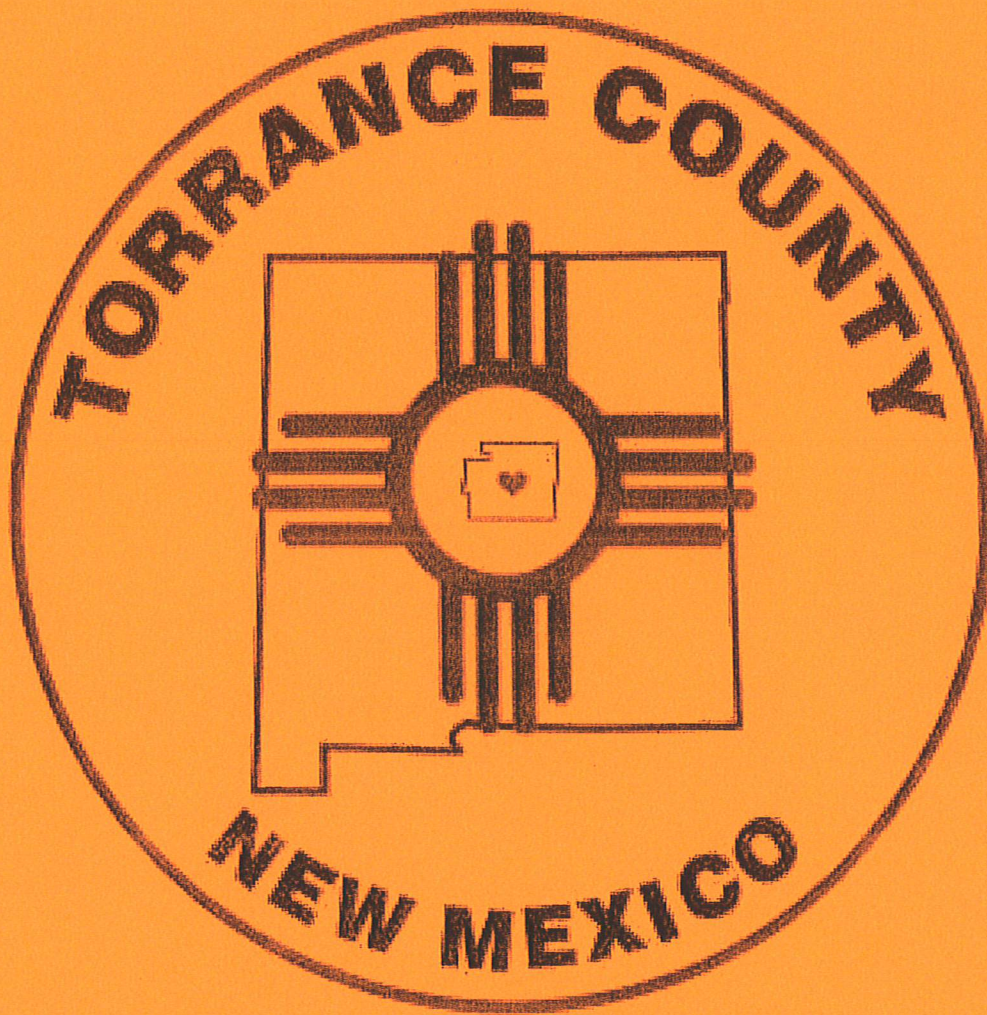
### Schedule A

#### 4th Quarter Reporting Adjustment - LGBMS

Revenue		
Line Item	Description	Amount
425 - 000 - 1183	LE Retention Fund	\$ 8,239.07
426 - 000 - 1182	LE Recruitment & Retention Fund	\$ 37,500.00
		\$ 45,739.07

Expenditure		
Line Item	Description	Amount
425 - 050 - 2107	Retention Bonuses	\$ 8,239.07
426 - 050 - 2107	Retention Bonuses	\$ 37,500.00
		\$ 45,739.07





*Agenda Item  
No. 11-B*



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**TORRANCE COUNTY**  
**BOARD OF COUNTY COMMISSONERS**  
**RESOLUTION NO. R 2023-**

**RESOLUTION FINDING RUBBISH, WRECKAGE OR DEBRIS UPON LOT  
NUMBERED F-FIFTY-FIVE (F-55) REPLAT OF THE ECHO RIDGE SUBDIVISION  
TO BE A MENACE TO PUBLIC COMFORT, HEALTH, PEACE, OR SAFETY AND  
REQUIRING REMOVAL**

**WHEREAS**, Lot numbered F-fifty-five (F-55) belonging to William T. Hill; and

**WHEREAS**, the above described property constitutes a hazard; and

**WHEREAS**, the dilapidated mobile home has been abandoned, destroyed by fire, and has not been maintained; and

**WHEREAS**, ruins, rubbish, wreckage, debris, and other types of solid waste (hereinafter collectively referred to as "Debris") are strewn across the property constituting the Site, as shown by the photographs attached to this Resolution as Exhibits P&Z 3 through 5; and

**WHEREAS**, the Debris threatens the public comfort, health, peace, or safety in Torrance County by creating a breeding ground for diseases, vectors, and vermin, posing a fire danger, posing a danger to human health, and depressing property values; and

**WHEREAS**, Torrance County has budgeted funds available in the form of clean up funds; and

**WHEREAS**, Torrance County has the authority, pursuant to NMSA 1978, § 3-18-5, to require the removal of such unhealthful Debris; and

**WHEREAS**, the mentioned property is located in the unincorporated area of Torrance County.

**NOW, THEREFORE BE IT RESOLVED**, that the Torrance County Commission hereby:

1. **FINDS** LOT NUMBERED F-FIFTY-FIVE (F-55) REPLAT OF ECHO RIDGE SUBDIVISION has upon it rubbish, wreckage, or debris which is a menace to the public comfort, health, peace, or safety; and
2. **ORDERS** WILLIAM T. HILL (see Exhibits 1, 2 and 3) or other owner, occupant, or agent in charge of Lot numbered F-FIFTY-FIVE REPLAT OF ECHO RIDGE SUBDIVISION (see Exhibit 3) to remove Debris from said property; and
3. **AUTHORIZES** the Torrance County Manager to cause the removal of the Debris and to file a lien against each of the above described properties for the cost of removing the Debris, if the owner, occupant, or agent in charge of a respective property fails to commence removal of the Debris on their property or fails to file a written objection to

**Property Profile** Torrance County

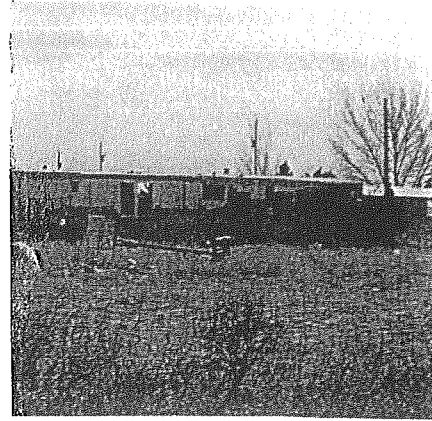
Account: R008309 Tax Year: 2023 Account Type: Residential  
Mill Levy: 23.930000 Version: 07/24/2023 Area ID: 8OUTEDGR  
Estimated Tax: \$136.06 Parcel: I-049-050-330-169- Map Number:  
\*This mill levy is from the most recent tax roll Status: Active

**Name and Address Information**

HILL WILLIAM T  
C/O GODKIN RICK & V KATHLEEN  
5211 LOS ARBOLES AVE NE  
ALBUQUERQUE, NM 87110

**Property Location**

No Location Information Available

**Legal Description**

Subd: ECHO RIDGE Lot: F55 MHID M000722

XI

**Assessment Information**

2023	Actual	Assessed	Sq Ft	Acres	Taxable
Land	16,375	5,458	21780.000	0.500	
Improvements					
Exempt		0			
<b>Total</b>	16,375	5,458		0.500	5,458
2022	Actual	Assessed	Sq Ft	Acres	Taxable
Land	15,912	5,304	21780.000	0.500	
Improvements					
Exempt					
<b>Total</b>	15,912	5,304			5,304

**User Remarks**

# 88990

**WARRANTY DEED AND ASSIGNMENT OF OWNER'S INTEREST**

P.4331

SOUTHWEST PIPING SUPPLIES, PROFIT SHARING PLAN, for consideration paid, grant...

WILLIAM T. HILL Jr.

whose address is 11435 BARRETT BRAN, HOUSTON, TEXAS 77072

the following described real estate in TORRANCE County, New Mexico:

LOT F 55 ECHO RIDGE SUBDIVISION REPIAT AS SHOWN AND DESIGNATED ON REPIAT OF ECHO RIDGE SUBDIVISION, TORRANCE COUNTY, NEW MEXICO  
FILED FOR RECORD JANUARY 5, 1981 SLIDES 251-25

SUBJECT TO: RESERVATIONS, EASEMENTS, AND ASSIGNMENTS OF RECORD

SUBJECT TO REAL ESTATE CONTRACT DATED 9th DAY OF MARCH, 1985 BETWEEN RICK W. and V. PATRICIA COFFIN PURCHASERS and WILLIAM T. HILL, JR. SELLER

ATTEST  
CERTIFIED AS A TRUE AND CORRECT COPY  
ON FILE IN THIS OFFICE  
COUNTY CLERK  
DEPUTY CLERK  
11-25-23  
DATE

X2

with warranty covenants.

WITNESS my hand and seal this 30th day of October, 1991

*Southwest Piping Supplies Inc.* (Seal)  
*Profit Sharing Plan* (Seal)  
*William T. Hill Jr.* (Seal)

**ACKNOWLEDGMENT FOR NATURAL PERSONS**

STATE OF NEW MEXICO

COUNTY OF TORRANCE

The foregoing instrument was acknowledged before me this 30th day of October, 1991

by *William T. Hill Jr.* (Name of Person or Persons Acknowledging)

My commission expires 1/28/1994 (Seal) *Sharon A. Paul* Notary Public

**ACKNOWLEDGMENT FOR CORPORATION**

STATE OF NEW MEXICO

COUNTY OF TORRANCE

The foregoing instrument was acknowledged before me this day of 1991

by *Southwest Piping Supplies Inc.* (Name of Corporation Acknowledging)

(Title of Officer) (Name of Corporation Acknowledging)

a corporation on behalf of said corporation.

My commission expires 1/28/1994 (Seal) *Sharon A. Paul* Notary Public

**FOR RECORDER'S USE ONLY**

STATE OF NEW MEXICO

County of Torrance

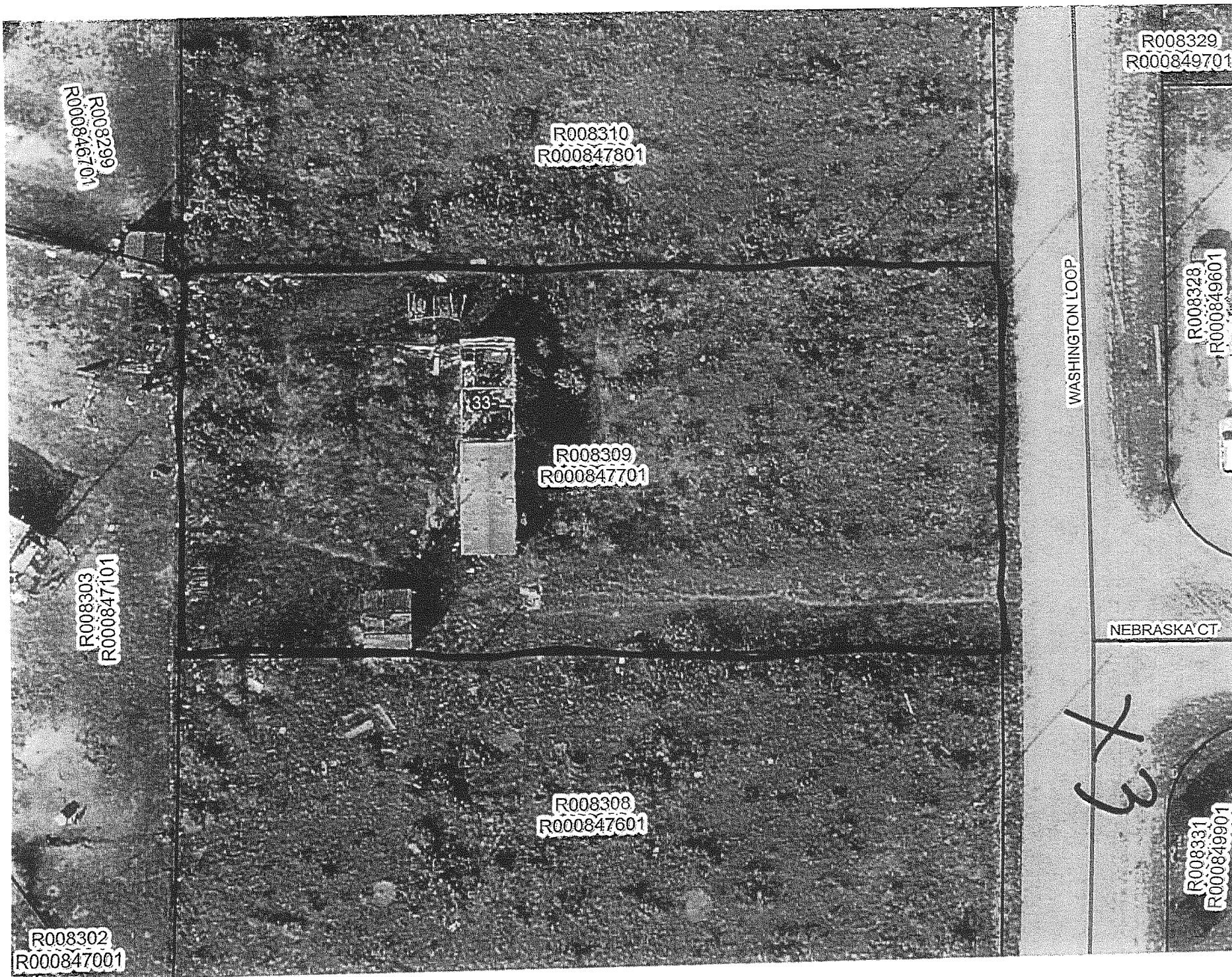
I hereby certify that this instrument was filed for record on the 30th day of October, 1991

at 9:23 o'clock A.M. and duly recorded in book 214 at page 433

Witness my hand and Seal of office

*Linda Riley-Warren* County Clerk, Torrance Co., N.M.

*Tracy Sedillo* Deputy



R008329  
R0084701

R008310  
R00847801

R008329  
R00849701

R008328  
R00849601

R008303  
R00847101

R008309  
R00847701

NEBRASKA CT

R008308  
R00847601

R008302  
R00847001

R008331  
R00849901

WASHINGTON LOOP

63



X4

05/04/2023 11:07

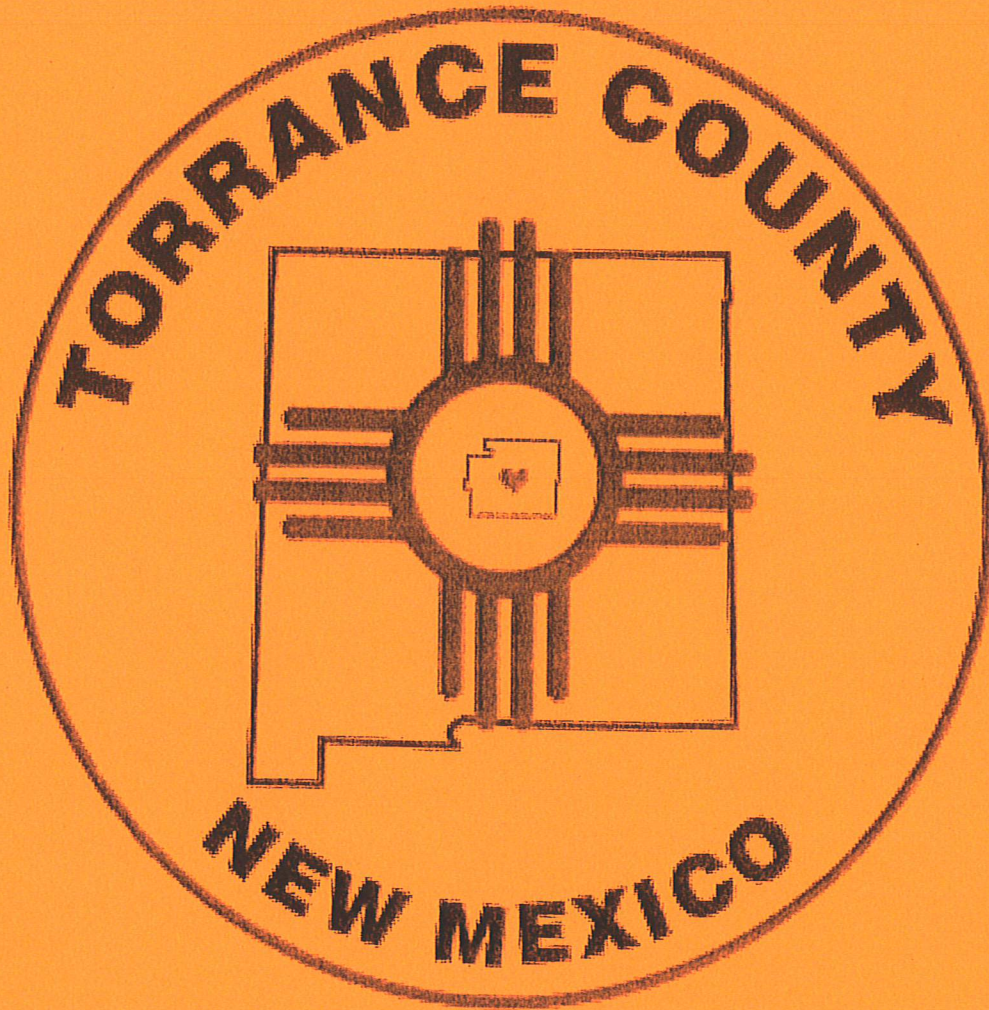


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05/18/2023 14:43





*Agenda Item  
No. 11-C*



TORRANCE COUNTY  
BOARD OF COUNTY COMMISSIONERS  
RESOLUTION NO. R 2023-

**RESOLUTION FINDING RUBBISH, WRECKAGE OR DEBRIS UPON LOT  
NUMBERED EIGHT (8) OF THE TRANQUIL VALLEY SUBDIVISION BETTER  
KNOWN AS 11 CALLE LINDA LOOP TO BE A MENACE TO PUBLIC COMFORT,  
HEALTH, PEACE, OR SAFETY AND REQUIRING REMOVAL**

**WHEREAS**, lot numbered eight (8) better known as 11 Calle Linda Loop belonging to Justin and Wendy Tigpen; and

**WHEREAS**, the above described property constitutes a hazard; and

**WHEREAS**, the dilapidated mobile home has been abandoned, destroyed by fire, not been maintained, windows and doors are missing or broken, roof is caved in; and

**WHEREAS**, ruins, rubbish, wreckage, debris, and other types of solid waste (hereinafter collectively referred to as "Debris") are strewn across the property constituting the Site, as shown by the photographs attached to this Resolution as Exhibits P&Z 3 through 5; and

**WHEREAS**, the Debris threatens the public comfort, health, peace, or safety in Torrance County by creating a breeding ground for diseases, vectors, and vermin, posing a fire danger, posing a danger to human health, and depressing property values; and

**WHEREAS**, Torrance County has budgeted funds available in the form of clean up funds; and

**WHEREAS**, Torrance County has the authority, pursuant to NMSA 1978, § 3-18-5, to require the removal of such unhealthful Debris; and

**WHEREAS**, the mentioned property is located in the unincorporated area of Torrance County.

**NOW, THEREFORE BE IT RESOLVED**, that the Torrance County Commission hereby:

1. **FINDS** LOT NUMBERED EIGHT (8) OF TRANQUIL VALLEY SUBDIVISION BETTER KNOWN AS 11 CALLE LINDA LOOP has upon it rubbish, wreckage, or debris which is a menace to the public comfort, health, peace, or safety; and
2. **ORDERS** JUSTIN & WENDY TIGPEN (see Exhibits 1, 2 and 3) or other owner, occupant, or agent in charge of Lot numbered EIGHT (8) OF TRANQUIL VALLEY SUBDIVISION BETTER KNOWN AS 11 CALLE LINDA LOOP (see Exhibit 3) to remove Debris from said property; and
3. **AUTHORIZES** the Torrance County Manager to cause the removal of the Debris and to file a lien against each of the above described properties for the cost of removing the Debris, if the owner, occupant, or agent in charge of a respective property fails to



1 commence removal of the Debris on their property or fails to file a written objection to  
2 this Resolution within ten (10) days of the receipt or posting of this Resolution as  
3 specified in NMSA 1978, § 3-18-5.  
4

5 **DONE THIS 11th DAY OF OCTOBER, 2023.**

6  
7  
8 **APPROVED AS TO FORM ONLY:**

**BOARD OF COUNTY COMMISSIONERS**

9  
10  
11 \_\_\_\_\_  
Michael I. Garcia, County Attorney

\_\_\_\_\_  
Ryan Schwebach, Chair, District 2

12 Date: \_\_\_\_\_  
13

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Kevin McCall, Vice Chair, District 1

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15 \_\_\_\_\_  
Samuel D. Schropp, Member, District 3  
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17 **ATTEST:**

18  
19 \_\_\_\_\_  
Linda Jaramillo, County Clerk

20  
21 Date: \_\_\_\_\_  
22

**Property Profile** Torrance County

Account: R005985 Tax Year: 2024 Account Type: Residential  
Mill Levy: 23.930000 Version: 01/01/2024 Area ID: 8OUTEDGR  
Estimated Tax: \$116.84 Parcel: 1-039-053-230-504- Map Number:  
\*This mill levy is from the most recent tax roll Status: Active

**Name and Address Information**

MEYER KEVIN & ELIZABETH  
C/O THIGPEN JUSTIN & WENDY  
3412 SEQUOIA CT NE  
ALBUQUERQUE, NM 87111-5239

**Property Location**

No Location Information Available

**Legal Description**

Subd: TRANQUIL VALLEY Lot: 8 Block: 2

**Assessment Information**

2024	Actual	Assessed	Sq Ft	Acres	Taxable
Land	14,060	4,687	72745.200	1.670	
Improvements					
Exempt		0			
<b>Total</b>	14,060	4,687		1.670	4,687
2023	Actual	Assessed	Sq Ft	Acres	Taxable
Land	14,060	4,687	72745.200	1.670	
Improvements					
Exempt					
<b>Total</b>	14,060	4,687			4,687

X1

**User Remarks**

2022942

## REAL ESTATE CONTRACT

2981

THIS CONTRACT IS MADE in triplicate this 11<sup>th</sup> day of April, 2002, by and between Kevin Meyer and Elizabeth Meyer, whose address is 2312 Wilma NW, Albuquerque, New Mexico 87104, hereinafter called Seller, and Justin Thigpen and Wendy Thigpen, husband and wife, as joint tenants (WROS), whose address is 11 N. Calle Linda Lane, Edgewood, New Mexico 87015, hereinafter called Purchaser. Whenever a masculine pronoun is used, it shall also be considered as referring to the female gender and plural pronouns, whichever is proper.

1. SALE: The Seller, in consideration of the premises and agreements herein made by the Purchaser, agrees to sell and convey to the Purchaser the following described real estate, hereinafter called the Property, in the County of Torrance, and State of New Mexico:

Lot numbered Eight (8) in Block numbered Two (2) of TRANQUIL VALLEY, a subdivision, as the same is shown and designated on the plat(s) of said subdivision filed in the office of the Clerk of Torrance County, New Mexico.

including that certain mobile home identified as a 2000 Doublewide CAVCO/LITCHFIELD; VIN # CAVAZLP00-10978XU.

Subject to reservations, restrictions and easements of record, and to property taxes for the current year and all subsequent years.

The Seller agrees, upon completion of all terms and conditions of this contract by the Purchaser, that the Purchaser shall then receive the Warranty Deed and related documents placed in escrow with this Contract.

2. PRICE AND PAYMENT: The Purchaser agrees to buy the above-described Property and to pay Seller therefor the total sum of **ONE HUNDRED FOURTEEN THOUSAND FIVE HUNDRED TEN and NO/100 Dollars (\$114,510.00)**, payable as follows: **ZERO and NO/100 Dollars (\$0.00)** cash down payment, the receipt of which is hereby acknowledged, and the balance of **ONE HUNDRED FOURTEEN THOUSAND FIVE HUNDRED TEN and NO/100 Dollars (\$114,510.00)**, payable as follows:

\$114,510.00, the amount of this Real Estate Contract which Purchasers agree to pay in monthly installments of \$1,075.38 each or more, including interest from March 1, 2002 at the rate of 10.75% per annum. The first payment shall be due on April 1, 2002 with like installments due and payable on the 1st day of each succeeding month thereafter until April 1, 2004, at which time the entire remaining balance due, including any and all accrued interest, shall be due and payable in full.

In addition to the payments for principal and interest, Purchasers shall pay to the Escrow Agent, with each installment, a pro rata portion of the estimated annual taxes on said Property, which payments shall be separately accounted for by the Escrow Agent and utilized to make prompt payment of said taxes as they become due, the sum at the present time being \$59.03 per month, making the total payment due and payable on this Contract of \$1,134.41, or more. Purchasers agree to pay the adjusted payment in the event that trust funds increase/decrease. Purchasers shall be responsible for providing the Escrow Agent with billings for taxes. In the event there be any shortfall in the escrow account, Purchasers shall be responsible to pay Escrow Agent any additional funds necessary to pay taxes.

A late charge of \$25.00 will be due and payable on any installment that is made over five (5) calendar days past due. The time period before the late charge becomes due shall not be considered a grace period. Late charges will be paid to Seller as additional interest. Escrow agent is instructed to collect any late charges incurred on any late payment made by Purchasers. Purchasers shall be responsible for any late charges or other fees incurred on the underlying obligation due to any late payments made on this Contract.

Purchaser acknowledges that he agrees to buy the property in an "As Is" condition, and their decision to enter into this Contract is based solely on their own personal knowledge and inspections and any hidden or obvious defects that may exist within the property.

The above amount as above provided shall be paid to the escrow agent (exclusive of any prior lien or obligation being assumed) plus any accrued interest due to the seller until fully paid. Said unpaid balance shall bear interest at the rate of **Ten and 75/100's Percentum (10.75%)** per annum from the effective date March 1, 2002.

## APPLICATION OF PAYMENTS:

Payments shall be applied as of the date of receipt by the Escrow Agent first to accrued interest then to principal balance of this Contract.

Seller's initials EM  
Purchaser's initials JT

ATTEST  
CERTIFIED AS A TRUE  
AND CORRECT COPY  
ON FILE IN THIS OFFICE  
BY Linda Kramille  
COUNTY CLERK  
BY Deborah C.  
DEPUTY CLERK  
DATE August 30, 2003

"A Certified copy:  
pg 1 of 5  
Torrance County, NM  
by me"

X 2



All payments shall be assumed to be regular payments, and not prepayments, unless otherwise specified by Purchaser in writing at the time of delivering such payments to Escrow Agent. Unless otherwise provided, Purchaser may prepay the unpaid balance in whole or in part at any time. Any prepayments shall be credited first to accrued interest, then to the principal balance of this Contract exclusive of assumed liens or obligations, then to assumed liens or obligations as described in this paragraph. Notwithstanding any prepayments, Purchaser shall make the next regularly scheduled payments.

Should Purchaser fail to make any of the payments or perform any other obligations required hereunder, including the payment of any assumed obligation, and if Seller's attorney makes written demand therefor pursuant to Paragraph 5 below, the Purchaser shall pay within the time allowed the additional sum of \$125.00, unless otherwise stated, for Seller's attorney's fees.

The following lien(s) or obligation(s) is currently outstanding on the property:

#### TYPE OF LIEN OR OBLIGATION HOLDER

that certain mortgage to Altegra Credit Company.

Purchaser does not assume or agree to pay the above described lien(s) or obligation(s). All payments due on such lien(s) or obligation(s) shall be remitted by the Escrow Agent to the person or company to whom they are payable out of payments made by Purchaser. If the payments due from Purchaser are insufficient to satisfy the amounts due to be made on the above-described lien(s) or obligation(s), Seller shall pay Escrow Agent such additional funds as are necessary to keep such lien(s) or obligation(s) current. Upon payment in full of this Contract, Seller shall obtain a release of the property from the lien(s) or obligation(s) described above.

Should Purchaser fail to pay any such installment payments prior to the same becoming delinquent, Seller may pay the same for the protection of the Property and his interest therein. Payment by Seller shall not be deemed a waiver of Purchaser's default, and the amount so paid by Seller shall be immediately due and payable to Seller and shall bear interest until paid at the same rate as provided in Paragraph 2 above.

#### 3. PURCHASER TO PAY INSURANCE, TAXES AND PAVING LIENS, AND SELLER'S RIGHTS:

(a) **Insurance.** The Purchaser agrees to keep the insurable improvements upon the Property insured against the hazards covered by fire and extended coverage insurance, with an insurance company satisfactory to Seller in the sum of not less than **\$109,000.00** for the benefit of Purchaser and Seller as their interests may appear, and furnish a copy of the insurance policy or certificate of the insurance policy to Seller annually prior to expiration of existing insurance.

(b) **Taxes.** Unless otherwise stated herein, the property taxes for the current year have been divided and prorated between Seller and Purchaser as of the date of this Contract, and the Purchaser is responsible for and will pay the taxes and assessments of every kind hereafter billed. Purchaser will have the Property assessed for taxation in Purchaser's name. Upon request by Seller, Purchaser will send copies of the paid tax receipts each year to Seller.

(c) **Paving and Other Improvement Liens and Standby Charges.** Unless otherwise stated herein, the Purchaser assumes any paving and/or standby charges now assessed against the Property and agrees to pay all installments of principal and interest thereon that hereafter become due.

(d) **Seller's Rights.** Should the Purchaser fail to pay insurance premiums, taxes and assessments, paving liens, improvement liens or standby charges, or other such matters prior to the same becoming delinquent, Seller may pay the same (but is not obligated to do so) for protection of the Property and his interest therein. Payment of such charges shall not be deemed a waiver of any default of Purchaser for failure to pay such charges, and such amounts as have been so paid shall be immediately due and payable to Seller, and shall bear interest until paid at the same rate as provided in Paragraph 2 above.

#### 4. PURCHASER'S RIGHT, SELLER'S RETENTION OF INTEREST:

Purchaser shall be entitled to take possession of the Property and retain possession unless and until Purchaser's interests under this Contract shall be terminated by Seller as provided in Paragraph 5 below. Legal title to the Property shall remain in Seller's name until this contract has been fully performed upon the part of Purchaser and the Warranty Deed delivered as specified.

#### 5. SELLER'S RIGHTS IF PURCHASER DEFAULTS:

(a) **Default Notice.** Time is of the essence in this contract, meaning that the parties shall perform their respective obligations within the times stated. If Purchaser fails to make any of the payments required in Paragraph 2, herein, at the times specified, or fails or refuses to maintain insurance or to pay taxes, assessments or other charges against the Property, or fails or refuses to repay any sums advanced by the Seller under the provisions of Paragraph 3 above, the Seller may make written demand upon the Purchaser, with such notice to specify the default and the curative action required, at his address as follows: **11 N. Calle Linda Lane, Edgewood, New Mexico 87015**, or at such other address that Purchaser may designate by a notarized statement delivered to the Escrow Agent, which change of address will be effective on the seventh (7th) calendar day after receipt by the Escrow Agent.

(b) **Manner of Giving Default Notice.** Notice in writing shall be given by certified mail, return receipt requested, addressed to the Purchaser at the effective address for Purchaser provided in Paragraph 5(a), with a copy to escrow agent. Purchaser expressly acknowledges that notice to him by mail, in the manner above specified, is sufficient for all purposes, regardless of whether he actually receives such notice.

(c) **Purchaser's Failure to Cure Default Results in Termination of Contract or Acceleration of Entire Unpaid Balance.** If the Purchaser fails or neglects to cure any default within **thirty (30)** days after the date Seller's default notice is mailed, then the Seller may, at his option either declare the whole amount remaining unpaid to be then due and proceed to enforce payment of the entire remaining unpaid balance, plus any accrued interest, together with reasonable attorney's fees, or he may terminate Purchaser's rights to the Property and retain all sums paid as liquidated damages to that date for the use of the Property, and all rights of Purchaser in the Property shall thereupon end. If the final day for curing the default shall fall on a Saturday, Sunday, or non-business day of the Escrow Agent, then the period for curing the default shall extend to the close of business on the next regular business day of the Escrow Agent.

Seller's initials  
Purchaser's initials

*[Handwritten initials]*  
*[Handwritten initials]*

A Certified copy:  
pg 2 of 3  
Torrance County, NM  
by *[Handwritten signature]*



Acceptance by Escrow Agent of any payment tendered shall not be deemed a waiver by Seller, or extension of the time for cure, of any other default under this Contract. In the event of termination, Purchaser hereby waives any and all rights and claims for reimbursement for improvements he may have made upon the Property.

**(d) Affidavit of Uncured Default and Election of Termination.**

A recordable affidavit made by Seller, his agent, or Escrow Agent, identifying the parties, stating the legal description of the Property or the recording date of this Contract and stating the date that notice was duly given as provided above, that the specified default has not been cured within the time allowed and that the Seller has elected to terminate, and delivered to the Escrow Agent shall be conclusive proof for the Escrow Agent and any subsequent Purchaser or encumbrancer for value of such uncured default and election of termination.

**(e) Purchaser Becomes Tenant.** Upon termination, Purchaser has no continuing right to possession. If Purchaser remains in possession of the Property after this Contract has been terminated as above provided, Purchaser shall then become a tenant at will, for a rental amount equivalent to the installment payment theretofore required as monthly payments under this Contract, with the first such rental payment due immediately, in advance, and such tenancy being subject to termination by either party upon thirty (30) days separate prior written notice. Seller's acceptance of such rental payment(s) shall not be deemed as any waiver of his rights, nor shall it constitute any manner of estoppel.

**(f) Legal Right to Evict Purchaser.** Forcible entry and detainer proceedings, in addition to any other appropriate legal remedies, may be utilized by the Seller if necessary to obtain possession of the Property following termination of this Contract and termination of Purchaser's continued tenancy thereafter. If such proceedings are filed, Purchaser shall be liable for Seller's reasonable attorney's fees plus the legal costs of such action.

**6. TITLE INSURANCE OR ABSTRACT:**

Unless otherwise provided herein, Seller is delivering a Contract Purchaser's Title Insurance Policy to Purchaser or Abstract of Title to Escrow agent at the time this Contract is made, showing merchantable title to the Property as of the date of this Contract, subject to the matter referred to in this Contract, and Seller is not obligated to provide any other or further evidence of title.

**7. PURCHASER'S RIGHT TO SELL:**

**(A) First Provision:**

Purchaser shall be entitled to sell, assign, convey or encumber his entire interest in this Contract (but not a portion thereof) and the Property to any person or entity, hereinafter called Assignee, and may retain a security interest therein, without obtaining the consent or approval of the Seller. The Purchaser shall not, however, be released from his obligations hereunder by any such sale, assignment, conveyance or encumbrance. In the event Purchaser does sell, assign, convey or encumber said interest, then Purchaser, his Assignee, or any subsequent Assignee shall deliver a copy of such written sale, assignment, conveyance or encumbrance document to Escrow Agent.

Such sale, assignment, conveyance or encumbrance document shall specify the address of the Assignee and upon receipt of such document by the Escrow Agent, Seller shall only be required to send notice of default to the most recent Assignee who had given notice of such sale or assignment and his address to the Escrow Agent as provided herein. If such document is not received by the Escrow Agent, any notice of default need be sent only to the last person or entity and address for which written notice has been provided to the Escrow Agent as provided herein.

**(B) Special Alternative Provision:**

**CAUTION: THE FOLLOWING PROVISION SEVERELY RESTRICTS THE RIGHT OF PURCHASER TO SELL, ASSIGN, CONVEY OR ENCUMBER THIS CONTRACT AND THE PROPERTY.** If the parties wish to invoke this provision, they should check the box as indicated and each initial as provided. If the Special Alternative Provision is elected, the First Provision does not apply.

☒

(check here) THE PARTIES ELECT TO INVOKE THE PROVISIONS OF THIS PARAGRAPH.

Initials

AM  
AM  
AM  
AM

Purchaser shall not be entitled, directly or indirectly, to sell, assign, convey or encumber all or any portion of the Purchaser's interest in this Contract or in the Property without first obtaining the written consent of Seller, and Seller shall not be under any obligation to give such consent. In the event that Purchaser shall, directly or indirectly, sell, assign, convey or encumber or contract to assign, convey or encumber or contract to sell, assign, convey or encumber, directly or indirectly, all or any portion of the Purchaser's interest in this Contract or in the Property without the consent of Seller, it shall be an event of default subject to the rights of Seller in Paragraph 5, herein.

**CAUTION:** if the Property is subject to any prior mortgage(s), Deed(s) of Trust or Real Estate Contract(s), then the provisions thereof should be examined carefully for any conflict with the above clause.

**8. BINDING EFFECT:** This Contract shall extend to and be obligatory upon the heirs, executors, administrators, personal representatives, successors and assigns of the parties to this Contract.

**9. APPOINTMENT OF AND INSTRUCTIONS TO ESCROW AGENT:**

The parties hereby appoint as Escrow Agent: **SUNWEST ESCROW, LC., 3240-D, JUAN TABO, N.E., Albuquerque, New Mexico 87111 OR P.O. Box 36371, Albuquerque, New Mexico 87176-6371.**

The following papers are herewith placed in escrow:

1. Signed copy of Contract
2. Original Warranty Deed signed by Seller.
3. Original Special Warranty Deed signed by Purchaser.

(a) the fee(s) of the Escrow Agent shall be paid as follows: **Escrow disbursement and close-out fees of the escrow agent shall be paid by Purchasers.**

If such fee(s) is/are paid wholly or in part by Purchaser, such amount shall be in addition to the amounts due from the Purchaser as provided in Paragraph 2, herein. The Escrow Agent is instructed to accept all monies paid in accordance with this Contract and remit the money received (less applicable escrow fees) as follows: The escrow agent is instructed to remit \$1,075.38 to **Altegra Credit Company, P.O. Box 856156, Louisville, KY 40285-6156 to credit account #1004038790.**

Seller's initials  
Purchaser's initials

AM AM  
AM AM

A Certified copy:  
pg 3 of 2  
Torrance County, NM  
by AM

(b) All payments shall be deemed provisionally accepted when tendered, subject to determination by the Escrow Agent of the correct amount and its timeliness.

(c) Upon full payment of all amounts due and owing to the Seller under this Contract by the Purchaser, the Escrow Agent is directed to release and deliver the escrow documents to the Purchaser.

(d) If the Seller or his agent delivers an Affidavit of Uncured Default and Election of Termination (as described in Paragraph 5 above) to the Escrow Agent, then the Escrow Agent shall release and deliver the escrow documents to the Seller. The Escrow Agent shall be entitled to rely on such Affidavit as conclusive proof of termination.

(e) The Escrow Agent is instructed that after each and every written demand is mailed to the Purchaser, pursuant to Paragraph 5 above, and a copy thereof is furnished to the Escrow Agent, not to accept less than the full amount of the sum state as due in the written demand, plus the additional \$125.00, unless otherwise stated, for Seller's attorney's fees.

(f) The Escrow Agent is entitled to charge its standard fees current as of the date the service is rendered, but all changes shall become effective only after thirty (30) days written notice to the party or parties paying the fee of the Escrow Agent.

(g) Seller and Purchaser will each indemnify and save harmless the Escrow Agent against all costs, damages, attorney's fees, expenses and liabilities, which it may incur or sustain in connection with this Contract, including any interpleader or declaratory judgment action brought by Escrow Agent, but excepting failure of the Escrow Agent to comply with this Paragraph 9.

(h) The Escrow Agent shall have the right to resign as Escrow Agent under this Contract by giving the parties thirty (30) days written notice of intent to resign. The parties shall thereupon mutually select a successor Escrow Agent and give written notice to the Escrow Agent of such selection. If the parties fail, for any reason, to mutually select a successor Escrow Agent and give Escrow Agent written notice of such selection within thirty (30) days after mailing by the Escrow Agent of notice of intent to resign as aforesaid, then the Escrow Agent may select the successor Escrow Agent. Delivery by the Escrow Agent to the successor Escrow Agent of all documents and funds, after deducting therefrom its charges and expenses, shall relieve the Escrow Agent of all liability and responsibility for acts occurring after the date of the assignment in connection with this Contract.

10. **SEVERABILITY CLAUSE:** The invalidity or unenforceability of any provision of this Contract shall not affect the validity or enforceability of the remainder of this Contract.

This Contract constitutes the entire agreement and understanding of the parties concerning the subject matter contained herein and supersedes all prior negotiations, proposed agreements, whether oral or written, pertaining to the subject matter of this Contract. Each party hereto acknowledges that no other party has made any promise, representation, or warranty, express or implied, not expressly contained herein concerning the subject matter hereof.

This Contract can be modified only in writing signed by the parties hereto.

The parties have signed and acknowledged this Contract effective as of the date stated at the beginning of this Contract.

**CAUTION: YOU SHOULD READ THIS ENTIRE CONTRACT BEFORE SIGNING. IF YOU DO NOT UNDERSTAND THIS CONTRACT YOU SHOULD CONSULT YOUR ATTORNEY.**

SELLER:

[Signature]  
Kevin Meyer

[Signature]  
Elizabeth Meyer

PURCHASER:

[Signature]  
Justin Thigpen

[Signature]  
Wendy Thigpen

#### ACKNOWLEDGMENTS

STATE OF NEW MEXICO )  
 ) ss.  
COUNTY OF BERNALILLO )

This instrument was acknowledged before me on this 11<sup>th</sup> day of April, 2002, by Kevin Meyer and Elizabeth Meyer.

MY COMMISSION EXPIRES:

12/15/03

[Signature]  
Notary Public

STATE OF NEW MEXICO )  
 ) ss.  
COUNTY OF BERNALILLO )

This instrument was acknowledged before me on this 10<sup>th</sup> day of April, 2002 by Justin Thigpen and Wendy Thigpen, husband and wife, as joint tenants (WROS).

MY COMMISSION EXPIRES:

12/15/03

[Signature]  
Notary Public

#### RECEIPT AND ACCEPTANCE BY ESCROW AGENT

The Escrow Agent hereby acknowledges receipt of the following documents in regard to the above-captioned Escrow Contract.

\_\_\_\_ (a) Escrow Set-up fee in the amount of \$ \_\_\_\_\_ (b) Signed copy of this Contract  
\_\_\_\_ (c) Warranty Deed \_\_\_\_\_ (d) Special Warranty Deed

Escrow Agent

By: \_\_\_\_\_

Date: \_\_\_\_\_, 2002.

"A Certified copy:  
pg 4 of 5  
Torrence County, NM  
by [Signature]"

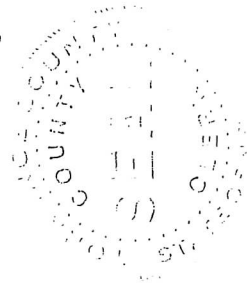


EXHIBIT "A" TO REAL ESTATE CONTRACT DATED APRIL 11, 2002  
 BETWEEN KEVIN MEYER AND ELIZABETH MEYER, SELLER,  
 AND JUSTIN THIGPEN AND WENDY THIGPEN, PURCHASER

THIS EXHIBIT IS BEING ADDED FOR THE PURPOSE OF ADDING SPACE  
 . FOR RECORDING AT THE BERNALILLO COUNTY CLERK'S OFFICE

(THIS SPACE IS LEFT INTENTIONALLY BLANK)

County of Torrance  
 I hereby certify that this instrument was  
 filed for record on the 13 day  
 of June A.D. 2002  
 at 2:45 o'clock P M and duly  
 recorded in book 294 at page 2981-2985  
 Witness my hand and Seal of Office  
[Signature]  
 County Clerk



"A Certified copy:  
 pg 5 of 5  
 Torrance County, NM  
 by [Signature]"



R020291  
R002332601

R021226  
R002552501

R020153  
R002310601

R021237  
R002553601

R020152  
R002310501

R026417  
R003773101

R026418  
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R005978  
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R026671  
R003834401

R005978  
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CALLE LINDA LOOP

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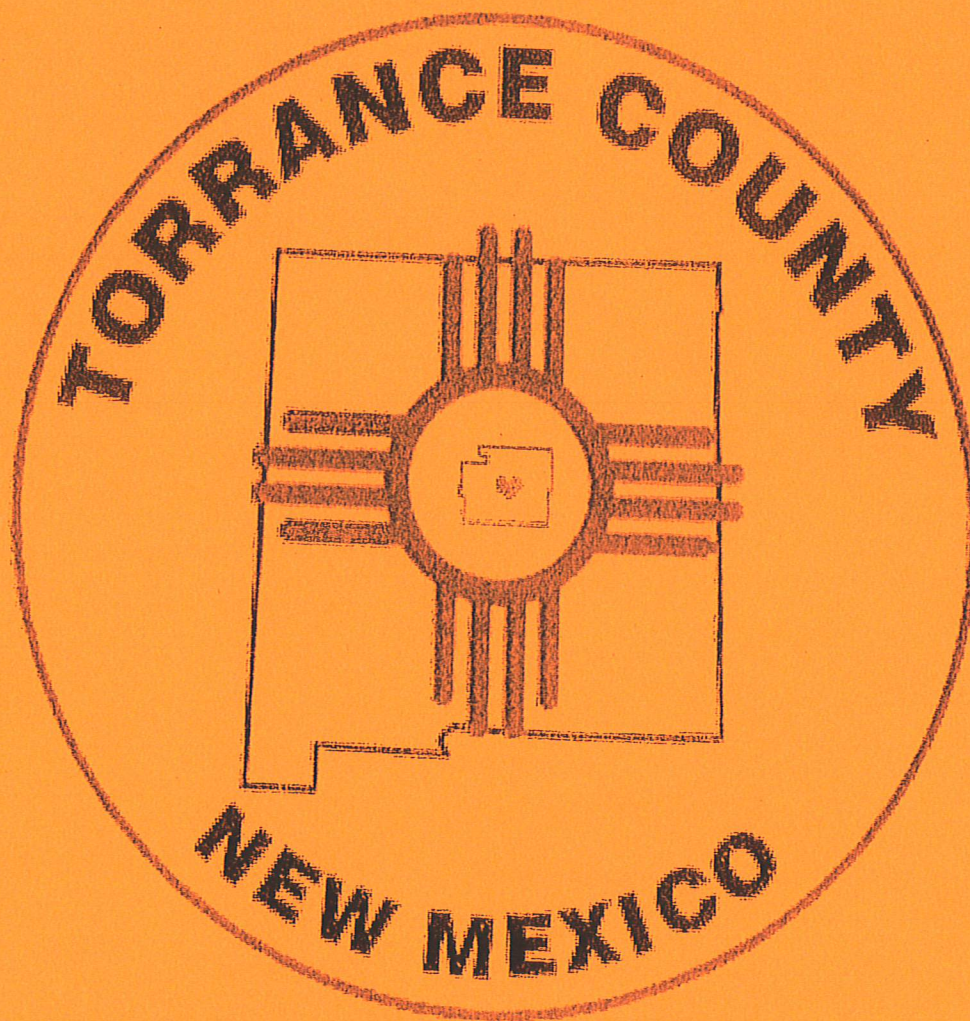
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*Agenda Item  
No. 11-D*



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**TORRANCE COUNTY  
BOARD OF COUNTY COMMISSONERS  
RESOLUTION NO. R 2023-**

**RESOLUTION FINDING RUBBISH, WRECKAGE OR DEBRIS UPON LOT  
NUMBERED SEVENTY-ONE (71) OF EL RANCHO GRANDE SUBDIVISION BETTER  
KNOWN AS 1024 SALT MISSIONS TRAIL TO BE A MENACE TO PUBLIC  
COMFORT, HEALTH, PEACE, OR SAFETY AND REQUIRING REMOVAL**

**WHEREAS**, Lot Seventy-One better known as 1024 Salt Missions Trail belonging to Jean S. Chavez and/or Cynthia Spangler; and

**WHEREAS**, the above described property constitutes a hazard; and

**WHEREAS**, the dilapidated mobile home has been abandoned, not been maintained, windows and doors are missing or broken, siding is missing, metal roof has blown off; and

**WHEREAS**, ruins, rubbish, wreckage, debris, and other types of solid waste (hereinafter collectively referred to as "Debris") are strewn across the property constituting the Site, as shown by the photographs attached to this Resolution as Exhibits P&Z 3 through 5; and

**WHEREAS**, the Debris threatens the public comfort, health, peace, or safety in Torrance County by creating a breeding ground for diseases, vectors, and vermin, posing a fire danger, posing a danger to human health, and depressing property values; and

**WHEREAS**, Torrance County has budgeted funds available in the form of clean up funds; and

**WHEREAS**, Torrance County has the authority, pursuant to NMSA 1978, § 3-18-5, to require the removal of such unhealthful Debris; and

**WHEREAS**, the mentioned property is located in the unincorporated area of Torrance County.

**NOW, THEREFORE BE IT RESOLVED**, that the Torrance County Commission hereby:

1. **FINDS** LOT NUMBERED SEVENTY-ONE OF EL RANCHO GRANDE SUBDIVISION BETTER KNOWN AS 1024 SALT MISSIONS TRIAL has upon it rubbish, wreckage, or debris which is a menace to the public comfort, health, peace, or safety; and
2. **ORDERS** JEAN S. CHAVEZ AND/OR CYNTHIA SPANGLER (see Exhibits 1, 2 and 3) or other owner, occupant, or agent in charge of Lot numbered SEVENTY-ONE OF THE EL RANCHO GRANDE SUBDIVISION BETTER KNOWN AS 1024 SALT MISSIONS TRIAL (see Exhibit 3) to remove Debris from said property; and
3. **AUTHORIZES** the Torrance County Manager to cause the removal of the Debris and to file a lien against each of the above described properties for the cost of removing the



1 Debris, if the owner, occupant, or agent in charge of a respective property fails to  
2 commence removal of the Debris on their property or fails to file a written objection to  
3 this Resolution within ten (10) days of the receipt or posting of this Resolution as  
4 specified in NMSA 1978, § 3-18-5.

5  
6 **DONE THIS 11th DAY OF OCTOBER, 2023.**

7  
8  
9 **APPROVED AS TO FORM ONLY:**

**BOARD OF COUNTY COMMISSIONERS**

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11  
12 \_\_\_\_\_  
Michael I. Garcia, County Attorney

\_\_\_\_\_  
Ryan Schwebach, Chair, District 2

13 Date: \_\_\_\_\_

\_\_\_\_\_  
Kevin McCall, Vice Chair, District 1

15  
16 \_\_\_\_\_  
Samuel D. Schropp, Member, District 3

17  
18 **ATTEST:**

19  
20 \_\_\_\_\_  
Linda Jaramillo, County Clerk

21  
22 Date: \_\_\_\_\_  
23

**Property Profile** Torrance County

Account: R020261 Tax Year: 2023 Account Type: Residential  
Mill Levy: 23.930000 Version: 05/11/2023 Area ID: 8OUTETOR  
Estimated Tax: \$137.56 Parcel: 1-048-045-340-369- Map Number:  
\*This mill levy is from the most recent tax roll Status: Active

**Name and Address Information**

CHAVEZ JEAN S  
C/O JULIE J SPANGLER  
435 E ST SE  
ARDMORE, OK 73401-3838

**Property Location**

1024 SALT MISSIONS TRL

**Legal Description**

Subd: EL RANCHO GRANDE Lot: 71 S: 24 T: 8 R: 8 MHID M003154101

**Assessment Information**

2023	Actual	Assessed	Sq Ft	Acres	Taxable
Land	16,550	5,517	104108.400	2.390	
Improvements					
Exempt		0			
<b>Total</b>	16,550	5,517		2.390	5,517
2022	Actual	Assessed	Sq Ft	Acres	Taxable
Land	16,083	5,361	104108.40	2.390	
Improvements					
Exempt					
<b>Total</b>	16,083	5,361			5,361

X 1

**User Remarks**

County of Torrance

In DOCKET

and indexed in books

File No.

at the request of

#76600

When recorded, mail to:

Jean S. Chavez  
Cynthia L. Spangler  
P.O. Box 21453, Albuquerque, N.M. 87190

Witness my hand and official seal.

County Recorder,

By

Deputy Recorder

Compared  
Photostated  
and

## WARRANTY DEED

For the consideration of Ten Dollars, and other valuable considerations,

Estancia Valley Land Company, a New Mexico corporation  
hereafter called the Grantor, whether one or more than one, hereby conveys to

Jean S. Chavez and/or Cynthia L. Spangler, her daughter, as joint tenants

the following real property situated in TORRANCE, County New Mexico together with all rights and privileges appurtenant thereto, to wit:

Tract 71, Section 24, T1 RANCHO GRANDE  
Township 8 North, Range 8 East, N.M.P.M.

Xd

ATTEST:

CERTIFIED AS A TRUE  
AND CORRECT COPY  
ON FILE IN THIS OFFICE

Linda Jaramilla  
COUNTY CLERK

BY: [Signature]  
DEPUTY CLERK

July 16 1987  
DATE

STATE OF NEW MEXICO  
County of Torrance

I hereby certify that this instrument was  
filed for record on the 23<sup>rd</sup> day  
of Sept. A.D., 1987  
at 10:05 o'clock A.M. and duly  
recorded in book 256, at page 1596

Witness my hand and seal of office  
Linda Jaramilla  
County Clerk, Torrance Co., N.M.  
Randa [Signature] Deputy

"A Certified copy:

pg 1 of 1  
Torrance County, NM  
by [Signature]"

Subject to current taxes and other assessments, reservations in patents and all easements, rights of way, encumbrances,  
liens, covenants, conditions, restrictions, obligations and liabilities as may appear of record, the Grantor warrants the  
title against all persons whomsoever.

Dated this 5th day of October 1987

[Signature]  
John S. Kruglick, President  
ESTANCIA VALLEY LAND COMPANY

STATE OF ARIZONA  
County of MARICOPA

This instrument was acknowledged before me this 5th day of  
October, 1987, by John S. Kruglick,  
President, Estancia Valley Land Company

My commission will expire 6-27-86

[Signature]  
Notary Public

STATE OF  
County of

This instrument was acknowledged before me this day of  
19 by

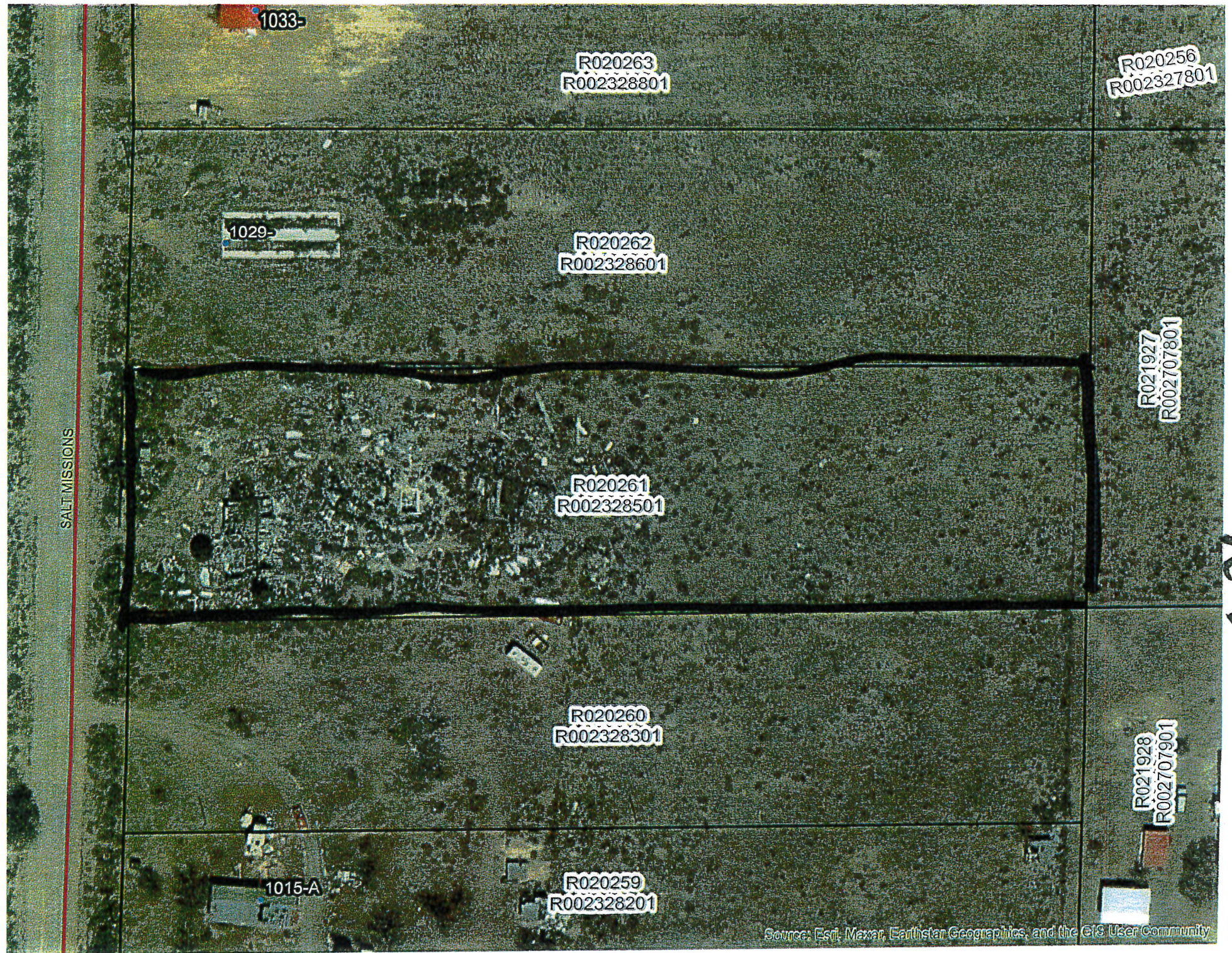
My commission will expire

Notary Public

FORM 10-10

FURNISHED THROUGH THE COURTESY OF TRANSAMERICA TITLE INSURANCE COMPANY





1033-

R020263  
R002328801

R020256  
R002327801

1029-

R020262  
R002328601

R021927  
R002707801

R020261  
R002328501

R020260  
R002328301

R021928  
R002707901

1015-A

R020259  
R002328201

Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

23



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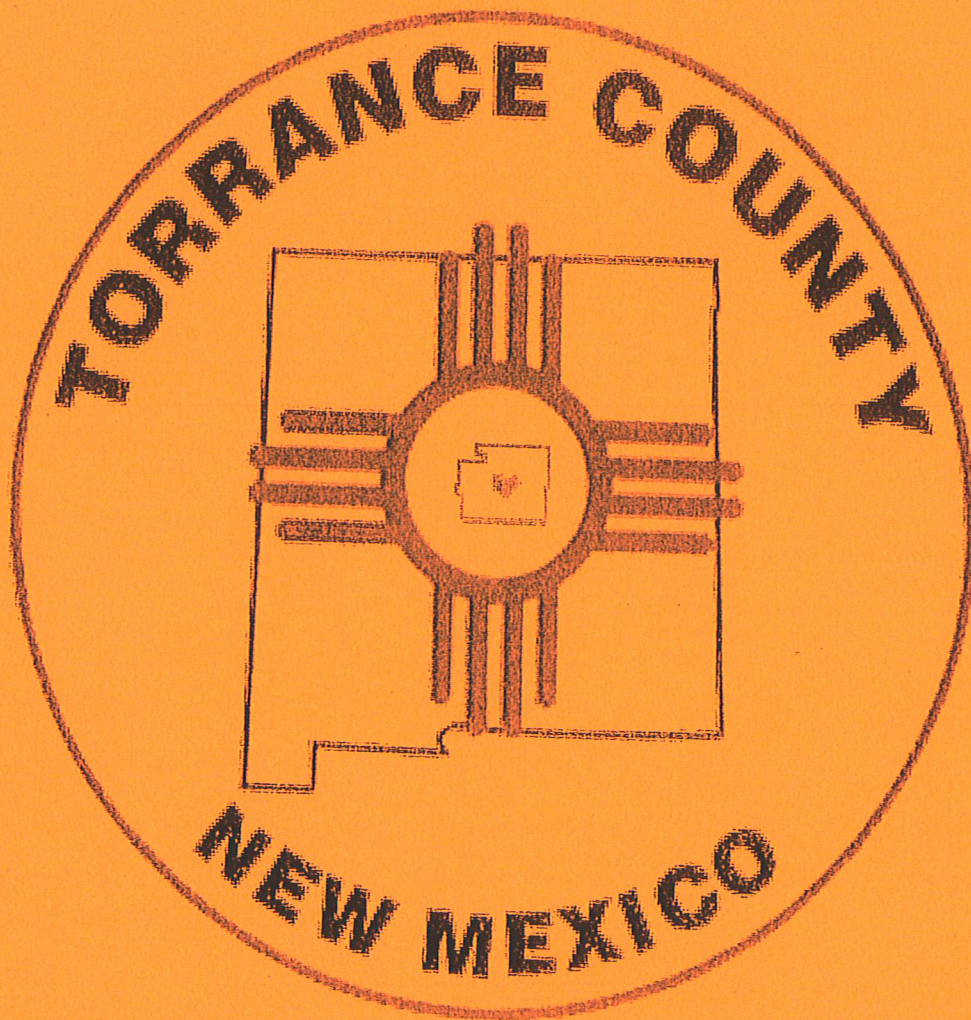


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*Agenda Item  
No. 11-E*



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**TORRANCE COUNTY  
BOARD OF COUNTY COMMISSONERS  
RESOLUTION NO. R 2023-**

**RESOLUTION FINDING RUBBISH, WRECKAGE OR DEBRIS UPON LOT  
NUMBERED F-FORTY-SEVEN (F47) OF ECHO RIDGE SUBDIVISION BETTER  
KNOWN AS 20 N DAKOTA ST TO BE A MENACE TO PUBLIC COMFORT,  
HEALTH, PEACE, OR SAFETY AND REQUIRING REMOVAL**

**WHEREAS**, lot numbered F-forty-seven (F-47) better known as 20 N Dakota St belonging to Joseph Begley; and

**WHEREAS**, the above described property constitutes a hazard; and

**WHEREAS**, the dilapidated mobile home has been abandoned, destroyed by fire; and

**WHEREAS**, ruins, rubbish, wreckage, debris, and other types of solid waste (hereinafter collectively referred to as "Debris") are strewn across the property constituting the Site, as shown by the photographs attached to this Resolution as Exhibits P&Z 3 through 5; and

**WHEREAS**, the Debris threatens the public comfort, health, peace, or safety in Torrance County by creating a breeding ground for diseases, vectors, and vermin, posing a fire danger, posing a danger to human health, and depressing property values; and

**WHEREAS**, Torrance County has budgeted funds available in the form of clean up funds; and

**WHEREAS**, Torrance County has the authority, pursuant to NMSA 1978, § 3-18-5, to require the removal of such unhealthful Debris; and

**WHEREAS**, the mentioned property is located in the unincorporated area of Torrance County.

**NOW, THEREFORE BE IT RESOLVED**, that the Torrance County Commission hereby:

1. **FINDS** LOT NUMBERED F-FORTY-SEVEN (F-47) OF ECHO RIDGE SUBDIVISION BETTER KNOWN 20 N DAKOTA ST has upon it rubbish, wreckage, or debris which is a menace to the public comfort, health, peace, or safety; and
2. **ORDERS** JOSEPH BEGLEY (see Exhibits 1, 2 and 3) or other owner, occupant, or agent in charge of Lot numbered F-FORTY-SEVEN (F-47) OF ECHO RIDGE SUBDIVISION BETTER KNOWN 20 N DAKOTA ST (see Exhibit 3) to remove Debris from said property; and
3. **AUTHORIZES** the Torrance County Manager to cause the removal of the Debris and to file a lien against each of the above described properties for the cost of removing the Debris, if the owner, occupant, or agent in charge of a respective property fails to commence removal of the Debris on their property or fails to file a written objection to

1 this Resolution within ten (10) days of the receipt or posting of this Resolution as  
2 specified in NMSA 1978, § 3-18-5.  
3

4 **DONE THIS 11th DAY OF OCTOBER, 2023.**

5  
6  
7 **APPROVED AS TO FORM ONLY:**

**BOARD OF COUNTY COMMISSIONERS**

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9  
10 \_\_\_\_\_  
Michael I. Garcia, County Attorney

\_\_\_\_\_  
Ryan Schwebach, Chair, District 2

11 Date: \_\_\_\_\_  
12

\_\_\_\_\_  
Kevin McCall, Vice Chair, District 1

13  
14 \_\_\_\_\_  
15 Samuel D. Schropp, Member, District 3

16 **ATTEST:**

17 \_\_\_\_\_  
18 Linda Jaramillo, County Clerk  
19

20 Date: \_\_\_\_\_  
21

**Property Profile** Torrance County

Account: R008302 Tax Year: 2023 Account Type: Residential  
Mill Levy: 23.930000 Version: 03/14/2023 Area ID: 8OUTEDGR  
Estimated Tax: \$69.42 Parcel: 1-049-050-312-157- Map Number:  
\*This mill levy is from the most recent tax roll Status: Active

**Name and Address Information**

VILLIARD MAITLAND BEGLEY JOSEPH  
PO BOX 725  
MORIARTY, NM 87035-0725

**Property Location**

20 N DAKOTA ST

**Legal Description**

Subd: ECHO RIDGE Lot: F47 M006079901

X1

**Assessment Information**

2023	Actual	Assessed	Sq Ft	Acres	Taxable
Land	8,356	2,785	21780.000	0.500	
Improvements					
Exempt		0			
<b>Total</b>	<b>8,356</b>	<b>2,785</b>		<b>0.500</b>	<b>2,785</b>
2022	Actual	Assessed	Sq Ft	Acres	Taxable
Land	7,877	2,626	21780.000	0.500	
Improvements					
Exempt					
<b>Total</b>	<b>7,877</b>	<b>2,626</b>			<b>2,626</b>

**User Remarks**



Produced with ZipForm® by zipLogix 18073 Fifteen Mile Road, Fraser, Michigan 48026 [www.zipLogix.com](http://www.zipLogix.com)

**REALTORS® ASSOCIATION OF NEW MEXICO  
REAL ESTATE CONTRACT - 2013**

**PAYABLE AS FOLLOWS:**

Monthly payments of \$257.81 until contract paid in full. Buyer to pay additional amount monthly to fund an escrow account to pay hazard insurance and property tax. First payment due March 15, 2013.

"A Certified copy:  
pg 2 of 8  
Torrance County, NM  
by me"

TORRANCE COUNTY  
LINDA JARAMILLO, CLERK  
002130414  
Book 328 Page 1088  
2 of 8  
02/26/2013 10:33:18 AM  
BY LINDARK

If not sooner paid pursuant to the terms of this Contract, the entire Balance Due Seller shall be due and payable 30 years from the date of the first payment.

**B. INTEREST ON BALANCE DUE SELLER.** Except as specifically stated to the contrary in Paragraph 2A, the Balance Due Seller will bear interest at the rate of 6.000 % per year (the "Interest Rate") from the Effective Date, and the payments will be paid to Escrow Agent (named below) and continue until the entire Balance Due Seller plus any accrued interest due to Seller is fully paid.

**C. LATE CHARGES AND COLLECTION COSTS.** Buyer will pay all late charges and all collection costs incurred on all Prior Obligations paid directly by Buyer or through Escrow Agent. A late charge of \$25.00 will be due and payable by Buyer on any payment that is over 10 days overdue. Late charges will be paid to Seller as additional interest.

**D. APPLICATION OF PAYMENTS ON BALANCE DUE SELLER.**

(1) Initial only one of the following two paragraphs.

       **PERIODIC INTEREST.** Payments received by Escrow Agent, excepting prepayments, will be applied to regularly scheduled installments in the order in which payments are due and will be credited as though the payments had been made on their respective due dates, first to interest and then to the Balance Due Seller.

       **DAILY INTEREST.** Payments will be applied as of the date of receipt by Escrow Agent, first to accrued interest then to the Balance Due Seller.

(2) All payments will be assumed to be regular payments, and not prepayments, unless otherwise specified by Buyer in writing at the time of delivering the payments to Escrow Agent. Buyer may prepay all or any part of the Balance Due Seller. Any prepayment will be credited first to accrued interest, then to the Balance Due Seller, and then to Prior Obligations assumed by Buyer. Notwithstanding any prepayments, Buyer will make the next regularly scheduled payments.

**3. PRIOR OBLIGATIONS.**

A. Each of the following Prior Obligations is currently outstanding on the Property:

	Type of Lien or Obligation	Holder	Loan Number	Recording Data
1	<u>n/a</u>			
2				
3				



**REALTORS® ASSOCIATION OF NEW MEXICO  
REAL ESTATE CONTRACT - 2013**

TORRANCE COUNTY  
LINDA JARAMILLO, CLERK  
002130414  
Book 328 Page 1089  
3 of 8  
02/26/2013 10:33:18 AM  
BY LINDARK

**B. IF ANY PRIOR OBLIGATIONS ARE CURRENTLY OUTSTANDING ON THE PROPERTY, INITIAL ANY OF THE FOLLOWING PARAGRAPHS WHICH APPLY. ONLY THE INITIALED PARAGRAPHS WILL APPLY.** Seller and Buyer appoint Escrow Agent as their Attorney-in-Fact for the limited purpose of obtaining account information as needed from the holders of the Prior Obligations.

**(1) ASSUMED PRIOR OBLIGATIONS.**

       **(a) PAID THROUGH ESCROW.** Buyer assumes and agrees to pay and perform the Prior Obligations in accordance with their terms. Buyer will make the required payments on the Prior Obligations, together with the required payments on this Contract, to Escrow Agent, which will remit the payments to the proper payee. Buyer will advise Escrow Agent of any change in the amount of the payment due on any Prior Obligations. When the Balance Due Seller is fully paid, this Escrow will terminate and Buyer will make the required payments on the Prior Obligations directly to the proper payee. This Paragraph applies to the following Prior Obligations:

       **(b) PAID DIRECTLY BY BUYER.** Buyer assumes and agrees to pay and perform the Prior Obligations in accordance with their terms. Buyer will make the required payments on the Prior Obligations directly to the proper payee. If Buyer fails to pay the required payments before they become delinquent, Seller may pay the payment. Payment by Seller will not be deemed a waiver of Buyer's default, and the amount paid by Seller will be immediately due and payable to Seller and will bear interest from date of payment by Seller until paid at the highest Interest Rate provided in Paragraph 2B. This Paragraph applies to the following Prior Obligations:

**(2) WRAPPED PRIOR OBLIGATIONS.**

       **(a) PAID THROUGH ESCROW.** Buyer does not assume and does not agree to pay the Prior Obligations. All required payments due on the Prior Obligations will be remitted by Escrow Agent to the proper payee out of the payments on the Balance Due Seller. If Buyer fails to pay the required payments before they become delinquent, Seller may pay the payment. Payment by Seller will not be deemed a waiver of Buyer's default, and the amount paid by Seller will be immediately due and payable to Seller and will bear interest from the date of payment by Seller until paid at the highest Interest Rate provided in Paragraph 2B. Upon payment of the Balance Due Seller, Seller will obtain a release of the Property from the lien of the wrapped Prior Obligations. This Paragraph applies to the following Prior Obligations:

       **(b) PAID DIRECTLY BY SELLER.** Buyer does not assume and does not agree to pay the Prior Obligations. Seller will be responsible for all payments required under the Prior Obligations and will keep the Prior Obligations in good standing. Upon payment of the Balance Due Seller, Seller will obtain a release of the Property from the lien of the wrapped Prior Obligations. This Paragraph applies to the following Prior Obligations:

**4. BUYER TO MAINTAIN PROPERTY, PAY INSURANCE, TAXES AND PAVING LIENS; AND SELLER'S RIGHTS.**

**A. MAINTENANCE.** Buyer will maintain the Property in as good condition as on the Effective Date, excepting normal wear and tear. Buyer will obey all applicable laws governing the use of the Property, including but not limited to environmental laws.

**B. INSURANCE.** Buyer will keep the insurable improvements upon the Property insured against the hazards covered by fire and extended coverage and public liability insurance, with an insurance company satisfactory to Seller in the amount of:

- (1) not less than the greater of the replacement cost of the improvements or the Balance Due Seller, for the benefit of Buyer and Seller as their interests may appear, as to fire and extended coverage; and
- (2) not less than \$ contract balance as to liability with Seller as additional named insured, and Buyer will furnish a copy of the insurance policy or certificate of the insurance policy to Seller annually before expiration of existing insurance stating that coverage will not be canceled or diminished without a minimum of 15 days prior written notice to Seller.



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BY LINDARK

**C. TAXES.** The property taxes for the current year have been divided and prorated between Seller and Buyer as of the Effective Date and Buyer is responsible for and will pay the taxes and assessments of every kind against the Property. Buyer will have the Property assessed for taxation in Buyer's name. Unless taxes are paid through an escrow account, Buyer will send copies of paid tax receipts to Seller within 30 days after the taxes become due and payable.

**D. PAVING, UTILITY AND OTHER IMPROVEMENT LIENS AND CHARGES.** Subject to proration, Buyer assumes any paving, utility or other improvement liens or charges now or later assessed against the Property and will pay all installments of principal and interest thereon that become due after the Effective Date.


**E. SELLER'S RIGHTS.** If Buyer fails to pay any amounts required to be paid by Paragraphs 4 B, C, and D before the amounts become delinquent, Seller may pay the amounts (but is not obligated to do so) for protection of the Property and Seller's interest in the Property. Payment of the amounts will not be deemed a waiver of the Buyer's default for failure to pay the amounts, and the amounts that have been paid will be immediately due and payable to Seller, and will bear interest until paid at the highest Interest Rate provided in Paragraph 2B.

**5. BUYER'S RIGHT TO POSSESSION.** Buyer will be entitled to take and retain possession of the Property unless and until Buyer's rights in the Property are terminated by Seller as provided in Paragraph 8.

**6. BUYER'S RIGHT TO SELL, ASSIGN, CONVEY, OR ENCUMBER.** A sale, assignment, conveyance or encumbrance of all or any portion of Buyer's interest in this Contract or the Property to any person or entity (an "Assignee") constitutes a Transfer under this Contract.

**A. SALE WITHOUT CONSENT OF SELLER.** A Transfer to an Assignee will not require the consent of Seller. Buyer will not, however, be released from Buyer's obligations under this Contract by any Transfer under this Paragraph. Buyer will deliver a copy of the written evidence of the Transfer (the "Transfer Document") to Escrow Agent.

**B. NO SALE WITHOUT CONSENT OF SELLER. CAUTION: THE FOLLOWING PARAGRAPH SEVERELY RESTRICTS THE RIGHT OF BUYER TO TRANSFER THIS CONTRACT AND THE PROPERTY.** To invoke this Paragraph, initial where indicated. If this Paragraph is initialed, paragraph 6A does not apply.

 A Transfer without payment of the Balance Due Seller will require obtaining the prior written consent of Seller, which Seller will not unreasonably withhold. A Transfer without payment of the Balance Due Seller, and without the prior written consent of Seller, will be an event of default for which Seller will have the right to send a Default Notice pursuant to Paragraph 8 and to demand payment of the Balance Due Seller.

**Caution: If the Property is subject to any prior mortgages, deeds of trust or real estate contracts, their provisions should be examined carefully for any conflict with Paragraph 6.**

**7. TITLE INSURANCE OR ABSTRACT.** Seller is delivering a Contract Purchaser's Title Insurance Policy to Buyer or Abstract of Title to Escrow Agent at the time this Contract is escrowed, showing insurable or marketable title to the Property as of the Effective Date, subject to the Permitted Exceptions, and Seller is not obligated to provide other evidence of title.

**8. SELLER'S RIGHTS IF BUYER DEFAULTS.**

**A. DEFAULT NOTICE.** Time is of the essence in this Contract. If Buyer fails to pay or perform any obligation of Buyer under this Contract, the failure will constitute a default and Seller may give notice of default to Buyer, specifying the default and the curative action required (the "Default Notice"), at Buyer's mailing address as follows:

**20 North Dakota, Moriarty, New Mexico 87035**

or at such other address that Buyer may designate by a written, signed statement delivered to Escrow Agent. If Seller's attorney sends a Default Notice, Buyer will pay within the time allowed the additional sum of \$100.00, plus gross receipts tax and postage, for Seller's attorneys' fees and costs in connection with sending of the Default Notice.

**B. MANNER OF GIVING DEFAULT NOTICE.** Default Notice will be given in writing by certified mail, return receipt requested, and regular first class mail, addressed to Buyer at the address for Buyer provided in Paragraph 6A, with a copy to Escrow Agent. Default Notice given as provided in Paragraph 8A is sufficient for all purposes, whether or not the Default Notice is actually received.



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BY LINDARK

**C. BUYER'S FAILURE TO CURE DEFAULT RESULTS IN TERMINATION OF BUYER'S EQUITABLE RIGHTS IN THE PROPERTY OR ACCELERATION OF BALANCE DUE SELLER.**

(1) If Buyer fails or neglects to cure any default within 30 days after the date Seller's Default Notice is mailed, then Seller may, at Seller's option, either

(a) declare the Balance Due Seller to be then due and proceed to enforce payment of the Balance Due Seller, plus any accrued interest, together with reasonable attorneys' fees, postage and costs in which case the special warranty deed will remain in escrow; or

(b) terminate Buyer's rights in the Property and retain all sums paid as liquidated damages to that date for the use of the Property, and all rights of Buyer in the Property will end. If the final day for curing the default falls on a non-business day of Escrow Agent, then the period for curing the default will extend to the close of business on the next business day of Escrow Agent. If the Contract is terminated by Seller, Buyer will forfeit all payments made pursuant to this Contract. Buyer waives any claim to the payments if a default occurs and Seller elects to terminate Buyer's rights in the Property. If Buyer's rights in the Property are terminated, Buyer waives any and all rights and claims for reimbursement for improvements Buyer may have made to the Property. Buyer will be liable to Seller to the extent permitted by law for failure to comply with Paragraph 4A.

(2) Acceptance by Escrow Agent of any payment tendered will not be deemed a waiver by Seller of Buyer's default or extension of the time for cure of any default under this Contract.

**D. AFFIDAVIT OF UNCURED DEFAULT AND ELECTION OF TERMINATION.** A recordable affidavit (the "Default Affidavit") made by Seller, Seller's agent, or Escrow Agent, identifying the parties, stating the legal description of the Property or the recording date of this Contract, stating the date that Default Notice was given, stating that the specified default has not been cured within the time allowed and that Seller has elected to terminate Buyer's right in the Property, and delivered to Escrow Agent, will be conclusive proof of the uncured default and election of termination of Buyer's rights in the Property.

**E. BUYER BECOMES TENANT.** Upon termination of Buyer's rights in the Property, Buyer has no continuing right to possession. If Buyer remains in possession of the Property after Buyer's rights in the Property have been terminated, Buyer will then become a tenant at will, for a rental amount equivalent to the regularly scheduled installment payment due and payable under this Contract, with the first such rental payment due immediately, in advance, and such tenancy being subject to termination by either party upon 30 days separate prior written notice. Seller's acceptance of rental payment will not be deemed a waiver of any of Seller's rights, nor will it constitute any manner of estoppel against Seller.

**F. LEGAL RIGHT TO EVICT BUYER.** A forcible entry and detainer action, in addition to any other appropriate legal remedies, may be used by Seller, if necessary, to obtain possession of the Property following termination of Buyer's rights in the Property and to terminate Buyer's continued possession.

**G. NOTICE TO ASSIGNEES.** In addition to sending a Default Notice to Buyer, Seller will send all Default Notices to all Assignees who have given written notice of their name, address, and interest in the Property and who have provided a copy of the Transfer Document to Escrow Agent.

**H. RIGHTS AND OBLIGATIONS SURVIVING TERMINATION.** In the event the Property is rented, upon termination of Buyer's rights in the Property, Buyer will provide an accounting to Seller of any prepaid rents and deposits received by Buyer from the Property, which obligation will survive termination. Notwithstanding the termination of Buyer's rights to the Property, Buyer will be liable to Seller for any failure to maintain the property as required in Paragraph 4A, as well as for any unpaid taxes or utilities liens which survive the termination of Buyer's rights, prepaid rent, and rental deposits.

**9. BINDING EFFECT.** This Contract will bind and benefit the heirs, devisees, personal representatives, successors and assigns of Seller and Buyer.

**10. APPOINTMENT OF AND INSTRUCTIONS TO ESCROW AGENT.**

**A. ESCROW AGENT.** Seller and Buyer appoint as Escrow Agent: Weststar

**B. ESCROW DOCUMENTS.** The following papers (the "Escrowed Documents") are placed in escrow:

- (1) Signed copy of this Contract.
- (2) Original Warranty Deed signed by Seller.
- (3) Original Special Warranty Deed signed by Buyer.



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(4) **OTHER**

**C. PRIOR OBLIGATIONS.** Add the following information, if applicable:

(1) Name and address of mortgagees/escrow agents/servicing agents \_\_\_\_\_

Account or Loan No. \_\_\_\_\_

(2) Name and address of mortgagees/escrow agents/servicing agents \_\_\_\_\_

Account or Loan No. \_\_\_\_\_

(3) Name and address of mortgagees/escrow agents/servicing agents \_\_\_\_\_

Account or Loan No. \_\_\_\_\_

**D. FEES.**

(1) The escrow fees of Escrow Agent will be paid as follows: **Setup: Seller; Periodic and Closeout: Buyer**

If all or part of the fees are paid by Buyer, that amount will be in addition to the amounts due from Buyer provided in Paragraph 2.

(2) Escrow Agent will accept all amounts paid in accordance with this Contract and remit the amounts received (less applicable escrow fees) as follows: **Property tax to Torrance County, insurance payments to applicable insurance company and remainder to Maitland Villiard, 80 Saddle Spur, Edgewood, N.M. 87015.**

**E. ACCEPTANCE OF PAYMENTS.** All payments will be deemed provisionally accepted when tendered, subject to determination by Escrow Agent of the correct amount and the timeliness of the payment. After each Default Notice is mailed to Buyer and any Assignee, pursuant to Paragraph 8, and a copy is furnished to Escrow Agent, Escrow Agent will not accept less than the full amount of the sum stated as due in the Default Notice.

**F. RELEASE AND DELIVERY OF ESCROWED DOCUMENTS.** Upon full payment of the Balance Due Seller and full performance under this Contract by Buyer, other than payment of the assumed Prior Obligations, Escrow Agent is directed to release and deliver the Escrowed Documents to Buyer.

**G. DEFAULT BY BUYER.** If Seller or Seller's agent delivers a Default Affidavit to Escrow Agent, then Escrow Agent will release and deliver the Escrowed Documents to Seller. Escrow Agent will be entitled to rely on the Default Affidavit as conclusive proof of termination.

**H. CHANGES IN ESCROW FEES.** Escrow Agent may charge its standard escrow fees current as of the date the service is rendered, but all changes will become effective only after 60 days written notice to the party or parties paying the fee of Escrow Agent.

**I. INDEMNIFICATION.** Seller and Buyer and any Assignee will each indemnify and save harmless Escrow Agent against all costs, damages, attorneys' fees, expenses and liabilities which Escrow Agent may incur or sustain in connection with this Contract, including any interpleader or declaratory judgment action brought by Escrow Agent, but not for the failure of Escrow Agent to comply with this Paragraph 10 or the negligence or intentional act of Escrow Agent.

**J. RESIGNATION BY ESCROW AGENT.** Escrow Agent may resign as Escrow Agent by giving Seller and Buyer 60 days written notice of intent to resign. Seller and Buyer will select a successor escrow agent and give written notice to Escrow Agent of the selection. If the parties fail, for any reason, to select a successor escrow agent and give Escrow Agent written notice of the selection within 60 days after mailing by Escrow Agent of notice of intent to resign, then Escrow Agent may select the successor escrow agent.

**11. SEVERABILITY CLAUSE.** The invalidity or unenforceability of any provision of this Contract will not affect the validity or enforceability of the remainder of this Contract.

**12. ATTORNEYS' FEES.** If either party uses the services of any attorney to enforce that party's rights or the other party's obligations under this Contract, the prevailing party will recover reasonable attorneys' fees and costs from the nonprevailing party.



**REALTORS® ASSOCIATION OF NEW MEXICO**  
**REAL ESTATE CONTRACT - 2013**

**13. ENTIRE AGREEMENT.** This Agreement contains the entire Agreement between the parties relating to the subject matter and supersedes any previous agreements, arrangements, undertakings or proposals, oral or written. This Agreement may be varied only by a document signed by both parties.

**14. FORCE MAJEURE.** Neither party shall be liable for delay or failure to perform any obligation under this Agreement if the delay or failure is caused by any circumstance beyond their reasonable control, including but not limited to, acts of God, war, civil unrest or industrial action.

**15. LAW AND JURISDICTION.** This Agreement shall be governed by and construed in accordance with the laws of New Mexico and each party agrees to submit to the exclusive jurisdiction of the courts of New Mexico.

**16. SEVERANCE.** If any provision of this Agreement is held invalid, illegal or unenforceable for any reason by any court of competent jurisdiction, such provision shall be severed and the remainder of the provisions hereof shall continue in full force and effect as if this Agreement had been agreed with the invalid illegal or unenforceable provision eliminated.

**17. OTHER.**

**CAUTION: PLEASE READ THIS ENTIRE CONTRACT BEFORE SIGNING. IF YOU DO NOT UNDERSTAND THIS CONTRACT, PLEASE CONSULT YOUR ATTORNEY.**

Maitland Villiard  
Seller Signature Maitland Villiard

2-16-13  
Date Time

Seller Signature

Date Time

Buyer Signature Joseph Begley

2-15-13  
Date Time

Buyer Signature

Date Time

**ACKNOWLEDGEMENT FOR NATURAL PERSONS**

STATE OF NEW MEXICO )

COUNTY OF Santa Fe )

This instrument was acknowledged before me on February 15, 2013 by Joseph Begley

My commission expires:  
August 5, 2014

Martha L. Eden  
NOTARY PUBLIC  
Martha L. Eden



STATE OF NEW MEXICO )

COUNTY OF Santa Fe )

This instrument was acknowledged before me on February 16, 2013 by Maitland Villiard

My commission expires:  
August 5, 2014

Martha L. Eden  
NOTARY PUBLIC  
Martha L. Eden

**ACKNOWLEDGEMENT FOR ENTITIES**

STATE OF NEW MEXICO )

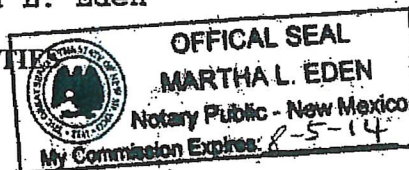
COUNTY OF \_\_\_\_\_ )

This instrument was acknowledged before me on \_\_\_\_\_ by \_\_\_\_\_

a \_\_\_\_\_  
My commission expires:

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BY LINDA K

NOTARY PUBLIC



REALTORS® ASSOCIATION OF NEW MEXICO  
REAL ESTATE CONTRACT - 2013

STATE OF NEW MEXICO )  
COUNTY OF \_\_\_\_\_ )

This instrument was acknowledged before me on \_\_\_\_\_, \_\_\_\_\_ by  
\_\_\_\_\_ of \_\_\_\_\_

a \_\_\_\_\_

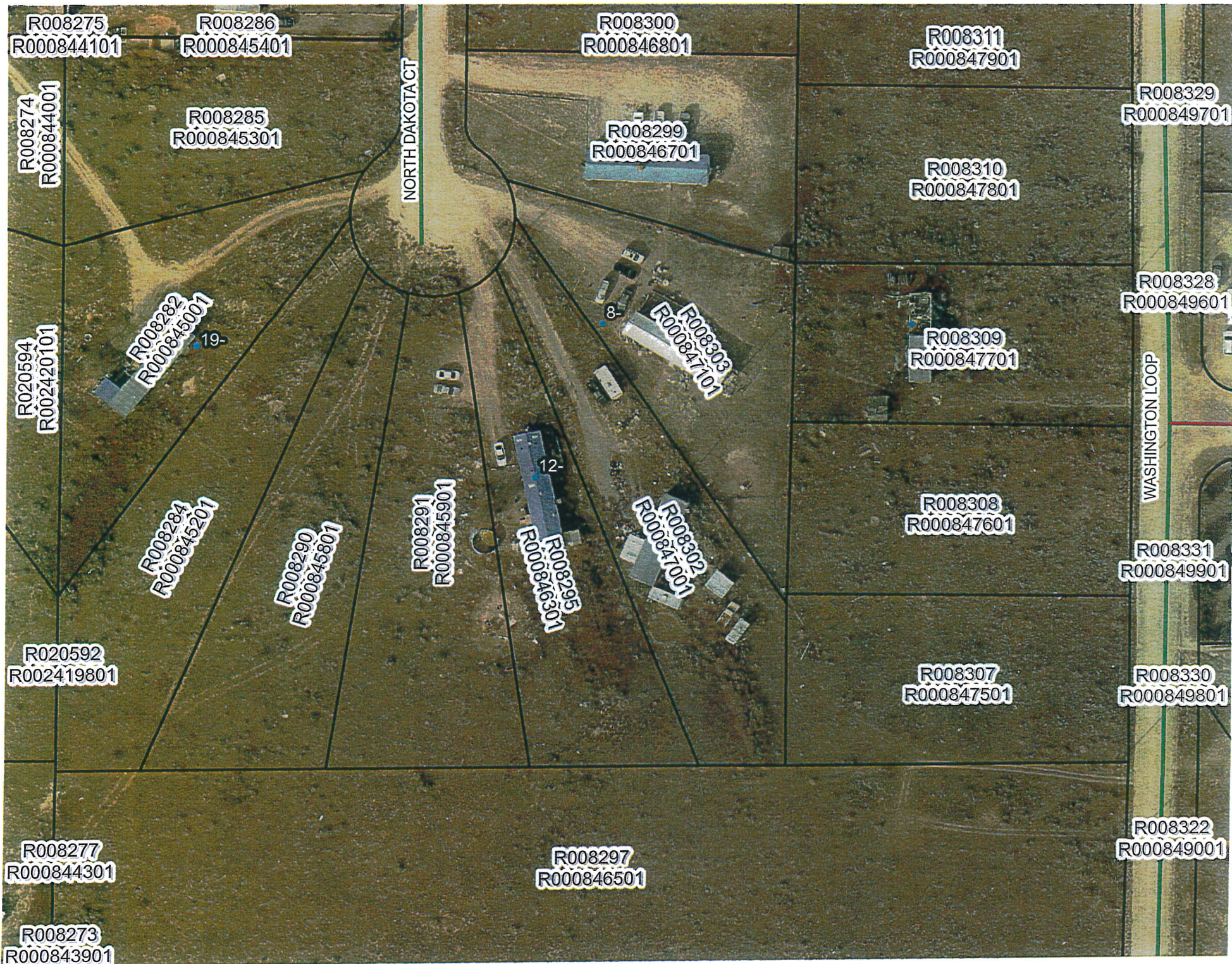
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NOTARY PUBLIC

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By me"

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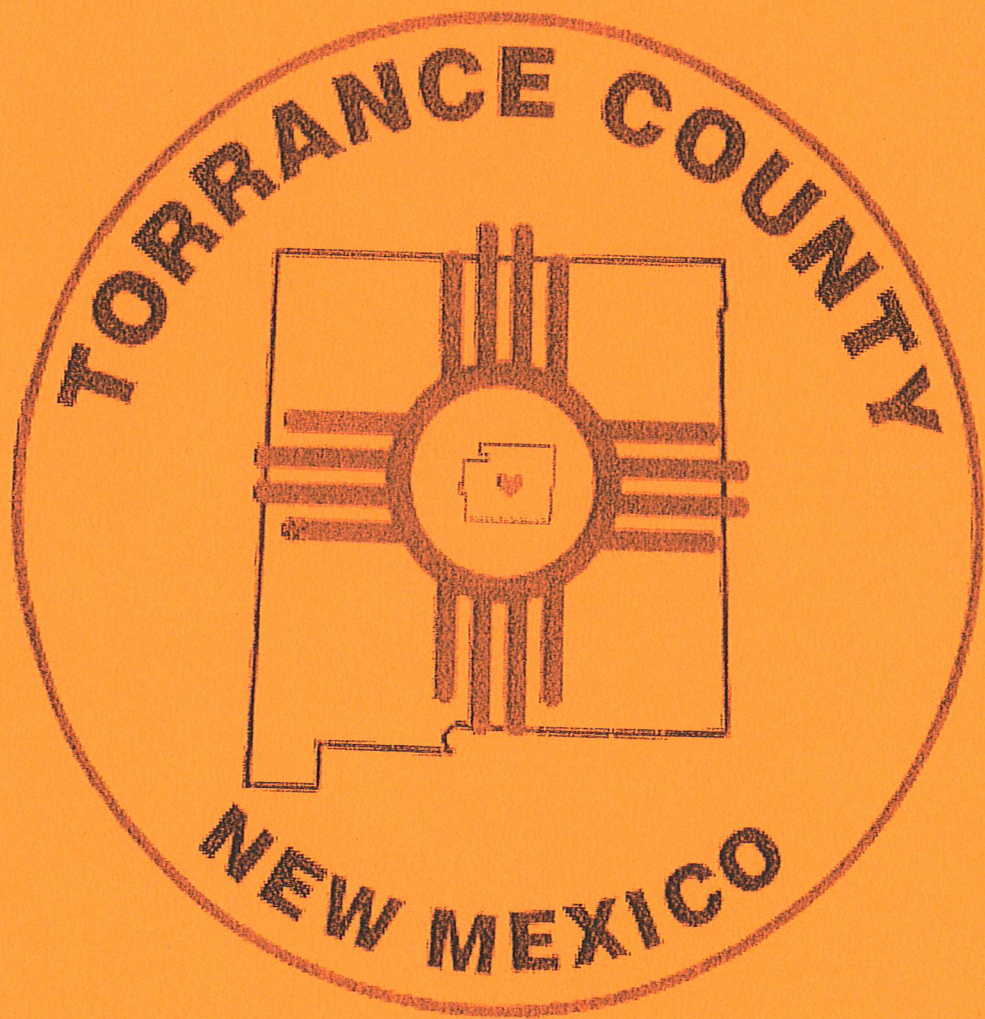




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*Agenda Item  
No. 11-F*



TORRANCE COUNTY  
BOARD OF COUNTY COMMISSONERS  
RESOLUTION NO. R 2023-

**RESOLUTION FINDING RUBBISH, WRECKAGE OR DEBRIS UPON LOT C, BLOCK H, TRACT C OF THE BELLA VISTA SUBDIVISION BETTER KNOWN AS 235 ROAD 102 TO BE A MENACE TO PUBLIC COMFORT, HEALTH, PEACE, OR SAFETY AND REQUIRING REMOVAL**

**WHEREAS**, lot C, block H, tract C better known as 235 Road 102 belonging to Sandra Clark Lucero; and

**WHEREAS**, the above described property constitutes a hazard; and

**WHEREAS**, the dilapidated mobile home has been abandoned, destroyed by fire, not been maintained, windows and doors are missing or broken, roof is caved in; and

**WHEREAS**, ruins, rubbish, wreckage, debris, and other types of solid waste (hereinafter collectively referred to as "Debris") are strewn across the property constituting the Site, as shown by the photographs attached to this Resolution as Exhibits P&Z 3 through 5; and

**WHEREAS**, the Debris threatens the public comfort, health, peace, or safety in Torrance County by creating a breeding ground for diseases, vectors, and vermin, posing a fire danger, posing a danger to human health, and depressing property values; and

**WHEREAS**, Torrance County has budgeted funds available in the form of clean up funds; and

**WHEREAS**, Torrance County has the authority, pursuant to NMSA 1978, § 3-18-5, to require the removal of such unhealthful Debris; and

**WHEREAS**, the mentioned property is located in the unincorporated area of Torrance County.

**NOW, THEREFORE BE IT RESOLVED**, that the Torrance County Commission hereby:

1. **FINDS** LOT C, BLOCK H, TRACT C OF BELLA VISTA SUBDIVISION BETTER KNOWN AS 235 ROAD 102 has upon it rubbish, wreckage, or debris which is a menace to the public comfort, health, peace, or safety; and
2. **ORDERS** SANDRA CLARK LUCERO (see Exhibits 1, 2 and 3) or other owner, occupant, or agent in charge of LOT C, BLOCK H, TRACT C OF BELLA VISTA SUBDIVISION BETTER KNOWN AS 235 ROAD 102 (see Exhibit 3) to remove Debris from said property; and
3. **AUTHORIZES** the Torrance County Manager to cause the removal of the Debris and to file a lien against each of the above described properties for the cost of removing the Debris, if the owner, occupant, or agent in charge of a respective property fails to

1 commence removal of the Debris on their property or fails to file a written objection to  
2 this Resolution within ten (10) days of the receipt or posting of this Resolution as  
3 specified in NMSA 1978, § 3-18-5.  
4

5 **DONE THIS 11th DAY OF OCTOBER, 2023.**

6  
7  
8 **APPROVED AS TO FORM ONLY:**

**BOARD OF COUNTY COMMISSIONERS**

9  
10  
11 \_\_\_\_\_  
Michael I. Garcia, County Attorney

\_\_\_\_\_  
Ryan Schwebach, Chair, District 2

12 Date: \_\_\_\_\_  
13

\_\_\_\_\_  
Kevin McCall, Vice Chair, District 1

14  
15  
16 \_\_\_\_\_  
Samuel D. Schropp, Member, District 3

17 **ATTEST:**

18  
19 \_\_\_\_\_  
Linda Jaramillo, County Clerk

20  
21 Date: \_\_\_\_\_  
22

**Property Profile** Torrance County

Account: R021487 Tax Year: 2023 Account Type: Residential  
Mill Levy: 23.930000 Version: 03/14/2023 Area ID: 8OUTEDGR  
Estimated Tax: \$317.38 Parcel: I-038-054-221-236- Map Number:  
\*This mill levy is from the most recent tax roll Status: Active

**Name and Address Information**

CLARK LUCERO SANDRA  
235 COUNTY ROAD A102  
EDGEWOOD, NM 87015-6920

**Property Location**

235 ROAD 102  
EDGEWOOD, NM



X1

**Legal Description**

Subd: BELLA VISTA Lot: C H Block: 4 Tract: C

**Assessment Information**

2023	Actual	Assessed	Sq Ft	Acres	Taxable
Land	38,192	12,731	45302.400	1.040	
Improvements					
Exempt		0			
<b>Total</b>	38,192	12,731		1.040	12,731
2022	Actual	Assessed	Sq Ft	Acres	Taxable
Land	37,080	12,360	45302.400	1.040	
Improvements					
Exempt					
<b>Total</b>	37,080	12,360			12,360

**User Remarks**



X2



[Space Above Reserved for Recording Purposes]

# Warranty Deed

THIS DEED made this 10 day of September 2018 between

Edwin Severance and Anita Severance, husband and wife

the grantor

Sandra Clark-Lucero an unmarried woman

and

the grantee, whose address is 235 county road A-102 Edgewood New Mexico, 87015

WITNESSETH that the grantor, for and in consideration of the sum of fourty thousand DOLLARS (\$ 40,000.00), the receipt and sufficiency of which is hereby acknowledged and received, and for other good and valuable consideration, has granted bargained, sold and conveyed, and by these presents does grant, bargain sell, convey and confirm unto the grantee, their heirs and assigns forever, all the real property, together with improvements, if any, situate and being in the County of Torrance, State of New Mexico, described as follows:

Lot lettered "C" and "H" in block number Four (4) of Tract lettered "C" of BELLA VISTA ESTATES, a subdivision, as the same are shown and designated on plat(s) of said subdivision filed in the office of the Clerk of Torrance County, New Mexico.

SUBJECT to any reservations, restrictions and easements of record.

Also known as street and number 235 county road A-102 Edgewood New Mexico, 87015

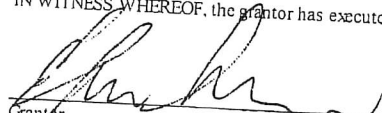
TOGETHER with all and singular hereditaments and appurtenances thereunto belonging, or in anywise appertaining and the reversion and reversions, remainder and remainders, rents, issues, and profits thereof, and all the estate, right, title, interest, claim and demand whatsoever of the said grantor, either in law or equity, of, in and to the above bargained premises, with the hereditaments and appurtenances.

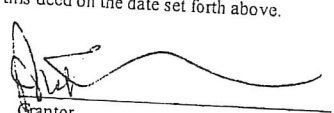
TO HAVE AND TO HOLD the said premises above bargained and described, with the appurtenances, unto the said grantee, their heirs and assigns forever. And the said grantor, for himself, his heirs, and personal representatives, does covenant, grant bargain and agree to and with the grantee, their heirs and assigns, that at the time of the ensconing and delivery of these presents, is well seized of the premises above conveyed, has good, sure, perfect, absolute indefeasible estate if inheritance, in law, in fee simple, and has good right, full power and lawful authority to grant, bargain, sell and convey the same in manner and form aforesaid, and that the same are free and clear from all former and other grants, bargains, sales, liens, taxes, assessments, encumbrances and restrictions of any kind or nature whatsoever, except any easements, restrictions, covenants, zoning ordinances and rights-of-way of record and property taxes accruing subsequent to

, a lien not yet due and payable.

The grantor shall and will WARRANT AND FOREVER DEFEND the above-bargained premises in the quiet and peaceable possession of the grantee, his heirs, and assigns, against all and every person or persons lawfully claiming the whole or any part thereof. The singular shall include the plural, the plural shall include the singular, and the use of any gender shall be applicable to all genders.

IN WITNESS WHEREOF, the grantor has executed this deed on the date set forth above.

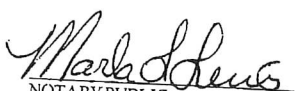
  
Grantor

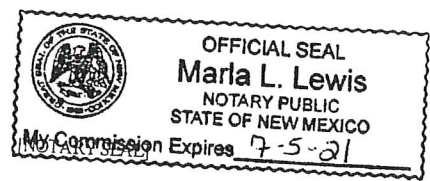
  
Grantor

STATE OF )  
COUNTY OF ) ss:

On Sept 10, 2018, before me, Marla L Lewis a notary public in and for said state personally appeared Edwin & Anita Severance, personally known to me (or proved to me based upon satisfactory evidence) to be the person(s) whose name(s) are subscribed to the within instrument and acknowledged that (s)he/they executed the same in his/her/their signature on the instrument the person(s) or entity on behalf of which they acted, executed the instrument.

Witness my hand and official seal

  
NOTARY PUBLIC  
My commission expires 7-5-21



ATTEST,  
CERTIFIED AS A TRUE  
AND CORRECT COPY  
ON FILE IN THIS OFFICE  
Linda Jaramillo  
COUNTY CLERK  
BY [Signature]  
DEPUTY CLERK  
DATE 9/10/2018

TORRANCE COUNTY  
LINDA JARAMILLO, CLERK  
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Book 339 Page 2683  
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BY SYLVIA

"A Certified copy:  
pg 1 of 1  
Torrance County, NM  
by [Signature]"

PARCEL ID# \_\_\_\_\_  
to \_\_\_\_\_ After recording, please return



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ROAD 102

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Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community



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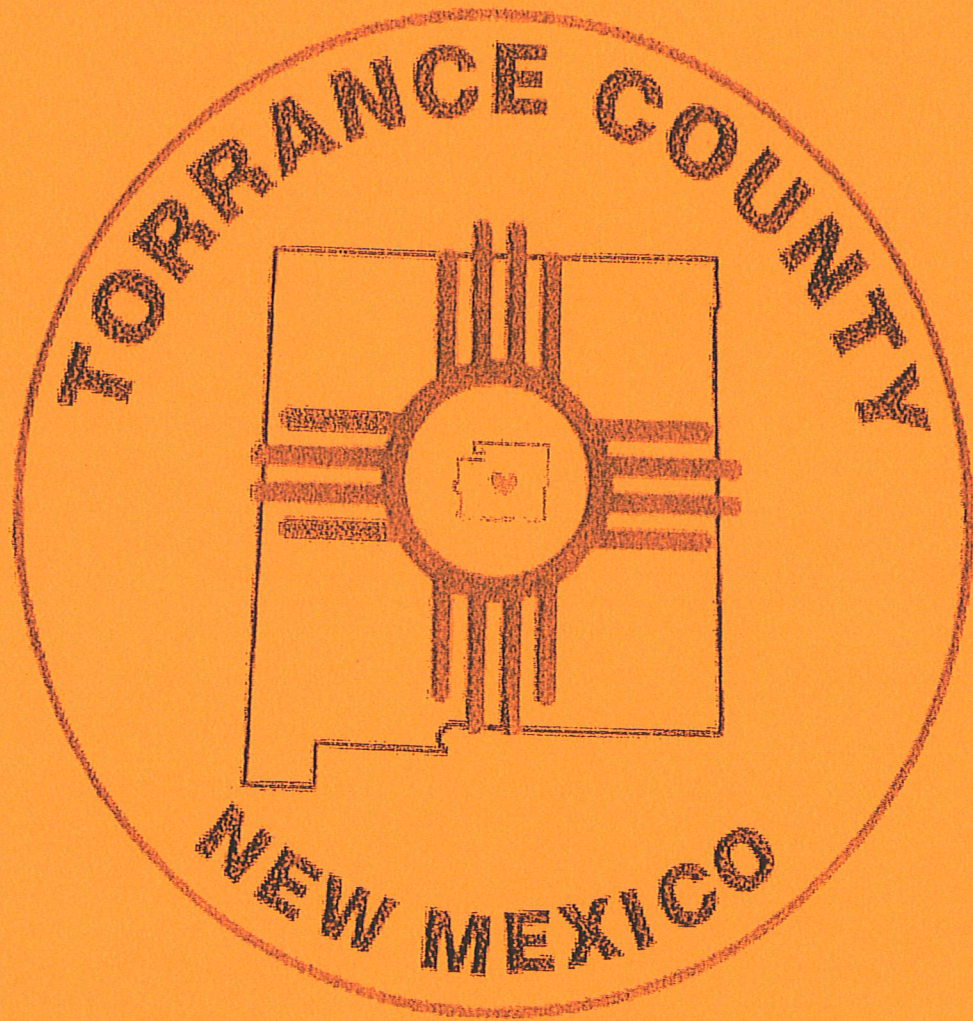
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*Agenda Item  
No. 11-G*



**TORRANCE COUNTY  
BOARD OF COUNTY COMMISSIONERS  
RESOLUTION NO. R 2023-**

**RESOLUTION FINDING RUBBISH, WRECKAGE OR DEBRIS UPON LOT  
NUMBERED FORTY-THREE (43) OF THE ANTELOPE SPRINGS SUBDIVISION  
BETTER KNOWN AS 170 SAM FORD DRIVE TO BE A MENACE TO PUBLIC  
COMFORT, HEALTH, PEACE, OR SAFETY AND REQUIRING REMOVAL**

**WHEREAS**, lot numbered forty-three (43) belonging to Terry Owen; and

**WHEREAS**, the above described property constitutes a hazard; and

**WHEREAS**, the dilapidated mobile home has been abandoned, destroyed by fire, not been maintained, windows and doors are missing or broken, roof is caved in; and

**WHEREAS**, ruins, rubbish, wreckage, debris, and other types of solid waste (hereinafter collectively referred to as "Debris") are strewn across the property constituting the Site, as shown by the photographs attached to this Resolution as Exhibits P&Z 3 through 5; and

**WHEREAS**, the Debris threatens the public comfort, health, peace, or safety in Torrance County by creating a breeding ground for diseases, vectors, and vermin, posing a fire danger, posing a danger to human health, and depressing property values; and

**WHEREAS**, Torrance County has budgeted funds available in the form of clean up funds; and

**WHEREAS**, Torrance County has the authority, pursuant to NMSA 1978, § 3-18-5, to require the removal of such unhealthful Debris; and

**WHEREAS**, the mentioned property is located in the unincorporated area of Torrance County.

**NOW, THEREFORE BE IT RESOLVED**, that the Torrance County Commission hereby:

1. **FINDS** LOT NUMBERED FORTY-THREE (43) OF ANTELOPE SPRINGS SUBDIVISION has upon it rubbish, wreckage, or debris which is a menace to the public comfort, health, peace, or safety; and
2. **ORDERS** TERRY OWEN (see Exhibits 1, 2 and 3) or other owner, occupant, or agent in charge of Lot numbered FORTY-THREE (43) OF ANTELOPE SPRINGS SUBDIVISION (see Exhibit 3) to remove Debris from said property; and
3. **AUTHORIZES** the Torrance County Manager to cause the removal of the Debris and to file a lien against each of the above described properties for the cost of removing the Debris, if the owner, occupant, or agent in charge of a respective property fails to commence removal of the Debris on their property or fails to file a written objection to

1 this Resolution within ten (10) days of the receipt or posting of this Resolution as  
2 specified in NMSA 1978, § 3-18-5.  
3

4 **DONE THIS 11th DAY OF OCTOBER, 2023.**

5  
6  
7 **APPROVED AS TO FORM ONLY:**

**BOARD OF COUNTY COMMISSIONERS**

8  
9  
10 Michael I. Garcia, County Attorney

Ryan Schwebach, Chair, District 2

11 Date: \_\_\_\_\_

Kevin McCall, Vice Chair, District 1

13  
14  
15 Samuel D. Schropp, Member, District 3

16 **ATTEST:**

17  
18 Linda Jaramillo, County Clerk

19  
20 Date: \_\_\_\_\_  
21



# Property Profile Torrance County

Account: R004668 Tax Year: 2023 Account Type: Residential  
Mill Levy: 21.480000 Version: 05/11/2023 Area ID: 7OUTETOR  
Estimated Tax: \$215.88 Parcel: 1-046-040-180-365- Map Number:  
\*This mill levy is from the most recent tax roll Status: Active

## Name and Address Information

OWEN TERRY  
PO BOX 684  
MCINTOSH, NM 87032

## Property Location

170 SAM FORD DR



## Legal Description

Subd: ANTELOPE SPRINGS Lot: 43 S: 15 T: 7N R: 8E M001250

## Assessment Information

2023	Actual	Assessed	Sq Ft	Acres	Taxable
Land	28,812	9,604		5.000	
Improvements					
Exempt		0			
<b>Total</b>	28,812	9,604		5.000	9,604
2022	Actual	Assessed	Sq Ft	Acres	Taxable
Land	27,999	9,333	217800.00	5.000	
Improvements					
Exempt					
<b>Total</b>	27,999	9,333			9,333

X1

## User Remarks



State of New Mexico County of Torrance  
I, hereby certify that this Instrument was filed for record on 05/16/2005 A.D. at  
10: 10 AM and duly recorded as Instrument # 2051856 in book 305 at page  
04779 in the records of Torrance County. 1+ 1 pages. Witness my hand and  
Seal of Office. Linda Keyser, County Clerk, Torrance County, NM.  
Deputy Clerk *11.4.0.*



LF298-04  
R298-04

## QUITCLAIM DEED

*22*

THIS QUITCLAIM DEED, executed this *05* day of *August*, 2003,  
by first party, Grantor, *Jerry Langwell*  
whose post office address is *811 McIntosh NM 87032*  
to second party, Grantee, *Terry Owen*  
whose post office address is *684 McIntosh NM 87032*

WITNESSETH, That the said first party, for good consideration and for the sum of  
*Sixteen thousand dollars.* Dollars (\$ *16,000.00*),  
paid by the said second party, the receipt whereof is hereby acknowledged, does hereby remise, release  
and quitclaim unto the said second party forever, all the right, title, interest and claim which the said first  
party has in and to the following described parcel of land, and improvements and appurtenances thereto in  
the County of *Torrance*, State of *NM* to wit:

*Antelope Springs Tract*  
*43 Section 15*

ATTEST:  
CERTIFIED AS A TRUE  
AND CORRECT COPY  
ON FILE IN THIS OFFICE  
*Linda Bramillo*  
COUNTY CLERK  
BY *Rochevics*  
DEPUTY CLERK  
*9/5/23*  
DATE

"A Certified copy:  
pg *1* of *2*  
Torrance County, NM  
by *me*"



IN WITNESS WHEREOF, The said first party has signed and sealed these presents the day and year first above written. Signed, sealed and delivered in presence of:

Jimmy Lands  
Signature of Witness

Tammy Lands  
Print name of Witness

Gulen Meekins  
Signature of Witness

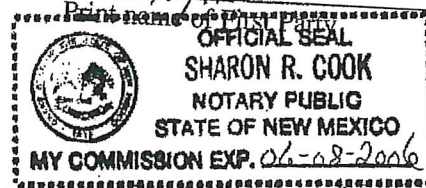
Gulen Meekins  
Print name of Witness

State of NEW MEXICO  
County of TORRANCE  
On 05-12-2005  
appeared

} before me,

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.  
WITNESS my hand and official seal.

Sharon R. Cook  
Signature of Notary SHARON R. COOK



Ferry Loy Han Wei  
Signature of First Party

FERRY LOY HAN WEI  
Print name of First Party

N/A  
Signature of First Party

N/A  
Print name of First Party

Affiant / Known / Produced ID  
Type of ID NEW MEXICO DRIVER LIC.  
(Seal)

State of  
County of  
On  
appeared

} before me,

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.  
WITNESS my hand and official seal.

N/A  
Signature of Notary

Affiant / Known / Produced ID  
Type of ID N/A  
(Seal)

N/A  
Signature of Preparer

N/A  
Print Name of Preparer

N/A  
Address of Preparer

"A Certified co."  
pg 2 of 2  
Torrance County, New Mexico  
by NR



R001432  
R000149201

R001775  
R000183801

R001776  
R000183901

SAM FORD DR

170-

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R023465  
R002982601

R003319  
R000342301

R004219  
R000436601

R004668  
R000479601

R001743  
R000180501

R002897  
R000299301

R003021  
R000311701

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X4

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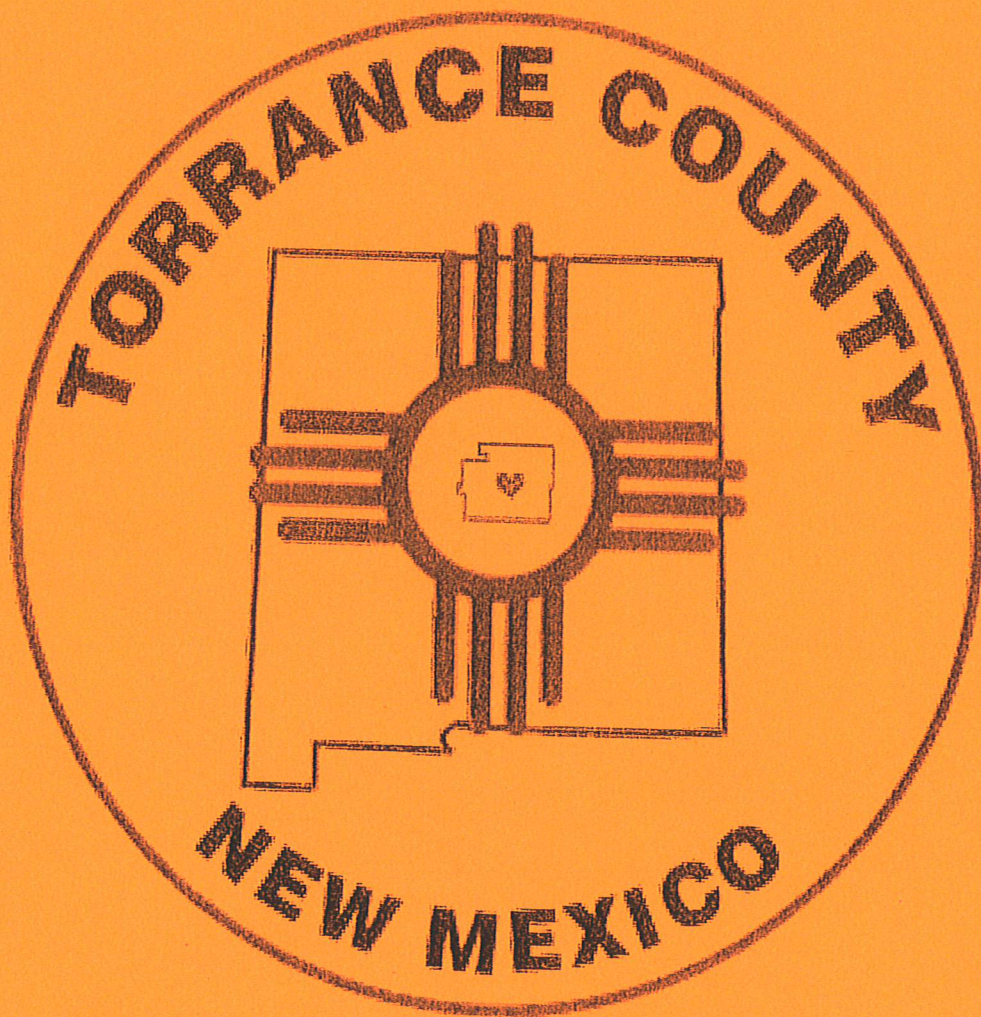




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*Agenda Item  
No. 11-H*



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**TORRANCE COUNTY  
BOARD OF COUNTY COMMISSONERS  
RESOLUTION NO. R 2023-**

**RESOLUTION FINDING RUBBISH, WRECKAGE OR DEBRIS UPON LOT  
NUMBERED TWENTY-EIGHT (28) OF THE EL RANCHO GRANDE SUBDIVISION  
TO BE A MENACE TO PUBLIC COMFORT, HEALTH, PEACE, OR SAFETY AND  
REQUIRING REMOVAL**

**WHEREAS**, lot numbered twenty-eight (28) belonging to Salvatore & Diana Lodolce; and

**WHEREAS**, the above described property constitutes a hazard; and

**WHEREAS**, the dilapidated mobile home has been abandoned, destroyed by fire, not been maintained, windows and doors are missing or broken, roof is caved in; and

**WHEREAS**, ruins, rubbish, wreckage, debris, and other types of solid waste (hereinafter collectively referred to as "Debris") are strewn across the property constituting the Site, as shown by the photographs attached to this Resolution as Exhibits P&Z 3 through 5; and

**WHEREAS**, the Debris threatens the public comfort, health, peace, or safety in Torrance County by creating a breeding ground for diseases, vectors, and vermin, posing a fire danger, posing a danger to human health, and depressing property values; and

**WHEREAS**, Torrance County has budgeted funds available in the form of clean up funds; and

**WHEREAS**, Torrance County has the authority, pursuant to NMSA 1978, § 3-18-5, to require the removal of such unhealthful Debris; and

**WHEREAS**, the mentioned property is located in the unincorporated area of Torrance County.

**NOW, THEREFORE BE IT RESOLVED**, that the Torrance County Commission hereby:

1. **FINDS** LOT NUMBERED TWENTY-EIGHT (28) OF EL RANCHO GRANDE SUBDIVISION has upon it rubbish, wreckage, or debris which is a menace to the public comfort, health, peace, or safety; and
2. **ORDERS** SALVATORE & DIANA LODOLCE (see Exhibits 1, 2 and 3) or other owner, occupant, or agent in charge of Lot numbered TWENTY-EIGHT (28) OF EL RANCHO GRANDE SUBDIVISION (see Exhibit 3) to remove Debris from said property; and
3. **AUTHORIZES** the Torrance County Manager to cause the removal of the Debris and to file a lien against each of the above described properties for the cost of removing the Debris, if the owner, occupant, or agent in charge of a respective property fails to commence removal of the Debris on their property or fails to file a written objection to



1 this Resolution within ten (10) days of the receipt or posting of this Resolution as  
2 specified in NMSA 1978, § 3-18-5.  
3

4 **DONE THIS 11th DAY OF OCTOBER, 2023.**

5  
6  
7 **APPROVED AS TO FORM ONLY:**

**BOARD OF COUNTY COMMISSIONERS**

8  
9  
10 Michael I. Garcia, County Attorney

Ryan Schwebach, Chair, District 2

11 Date: \_\_\_\_\_  
12

Kevin McCall, Vice Chair, District 1

Samuel D. Schropp, Member, District 3

13  
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15  
16 **ATTEST:**

17  
18 Linda Jaramillo, County Clerk  
19

20 Date: \_\_\_\_\_  
21

**Property Profile** Torrance County

Account: R003230 Tax Year: 2023 Account Type: Vacant\_Land  
Mill Levy: 21.427000 Version: 07/25/2023 Area ID: 7OUTETON  
Estimated Tax: \$27.22 Parcel: 1-047-044-471-494- Map Number:  
\*This mill levy is from the most recent tax roll Status: Active

**Name and Address Information**

LODOLCE SALVATORE & DIANA  
13102 N 99TH PL  
SCOTTSDALE, AZ 85260

**Property Location**

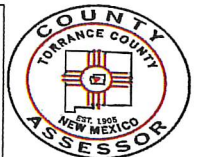
No Location Information Available

**Legal Description**

Subd: EL RANCHO GRANDE Lot: 28 Block: 1 Unit: 2

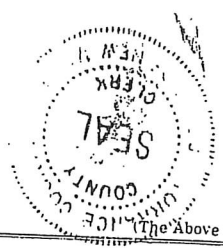
**Assessment Information**

2023	Actual	Assessed	Sq Ft	Acres	Taxable
Land	3,640	1,213	43560.000	1.000	
Improvements					
Exempt		0			
<b>Total</b>	3,640	1,213		1.000	1,213
2022	Actual	Assessed	Sq Ft	Acres	Taxable
Land	3,640	1,213	43560.000	1.000	
Improvements					
Exempt					
<b>Total</b>	3,640	1,213			1,213

**User Remarks**



#3337 Deed In Joint Tenancy  
Furnished by  
CHRISTIAN COUNTY TITLE CO.  
West Side Square  
Taylorville, Illinois



STATE OF NEW MEXICO  
County of Torrance  
I hereby certify that this instrument was  
filed for record on the 29 day  
of December A.D. 1993  
at 11:48 o'clock A.M. and duly  
recorded in book 268 at page 864  
Witness my hand and Seal of Office  
County Clerk, Torrance County, NM  
Deputy

"A Certified copy."  
pg 1 of 1  
Torrance County, NM  
by

**THE GRANTORS** — Eugene J. Zwick and Rosemary Zwick, his wife, each in his and her own right and as spouse of the other, and Virginia B. Kurczek, a widow, being the surviving spouse of George C. Kurczek, and not remarried, of the City of Taylorville, County of Christian, State of Illinois, for and in consideration of Ten and more DOLLARS, and other good and valuable consideration in hand paid, **CONVEY and WARRANT to** Salvatore P. LoDolce and Diana E. LoDolce, his wife, of the City of Chicago, County of Cook, State of Illinois, not in Tenancy in Common, but in **JOINT TENANCY**, the following described Real Estate situated in the County of Torrance in the State of New Mexico, to wit: Lots 27 and 28 in Block 1 Unit 2 according to the Plat of El Rancho Grande, Torrance County as recorded in Plat Book 2 Page 46 of the Public Records of Torrance County, New Mexico, Subject to easements and restrictions, if any, relating to said premises, Subject to the general taxes for the year 1993 payable in 1994, which the grantees assume and agree to pay,

hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois. **TO HAVE AND TO HOLD** said premises not in tenancy in common, but in joint tenancy forever.

DATED this 15th day of December, 1993.  
Eugene J. Zwick (Seal) Virginia B. Kurczek (Seal)  
Rosemary Zwick (Seal)

State of Illinois, County of Christian, ss., I, the undersigned, a Notary Public in and for said County, in the State aforesaid, **DO HEREBY CERTIFY** that Eugene J. Zwick and Rosemary Zwick, his wife, each in his and her own right and as spouse of the other, and Virginia B. Kurczek, a widow, personally known to me to be the same persons.... whose names.... subscribed to the foregoing instrument appeared before me this day in person, and acknowledged that they signed, sealed, and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and official seal, this 20th day of December, 1993.

Commission Expires .....  
**HARTZELL GIVENS**  
NOTARY PUBLIC, STATE OF ILLINOIS  
My Commission Expires 6-10-94  
Notary Public

NAME AND ADDRESS OF TAXPAYER

Prepared

PREPARED BY  
HARTZELL GIVENS  
TAYLORVILLE, ILLINOIS

Salvatore P. LoDolce  
8362 W. Summerdale  
Chicago, Ill.

Ppty Code: Book 205 Page 14300  
Book 248 Page 28400

ATTEST:  
CERTIFIED AS A TRUE  
AND CORRECT COPY  
ON FILE IN THIS OFFICE

AFFIX "RIDERS" OR REVENUE STAMPS HERE

TAX DECLARATION MUST ACCOMPANY DEED

ATTEST:  
CERTIFIED AS A TRUE  
AND CORRECT COPY  
ON FILE IN THIS OFFICE

County Clerk  
Deputy Clerk

COUNTY CLERK  
DEPUTY CLERK



R001328  
R000138401

R001329  
R000138501

R001330  
R000138601

R001738  
R000180001

R002441  
R000252701

R002449  
R000253501

R003197  
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R000201001

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R000374701

CONEJO AVE

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R000422301

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R000251101

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R000169101

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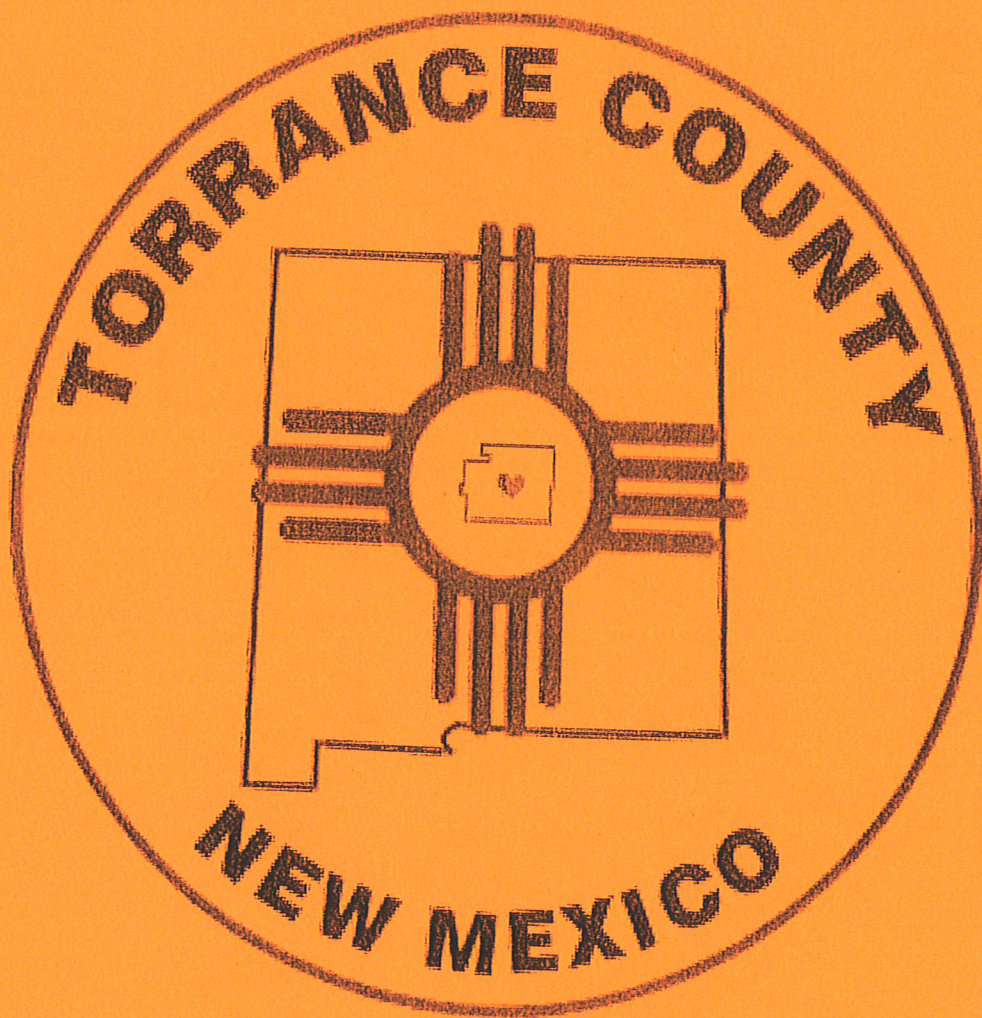
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*Agenda Item  
No. 11-I*



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**TORRANCE COUNTY  
BOARD OF COUNTY COMMISSONERS  
RESOLUTION NO. R 2023-**

**RESOLUTION FINDING RUBBISH, WRECKAGE OR DEBRIS UPON LOT  
NUMBERED TWENTY (20) OF THE MEADOWS WOODS SUBDIVISION BETTER  
KNOWN AS 180 PARADISE MEADOW TO BE A MENACE TO PUBLIC COMFORT,  
HEALTH, PEACE, OR SAFETY AND REQUIRING REMOVAL**

**WHEREAS**, lot numbered twenty (20) better known as 180 Paradise Meadow belonging to Alley E & Pilatos G Anguino; and

**WHEREAS**, the above described property constitutes a hazard; and

**WHEREAS**, the dilapidated mobile home has been abandoned, destroyed by fire, not been maintained, windows and doors are missing or broken, roof is caved in; and

**WHEREAS**, ruins, rubbish, wreckage, debris, and other types of solid waste (hereinafter collectively referred to as "Debris") are strewn across the property constituting the Site, as shown by the photographs attached to this Resolution as Exhibits P&Z 3 through 5; and

**WHEREAS**, the Debris threatens the public comfort, health, peace, or safety in Torrance County by creating a breeding ground for diseases, vectors, and vermin, posing a fire danger, posing a danger to human health, and depressing property values; and

**WHEREAS**, Torrance County has budgeted funds available in the form of clean up funds; and

**WHEREAS**, Torrance County has the authority, pursuant to NMSA 1978, § 3-18-5, to require the removal of such unhealthful Debris; and

**WHEREAS**, the mentioned property is located in the unincorporated area of Torrance County.

**NOW, THEREFORE BE IT RESOLVED**, that the Torrance County Commission hereby:

1. **FINDS** LOT NUMBERED TWENTY (20) OF MEADOWS WOODS SUBDIVISION BETTER KNOWN AS 180 PARADISE MEADOW has upon it rubbish, wreckage, or debris which is a menace to the public comfort, health, peace, or safety; and
2. **ORDERS** ALLEY E & PILATOS ANGUINO (see Exhibits 1, 2 and 3) or other owner, occupant, or agent in charge of Lot numbered 20 (20) OF MEADOW WOODS SUBDIVISION BETTER KNOWN AS 180 PARADISE MEADOW (see Exhibit 3) to remove Debris from said property; and
3. **AUTHORIZES** the Torrance County Manager to cause the removal of the Debris and to file a lien against each of the above described properties for the cost of removing the Debris, if the owner, occupant, or agent in charge of a respective property fails to



1 commence removal of the Debris on their property or fails to file a written objection to  
2 this Resolution within ten (10) days of the receipt or posting of this Resolution as  
3 specified in NMSA 1978, § 3-18-5.  
4

5 **DONE THIS 11th DAY OF OCTOBER, 2023.**

6  
7  
8 **APPROVED AS TO FORM ONLY:**

**BOARD OF COUNTY COMMISSIONERS**

9  
10  
11 \_\_\_\_\_  
Michael I. Garcia, County Attorney

\_\_\_\_\_  
Ryan Schwebach, Chair, District 2

12 Date: \_\_\_\_\_  
13

\_\_\_\_\_  
Kevin McCall, Vice Chair, District 1

14  
15 \_\_\_\_\_  
16 Samuel D. Schropp, Member, District 3

17 **ATTEST:**

18  
19 \_\_\_\_\_  
Linda Jaramillo, County Clerk

20  
21 Date: \_\_\_\_\_  
22

**Property Profile** Torrance County

Account: R021162 Tax Year: 2023 Account Type: Vacant\_Land  
Mill Levy: 24.043000 Version: 06/12/2023 Area ID: 8OUTEDGN  
Estimated Tax: \$352.40 Parcel: 1-041-054-162-385- Map Number:  
\*This mill levy is from the most recent tax roll Status: Active

**Name and Address Information**

ANKENY RONALD L & PANSI I REV TRUS  
ANGUIANO ALLEY E & PILATOS G  
PO BOX 51161  
ALBUQUERQUE, NM 87181

**Property Location**

180 PARADISE MEADOW ST  
EDGEWOOD, NM

**Legal Description**

Subd: MEADOW WOODS Lot: 20 Block: 3 SITUS INFORMATION: 180 PARADISE MEADOW ST  
EDGEWOOD, MEADOW WOODS BLOCK 3 LOT 20

**Assessment Information**

2023	Actual	Assessed	Sq Ft	Acres	Taxable
Land	40,590	13,530	64904.400	1.490	
Improvements					
Exempt		0			
<b>Total</b>	40,590	13,530		1.490	13,530
2022	Actual	Assessed	Sq Ft	Acres	Taxable
Land	40,590	13,530	64904.400	1.490	
Improvements					
Exempt					
<b>Total</b>	40,590	13,530			13,530

**X /****User Remarks**



2024885

## Real Estate Contract

3856-

3860

Property Address: 176 Paradise Meadow Loop  
Edgewood, New Mexico 87015

THIS CONTRACT IS MADE on the 8th day of October, 2002 (the "Effective date"), by Ronald L. Ankeny and Pansy I. Ankeny, Trustees of the Ronald L. Ankeny and Patsy I. Ankeny, a/ka/ Pat I. Ankeny, Revocable Trust dated June 17, 1992, whose address is 6716 Kelly Ann NE, Albuquerque NM 87109 (the "Seller"), and Alley Elizabeth Anguiano and Pilatos George Anguiano, wife and husband, whose address is Po Box 51161 Albuquerque NM 87181 (the "Buyer"), who are purchasing as JOINT TENANTS.

Seller and Buyer agree:

1. **SALE:** Seller sells to Buyer the following described real estate (the "Property"), in the County of Torrance and State of New Mexico:

Lot numbered Twenty (20) in Block numbered Three (3) of MEADOW WOODS, a Subdivision, as the same is shown and designated on the Plat(s) of said Subdivision, filed in the Office of the County Clerk of Torrance County, New Mexico;

Together with a 1974 LAKE 24' x 64' Mobile Home bearing Vehicle Identification Number 3A31126401025260642UX situated on said property.

Subject to reservations, restrictions, declaration of covenants, easements of record, taxes for the year 2002 and years thereafter and all other matters of record.

2. **PRICE AND PAYMENT:**A. **BUYER WILL PAY:****CONTRACT SALES PRICE:**

(Total of Down Payment, Assumed Prior Obligations and Balance Due Seller)

\$45,000.00

(FORTY FIVE THOUSAND AND NO/100 DOLLARS)

(1) **DOWN PAYMENT**

\$20,000.00

(TWENTY THOUSAND AND NO/100 DOLLARS)

(2) **BALANCE DUE SELLER** (including wrapped Prior Obligations)

\$25,000.00

(TWENTY FIVE THOUSAND AND NO/100 DOLLARS)

**PAYABLE AS FOLLOWS:**

In monthly installments of \$246.25 each, or more, at Buyer's option, including interest from date hereof on the unpaid principal balance at the rate of 8.50% per annum, commencing November 8, 2002 and on or before the 8th day of each successive month thereafter until paid in full.

In addition to the above monthly installments, the Buyer shall remit a monthly amount for the payment of the annual property taxes and annual hazard insurance premiums, presently in the amount of \$470 per month (which amount includes \$22.62 for taxes and \$42.03 for insurance). This sum may be adjusted for increases and/or decreases in taxes and/or insurance as determined by the Escrow Agent. The Buyer will pay all amounts due for escrow shortages due to increases in taxes and/or insurance as determined by the Escrow Agent. The Escrow Agent shall use said funds as required to pay taxes and hazard insurance premiums as they become due.

State of New Mexico  
County of Torrance

I, hereby certify that this instrument was filed for record on the 10 day of October A.D., 2002 at 11:29 o'clock A M and duly recorded in book 295 at page 3856-3860

Witness my hand and Seal of Office

County Clerk, Torrance Co., N.M.

Deputy



This form does not contain disclosures required by Federal Reserve Regulation Z and Consumer Act "Truth in Lending." Use this form only in conjunction with another instrument incorporating the required disclosures or for transactions exempt from the ACT.

"A Certified copy:  
pg 1 of 5  
Torrance County, NM  
by [Signature]"

ATTEST:  
CERTIFIED AS A TRUE  
AND CORRECT COPY  
ON FILE IN THIS OFFICE  
BY [Signature] COUNTY CLERK  
[Signature] DEPUTY CLERK  
8/31/23  
DATE

**B. INTEREST ON BALANCE DUE SELLER.** Except as specifically stated to the contrary in Paragraph 2A, the Balance Due Seller will bear interest at the rate of **Eight and One Half Percentum (8.50%)** per year from the effective date, and the payments will be paid to Escrow Agent (named below) and continue until the entire Balance Due Seller plus any accrued interest due to Seller is fully paid.

**C. LATE CHARGES AND COLLECTION COSTS.** A late charge of \$50.00 will be due and payable by Buyer on any payment that is over ten (10) days overdue. Any Late charge will be paid to Seller as additional interest.

**D. APPLICATION OF PAYMENTS ON BALANCE DUE SELLER.**

(1) Initial only one of the following two paragraphs.

☐ Initials

**PERIODIC INTEREST.** Payments received by Escrow Agent, excepting prepayments, will be applied to regularly scheduled installments in the order in which payments are due and will be credited as though the payments had been made on their respective due dates, first to interest and then to the Balance Due Seller.

☒ Initials

**DAILY INTEREST.** Payments will be applied as of the date of receipt by Escrow Agent first to accrued interest then to the Balance Due Seller.

(2) All payments will be assumed to be regular payments, and not prepayments, unless otherwise specified by Buyer in writing at the time of delivering such payments to Escrow Agent. Buyer may prepay all or any part of the Balance Due Seller, without penalty. Any prepayment will be credited first to accrued interest, then to the Balance Due Seller, and then to Prior Obligations assumed by Buyer. Notwithstanding any prepayments, Buyer will make the next regularly scheduled payments.

**3. PRIOR OBLIGATIONS.**

A. Each of the following Prior Obligations is currently outstanding on the Property:

Lien or Obligation/Holder	Loan Number	Recording Data
None		

**B. IF ANY PRIOR OBLIGATIONS ARE CURRENTLY OUTSTANDING ON THE PROPERTY, THE FOLLOWING PARAGRAPH WILL APPLY.** Seller and Buyer appoint Escrow Agent as their Attorney-in-Fact for the limited purpose of obtaining account information as needed from the holders of the Prior Obligations.

This space is intentionally left blank.

**4. BUYER TO MAINTAIN PROPERTY, PAY INSURANCE, TAXES AND PAVING LIENS; AND SELLER'S RIGHTS.**

**A. MAINTENANCE.** Buyer will maintain the Property in as good condition as on the Effective Date, excepting normal wear and tear and casualty losses insured pursuant to this contract.

**B. INSURANCE.** Buyer will keep the insurable improvements upon the Property insured against the hazards covered by fire and extended and comprehensive public liability insurance, with an insurance company satisfactory to Seller. Buyer will furnish a copy of the insurance policy to Seller annually before expiration of existing insurance stating that coverage will not be cancelled or diminished without a minimum of 15 days prior written notice to Seller. Coverages shall be in the amounts of:

(1) **fire and extended coverage:** not less than the greater of the replacement cost of the improvements or \$40,000.00, for the benefit of Buyer and Seller as their interests may appear; and

(2) **comprehensive liability:** not less than \$\_\_\_\_\_, with Seller as additional named insured.

A Certified copy:  
 pg 2 of 5  
 Torrance County, NM  
 by [Signature]



**C. TAXES.** The property taxes for the current year have been divided and prorated between Seller and Buyer as of the effective date, and Buyer is responsible for and will pay the taxes and assessments of every kind against the Property. Buyer will have the property assessed for taxation in Buyer's name. Unless taxes are paid through an escrow account, Buyer will send copies of paid tax receipts to Seller within 30 days after taxes are due and payable.

**D. PAVING, UTILITY AND OTHER IMPROVEMENT LIENS AND CHARGES.** Subject to proration, Buyer assumes any paving utility or other improvement liens or charges now assessed against the Property and will pay all installments of principal and interest thereon that become due after the Effective Date.

**E. SELLER'S RIGHTS.** If Buyer fails to pay any amounts required to be paid by Paragraphs 4B, C and D before the amounts become delinquent, Seller may pay the amounts (but is not obligated to do so) for protection of the Property and Seller's interest in the Property. Payment of the amounts will not be deemed a waiver of the Buyer's default for failure to pay the amounts, and the amounts that have been paid will be immediately due and payable to Seller, and will bear interest until paid at the highest Interest Rate provided in Paragraph 2B.

**5. BUYER'S RIGHT TO POSSESSION.**

Buyer will be entitled to take and retain possession of the Property unless and until Buyer's rights in the Property are terminated by Seller as provided in Paragraph 8.

**6. BUYER'S RIGHT TO SELL, ASSIGN, CONVEY, OR ENCUMBER.**

A sale, assignment, conveyance or encumbrance of all or any portion of Buyer's interest in this Contract or the Property to any person or entity (an Assignee") constitutes a Transfer under this Contract.

**A. SALE WITHOUT CONSENT OF SELLER.** A Transfer to an Assignee will not require the consent of Seller. Buyer will not, however, be released from Buyer's obligations under this Contract by any Transfer under this Paragraph. Buyer will deliver a copy of the written evidence of the transfer (the "Transfer Document") to Escrow Agent.

**B. NO SALE WITHOUT CONSENT OF SELLER.**

**CAUTION: THE FOLLOWING PARAGRAPH SEVERELY RESTRICTS THE RIGHT OF BUYER TO TRANSFER THIS CONTRACT AND THE PROPERTY.**

To invoke this Paragraph, initial where indicated. If this Paragraph is initialed, paragraph 6A does not apply.

☒ Initials

A transfer without payment of the Balance Due Seller will require obtaining the prior written consent of Seller, which Seller will not unreasonably withhold. A Transfer without payment of the Balance Due Seller, and without the prior written consent of Seller, will be an event of default for which Seller will have the right to send a Default Notice pursuant to paragraph 8 and to demand payment of the Balance Due Seller.

**Caution: If the Property is subject to any prior mortgages, deeds of trust or real estate contracts, their provisions should be examined carefully for any conflict with Paragraph 6.**

**7. TITLE INSURANCE OR ABSTRACT.**

Seller is delivering a Contract Purchaser's Title Insurance Policy to Buyer or Abstract of Title to Escrow Agent at the time this Contract is escrowed, showing insurable or marketable title to the Property as of the Effective Date, subject to the Permitted Exceptions, and Seller is not obligated to provide other evidence of title.

**8. SELLER'S RIGHTS IF BUYER DEFAULTS.**

**A. DEFAULT NOTICE.** Time is of the essence in this Contract. If Buyer fails to pay or perform any obligation of Buyer under this Contract, the failure will constitute a default and Seller may give notice of default to Buyer specifying the default and the curative action required (the "Default Notice"), at Buyer's mailing address as follows: PO Box 51161  
Albuquerque NM 87181, or at such other address that Buyer may designate by a written signed statement delivered to Escrow Agent. If Seller's attorney sends a Default Notice, Buyer will pay within the time allowed the additional sum of \$100.00, plus gross receipts tax and postage, for the Demand Notice fees and costs in connection with sending of the Default Notice.

**B. MANNER OF GIVING DEFAULT NOTICE.** Default Notice will be given by certified mail, return receipt requested, and regular first class mail, addressed to Buyer at the address for Buyer provided in Paragraph 8A, with a copy to Escrow Agent. Default Notice given as provided in Paragraph 8A is sufficient for all purposes, whether or not the Default Notice is actually received.

**C. BUYER'S FAILURE TO CURE DEFAULT RESULTS IN TERMINATION OF BUYER'S EQUITABLE RIGHTS IN THE PROPERTY OR ACCELERATION OF BALANCE DUE SELLER.**

(1) If Buyer fails or neglects to cure any default within **thirty (30)** days after the date Seller's Default Notice is mailed, then Seller may, at Seller's option, either

(a) declare the Balance Due Seller to be then due and proceed to enforce payment of the Balance Due Seller, plus any accrued interest, reasonable attorney's fees, postage and costs; or

(b) terminate Buyer's rights in the Property and retain all sums paid as liquidated damages to that date for the use of the property, and all rights of Buyer in the Property will end. If the final day for curing the default falls on a non-business day of Escrow Agent, then the period for curing the default shall extend to the close of business on the next business day of the Escrow Agent. If the Contract is terminated by Seller, Buyer will forfeit all payments made pursuant to this Contract. Buyer waives any claim to the payments if a default occurs and Seller elects to terminate Buyer's rights in the Property. If Buyer's rights in the Property are terminated, Buyer waives any and all rights and claims for reimbursement for improvements Buyer may have made to the Property.

(2) Acceptance by Escrow Agent of any payment tendered shall not be deemed a waiver by Seller of Buyer's default or extension of the time for cure of any default under this Contract.

"A Certified copy:  
 pg 3 of 5  
 Torrance County, NM  
 by [Signature]"

**D. AFFIDAVIT OF UNCURED DEFAULT AND ELECTION OF TERMINATION.** A recordable affidavit (the "Default Affidavit") made by Seller, Seller's agent, or Escrow Agent, identifying the parties, stating the legal description of the Property or the recording data of this Contract, stating the date that Default Notice was given, stating that the specified default has not been cured within the time allowed and that the Seller has elected to terminate Buyer's rights in the Property, and delivered to Escrow Agent, will be conclusive proof of the uncured default and election of termination of Buyer's rights in the Property.

**E. BUYER BECOMES TENANT.** Upon termination of Buyer's rights in the Property, Buyer has no continuing right to possession. If Buyer remains in possession of the Property after Buyer's rights in the Property have been terminated, Buyer will then become a tenant at will, for a rental amount equivalent to the regularly scheduled installment payment due and payable under this Contract, with the first such rental payment due immediately, in advance, and such tenancy being subject to termination by either party upon thirty (30) days separate prior written notice. Seller's acceptance of such rental payment will not be deemed a waiver of any of Seller's rights, nor will it constitute any manner of estoppel against Seller.

**F. LEGAL RIGHT TO EVICT BUYER.** A forcible entry and detainer action, in addition to any other appropriate legal remedies, may be used by the Seller if necessary to obtain possession of the Property following termination of Buyer's rights in the property and to terminate Buyer's continued possession.

**G. NOTICE TO ASSIGNEES.** In addition to sending a Default Notice to Buyer, Seller will send all Default Notices to all Assignees who have given written notice of their name, address, and interest in the Property and who have provided a copy of the Transfer Document to Escrow Agent.

**H. RIGHTS AND OBLIGATIONS SURVIVING TERMINATION.** Upon termination of Buyer's rights in the Property, Buyer will provided an accounting to Seller of any rents and deposits received by Buyer from the Property, which obligation will survive termination. Notwithstanding the termination of Buyer's rights to the Property, Buyer will be liable to Seller for any waste to the Property as well as for any unpaid taxes or utilities liens which survive the termination of Buyer's rights, prepaid rent, and rental deposits.

**9. BINDING EFFECT.**

This Contract will bind and benefit the heirs, devisees, personal representatives, successors and assigns of Seller and Buyer.

**10. APPOINTMENT OF AND INSTRUCTIONS TO ESCROW AGENT.**

**A. ESCROW AGENT.** Seller and Buyer appoint as Escrow Agent:

**Sunwest Escrow, LLC**  
**PO Box 36371**  
**Albuquerque, New Mexico 87176**

**B. ESCROW DOCUMENTS.** The following papers (the "Escrowed Documents") are placed in escrow:

- (1) Signed copy of this Contract.
- (2) Original Warranty Deed signed by Seller.
- (3) Original Special Warranty Deed signed by Buyer.
- (4) Original Bill of Sale signed by Seller.

**C. PRIOR OBLIGATIONS.** Add the following information, if applicable:

- (1) Name and address of mortgagees/escrow agents/servicing agents: **N/A**

Account or Loan No. \_\_\_\_\_

- (2) Name and address of mortgagees/escrow agents/servicing agents: **N/A**

Account or Loan No. \_\_\_\_\_

**D. FEES.**

(1) The Escrow Agent will be paid as follows: **The Buyers agree to pay the monthly disbursement fees charged by the Escrow Agent for the servicing of this Real Estate Contract and the Buyers and Sellers agree to equally divide the close out fee.**

If all or any part of the fees are paid by Buyer, that amount will be in addition to the amounts due from Buyer as Provided in Paragraph 2.

(2) Escrow Agent will accept all amounts paid in accordance with this Contract and remit the amounts received (less applicable escrow fees) as follows: **To Sellers as they may direct.**

**E. ACCEPTANCE OF PAYMENTS.** All payments shall be deemed provisionally accepted when tendered, subject to determination by the Escrow Agent of the correct amount and its timeliness of payment. After each Default notice is mailed to Buyer and any Assignee, pursuant to Paragraph 8, and a copy is furnished to Escrow Agent, Escrow Agent will not accept less than the full amount of the sum stated as due in the Default Notice.

**F. RELEASE AND DELIVERY OF ESCROWED DOCUMENTS.** Upon full payment of the Balance Due Seller and full performance under this Contract by Buyer, other than payment of the assumed Prior Obligations, Escrow Agent is directed to release and deliver the Escrowed Documents to Buyer.

"A Certified copy"  
 pg 4 of 5  
 Torrance County, NM  
 by \_\_\_\_\_



**G. DEFAULT BY BUYER.** If the Seller or Seller's agent delivers a Default Affidavit to Escrow Agent, then the Escrow Agent will release and deliver the Escrowed Documents to the Seller. The Escrow Agent shall be entitled to rely on such Default Affidavit as conclusive proof of termination.

**H. CHANGES IN ESCROW FEES.** Escrow Agent may charge its standard fees current as of the date the service is rendered, but all changes will become effective only after sixty (60) days written notice to the party or parties paying the fee of the Escrow Agent.

**I. INDEMNIFICATION.** Seller and Purchaser and any Assignee will each indemnify and save harmless the Escrow Agent against all costs, damages, attorney's fees, expenses and liabilities which Escrow Agent may incur or sustain in connection with this Contract, including any interpleader or declaratory judgment action brought by Escrow Agent, but not for the failure of Escrow Agent to comply with this Paragraph 10 or the negligence or intentional act of Escrow Agent.

**J. RESIGNATION BY ESCROW AGENT.** Escrow Agent may resign as Escrow Agent by giving Seller and Buyer sixty (60) days written notice of intent to resign. Seller and Buyer will select a successor Escrow Agent and give written notice to the Escrow Agent of such selection. If the Parties fail, for any reason, to select a successor escrow agent and give Escrow Agent written notice of the selection within sixty (60) days after mailing by the Escrow Agent of notice of intent to resign, then Escrow Agent may select the successor escrow agent.

**11. SEVERABILITY CLAUSE.** The invalidity or unenforceability of any provision of this Contract will not affect the validity or enforceability of the remainder of this Contract.

**12. ATTORNEY FEES.** If either party uses the services of an attorney to enforce that party's rights or the other party's obligations under this Contract, the prevailing party will recover reasonable attorney's fees and costs from the non-prevailing party.

**CAUTION: PLEASE READ THIS ENTIRE CONTRACT BEFORE SIGNING. IF YOU DO NOT UNDERSTAND THIS CONTRACT, YOU SHOULD CONSULT YOUR ATTORNEY.**

#### SELLER

Ronald L. Ankeny, Trustee  
 Ronald L. Ankeny, as Trustee of the Ronald L. Ankeny and Pansy I. Ankeny, a/k/a Pat I. Ankeny, Revocable Trust, dated 6/17/92

Pansy I. Ankeny, Trustee  
 Pansy I. Ankeny, as Trustee of the Ronald L. Ankeny and Pansy I. Ankeny, a/k/a Pat I. Ankeny, Revocable Trust, dated 6/17/92

#### BUYER

Alley Elizabeth Anguiano  
 Alley Elizabeth Anguiano

Pilatos George Anguiano  
 Pilatos George Anguiano

#### ACKNOWLEDGMENT FOR NATURAL PERSONS

STATE OF NEW MEXICO

COUNTY OF Torrance

} SS.

This instrument was acknowledged before me this 8th day of October, 2002, by Alley Elizabeth Anguiano and Pilatos George Anguiano.

My commission expires:  
 (Seal) 2.23.04

Notary Public

#### ACKNOWLEDGMENT FOR NATURAL PERSONS

STATE OF NEW MEXICO

COUNTY OF Torrance

} SS.

This instrument was acknowledged before me this 8th day of October, 2002, by Ronald L. Ankeny and Pansy I. Ankeny, Trustees of the Ronald L. Ankeny and Pansy I. Ankeny, a/k/a Pat I. Ankeny, Revocable Trust, dated June 17, 1992.

My commission expires:  
 (Seal) 2.23.04

Notary Public

"A Certified copy:  
 pg 5 of 5  
 Torrance County, NM  
 by gsp"



R021147  
R002542601

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R021163  
R002544201

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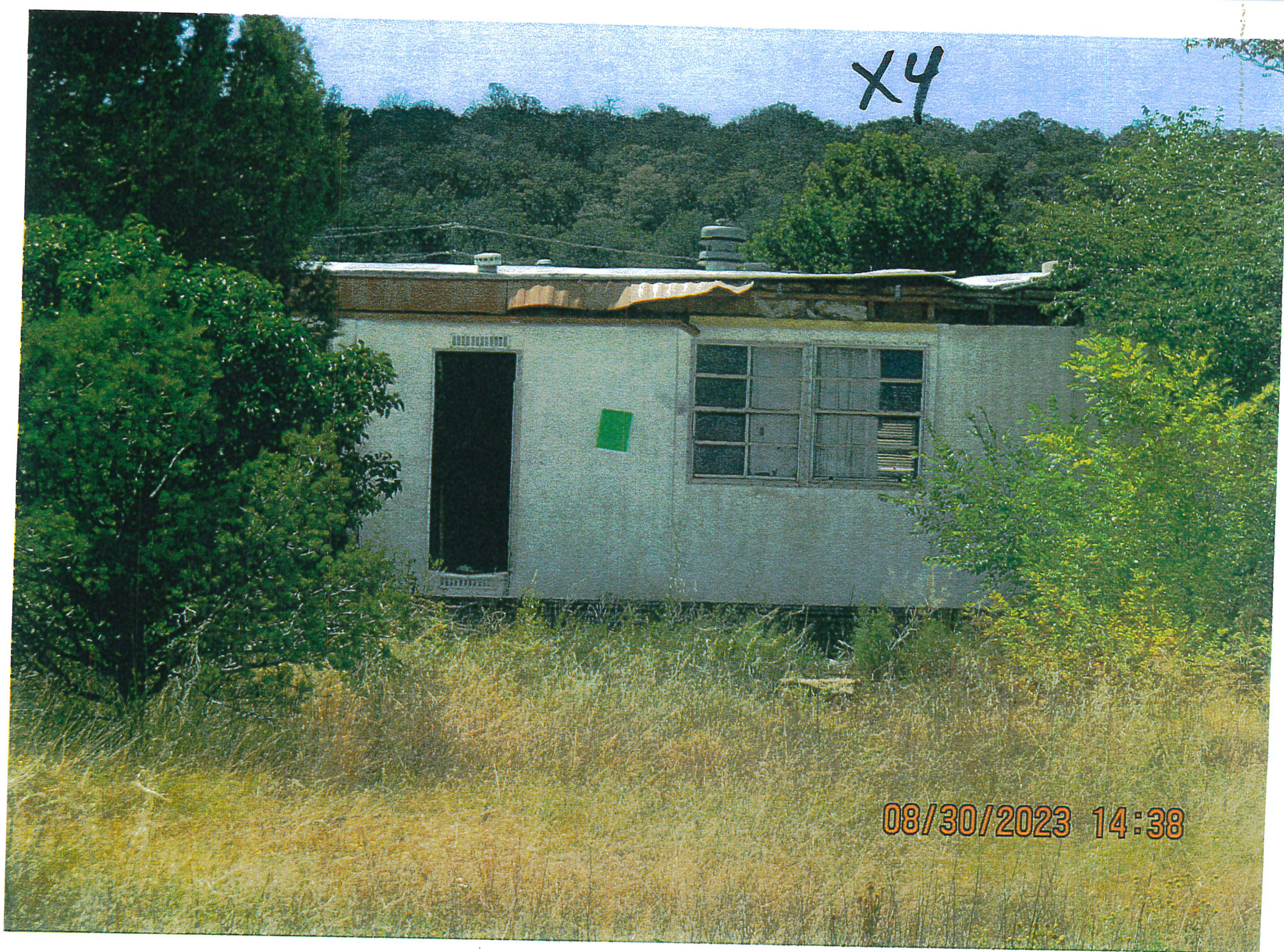
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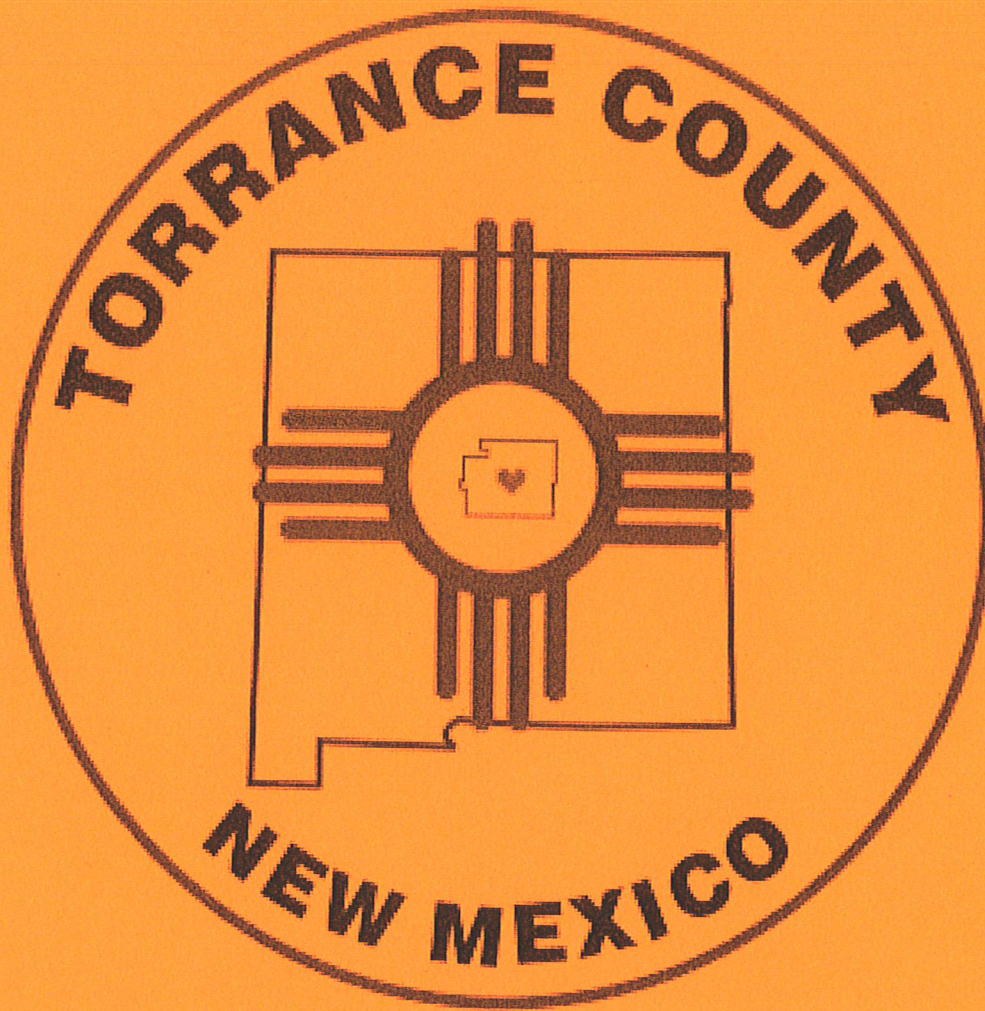


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*Agenda Item*  
*No. 11-J*



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**TORRANCE COUNTY  
BOARD OF COUNTY COMMISSIONERS  
RESOLUTION NO. R 2023-**

**RESOLUTION FINDING RUBBISH, WRECKAGE OR DEBRIS UPON LOT  
NUMBERED SEVENTEEN (17) OF THE ANTELOPE SPRINGS SUBDIVISION TO BE  
A MENACE TO PUBLIC COMFORT, HEALTH, PEACE, OR SAFETY AND  
REQUIRING REMOVAL**

**WHEREAS**, lot numbered seventeen (17) belonging to D Fisk, M Etux; and

**WHEREAS**, the above described property constitutes a hazard; and

**WHEREAS**, the dilapidated mobile home has been abandoned, destroyed by fire, not been maintained, windows and doors are missing or broken, roof is caved in; and

**WHEREAS**, ruins, rubbish, wreckage, debris, and other types of solid waste (hereinafter collectively referred to as "Debris") are strewn across the property constituting the Site, as shown by the photographs attached to this Resolution as Exhibits P&Z 3 through 5; and

**WHEREAS**, the Debris threatens the public comfort, health, peace, or safety in Torrance County by creating a breeding ground for diseases, vectors, and vermin, posing a fire danger, posing a danger to human health, and depressing property values; and

**WHEREAS**, Torrance County has budgeted funds available in the form of clean up funds; and

**WHEREAS**, Torrance County has the authority, pursuant to NMSA 1978, § 3-18-5, to require the removal of such unhealthful Debris; and

**WHEREAS**, the mentioned property is located in the unincorporated area of Torrance County.

**NOW, THEREFORE BE IT RESOLVED**, that the Torrance County Commission hereby:

1. **FINDS** LOT NUMBERED SEVENTEEN (17) OF ANTELOPE SPRINGS SUBDIVISION has upon it rubbish, wreckage, or debris which is a menace to the public comfort, health, peace, or safety; and
2. **ORDERS** D FISK, M ETUX (see Exhibits 1, 2 and 3) or other owner, occupant, or agent in charge of Lot numbered SEVENTEEN (17) OF ANTELOPE SPRINGS SUBDIVISION (see Exhibit 3) to remove Debris from said property; and
3. **AUTHORIZES** the Torrance County Manager to cause the removal of the Debris and to file a lien against each of the above described properties for the cost of removing the Debris, if the owner, occupant, or agent in charge of a respective property fails to commence removal of the Debris on their property or fails to file a written objection to



1 this Resolution within ten (10) days of the receipt or posting of this Resolution as  
2 specified in NMSA 1978, § 3-18-5.  
3

4 **DONE THIS 11th DAY OF OCTOBER, 2023.**

5  
6  
7 **APPROVED AS TO FORM ONLY:**

**BOARD OF COUNTY COMMISSIONERS**

8  
9  
10 \_\_\_\_\_  
Michael I. Garcia, County Attorney

\_\_\_\_\_  
Ryan Schwebach, Chair, District 2

11 Date: \_\_\_\_\_  
12

\_\_\_\_\_  
Kevin McCall, Vice Chair, District 1

13  
14 \_\_\_\_\_  
15 Samuel D. Schropp, Member, District 3

16 **ATTEST:**

17 \_\_\_\_\_  
18 Linda Jaramillo, County Clerk  
19

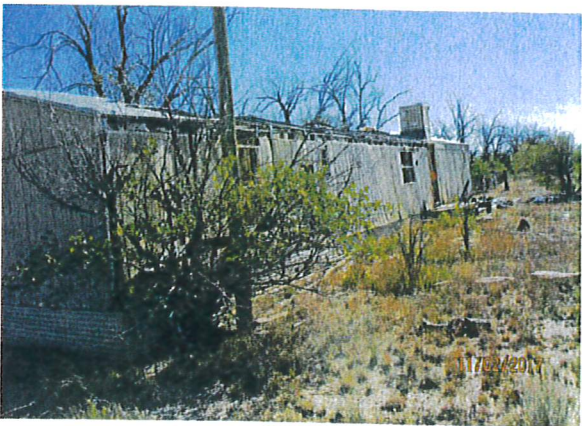
20 Date: \_\_\_\_\_  
21

<b>Property Profile</b> Torrance County			
Account:	R020176	Tax Year:	2023
Account Type:	Residential		
Mill Levy:	21.480000	Version:	05/11/2023
Area ID:	70UTETOR		
Estimated Tax:	\$171.10	Parcel:	1-048-042-419-229-
Map Number:			
*This mill levy is from the most recent tax roll		Status:	Active

<b>Name and Address Information</b>	<b>Property Location</b>
FISK D M ETUX PO BOX 763 ELEPHANT BUTTE, NM 87935	No Location Information Available

<b>Legal Description</b>
Subd: ANTELOPE SPRINGS Lot: 17 S: 1 T: 7N R: 8E LESS THE SOUTHERLY 198.8 AKA LOT 17A, SURVEY B-214 M000763

Assessment Information					
2023	Actual	Assessed	Sq Ft	Acres	Taxable
Land	22,832	7,611		3.060	
Improvements					
Exempt		0			
<b>Total</b>	22,832	7,611		3.060	7,611
2022	Actual	Assessed	Sq Ft	Acres	Taxable
Land	22,187	7,396	133293.60	3.060	
Improvements					
Exempt					
<b>Total</b>	22,187	7,396			7,396



XI

<b>User Remarks</b>
---------------------





**WARRANTY DEED (Joint Tenants)**

to (2000)  
 DEBRA LYNN FISK, a single woman,  
 to D. M. FISK and BETTY A. FISK, his wife,  
 whose address is 3533 Yosemite Drive, N.E.  
 Albuquerque, New Mexico 87111

xxx

XXXXXXXXXX

to and from the L.R. name described real estate in

TORRANCE

County of Torrance

Lot numbered Seventeen (17), LESS AND EXCEPT the southerly 198.3 feet of said lot, in ANTELOPE SPRINGS RANCHES, a subdivision in Section One (1), Township Seven (7) North, Range Eight (8) East, N.M.P.M., as the same is shown and designated on the plat of said subdivision filed for record on January 27, 1961, Plat Records of Torrance County, New Mexico.

SUBJECT to any reservations, restrictions and easements of record, **ATTEST:**  
 CERTIFIED AS A TRUE  
 AND CORRECT COPY  
 ON FILE IN THIS OFFICE

"A Certified copy:  
 pg 1 of 1  
 Torrance County, NM  
 by me"

Linda Jaramilla  
 COUNTY CLERK  
 BY Deborah E. C.  
 DEPUTY CLERK  
 DATE 9/5/88

This Warranty Deed is being recorded for the sole purpose of correcting the name of the Grantor herein.

with warranty covenants.

WITNESS my hand and seal this 4th day of December, 19 86

(Seal) [Signature] (Seal)  
 (Seal) (Seal)

**ACKNOWLEDGMENT FOR NATURAL PERSONS**

STATE OF NEW MEXICO

COUNTY OF Torrance

The foregoing instrument was acknowledged before me this 4th day of December, 19 86,  
 by Debra Lynn Fisk

(Name or Names of Person or Persons Acknowledging)

My commission expires: 2-23-88

(Seal)

**ACKNOWLEDGMENT FOR CORPORATION**

STATE OF NEW MEXICO

COUNTY OF

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 19 \_\_\_\_\_

by \_\_\_\_\_ (Name of Officer)

(Title of Officer) of \_\_\_\_\_ (Name of Corporation Acknowledging)

a \_\_\_\_\_ (State of Incorporation) \_\_\_\_\_ (City or Town of Incorporation)

My commission expires \_\_\_\_\_ Notary Public

FOR RECORDER'S USE ONLY

2 50

RECORDED

INDEXED

FILED



# 72772

WARRANTY DEED (Joint Tenants)

P. 4546

DEBRA LYNN FISK, a single woman,

to D. M. FISK and BETTY A. FISK, his wife,

for consideration paid, grant

whose address is 3533 Yosemite Drive, N.E.  
Albuquerque, New Mexico 87111

doxx

XXXXXXXXXX

as joint tenants the following described real estate in

TORRANCE

County, New Mexico:

Lot numbered Seventeen (17), LESS AND EXCEPT the Southerly 198.8 feet of said lot, in ANTELOPE SPRINGS RANCHES, a subdivision in Section One (1), Township Seven (7) North, Range Eight (8) East, N.M.P.M., as the same is shown and designated on the plat of said subdivision filed for record on January 27, 1961, Plat Records of Torrance County, New Mexico.

SUBJECT to any reservations, restrictions and easements of record.

with warranty covenants.

WITNESS my hand and seal this 10th day of November, 1986

(Seal)

(Seal)

(Seal)

(Seal)

ACKNOWLEDGMENT FOR NATURAL PERSONS

STATE OF NEW MEXICO

COUNTY OF Torrance

The foregoing instrument was acknowledged before me this 10th day of November, 1986

by Debra Lynn Fisk, (Name or Names of Person or Persons Acknowledging)

My commission expires: 7-11-88

(Seal)

Notary Public

FOR RECORDER'S USE ONLY

STAT. 1100  
COUNT. 1102  
FIL. D

86 NOV 10 11 3 27

BK 250 4546

ACKNOWLEDGMENT FOR CORPORATION

STATE OF NEW MEXICO

COUNTY OF

The foregoing instrument was acknowledged before me this day of , 1986

by (Name of Officer)

(Title of Officer)

(Name of Corporation Acknowledging)

a corporation, on behalf of said corporation. (State of Incorporation)

My commission expires:

Notary Public





R016493  
R001703301

R003435  
R000354201

ALEXANDER DR

X3

R003111  
R000320701

RAMSEY LN

R020176  
R002315801

R020178  
R002316201

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R003108  
R000320401

R021082  
R002535701



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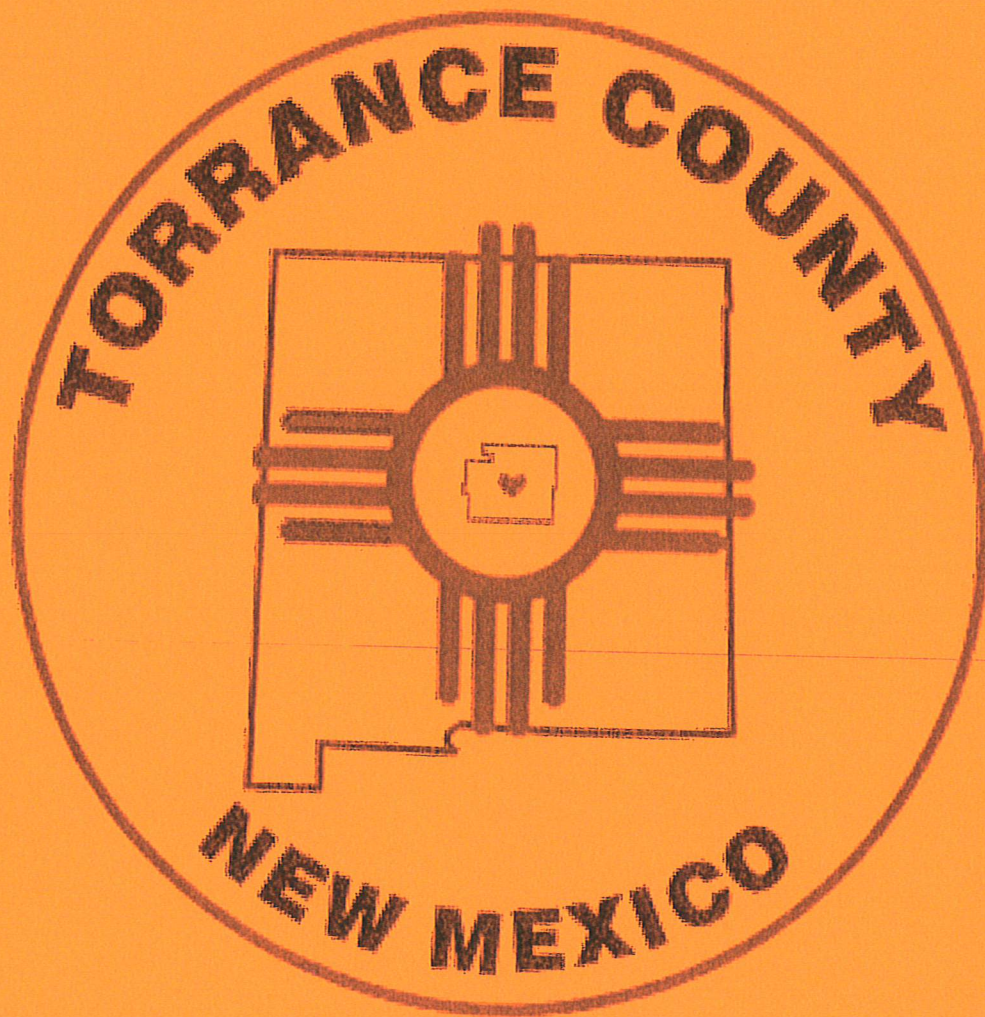




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08/30/2023 10:52





*Agenda Item  
No. 12-A*



**RFP TC-FY20-03**

**Amendment No. 6**

**PROFESSIONAL SERVICES  
CONTRACT**

**Estancia Valley Youth & Family Council (EVYFC)  
Juvenile Justice Continuum Coordinator**

THIS AMENDMENT is entered by and between the County of Torrance, hereinafter referred to as "County," and Rebecca Armstrong, owner VIA Homes & Development, LLC at 8 Mesa Linda Dr, Edgewood, NM 87015, hereinafter referred to as the "Contractor."

1. This Agreement shall expire on December 5, 2023, unless terminated pursuant to Article 5 or Article 9, *infra*. The Letter of Determination approving this change is part of this Amendment as **"Attachment 1 - Letter of Determination."**
2. **Section 1. Period of Agreement** of this Agreement is hereby amended to delete the current language and insert in lieu thereof the following:

Contractor agrees she shall abide by the budget established by the New Mexico Children, Youth and Families Department, hereinafter referred to as "CYFD," within the Continuum of Graduated Sanctions Agreement and its approval of Juvenile Justice Continuum Coordinator wage increase to \$31/hour for a contracted Juvenile Justice Continuum Coordinators with 2-5 years of experience.
3. **Statement of Work** The Contractor shall provide the program of services as set forth in the statement of work, which is attached hereto as **"Attachment 2- Statement of Work"** and incorporated herein by reference, unless amended or terminated pursuant to, Article V or Article IX, *infra*.
4. **Section 3. Limitation of Cost** of this Agreement is hereby amended to delete the current language and insert in lieu thereof the following:

The total amount made payable to the Contractor under this Agreement, excluding gross receipts tax but including expenses for travel to designated meetings and trainings, shall not exceed forty-seven thousand, six hundred and five dollars and zero cents (\$47,605) for any fiscal year period and as approved by CYFD.
5. **Section 4. Compensation** of this Agreement is hereby amended to delete the current language of Subsection a. and insert in lieu thereof the following:
  - a. Contractor agrees she shall abide by the budget established by the New Mexico Children, Youth and Families Department, hereinafter referred to as "CYFD," within the Continuum of Graduated Sanctions Agreement and its approval of Juvenile Justice Continuum Coordinator wage increase to \$31/hour for a contracted Juvenile Justice Continuum Coordinators with 2-5 years of experience. The total amount made payable to the Contractor under this Agreement, excluding gross receipts tax, but including expenses for travel to designated meetings and trainings, shall not exceed forty-

seven thousand, six hundred and five dollars and zero cents (\$47,605) for any fiscal year period and as approved by CYFD. Payments shall only be made as outlined in the budget which is made part of this Amendment as "**Attachment 3 - Budget.**" This amount is a maximum and not guarantee that the work assigned to Contractor under this Agreement to be performed shall equal the amount stated herein.



**Attachment 1 – Letter of Determination**



***Torrance County***

P.O. Box 48  
205 South Ninth Street  
Estancia, New Mexico 87016  
505-544-4700

***Ryan Schwebach***  
Chair  
District 2

***Samuel D. Schropp***  
Member  
District 3

***Kevin McCall***  
Vice-Chair  
District 1

***Tracy Sedillo***  
Treasurer

***Linda Jaramillo***  
County Clerk

***Jesse Lucero***  
Assessor

***David Frazee***  
Sheriff

***Josie Chavez***  
Probate Judge

***Janice Y. Barela***  
County Manager

August 2, 2023

Re: Juvenile Justice Continuum Coordinator  
Contract with Via Homes aka Rebecca Armstrong

To Whom it May Concern:

On October 11, 2019 the Torrance County Finance Department issued a request-for-proposal (RFP) for professional services, single source award for a Juvenile Justice Continuum Coordinator. As a result of that solicitation, the County contracted professional services from Via Homes aka Rebecca Armstrong as the Juvenile Justice Continuum Coordinator beginning December 5, 2019, through June 30, 2023. For a consecutive period of approximately 3 and half years.

According to New Mexico State Procurement Code Chapter 13-1-150 a contract may be entered into for any period of time deemed to be in the best interests of the state agency or local public body not to exceed four years. Torrance County Finance Department, with the approval of Via Homes aka Rebecca Armstrong, would like to exercise this code and extend the current contract to end on December 5, 2023. This is decidedly in the best interest of the County, the local school district, EVFYC and its youth.

Let me know if you have any questions.

Thank you,

A handwritten signature in black ink, appearing to read "Toni Lowery".  
Toni Lowery

## **Attachment 1- Statement of Work**

### **Torrance County**

#### **Juvenile Justice Continuum Coordinator**

The Torrance County Board of County Commissioners, herein after known as "Board," is contracting for a Juvenile Justice Continuum Coordinator, herein after known as the "Continuum Coordinator" or "Contractor," who will work to coordinate and support the Estancia Valley Youth & Family Council (EVYFC), its programs, and its relationship with other agencies, and the local and state community. The goal of the EVYFC is to decrease incidences of juvenile delinquency in the community while increasing emphasis on prevention and early intervention. Work is performed as a contract, and the Continuum Coordinator is required to provide the necessary equipment needed to perform the job. The Continuum Coordinator ensures compliance with contractual requirements between the County of Torrance, herein after referred to as "County," Children Youth and Families Department (CYFD), and the EVYFC. The Continuum Coordinator will complete reports, collect and verify data, work with the County to submit grant applications as necessary, and foster relationships within the community that will benefit at-risk youth and their families. The Continuum Coordinator will strive to recruit youth who will participate in the activities of EVYFC. The Continuum Coordinator is responsible for submitting invoices to the County and CYFD and guarantees the accuracy of these and all submitted documents. The Contractor takes direction and supervision from the County and receives operational guidance from the EVYFC. The contract will be executed, amended, or terminated, by the approval of the Board.

#### **BUDGET**

The Statement of Work is for a 30-hour per week position for 50 weeks during a 12-month period (\$31/hour x 1500 hours). A budget including professional services shall not exceed \$47,605. The County will pay NM GRT (see Attachment 2-Budget).

#### **ESSENTIAL FUNCTIONS**

##### **Duties and Responsibilities of the Continuum Coordinator**

1. Ensure the EVYFC, and any programs developed by it, fulfills all goals, objectives, and activities as agreed upon by the County and CYFD. Supervise subcontracted service providers to coordinate/oversee the programmatic delivery of subcontract requirements including, but not limited to, the local Boys Council and Girls Circle;
2. Organize, coordinate, and provide staff support for the EVYFC and any development activities in conjunction with the EVYFC Chairperson. This includes preparing meeting agendas and handouts, minutes, and presentations; coordinating an annual work session for EVYFC; expanding current services to include new venues; researching potential new evidence-based programs/services to determine feasibility and implementation strategies, and then facilitating implementation; and ensuring the continuity of information between EVYFC, its members, the County, CYFD, and the community.
3. Inform CYFD's Program Manager of the date of each EVYFC meeting and submit a copy of the written minutes of each meeting, within thirty (30) days of the meeting;
4. Include and reference the CYFD and EVYFC logo in any correspondence and media communications.
5. Submit to the County monthly requests for reimbursement of contractor and subcontractor services by the fifth (5) day of the following month, which the County shall review prior to submission to the CYFD Program Manager. Contractor will receive a once per month payment by the twelfth (12) of each month.



Failure to submit such financial reports may result in notice to the Contractor of non-availability of funds and/or the denial of payment.

6. Submit requests for reimbursement by the due date of the fifteenth (15) day of the following month, unless otherwise approved by CYFD's Program Manager, in advance. Such requests will be submitted on CYFD Program Invoice and Expenditure Report forms, signed and dated by an authorized agent of the County. Failure to submit such financial reports may result in notice to the Contractor of non-availability of funds and/or the denial of payment.
7. Provide data reports as required by CYFD and the federal government, corresponding to the activities described in this Statement of Work and the Statement of Work produced by CYFD. Such reports will be submitted in a report format supplied by CYFD. These data reports will be submitted to the County by the fifth (5) of each month, and the County shall review prior to submission to the CYFD Program Manager. Data shall be submitted to CYFD by the due date of the fifteenth (15) day of the following month, unless otherwise approved by CYFD's Program Manager, in advance. Failure to submit such programmatic data and financial reports may result in notice to the Contractor of non-availability of funds and/or the denial of payment.
8. Attend meetings as required by the County and/or **CYFD**.
9. Complete field work required in conducting community relations activities and juvenile delinquency diversion programs and prevention programs.
10. Complete minimal out-of-town travel as required by the County and/or CYFD.
11. Participate and agree to periodic on-site monitoring visits by the County and/or CYFD upon reasonable notice to the Contractor prior to each visit.
12. Submit to CYFD a written "Final Report," following review and approval by the County, no later than 30 days after the termination of this Agreement and such other reports deemed necessary by CYFD. The Final Report shall contain at a minimum, but not be restricted to:
  - a. accomplishments/milestones achieved during this Agreement period;
  - b. reporting on program specific performance measures and related outcomes;
  - c. statements regarding obstacles and progress made;
  - d. continuing development and improvement of the Comprehensive Strategic Plan for the continuum programs and services; and
  - e. plan for sustainability of programs/services.

**MINIMUM QUALIFICATIONS FOR INDIVIDUALS, COMBINED ENTITIES, NON-PROFITS, OR 501(C)(3) ORGANIZATIONS:**

The following qualifications apply to individuals or the entity types listed immediately above. Entities may meet the qualifications by illustrating that the current personnel team meets the minimum qualifications in sum. Entities applying to act as Continuum Coordinator should provide a detailed explanation of which individuals will complete the various duties and how those individuals meet certain portions of the qualifications such that the total personnel team meets the full set of minimum qualifications. Entities should also provide an operational budget and organizational chart as part of the application.

1. High School Diploma or equivalent and experience in project management, public relations, and two years supervisory/management experience;
2. Demonstrated knowledge of accounting, administration, governmental policies; time management, policy and program development, public speaking, and writing, including proposals and reports;

3. Demonstrated ability to integrate coalitions; communicate effectively; and develop, organize and implement community and public relations programs and policies;
4. Effectively work with media outlets in disseminating information about community programs;
5. Demonstrate ability to organize and facilitate meetings of volunteers and/or community leaders, and prepare meeting agendas and minutes;
6. Proof of general and professional liability insurance; and New Mexico CRS and Data Universal Numbering System (DUNS) numbers.
7. Skill in communicating effectively both orally and in writing;
8. Skill in establishing and maintaining effective working relationships with government entities, law enforcement officials, the general public, and peers.
9. Applicants must also meet the following requirements:
  - a. Be at least twenty-one (21) years of age;
  - b. Be a United States Citizen;
  - c. Have a valid New Mexico driver's license;
  - d. Not have been convicted of a felony or any domestic violence conviction or other crime involving moral turpitude;
  - e. Submit to a thorough background investigation;
  - f. No DUI convictions within the last five years; and be willing to complete drug and alcohol testing according to Torrance County policy to fill this safety sensitive position.
  - g. Be proficient with keyboarding, computer systems, and software including Microsoft Excel and Word;
  - h. Abide by the Torrance County Employee Code of Conduct.

**PREFERRED QUALIFICATIONS:**

1. Demonstrated ability to conduct program strategic planning and mission development, evaluate program effectiveness based on stated goals and objectives, and prioritize efforts as allowed by funding;
2. Demonstrated knowledge of underage substance abuse issues, juvenile justice, and delinquency prevention issues in New Mexico to include prevention, public information and education, law enforcement, screening, substance abuse treatment, compliance monitoring, and alternative sentencing;
3. Demonstrated knowledge of local government processes for the procurement of services and goods, ability to develop and negotiate scope of services for professional service contracts, and ability to monitor contractors in meeting grant and contractual obligations;
4. Demonstrated ability to secure grant funding for local government EVYFC programs, knowledge of funding sources for EVYFC program activities and programs, working relationships with key personnel in state agencies instrumental in Community Action Board-related issues, and experience with legislative processes relative to laws and program funding in New Mexico;
5. Demonstrated ability to interact positively with local school systems on all juvenile justice issues; and
6. Associate or Bachelor's Degree.



**DISCLAIMER**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. This position is funded by a combination of County, State, and Federal grant funds. Accordingly, the position is subject to the availability and authorization of funding.

**Attachment 2 – Budget****Torrance County**

<b>CONTINUUM COORDINATOR</b> \$31.00 X 1500 Hours Travel	  \$46,500.00 \$1,105.00
<b>TOTAL ANNUAL PROGRAM BUDGET</b>	<b>\$47,605.00</b>

**IN WITNESS WHEREOF**, the County and the Contractor have caused this Amendment No. 6 to be executed and to become effective when signed by all parties.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Contractor

Printed Name: Rebecca Armstrong  
Address: 8 Mesa Linda Dr., Edgewood, NM 87015

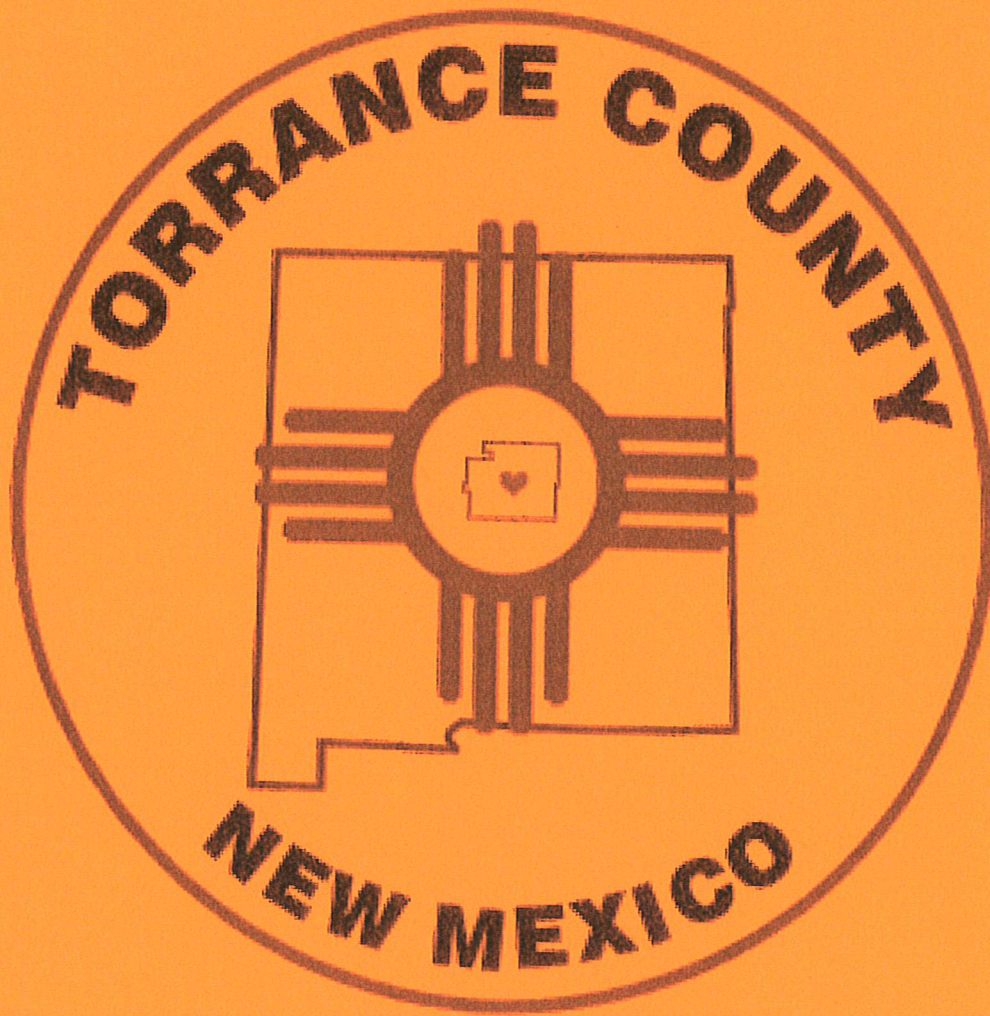
By: \_\_\_\_\_ Date: \_\_\_\_\_  
Torrance County Manager

Printed Name: Janice Y. Barela  
Address: 205 S Ninth Street; Estancia, NM 87016

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Torrance County Attorney

Printed Name: Michael I. Garcia  
Address: 6121 Indian School Rd, NE, Suite 202; Albuquerque, NM 87110





*Agenda Item*  
*No. 12-B*

## Traffic Safety Funding Application 2024

Organization: Torrance, County of

### Agency Information

**Department Name:**

Torrance, County of

**Address:**

Torrance, County of  
903 N. 5th Street  
Estancia, NM 87016

**Email:**

callen@tcnm.us

**Telephone:**

(505) 544-4900

**Fax:**

(505) 510-9008

**DUNS Number:**

095746517

**Chief/Sheriff's Last Name:**

Frazee

**First Name:**

David

**Grant Coordinator Last Name:**

Allen

**First Name:**

Cheryl

**Identify the # of vacancies in your Department:**

3

**Does your Department participate in the Night Time Enforcement for Click it or Ticket?**

✓ Yes No \*

Grantee is responsible for submitting all DWI citations to the Motor Vehicle Division of the New Mexico Taxation & Revenue Department within ten (10) days of the issuance of the citation(s). Grantee is responsible for timely crash reports to be submitted to the Department according to NMSA 1978, Section 66-7-207. If Grantee does not submit citations within ten (10) days, future funding may be affected.

Categories	Most Recent Available	Previous Year	Comments
Number of traffic crashes	320*	197*	
Number of traffic crashes with fatalities	9*	6*	
Number of traffic crashes with serious injuries	111*	66*	All Injuries
Number of alcohol related crashes	15*	9*	
Number of alcohol related fatalities	2*	2*	
Number of pedestrian fatalities	6*	3*	
Number of motorcyclist fatalities	1*	0*	Data is Actually zero
Number of un-helmeted motorcyclist fatalities	0*	0*	Data is Actually zero
Number of unrestrained passenger vehicle occupant	4*	2*	



## Traffic Safety Funding Application 2024

Organization: Torrance, County of

### Agency Information

fatalities, all seat positions

Number of DWI or Impaired driving arrests	42*	37*	
Number of commercial vehicle citations	0*	0*	data is not yet available
Number of seat belt citations	0*	0*	data is not yet available

**What are your jurisdiction's most serious crash and injury problems? Please refer to data in your explanation.**

In 2021, we had 320 total crashes with 200 resulting in property damage only, 111 with injuries and 9 fatalities. Of these, 15 crashes were alcohol-related with 5 property damage only, 8 with injuries, and 2 fatalities. The vast majority of contributing factors for crashes is human caused.

**Where and when are the problems most serious? Please list the specific location(s), times of day and times of year that are proven to be the most dangerous.**

alcohol-related crashes occur April-August. Number of crashes is fairly consistent throughout the week. Most fatal and injury crashes occurred on Tuesdays with the peak hour at 3 pm. Peak hours are 2-5 pm corresponding with release from school. Peak alcohol-related hours are 12 am, and 2-8:30 pm with the absolute peak from 5-7 pm. 54% of our fatal and injury accidents occur on the interstate. Torrance County is very rural, therefore we tend to see major problems throughout the entire county, throughout the year, at various times of the day. Patrol deputies report a high-frequency of alcohol-related stops from midnight - 2 pm.

**Do the crash and injury problems impact specific population groups (age, gender, etc.)? Indicate who is most involved in crashes and who gets injured the most?**

Drivers from ages 20-24 have the highest number of crashes, but alcohol-related crashes occur most from ages 35-39--the vast majority are male. Ages from 15-19 and 60-70+ had no first DWI arrests in 2021. Age 15-19 also had no repeat DWI arrests in 2021. The crash and injury problems effect all age ranges in Torrance County, however the age group of 20-24 has the highest rate of injuries.

### Data:

Please upload copies of your data, provide two most recent years of available data.

To add another upload box, select a file for the available upload box, and click the SAVE button

[https://egrants.dot.state.nm.us/\\_Upload/113938\\_1086060-2020CommunityReport.pdf](https://egrants.dot.state.nm.us/_Upload/113938_1086060-2020CommunityReport.pdf)

[https://egrants.dot.state.nm.us/\\_Upload/132046\\_1087513\\_2-2021CommunityReportforTorranceCounty.pdf](https://egrants.dot.state.nm.us/_Upload/132046_1087513_2-2021CommunityReportforTorranceCounty.pdf)

## Traffic Safety Funding Application 2024

Organization: Torrance, County of

### Training and Miscellaneous

## Training

### Documentation:

Please upload copies of training documentation, including training rosters.

Identify the # of officers trained in ARIDE:

4

Identify the # of officers trained in DRE:

0

Identify the # of officers trained in Radar or LiDAR speed measurement:

14

Identify the # of officers trained SFST:

14

Identify the # of officers trained STEP:

4

Identify the # of officers trained IR 8,000:

11

Identify the # of officers trained in Child Occupant Protection:

3

Identify resources and training needed to support enforcement programs:

During the process of updating training numbers, we have solicited requests from deputies for additional training in these areas. The Undersheriff has also expressed her plan to get at least one deputy certified for DRE.

## Miscellaneous Items

Describe any collaboration you have planned with others in the community on this project and the specific roles and responsibilities of each.

We work closely with the Local DWI program and municipal police including Moriarty and Estancia. Mountainair does not currently have any officers, and we provide patrols in Mountainair. Our combined goal is to reduce traffic accidents, DWIs, seat belt violations, and all other traffic infractions. With the LDWI program, we participate in prevention activities at the schools and community events.

Identify how you will document, monitor, and evaluate project operations and effectiveness.



## **Traffic Safety Funding Application 2024**

**Organization: Torrance, County of**

### **Training and Miscellaneous**

We will create a schedule for deputies to work specialized patrols. Deputies will document activity on forms for all scheduled activities and provide citations and warnings as documentation. Documentation is maintained in the Administration offices of the Sheriff's office. Summary reports will be provided to the Sheriff regarding scheduling, deputy participation, citations/warnings, and arrests.

**Describe the goals, objectives, and target audience of your media campaigns to include a description of activities (ads, billboards, road signs, etc.) and anticipated dates.**

We have created a Facebook page and Twitter account to advise the public of specialized patrols. The Sheriff and Executive Assistant are participating in public outreach at community events to share information about the department in general and to provide information about traffic safety including dispersing pamphlets and other informational materials as available.

**Traffic Safety Funding Application 2024**

**Organization: Torrance, County of**

**Signatures Page**

I hereby certify to the best of my knowledge and belief, the information is correct and copies of all required documentation are attached. Funds being requested will not be used to supplant (Replace routine and/or existing State or local expenditures with the use of project agreement funds and/or use these funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of State, local, or federally-recognized Indian tribal governments).

**Chief or Sheriff Name:**

Frazee, David

\_\_\_\_\_  
**Chief or Sheriff Signature**

\_\_\_\_\_  
**Date**

**Coordinator Name:**

Allen, Cheryl

\_\_\_\_\_  
**Coordinator Signature**

\_\_\_\_\_  
**Date**

**ELECTRONIC SIGNATURE**

**Chief or Sheriff Signature**

\*By checking this box, I agree to use electronic signatures. Furthermore, I confirm that I have signature authority to execute this document and it is an electronic representation of my signature for all purposes when I use it on documents, including legally binding contracts—just the same as a pen-and paper signature.

**Name:**

**Title:**

**Date:**



**Traffic Safety Funding Application 2024**

**Organization: Torrance, County of**

**Signatures Page**

**Coordinator Signature**

\*By checking this box, I agree to use electronic signatures. Furthermore, I confirm that I have signature authority to execute this document and it is an electronic representation of my signature for all purposes when I use it on documents, including legally binding contracts—just the same as a pen-and paper signature.

**Name:**

**Title:**

**Date:**

## Traffic Safety Funding Application 2024

Organization: Torrance, County of

### Signature Authorization Form

A. Negotiate: On behalf of the stated agency, the individuals listed below are hereby authorized to NEGOTIATE for ENDWI, BLKUP, STEP, and/or other projects funded by the NMDOT Traffic Safety Division until further notice:

AGENCY

Torrance County Sheriff's Office

NAME [PLEASE PRINT]

David Frazee

TITLE [PLEASE PRINT]

Sheriff

NAME [PLEASE PRINT]

Stephanie Reynolds

TITLE [PLEASE PRINT]

Undersheriff

NAME [PLEASE PRINT]

Cheryl Allen

TITLE [PLEASE PRINT]

Executive Assistant

B. Overtime Rate: The average OVERTIME RATE for personnel participating in these programs from our agency for this fiscal year is

\$44.00

C. Reimbursement Claims: The individuals listed below are authorized to sign REIMBURSEMENT CLAIMS on behalf of the above-stated agency for ENDWI, BLKUP, STEP, and/or other projects funded by the NMDOT Traffic Safety Division until further notice:

NAME [PLEASE PRINT]

Donna Zamora

TITLE [PLEASE PRINT]

Office Manager

NAME [PLEASE PRINT]

Cheryl Allen

TITLE [PLEASE PRINT]

Executive Assistant

NAME [PLEASE PRINT]

David Frazee

TITLE [PLEASE PRINT]

Sheriff

NAME [PLEASE PRINT]

Janice Barela

TITLE [PLEASE PRINT]

County Manager

D. Agreement Signature Authority: The individual listed below is authorized to sign Project Agreements/Amendments (County Manager, Mayor, etc.)

NAME [PLEASE PRINT]

Janice Barela

TITLE [PLEASE PRINT]

County Manager

I do hereby acknowledge that the person(s) listed above have authority to sign reimbursement claims.

AGENCY CHIEF/SHERIFF [PLEASE PRINT]

TITLE [PLEASE PRINT]



**Traffic Safety Funding Application 2024**

**Organization: Torrance, County of**

**Signature Authorization Form**

David Frazee

Sheriff

SIGNATURE

DATE

**Instructions**

Please print form, obtain signature, scan and upload signed form below.

[https://egrants.dot.state.nm.us/\\_Upload/132164\\_1087619-SignatureAuthorizationForm\(withnote\).pdf](https://egrants.dot.state.nm.us/_Upload/132164_1087619-SignatureAuthorizationForm(withnote).pdf)

**ELECTRONIC SIGNATURE**

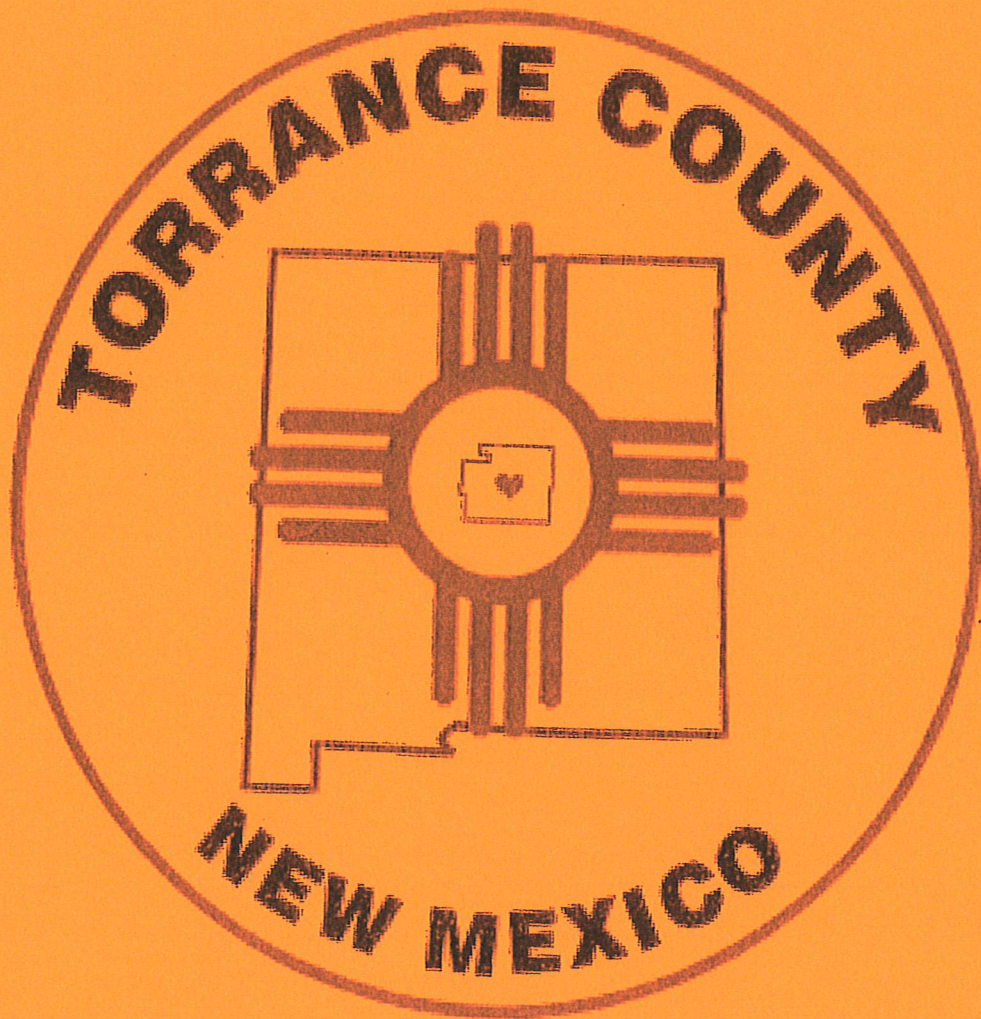
**AGENCY CHIEF/SHERIFF SIGNATURE**

\*By checking this box, I agree to use electronic signatures. Furthermore, I confirm that I have signature authority to execute this document and it is an electronic representation of my signature for all purposes when I use it on documents, including legally binding contracts—just the same as a pen-and paper signature.

**Name:**

**Title:**

**Date:**



*Agenda Item*  
*No. 12-C*



REIMBURSING AGENCY: Department of Finance and Administration

Business Unit: 341

RECIPIENT:

**Torrance County**

APPROPRIATION NUMBER:      TOTAL ALLOCATION  
AMOUNT:

**23-ZH5048-95**

**\$393,750.00**

REVERSION DATE:

**June 30, 2024**

ALLOCATION PURPOSE

**Three Hundred and Ninety Three Thousand Seven Hundred and Fifty Dollars and Zero Cents over three years to hire law enforcement/support positions. The first allocations will be disbursed at 100% within 5 business days of acceptance of this agreement to include approval of the local governing body.**

ALLOCATION DISBURSEMENT

The allocated funds will be disbursed 100% up to \$225,000 the first year, 50% up to \$112,500 the second year, and 25% up to \$56,250 the third year. The Allocation Recipient will submit to the Department of Finance & Administration this signed document and evidence of approval of the local governing body. Disbursements of funds will be made within 5 business days of receipt of the signed agreement and evidence of approval of the local governing body.

**Funds for the first disbursement must be expended from July 1, 2023, through June 30, 2024; the second 50% disbursement will be made in August 2024 to be expended by June 30, 2025; and the last disbursement of 25% will be made in August 2025 to be expended by June 30, 2026. Any amount not expended in each of the three years will be returned to the State of New Mexico, Department of Finance and Administration in the year that it is scheduled for reversion. All expenditures must occur prior to the reversion date.**

The Allocation Recipient agrees to submit quarterly reports using Exhibit A, Law Enforcement Recruitment Report, providing updates on the hiring of law enforcement/support positions.

CERTIFICATION

I hereby certify that the **Torrance County**

1. Will only use the allocated funds to carry out and/or perform activities described in allocation language.
2. Will follow the procedure described in "Allocation Reporting" of allocated funds.

\_\_\_\_\_  
Local Law Enforcement Agency

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Local Governing Body Authority

\_\_\_\_\_  
Date

APPROVAL

In accordance with the authority conferred on the Department of Finance & Administration by the statute appropriating these funds, I hereby approve this certification for appropriation number **23-ZH5048-95** in the amount of **\$393,750.00**.

\_\_\_\_\_  
Wesley Billingsley  
Director, Local Government Division

\_\_\_\_\_  
Date

REIMBURSING AGENCY: Department of Finance and Administration

Business Unit: 341

**STATE OF NEW MEXICO  
Law Enforcement Recruitment and Retention Fund  
Fiscal Year Final Report Form  
Exhibit A**

<b>Allocation Recipient:</b>	
<b>Appropriation Number:</b>	
<b>Total Amount Received:</b>	
<b>Total Amount Spent:</b>	
<b>Amount Reverting to DFA:</b>	
<b>Fiscal Year:</b>	2023

*\* Entries below should only reflect activities during fiscal year 2023*

<b>Total Officers Recruited with these funds:</b>	<b>Total Amount Spent for Recruitment:</b>

<b>Total Officers Retained with these funds:</b>	<b>Total Amount Spent for Retention:</b>

<b>Other:</b> (Describe any other expenses the funds were used for that were not included in your reports and provide an explanation)



## Cheryl Allen

**From:** Ortiz, Stephanie D, DFA <StephanieD.Ortiz@dfa.nm.gov>  
**Sent:** Monday, October 2, 2023 2:57 PM  
**To:** Joanna Romero; Janice Barela; Tracy Sedillo  
**Cc:** Cheryl Allen  
**Subject:** RE: Laws of FY23-new 1st year appropriation COA- Torrance County  
**Attachments:** Laws of 2023 COA.xlsx; FY24 Law Enforcement Recruitment Fund Application training for the Laws of FY23.pdf; DFA Law Enforcement Funds Info pamphlet.pdf; LERRF Final Report Form Exhibit A\_06-21-23.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good Afternoon,

Many of you all have submitted a BAR to budget the new FY23 Law Enforcement Recruitment. Due to several Law Enforcement Funding sources and restrictions and a multi-year distribution, this has caused a lot of confusion and involves various departments. The original chart of account was invertedly incorrect -that was the Lodgers Tax Revenue code. The following is the correct Chart of Account for the new LER grant agreement-1<sup>st</sup> year appropriation for recruitment.

Revenue COA		
21220 Laws of 2023-Recruitment-LER -(Year 1)	0001 No Department	47120 State -
Expenditures COA		
21220 Laws of 2023-Recruitment-LER -(Year 1)	3001 Law Enforcement	51020 Salarie

Attached is an FAQ on allowable expenditures and two Information Pamphlets pertaining to the different Law Enforcement funding and contact program manager information; sample of the reporting document to be submitted to the program manager on a quarterly basis.

For reporting purposes in LGBMS-all Salary expenditures will be rolled up into one expenditure object code 51020 Salaries (all salary related expenditures include but not limited to Stipends, fringe benefits, health insurance, regular salaries, etc)

The Grant Agreement for year 1 appropriation has been sent out and must be budgeted in LGBMS on or before October 31<sup>st</sup>.

In addition, it is important the Police/Sheriff's Office collaborate when submitting the quarterly reports to ensure the data in LGBMS reconciles with the Data on the report submitted to the grant program manager. Your budget analyst will compare the LGBMS data to the report that was submitted to the program manager. If the data does not reconcile the LGBMS quarterly report will be returned, and revision will be required to reconcile both reports.

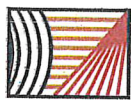
If you have any questions, please contact me.

 **New Mexico**  
**Department of Finance**  
**and Administration**  
Stephanie D. Ortiz

Budget and Finance Analyst | Local Government Division  
407 Galisteo, Room 201M  
Santa Fe, NM 87501  
Work Cell: (505)396-1783 | Email: [StephanieD.Ortiz@dfa.nm.gov](mailto:StephanieD.Ortiz@dfa.nm.gov)

**PLEASE NOTE: MY EMAIL ADDRESS HAS CHANGED TO: [StephanieD.Ortiz@dfa.nm.gov](mailto:StephanieD.Ortiz@dfa.nm.gov)**





## Law Enforcement Funding at DFA

The State of New Mexico provides several funding mechanisms to help local and tribal law enforcement departments recruit and retain officers. Recently, this funding has increased, creating new funding opportunities for law enforcement departments across the state. This document provides an overview and the legal sections for reference when navigating funding streams currently available. For more detailed structure and timelines, please refer to the contact listed under each funding source.

### FY24

#### Law Enforcement Recruitment Fund (LERF) <sup>21220 Laws of 2023-Recruitment-LEF (Year 1)</sup>

This fund is for state and local law enforcement agencies to recruit commissioned law enforcement officers and civilian personnel who directly support commissioned law enforcement officers and crime reduction efforts.

Contact: Geovanna Losito, [Geovanna.Losito@dfa.nm.gov](mailto:Geovanna.Losito@dfa.nm.gov), 505-827-8051

Or Bianca Quintana  
505-231-3052-  
[bianca.quintana@dfa.nm.gov](mailto:bianca.quintana@dfa.nm.gov)

### FY23

#### Law Enforcement Retention Fund

A fund provided to local law enforcement departments through DPS to retain current law enforcement officers. This fund is a differential disbursement pay based on specific levels of an officer's tenure.

Contact: Sylvia Serna, [sylviam.serna@dps.nm.gov](mailto:sylviam.serna@dps.nm.gov), 505-827-3347

#### Law Enforcement Recruitment and Retention Stipends (LERRF) <sup>21210 Laws of 2022 LERR (Year 2)</sup>

Funding provided by DFA to distribute to local law enforcement agencies to provide recruitment and retention stipends to law enforcement officers. This includes: a stipend for those who are recruited, trained and become certified law enforcement officers; a stipend for a recently trained and hired law enforcement officer; a stipend for a current law enforcement officer. Law enforcement officers should be at their department for more than one year for stipend.

Contact: Geovanna Losito, [Geovanna.Losito@dfa.nm.gov](mailto:Geovanna.Losito@dfa.nm.gov), 505-827-8051

#### Law Enforcement Protection Fund (LEPF)

DFA receives an allocation from HB2 for the Law Enforcement Protection Fund to disperse to law enforcement departments based on a calculation of the department's certified officer numbers. This fund increases the allocation of those appropriations. Increases are defined in the statute. To access this fund, law enforcement departments must participate in DFA's application process that happens in spring of every year with funds distributed in the fall.

Contact: Julie Krupcale, [julie.krupcale@dfa.nm.gov](mailto:julie.krupcale@dfa.nm.gov), 505-269-2845

#### Crime Reduction Grants

A variety of grants provided to local law enforcement departments through the New Mexico Sentencing Commission to fund programs with the focus of training, proactive and innovative law enforcement practices to reduce crime in New Mexico.

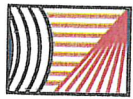
New Mexico Sentencing Commission, [lffreema@unm.edu](mailto:lffreema@unm.edu), 505-277-3494



## Fund 21220- Law of FY23 Law Enforcement Recruitment-LER-(Year 1)

FUND	DEPARTMENT	OBJECT DESCRIPTION	APPLICABLE TO ENTITY TYPE
<b>Revenue COA</b>			
21220 Laws of 2023-Recruitment-LER -(Year 1)	0001 No Department	47120 State - Law Enforcement Appropriation	C & M County and Municipality
<b>Expenditures COA</b>			
21220 Laws of 2023-Recruitment-LER -(Year 1)	3001 Law Enforcement	51020 Salaries - Full-Time Positions	ALL Entity Types
<b>Transfers</b>			
21220 Laws of 2023-Recruitment-LER -(Year 1)	0001 No Department	61100 Transfers In	ALL Entity Types
21220 Laws of 2023-Recruitment-LER -(Year 1)	0001 No Department	61200 Transfers Out	ALL Entity Types
21220 Laws of 2023-Recruitment-LER -(Year 1)	0001 No Department	21001 Payables	ALL Entity Types
21220 Laws of 2023-Recruitment-LER -(Year 1)	0001 No Department	12001 Receivables	ALL Entity Types





## Laws of FY23-Grant agreements have been sent out.

### FY24 Law Enforcement Recruitment Fund

DFA invites NM law enforcement agencies to apply for salary funding to recruit commissioned law enforcement officers and civilian personnel who directly support commissioned law enforcement officers and crime reduction efforts.

#### When?

Law enforcement agencies must apply for funding by 5pm on August 4, 2023.

#### Where?

<https://www.nmdfa.state.nm.us/law-enforcement-recruitment-fund/>

#### How?

There is a two step process for applying:

- Application
- Submission of Proposed Law Enforcement Position Form to [law.enforcement@dfa.nm.gov](mailto:law.enforcement@dfa.nm.gov)

### FAQ

#### *Can these funds be used for retention?*

No. These funds are for recruiting and paying for salaries of commissioned law enforcement officers and civilian personnel who directly support commissioned law enforcement officers and crime reduction efforts.

#### *Will the funds go directly to the law enforcement agency?*

No. By law, DFA must allocate funds to the local governing body.

#### *Does being awarded last year affect me for applying for these funds?*

No. This is a new fund for new and vacant positions.

#### *Are benefits for their salaries covered with these funds?*

Yes. You may use the funds to cover salaries and benefits up to the amount you are allocated.

#### *Can we do recruitment bonus/incentives to attract people?*

No. There are separate funding programs for this.

#### *Can different departments apply under one application?*

Yes. Your local governing body can submit an application on behalf of multiple departments.

### Allocation Disbursement

- 1st Year Allocation - 100%
- 2nd Year Allocation - 50%
- 3rd Year Allocation - 25%

### Recruitment Positions

#### Funds can be used:

- To fill Law Enforcement officer or support positions.
- To create new Law Enforcement officer or support positions.

#### Type of allowable positions:

- Commissioned Law Enforcement Officers
- Dispatchers
- Police Administrative Personnel
- Civilian Crime Scene Technicians
- Evidence Custodians
- Records Custodians
- Forensic Laboratory Personnel
- Public Service Aides
- Criminal Investigators
- Investigate Analysts
- Intelligence Analysts
- Unmanned Aerial Vehicle Operators
- Information Technology/Professional Positions
- Other

REIMBURSING AGENCY: Department of Finance and Administration

Business Unit: 341

RECIPIENT:

**Torrance County**

APPROPRIATION NUMBER:      TOTAL ALLOCATION  
AMOUNT:

REVERSION DATE:

**23-ZH5048-95**

**\$393,750.00**

**June 30, 2024**

ALLOCATION PURPOSE

**Three Hundred and Ninety Three Thousand Seven Hundred and Fifty Dollars and Zero Cents over three years to hire law enforcement/support positions. The first allocations will be disbursed at 100% within 5 business days of acceptance of this agreement to include approval of the local governing body.**

ALLOCATION DISBURSEMENT

The allocated funds will be disbursed 100% up to \$225,000 the first year, 50% up to \$112,500 the second year, and 25% up to \$56,250 the third year. The Allocation Recipient will submit to the Department of Finance & Administration this signed document and evidence of approval of the local governing body. Disbursements of funds will be made within 5 business days of receipt of the signed agreement and evidence of approval of the local governing body.

**Funds for the first disbursement must be expended from July 1, 2023, through June 30, 2024; the second 50% disbursement will be made in August 2024 to be expended by June 30, 2025; and the last disbursement of 25% will be made in August 2025 to be expended by June 30, 2026. Any amount not expended in each of the three years will be returned to the State of New Mexico, Department of Finance and Administration in the year that it is scheduled for reversion. All expenditures must occur prior to the reversion date.**

The Allocation Recipient agrees to submit quarterly reports using Exhibit A, Law Enforcement Recruitment Report, providing updates on the hiring of law enforcement/support positions.

CERTIFICATION

I hereby certify that the **Torrance County**

1. Will only use the allocated funds to carry out and/or perform activities described in allocation language.
2. Will follow the procedure described in "Allocation Reporting" of allocated funds.

\_\_\_\_\_  
Local Law Enforcement Agency

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Local Governing Body Authority

\_\_\_\_\_  
Date

APPROVAL

In accordance with the authority conferred on the Department of Finance & Administration by the statute appropriating these funds, I hereby approve this certification for appropriation number **23-ZH5048-95** in the amount of **\$393,750.00**.

\_\_\_\_\_  
Wesley Billingsley  
Director, Local Government Division

\_\_\_\_\_  
Date



REIMBURSING AGENCY: Department of Finance and Administration

Business Unit: 341

**STATE OF NEW MEXICO  
Law Enforcement Recruitment and Retention Fund  
Fiscal Year Final Report Form  
Exhibit A**

<b>Allocation Recipient:</b>	
<b>Appropriation Number:</b>	
<b>Total Amount Received:</b>	
<b>Total Amount Spent:</b>	
<b>Amount Reverting to DFA:</b>	
<b>Fiscal Year:</b>	2023

*\* Entries below should only reflect activities during fiscal year 2023*

<b>Total Officers Recruited with these funds:</b>	<b>Total Amount Spent for Recruitment:</b>

<b>Total Officers Retained with these funds:</b>	<b>Total Amount Spent for Retention:</b>

<b>Other:</b> (Describe any other expenses the funds were used for that were not included in your reports and provide an explanation)

## Cheryl Allen

**From:** Ortiz, Stephanie D, DFA <StephanieD.Ortiz@dfa.nm.gov>  
**Sent:** Monday, October 2, 2023 2:57 PM  
**To:** Joanna Romero; Janice Barela; Tracy Sedillo  
**Cc:** Cheryl Allen  
**Subject:** RE: Laws of FY23-new 1st year appropriation COA- Torrance County  
**Attachments:** Laws of 2023 COA.xlsx; FY24 Law Enforcement Recruitment Fund Application training for the Laws of FY23.pdf; DFA Law Enforcement Funds Info pamphlet.pdf; LERRF Final Report Form Exhibit A\_06-21-23.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good Afternoon,

Many of you all have submitted a BAR to budget the new FY23 Law Enforcement Recruitment. Due to several Law Enforcement Funding sources and restrictions and a multi-year distribution, this has caused a lot of confusion and involves various departments. The original chart of account was invertedly incorrect -that was the Lodgers Tax Revenue code. The following is the correct Chart of Account for the new LER grant agreement-1<sup>st</sup> year appropriation for recruitment.

Revenue COA		
21220 Laws of 2023-Recruitment-LER -(Year 1)	0001 No Department	47120 State -
Expenditures COA		
21220 Laws of 2023-Recruitment-LER -(Year 1)	3001 Law Enforcement	51020 Salarie

Attached is an FAQ on allowable expenditures and two Information Pamphlets pertaining to the different Law Enforcement funding and contact program manager information; sample of the reporting document to be submitted to the program manager on a quarterly basis.

For reporting purposes in LGBMS-all Salary expenditures will be rolled up into one expenditure object code 51020 Salaries (all salary related expenditures include but not limited to Stipends, fringe benefits, health insurance, regular salaries, etc)

The Grant Agreement for year 1 appropriation has been sent out and must be budgeted in LGBMS on or before October 31<sup>st</sup>.

In addition, it is important the Police/Sheriff's Office collaborate when submitting the quarterly reports to ensure the data in LGBMS reconciles with the Data on the report submitted to the grant program manager. Your budget analyst will compare the LGBMS data to the report that was submitted to the program manager. If the data does not reconcile the LGBMS quarterly report will be returned, and revision will be required to reconcile both reports.

If you have any questions, please contact me.

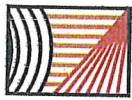
 **New Mexico**  
**Department of Finance**  
**and Administration**  
Stephanie D. Ortiz



Budget and Finance Analyst | Local Government Division  
407 Galisteo, Room 201M  
Santa Fe, NM 87501  
Work Cell: (505)396-1783 | Email: StephanieD.Ortiz@dfa.nm.gov

**PLEASE NOTE: MY EMAIL ADDRESS HAS CHANGED TO: [StephanieD.Ortiz@dfa.nm.gov](mailto:StephanieD.Ortiz@dfa.nm.gov)**





## Law Enforcement Funding at DFA

The State of New Mexico provides several funding mechanisms to help local and tribal law enforcement departments recruit and retain officers. Recently, this funding has increased, creating new funding opportunities for law enforcement departments across the state. This document provides an overview and the legal sections for reference when navigating funding streams currently available. For more detailed structure and timelines, please refer to the contact listed under each funding source.

### FY24

#### Law Enforcement Recruitment Fund (LERF) 21220 Laws of 2023-Recruitment-LER -(Year 1)

This fund is for state and local law enforcement agencies to recruit commissioned law enforcement officers and civilian personnel who directly support commissioned law enforcement officers and crime reduction efforts.

Contact: Geovanna Losito, [Geovanna.Losito@dfa.nm.gov](mailto:Geovanna.Losito@dfa.nm.gov), 505-827-8051

Or Blanca Quintana

505-231-3052-

[blanca.quintana@dfa.nm.gov](mailto:blanca.quintana@dfa.nm.gov)

### FY23

#### Law Enforcement Retention Fund

A fund provided to local law enforcement departments through DPS to retain current law enforcement officers. This fund is a differential disbursement pay based on specific levels of an officer's tenure.

Contact: Sylvia Serna, [sylviam.serna@dps.nm.gov](mailto:sylviam.serna@dps.nm.gov), 505-827-3347

#### Law Enforcement Recruitment and Retention Stipends (LERRF) 21210 Laws of 2022 LERR (Year 2)

Funding provided by DFA to distribute to local law enforcement agencies to provide recruitment and retention stipends to law enforcement officers. This includes: a stipend for those who are recruited, trained and become certified law enforcement officers; a stipend for a recently trained and hired law enforcement officer; a stipend for a current law enforcement officer. Law enforcement officers should be at their department for more than one year for stipend.

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DFA receives an allocation from HB2 for the Law Enforcement Protection Fund to disperse to law enforcement departments based on a calculation of the department's certified officer numbers. This fund increases the allocation of those appropriations. Increases are defined in the statute. To access this fund, law enforcement departments must participate in DFA's application process that happens in spring of every year with funds distributed in the fall.

Contact: Julie Krupcale, [julie.krupcale@dfa.nm.gov](mailto:julie.krupcale@dfa.nm.gov), 505-269-2845

#### Crime Reduction Grants

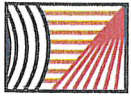
A variety of grants provided to local law enforcement departments through the New Mexico Sentencing Commission to fund programs with the focus of training, proactive and innovative law enforcement practices to reduce crime in New Mexico.

New Mexico Sentencing Commission, [lffreema@unm.edu](mailto:lffreema@unm.edu), 505-277-3494



## Fund 21220- Law of FY23 Law Enforcement Recruitment-LER-(Year 1)

FUND	DEPARTMENT	OBJECT DESCRIPTION	APPLICABLE TO ENTITY TYPE
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<b>Expenditures COA</b>			
21220 Laws of 2023-Recruitment-LER -(Year 1)	3001 Law Enforcement	51020 Salaries - Full-Time Positions	ALL Entity Types
<b>Transfers</b>			
21220 Laws of 2023-Recruitment-LER -(Year 1)	0001 No Department	61100 Transfers In	ALL Entity Types
21220 Laws of 2023-Recruitment-LER -(Year 1)	0001 No Department	61200 Transfers Out	ALL Entity Types
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## Laws of FY23-Grant agreements have been sent out.

### FY24 Law Enforcement Recruitment Fund

DFA invites NM law enforcement agencies to apply for salary funding to recruit commissioned law enforcement officers and civilian personnel who directly support commissioned law enforcement officers and crime reduction efforts.

#### When?

Law enforcement agencies must apply for funding by 5pm on August 4, 2023.

#### Where?

<https://www.nmdfa.state.nm.us/law-enforcement-recruitment-fund/>

#### How?

There is a two step process for applying:

- Application
- Submission of Proposed Law Enforcement Position Form to [law.enforcement@dfa.nm.gov](mailto:law.enforcement@dfa.nm.gov)

### FAQ

#### *Can these funds be used for retention?*

No. These funds are for recruiting and paying for salaries of commissioned law enforcement officers and civilian personnel who directly support commissioned law enforcement officers and crime reduction efforts.

#### *Will the funds go directly to the law enforcement agency?*

No. By law, DFA must allocate funds to the local governing body.

#### *Does being awarded last year affect me for applying for these funds?*

No. This is a new fund for new and vacant positions.

#### *Are benefits for their salaries covered with these funds?*

Yes. You may use the funds to cover salaries and benefits up to the amount you are allocated.

#### *Can we do recruitment bonus/incentives to attract people?*

No. There are separate funding programs for this.

#### *Can different departments apply under one application?*

Yes. Your local governing body can submit an application on behalf of multiple departments.

### Allocation Disbursement

- 1st Year Allocation - 100%
- 2nd Year Allocation - 50%
- 3rd Year Allocation - 25%

### Recruitment Positions

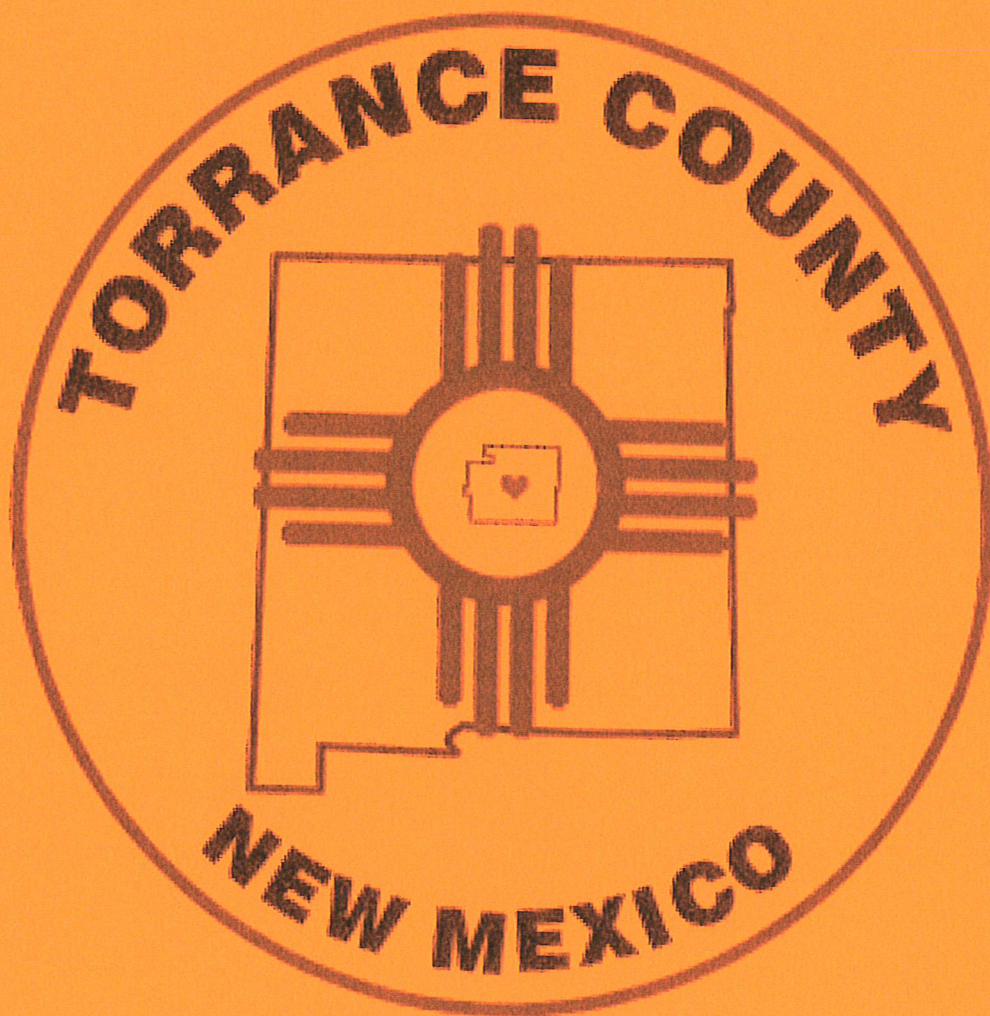
#### Funds can be used:

- To fill Law Enforcement officer or support positions.
- To create new Law Enforcement officer or support positions.

#### Type of allowable positions:

- Commissioned Law Enforcement Officers
- Dispatchers
- Police Administrative Personnel
- Civilian Crime Scene Technicians
- Evidence Custodians
- Records Custodians
- Forensic Laboratory Personnel
- Public Service Aides
- Criminal Investigators
- Investigate Analysts
- Intelligence Analysts
- Unmanned Aerial Vehicle Operators
- Information Technology/Professional Positions
- Other





*Agenda Item*  
*No. 12-D*



## **RFP# TC-FY24-02 Girls Circle Facilitator**

### **A. PURPOSE OF THIS REQUEST FOR PROPOSALS**

The County of Torrance, State of New Mexico, on behalf of the Torrance County Board of County Commissioners, seeks sealed proposals from qualified parties to serve as the Girls Circle Facilitator, hereinafter referred to as "Facilitator" for Torrance County's Juvenile Justice Continuum of Graduated Sanctions Program.

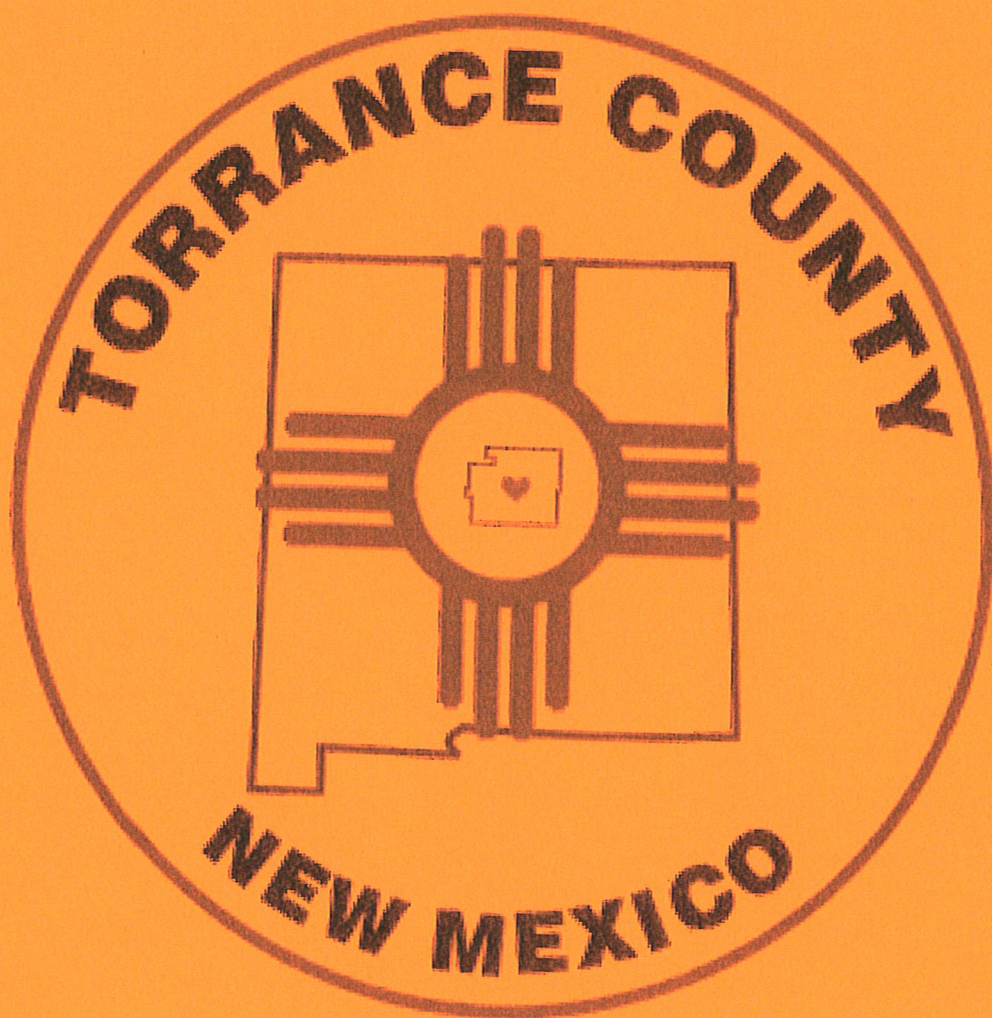
### **B. SUMMARY STATEMENT OF WORK**

The statement of work consists of services provided by the Facilitator who will work to coordinate and support the Juvenile Justice Continuum of Graduated Sanctions Program. The Facilitator ensures compliance with contractual requirements with the County of Torrance, herein after referred to as "County." The Facilitator will conduct youth sessions, complete reports, collect and verify data, and foster relationships within the community that will benefit at-risk youth and their families. The Facilitator will work with the County, Juvenile Justice Continuum Coordinator (JJCC), and the Estancia Valley Youth and Family Council (EYFVC) to facilitate the gender-specific Girls Circle Program that utilizes the One Circle Foundation Council Model called The Girls Circle. The full Statement of Work is included as part of the Professional Services Contract (see Appendix B).

### **C. SCOPE OF PROCUREMENT**

The scope of the procurement consists of providing services as the Facilitator to support the County to provide services to youth ages 11-17 who are at risk of becoming involved in the Juvenile Justice System and have been identified by a parent, counselor, social worker, and/or courts to be at such risk or who could benefit from the Program. The duration of the contract resulting from this RFP shall be from the date of award through June 30, 2024. The contract will automatically renew on an annual basis on July 1, for up to three (3) additional, one (1) year terms unless terminated as provided by the contract or law. In accordance with Section 13-1-150 NMSA 1978, no term for a professional services contract, including extensions and renewals, shall exceed four (4) years, except as set forth in Section 13-1-150 NMSA 1978. This procurement may result in a multiple source award. Funding for the Girls Circle Program as provided by the Children, Youth and Families Department (CYFD) could be shared by multiple facilitators.





*Agenda Item  
No. 12-E*



## **RFP# TC-FY24-03 Boys Council Facilitator**

### **A. PURPOSE OF THIS REQUEST FOR PROPOSALS**

The County of Torrance, State of New Mexico, on behalf of the Torrance County Board of County Commissioners, seeks sealed proposals from qualified parties to serve as the Boys Circle Facilitator, hereinafter referred to as "Facilitator" for Torrance County's Juvenile Justice Continuum of Graduated Sanctions Program.

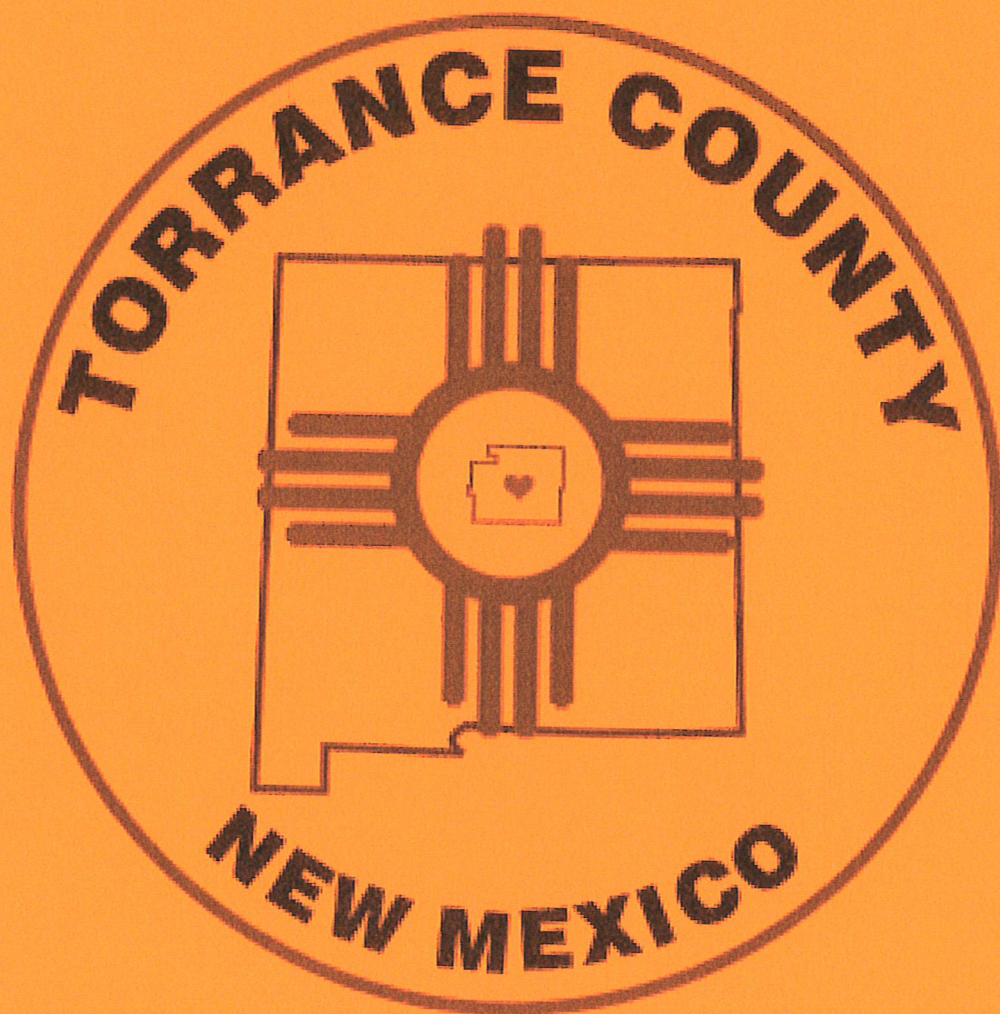
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The statement of work consists of services provided by the Facilitator who will work to coordinate and support the Juvenile Justice Continuum of Graduated Sanctions Program. The Facilitator ensures compliance with contractual requirements with the County of Torrance, herein after referred to as "County." The Facilitator will conduct youth sessions, complete reports, collect and verify data, and foster relationships within the community that will benefit at-risk youth and their families. The Facilitator will work with the County, Juvenile Justice Continuum Coordinator (JJCC), and the Estancia Valley Youth and Family Council (EVYFC) to facilitate the gender-specific Boys Circle Program that utilizes the One Circle Foundation Council Model called The Boys Circle. The full Statement of Work is included as part of the Professional Services Contract (see Appendix B).

### **C. SCOPE OF PROCUREMENT**

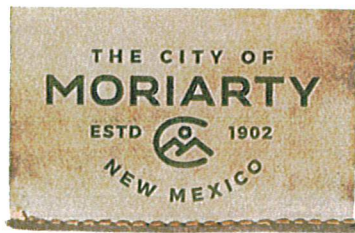
The scope of the procurement consists of providing services as the Facilitator to support the County to provide services to youth ages 11-17 who are at risk of becoming involved in the Juvenile Justice System and have been identified by a parent, counselor, social worker, and/or courts to be at such risk or who could benefit from the Program. The duration of the contract resulting from this RFP shall be from the date of award through June 30, 2024. The contract will automatically renew on an annual basis on July 1, for up to three (3) additional, one (1) year terms unless terminated as provided by the contract or law. In accordance with Section 13-1-150 NMSA 1978, no term for a professional services contract, including extensions and renewals, shall exceed four (4) years, except as set forth in Section 13-1-150 NMSA 1978. This procurement may result in a multiple source award. Funding for the Boys Circle Program as provided by the Children, Youth and Families Department (CYFD) could be shared by multiple facilitators.





*Agenda Item*  
*No. 12-F*





**MEMORANDUM OF AGREEMENT**  
**BETWEEN TORRANCE COUNTY EMERGENCY MANAGEMENT AND CITY OF MORIARTY**  
**FOR WINTER 2023-2024 EMERGENCY SHELTER**

**I. Introduction**

This is a Memorandum of Agreement (MOA) dated \_\_\_\_\_, 20\_\_\_\_ between Torrance County Emergency Management and the City of Moriarty. The purpose of this agreement is to provide partnership and understanding of expectations when opening a winter shelter.

**II. Prior to Shelter Opening** (to be performed when a snowstorm has the potential to close major roadways, leaving motorists stranded within the City of Moriarty)

**1. Roles of City of Moriarty Personnel**

- i. Monitor weather and road conditions.
- ii. Set up a command post.
- iii. Check with hotels in the City of Moriarty every 30-45 minutes to determine capacity and if there has been a sudden increase in guests checking in.
- iv. Communicate with Torrance County Emergency Management regarding information obtained and potential resources needed.

**2. Roles of Torrance County Emergency Management**

- i. Monitor weather and road conditions.
- ii. Maintain communication with National Weather Service
- iii. Ensure shelter trailer is ready for deployment.

**III. Determining when to open a shelter**

1. Hotels are at 50% capacity or more.
2. Major roadways (Interstate 40) have been closed, leaving motorists stranded in the Torrance County/City of Moriarty area.

**IV. Process for Opening a Shelter**



1. City of Moriarty Personnel will communicate with Torrance County Emergency Management.
2. Torrance County Emergency Management will notify volunteers, Dispatch and County Manager of shelter opening.
3. City of Moriarty Public Works will clear parking area and sidewalks of shelter. Torrance County Road Department and/or Facilities personnel will assist as needed.
4. City of Moriarty will ensure the Civic Center is unlocked and available for shelter use.
5. Emergency Management will deliver or coordinate the delivery of the shelter trailer to the Civic Center.
6. Volunteers will arrive at the Civic Center to assist in setting up the shelter, preparing food, etc.
7. City of Moriarty or Torrance County Fire Department will provide one EMT to be on scene of the shelter the entire time the shelter is open. The two departments will alternate personnel, as they have personnel available.
  - i. In the event of an emergency, 911 will be activated.

**V. Management of the Shelter**

1. The shelter will be managed by volunteers, overseen by Torrance County Emergency Manager, or designee and City of Moriarty Mayor, or designee.
2. Bottled water will be provided at the shelter. Food will be provided as soon as it can be obtained.
3. A list of people staying at the shelter will be kept on file at the registration table.
4. If security of the shelter is required, Moriarty Police Department and Torrance County Sheriff's Department will alternate personnel as they are able.
  - i. In the event of an emergency, 911 will be activated.

**VI. Closing of the Shelter**

1. The decision to close the shelter will be made by City of Moriarty personnel and Torrance County Emergency Management.
  - i. The shelter will close based on information of roads opening, storm passing and people leaving shelter/hotels.
2. All people staying at the shelter must sign out.
3. Volunteers will assist in cleaning up shelter items and packing shelter trailer.

**VII. Volunteer Information**

1. All volunteers must sign in upon arrival and sign out prior to leaving. Sign-in sheets will be available at the registration table.

**VIII. Paid Personnel**

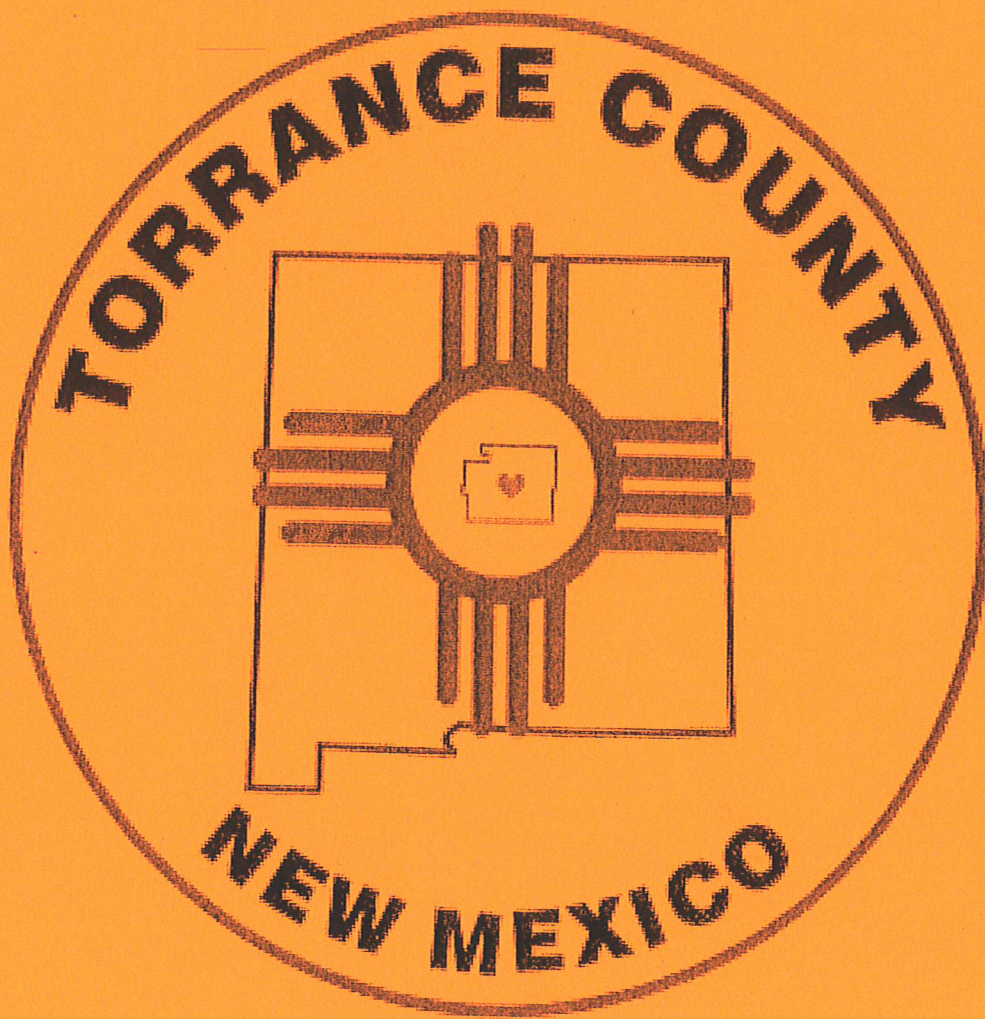
1. Any paid personnel working at the shelter must sign in upon arrival and sign out when leaving. Sign-in sheets will be available at the registration table.

**IX. Signatures**

\_\_\_\_\_ Date \_\_\_\_\_  
Mayor Ted A. Hart, City of Moriarty

\_\_\_\_\_ Date \_\_\_\_\_  
Commission Chair Ryan Schwebach, Torrance County





*Agenda Item*  
*No. 13-A*



# **TORRANCE COUNTY SHERIFF'S OFFICE**

## **FIVE-YEAR PLAN**

**2023-2028**



**KNOWLEDGE – COURAGE – INTEGRITY**



# **TORRANCE COUNTY SHERIFF’S OFFICE FIVE-YEAR PLAN**

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## **INTRODUCTION**

---

The Torrance County Sheriff's Office 2023 - 2028 Five-Year Plan will continue as an evolving and living document which is constantly reviewed, updated, and brought into line with the desires of communities within Torrance County, New Mexico.

It is the culmination of a series of exercises all designed to ensure that the vision, mission, and objectives of the agency are successfully achieved. The plan ensures that the elements within this document are understood, supported, and reflects the expectations of the various communities from its Sheriff's Office.

An outgrowth of this process is the enhanced ability to effectively manage resources, provide accountability through measured results, and efficiently adjust to change.

Successful planning requires the fortitude to change course when opportunities and community demands arise. Ultimately, it is the planning process itself that keeps the agency focused on what the organization wishes to accomplish and the best route to ensure success.

## **SHERIFF'S MESSAGE**

---

Sheriff's offices in the 21<sup>st</sup> century are motivated to more holistically engage the community in ways hardly considered in the past. American law enforcement, and indeed society in general, is compelled to examine issues such as race relations, substance abuse, and mental health just to name a few, recently "intensified" arenas.

When I was elected as your Sheriff in 2023, I, along with office personnel, identified five core priorities for the office to immediately focus on. Those priorities are drugs (including alcohol), traffic problems, elderly, people in crises (especially mental health issues) and domestic violence.

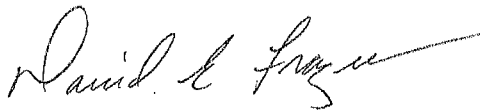
The deputies were instructed to be creative, collaborate, and take their time when working on these core priorities. Our supervisors put an emphasis on these priorities when scheduling training and approving overtime. I believe in the known basic six pillars of law enforcement:



1. Building trust and legitimacy
2. Policy and oversight
3. Community policing
4. Training and education
5. Officer wellness

These basic pillars of law enforcement are the foundation on which our organization firmly places itself. These six pillars will surface again in the Objectives portion of this plan.

Sheriff David E. Frazee



Torrance County, New Mexico

## **COMMUNITY and ORGANIZATIONAL OVERVIEW**

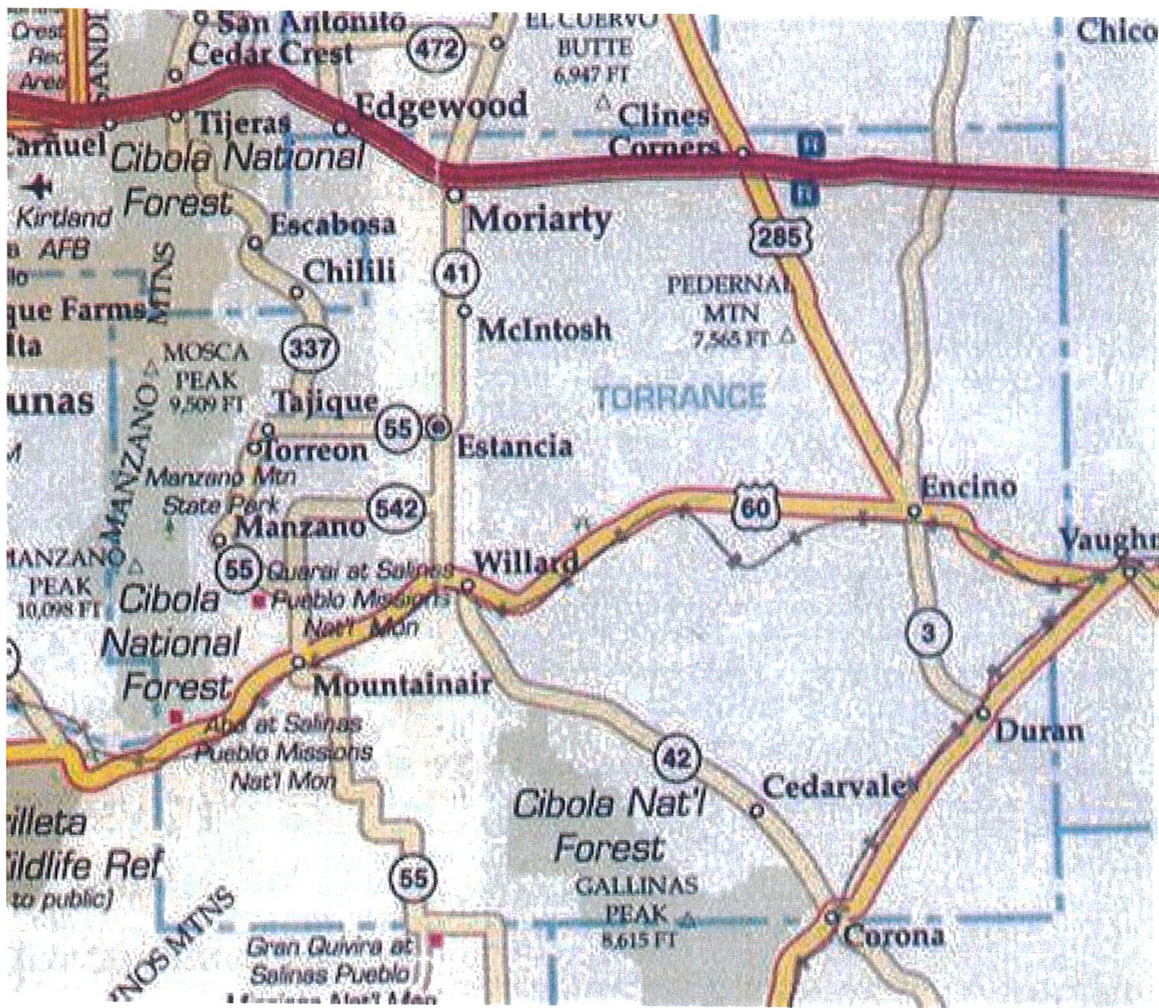
### **Geography and Demographics**

Torrance County consists of 3,346 square miles of which 0.9 square miles is covered in water. Most of the county is gently rolling grassland ranging from 6000 to 6200 feet in elevation. The Manzano Mountains rising to 10,098 feet on the western edge of the county provide it with its only significant topographic relief. The Manzano wilderness area includes the highest part of the mountains. The other notable geographic feature of the county is a series of playas and seasonal lakes centering on Laguna del Perro southeast of Estancia.

Torrance County is a rural area, with 15,045 residents living within the 3,346 square miles giving Torrance County a population density of 4.5 people per square mile, according to the 2020 census. Demographics reveal Torrance County is roughly 48.6% White, 0.8% Asian, 2.2% Black, 45.5% Hispanic or Latino, and 3.3% two or more races.

Torrance County has very little commercial industry. The median household income in 2021 was \$44,819.00 and the persons in poverty was at 22.7%. Residents pride themselves on their excellent public school system, and many families move to Torrance County to distance themselves from the Albuquerque Public School system.

Persistent public safety issues including increased traffic, property crime, and quality of life issues will likely increase as Torrance County and its neighboring communities' residential and commercial developments increase in size. According to statistics, however, Torrance County residents are leaving faster than they are remaining in Torrance County by a small margin.



Torrance County borders Santa Fe County, Bernalillo County, San Miguel County, Lincoln County, Socorro County, Valencia County and Guadalupe County. We have witnessed an influx of people coming into our county, specifically from Bernalillo County, for the undesirable purpose of criminality. Torrance County has experienced a minimal but steady drop in population as follows:

<u>YEAR</u>	<u>POPULATION</u>
2012	16115
2013	15981
2014	15847
2015	15713
2016	15579
2017	15445
2018	15311



2019	15117
2020	15045
2021	14911
2022	14777
2023	14643

The population growth rate has been dropping steadily and the trend doesn't appear likely to change in the foreseeable future. It is the concern of the Torrance County Sheriff's Office that good, hard-working people are leaving the county for better paying jobs that are unavailable in our county. Additionally, we are experiencing a backfill of many who have criminal tendencies evidenced by gradually increasing crime rates and more and more arrests from Albuquerque residents we find in our county.

## **Office Oversight**

The Torrance County Sheriff's Office was established in 1911. By 1940 the Sheriff's Office was serving roughly 9,731 residents. Since 1940, our population has almost doubled in size to 15,045 (2020, U.S. Census). As population numbers grew, crime increased within Torrance County. From July 1, 2022, to February 28, 2023, the Torrance County Sheriff's Office responded to the following calls for service: Calls for service county wide: 12,456 and calls for service handled by our Sheriff's Office specifically was 5,303. The county is the 19<sup>th</sup> largest in New Mexico. In contrast, the Sheriff's Office is small. The full-time staff consists of the Sheriff, Undersheriff, 1 Lieutenant, 1 Evidence Officer, 2 Sergeants, and 15 commissioned Deputies. In addition, there is a Sheriff's Executive Assistant, an Office Manager, and a Records Clerk. The Torrance County Sheriff's Office is committed to protect lives, property, and the rights of all people, to maintain order, and to enforce all the laws and county ordinances of Torrance County and the State of New Mexico. The Torrance County Sheriff's Office strives to accomplish this mission by setting goals and objectives and practicing the core values of this office. It is our mission to improve and maintain the quality of life we enjoy and to ensure that our county is a safe place to live, work, and visit. We are completely dedicated to this mission, to the county we serve, and accept the responsibility of attaining our goal of achieving excellence within our profession.

Torrance County has experienced an increase in property, violent, and drug-related crimes. During the period between 2016 to 2020, the crimes addressed by the Torrance County Sheriff's Office increased 77%. Specifically, property crimes increased 179%, violent crimes increased 153% and drug-related crimes also at 153%. Property crimes range from residential, commercial, and vehicle burglaries to stolen vehicles and other larcenies. The county has also identified other groups working together within the county for the organized distribution of drugs. Gang affiliations have also been identified. Torrance county implemented a Community Policing Program (included in this report), utilizing Justice Assistance Grant (JAG) funding. The deputies identify high crime areas and target those areas to reduce and eliminate crime while working extensively with area residents.

The Community Policing Program has increased opportunities to converse with area residents to build their trust in the office and identify their concerns. The Sheriff's Office has found the Community Policing Program fruitful. The deputies, while on patrol, frequently get out of their patrol cars and visit community residents. We have initiated and promoted a TIPS hotline whereby people may call in tips of criminal activity anonymously and that tip line is monitored continuously.

The 2022 New Mexico HIDTA Drug Threat Assessment reports the major drug threats in the state as fentanyl, methamphetamine, heroin, cocaine, and marijuana. Torrance County lies within the High Intensity Drug Trafficking Area. Torrance County has a drug overdose rate of 38.4 deaths/100,000 people. The fentanyl overdose rate in the county equals 10.3/100,000 people. The methamphetamine overdose rate in Torrance County equals 22.3/100,000 people. The Torrance County Sheriff's Office works closely with local, state, and federal partners to attack crime and arrest offenders, whereas the Sheriff's Office alone lacks the resources in many cases.

## **Operating Budget**

The Torrance County Sheriff's Office operates on a \$2,573,107.00, Fiscal Year 2023 budget. In 2021, there were 8040 calls for service, and in 2022 there were 7771 calls for service. The office runs its day-to-day 24/7 operations through its Patrol Division. The Patrol Division oversees four twelve-hour shifts (day and night), including a Traffic Investigations Unit and a Court and Community Services Unit. The Administrative Division oversees the Detectives Division and the Administrative Services.

The 911 Communications Center is not a part of the Sheriff's Office, operating exclusive of law enforcement direct oversight, although we do have a place at the table to voice opinions to the board that has direct control. We enjoy an excellent working relationship with the Communications Center and have worked together to solve issues as they arise.

The county jail is under contract with CoreCivic, a private company that operates the Torrance County Detention Facility and not directly under the guidance of the Torrance County Sheriff. We enjoy an excellent working relationship with the facility, and they are mindful to keep our office apprised of issues involving our county prisoners. We have conducted jail/prison inspections, unannounced, and always were treated professionally and cordially.

## **Divisions**

**The Administration Division** is responsible for supporting the daily operations of the office. This Division processes and coordinates all functions within the office and consists of a wide range of tasks necessary for the successful operation of the office. The Administration Division investigates civilian complaints of officer misconduct and staff investigations. The Administration Division also functions as the Public Information Officer (PIO) and conducts various audits to ensure budgetary integrity.



**The Uniform Patrol Division** is the office's primary and most visible staff resource. The Patrol Division is responsible for the suppression and prevention of crime, apprehension of criminal offenders, recovery of stolen property, maintaining the peace, and enforcing traffic laws and county ordinances. The Patrol Division is divided into day patrol and night patrol. The day and night patrols are assigned throughout the county to increase visibility, enforce laws, and foster positive relationships with our residents.

**The Traffic Investigation Unit** is responsible for overseeing and managing any traffic matters that may arise and need to be resolved within the county. The unit operates within the Uniform Patrol Division and investigates the majority of traffic related accidents, especially those that involve great bodily harm and/or death, including complex hit and run traffic collisions. These officers perform these duties in addition to their regular patrol duties.

**The Records Division** is responsible for the management and maintenance of all traffic related reports, police incident reports, arrest information, citations, and court related documents to be used by the public. This includes ensuring that all IPRA requests are completed timely and correctly.

**The Detective Division** acts as the investigative arm of the office. Detectives investigate all serious crimes committed in the county, including murder, rape, robbery, aggravated assault and battery, burglary, and larceny. We occasionally assign patrol officers to assist the detectives on an as needed basis. Detectives are also responsible for the processing of crime scenes and handling of evidence. Currently, we have a civilian serving in that role.

**The Community and Court Services Division** has one deputy in charge of this division who is responsible for managing all office training including the processing of new recruits and oversees court security and the Community Services Office including the Sex Offender Registration and Notification program. This division is also responsible for handling all civil processes.

## **Organizational Charts**

*Organizational Chart #1* depicts the current structure of Torrance County Sheriff's Office.

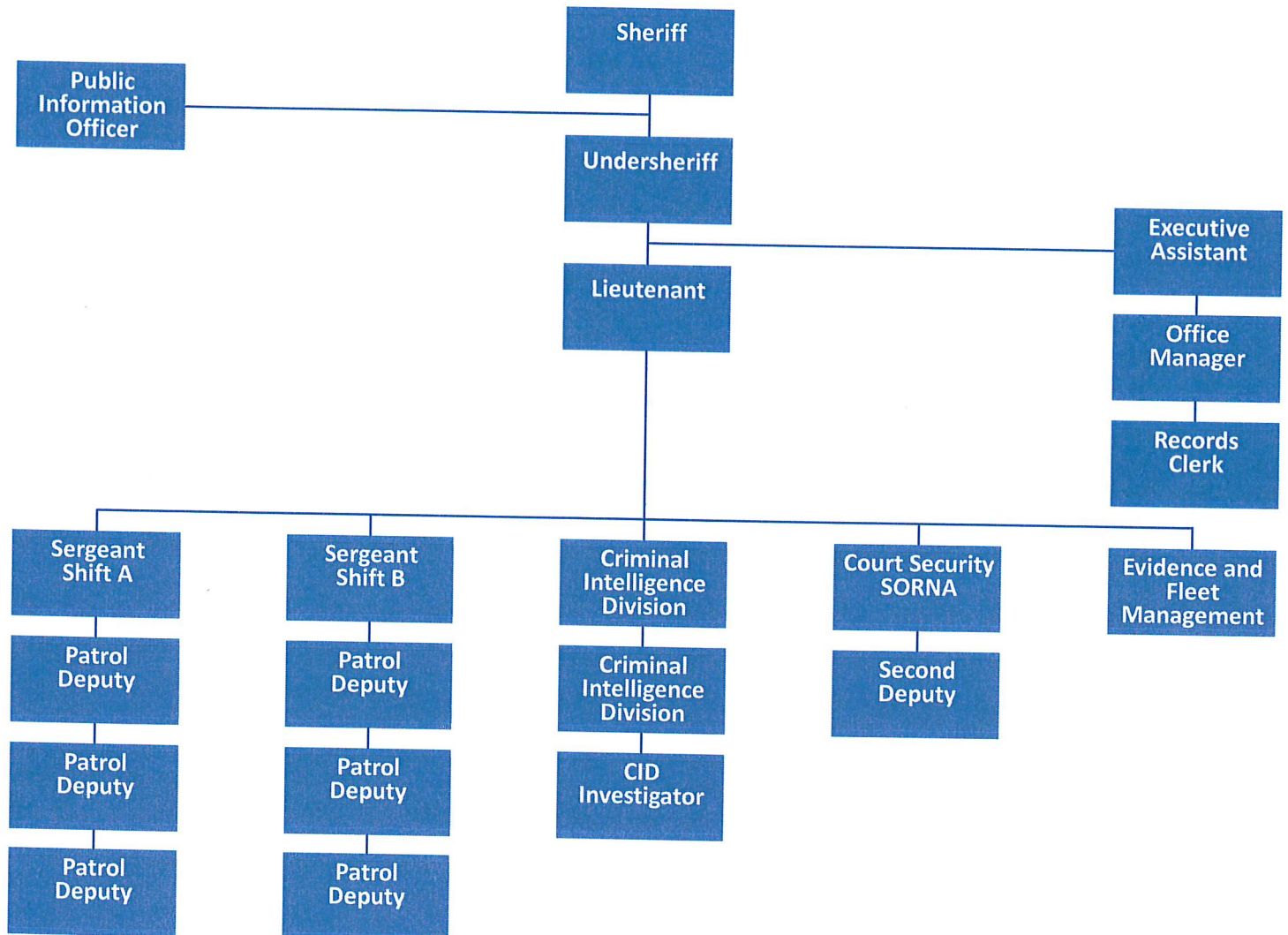
*Organization Charts #2 Option A and option B* are projected, proposed organizational charts of where I envision our office within five years in year 2028.

According to current Federal Bureau of Investigations (FBI) data, the current rate for police officers per 1,000 population is 2.5 sworn police officers. Based upon this data, Torrance County is woefully short of deputies to patrol our communities safely and effectively. With an allotted deputy base of 20 deputies, we are seriously understaffed and placing our residents in danger of being victims of criminal activity. We need to add another ten (10) deputies to our force to meet the recognized FBI standard and to give our office the strength to work proactively to reduce crime.

The structural changes within the office are focused on a strategic plan, moving forward, and setting milestones along the way in order to continue on track in our attempt to realize operational goals.

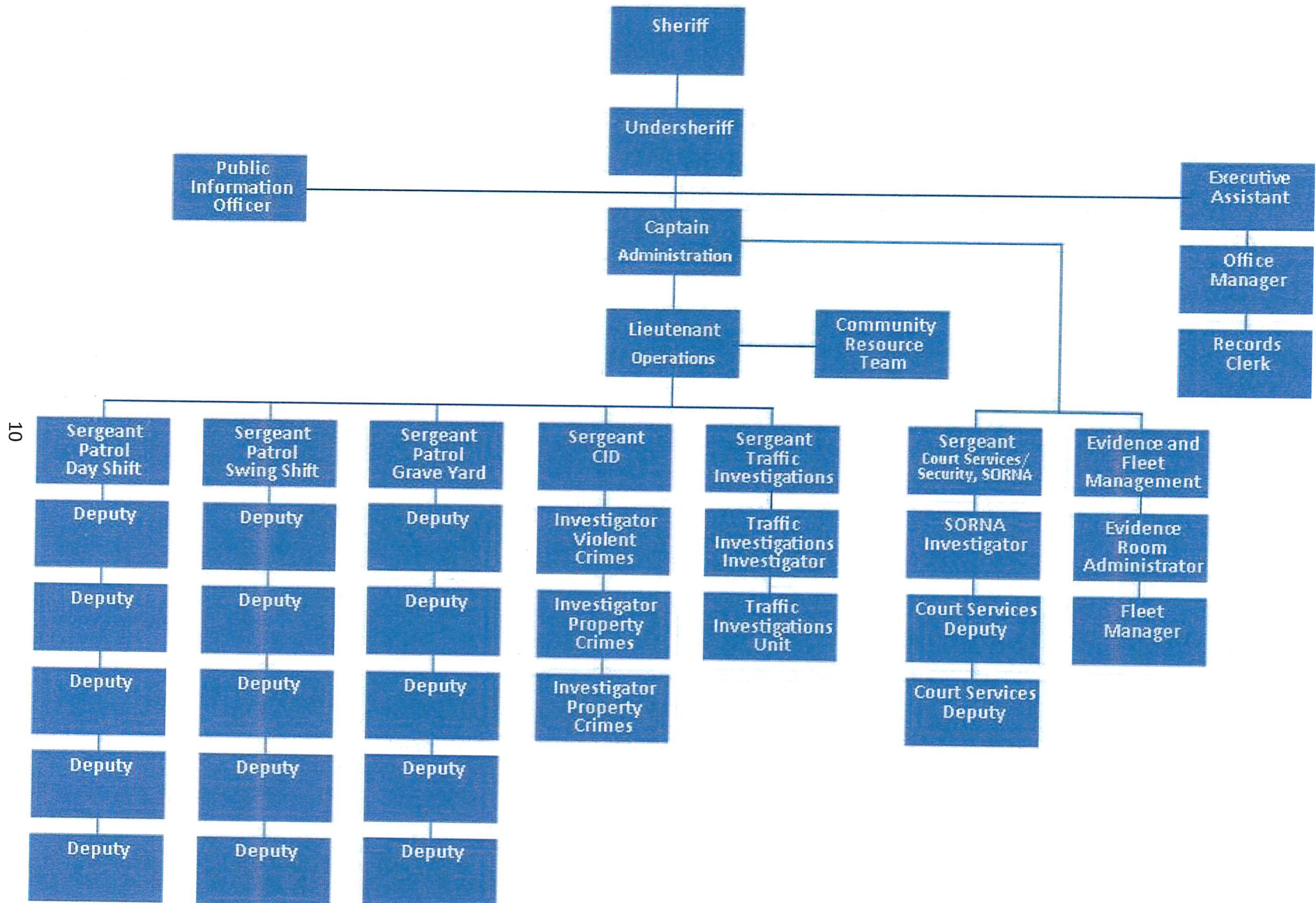
The initial plan is to petition our County Commissioners and County Manager to allow our office to grow at the rate of two new deputies annually over the next five years to reach our organizational goals.

**Organizational Chart #1**

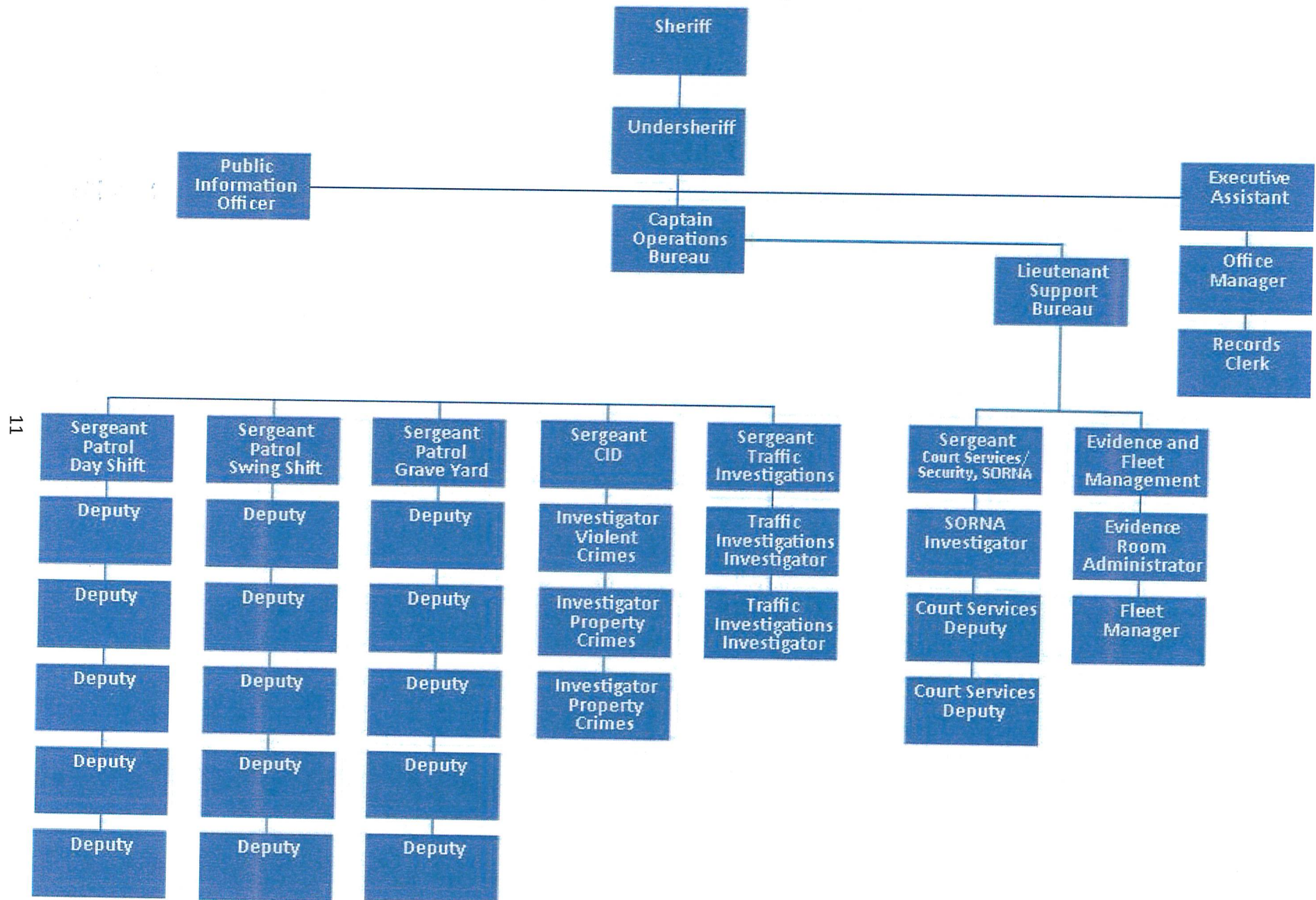




Organizational Chart #2 Option A



Organizational Chart #2 Option B





# **COMMUNITY PARTNERSHIP INITIATIVE**

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## **A COMMUNITY POLICING PROGRAM**

### **Current Situation**

Smart policing today requires more than a law enforcement agency alone. To be effective, police agencies must change the way they approach police matters as a single source for criminal enforcement, criminal investigation, and ultimately criminal deterrence. Law enforcement agencies are presented with crime prevention questions by residents who want to take an active part in protecting their community. Trust has been lost with the residents of our community, in part, because solutions to problems have not been rendering favorable results. Recycled reactive policing methods, in which policing involves responding to crimes as opposed to acting proactively, have been used by this office in the past to yield an increase in crime rates, just as they have always been used. To reduce crime in our community and to establish relationships within our community, we have implemented the “Community Partnership Initiative.”

Our county is experiencing an increase in some crimes, even though our population is decreasing. The Torrance County Sheriff’s Office is situated next to Bernalillo County which was/is ranked as number 1 in the nation for stolen vehicles and very high per ratio of homicides. There has been a reported 50% increase in stolen vehicles in Torrance County from last year’s car theft reports. The reports are staggering when, in contrast, we pale in population to our neighboring counties. The highest reports of vehicle thefts are generated within Bernalillo County, which encompasses the largest city and metropolitan area within the state. Another concern in our county is the rise in violent crimes. Due to Torrance County bordering Bernalillo County, we see an increase in these crimes as well due to suspects entering in and out of both counties. The Sheriff’s Office has area responsibility for everything that is unincorporated by the towns/cities which leaves us with intertwining areas of concern. We are tasked with providing professional law enforcement service to the incorporated areas as well as our rural communities located in this county. In Mountainair, their city police force is non-existent and the police force in Estancia is woefully understaffed, forcing an extra burden on our deputies.

### **Objectives**

To address the rise in crime, while at the same time earning the public’s trust, we as the law enforcement community must develop, foster, and maintain relationships with the community. We can achieve these goals by introducing a resident component to our policing. We will no longer solely provide police service from behind the steering wheel of our patrol vehicles. Criminal activity, crime trends, and community nuisances and complaints will now be identified sooner due to the Community Partnership Initiative. By identifying current criminal trends and areas of concern, we will be able to implement strategies to target the problem before it takes on a course to becoming something larger. The community will start to see a reduction in property and violent crimes due to the early identification of the criminal element and intervention by its law enforcement agency. Early identification and detection will be coupled with unique and basic

policing concepts that will be specifically designed by the deputies and supervisors that are assigned to that specific area as part of the Community Partnership Initiative.

## **Methods**

The Community Partnership Initiative starts within the office and its commitment to the community. The office and its staffing are structured to allow all of our deputies to work in each area of the county. The purpose of this system is to allow the deputy to develop familiarity within the county, concentrating on the high crime areas of concern, and to be able to identify new areas of concern, as well as becoming familiar with the communities in which they serve. In addition to the patrol deputies, there will be two patrol sergeants working on 12-hour shifts in the areas of the deputies, to be better able to assist the patrol deputies and act as a liaison between the area residents and the office. The assigned supervisors must take all the reported issues from both the residents and from their deputies and create a tactical plan to address these issues. The supervisors may use their time in the community to attend community events, cookouts, recreational activities and town hall meetings, where deputies assigned to these areas are present and participating, lessening the gap between “us” and “them.” The supervisors are tasked with addressing the resident’s concerns, developing plans of action to address the concerns, and then following up with the concerned residents to let them know the results of the issues.

## **Budget**

The Torrance County Sheriff’s Office is fortunate enough to have a top-notch grant writer and manager who has successfully been able to provide grant funding annually to cover all of the costs involved in this initiative. For FY2024 we have received a budget of \$16, 317.45 to allocate to this community policing initiative, which is sufficient to cover the costs from July 1, 2023, through June 30, 2024. We will continue to apply for JAG funding each year going forward.

## **Benefits**

The benefits gained from implementing a sound community policing program as outlined in this initiative are communally remunerative. The base principle of cultivating relationships between law enforcement and the residents they serve is to promote a safer community. An office of 15 deputies essentially becomes a large force (force multiplier) due to the additional support gained in identifying criminal activity via the residents they serve. When a community adopts the notion that they are being included in a plan to achieve a solution to a problem, they will take a more active approach. By having the community actively looking for crime as well as identifying neighborhood problems, law enforcement will be able to intervene with specified designed policing efforts. The office earns the public’s trust and gets to utilize the proper resources to address public safety concerns. While reducing the crime rate, the office also cuts costs for the overtime deputies are working to manage the call volume in the communities.



## **Conclusion**

Our office has experienced a rise in both violent and property crimes. The high cost of crime has been witnessed taking its toll on the economy, both directly and indirectly. The community suffers the direct effect of having their personal property stolen at a cost to them as well as the need for increased police efforts to combat these crimes. Law enforcement has felt the effects of the rise in crime by requiring more man hours being spent to manage the call volume. More hours equate to more money being spent by the office at a cost to the taxpayers. Whether you are a direct victim or a taxpayer, you are currently experiencing the high cost of crime. Criminals will no longer experience the ease of committing crimes in our communities with the combined efforts of our residents and law enforcement working together. This Community Partnership Initiative will effectively help us achieve our office goals, while promoting civilian and deputy morale towards one another, and ultimately improve our community all around.

## **PROACTIVE ENGAGEMENTS**

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Traditional law enforcement agencies focus on reacting to crimes and calls for service after-the-fact. All too often it has been stated, “we can’t see into the future to predict crimes!” We do not subscribe to that theory. While it is true many of the law enforcement duties require reaction to calls for service, there is much to be said for being proactive in reducing criminal activity and calls for service.

It is a goal of the Torrance County Sheriff’s Office to monitor and track criminal activity in and around our county as well as to monitor and track the Modus Operandi (M.O.) of known criminals.

“We focus on crime prevention rather than controlling crime through arrests.” We focus on educating the public through programs such as Community Policing, Neighborhood Watch, Alcohol and Drug Abuse, Domestic Violence Programs, Crimes and Violence in Schools, and Handling Firearms Safely. We make it our goal to give direction to those needing it and offer solutions to the problems the public face.

Having a robust Detective Division, that tracks criminals and criminal activity, we are able to proactively place deputies in and around areas that are more susceptible to crime and to balance that with specific traits of the known M.O. of criminals, to enhance our ability to prevent crimes and to solve crimes after they occur.

## **MISSION STATEMENT**

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The Torrance County Sheriff’s Office is committed to protect the lives, property, and rights of all people, to maintain order, and to enforce the laws and ordinances. The Torrance County Sheriff’s Office will strive to accomplish this mission by setting goals and objectives and practicing the core values of the Office. It is our mission to improve and to maintain the quality of life we enjoy

and to ensure that our county is a safe place to live, work, and visit. We are dedicated to this mission, to the county residents we serve, and accept the responsibility of attaining our goal of achieving excellence within our profession.

## **OUR VISION**

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To be the safest county in New Mexico while building mutual trust, respect, and inclusiveness through collaboration and transparency.

## **CORE VALUES**

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### **Values Statement**

The Torrance County Sheriff's Office consists of dedicated professionals who are committed to a team environment and creatively solving problems. The work done by the members of the Torrance County Sheriff's Office in support of our mission shall be guided by our core values through collaboration preventive programs and the judicious enforcement of the laws of the State of New Mexico and ordinances of Torrance County.

### **Members of the Torrance County Sheriff's Office Value:**

**Communication and Cooperation:** We will be accessible to communities and county residents and will interact in an open and friendly manner. We believe in the power of collaborative efforts, not only within our agency, but with the surrounding local police departments, along with state and federal agencies to enhance our multiplier effect to the point that everyone wins.

**Community Service:** We believe our role is to serve the various communities and residents of Torrance County in emergency and non-emergency situations. We will respond to and deal with criminal and civil matters. We will respond to and work with law abiding residents to address quality of life issues and other situations deemed in need of a police response by people in the county.

**Concern for Employees:** Our employees are our greatest asset. We will strive to assist our employees with their personal and professional development. The wellbeing of our employees is of utmost importance.

**Partnerships:** We will work with all members of the community, public agencies, and private organizations to improve the quality of life and address crime in Torrance County. By combining the skills and abilities of all community members, we believe we can most effectively pursue our mission.

**Problem Solving:** We understand that crime and disorder are community problems. We will work with community members to identify and solve problems which impact the community. We will listen actively and seek to understand issues. We recognize the value of crime prevention measures. We will proactively seek to suppress crime and conditions that foster crime.



**Professionalism:** We will conduct ourselves in a professional manner consistent with our training at all times. We hold ourselves to the highest level of integrity and ethical standards. It is our responsibility to earn and build on the trust of the community. We will be honest and truthful at all times. We are committed to and will persistently strive for excellence.

**Respect for Residents:** We will treat all residents as we would like to be treated. We maintain the highest respect for individual civil and constitutional rights, human dignity, cultural diversity, and community values.

**Training:** We recognize training is the foundation that supports the actions taken by employees in the communities. We strive to recruit and develop exceptional employees. We seek to provide all employees with the necessary training to effectively serve the communities. Procedures, equipment, and tactics consistently evolve. We will continuously train employees to stay current with contemporary policing practices.

**Visibility:** We believe that officer visibility in the communities reduces fear of crime. We will maintain a uniformed presence in our communities. The presence of uniformed officers will help deter crime. We will be accessible and approachable for members of our communities. We believe that by having our deputies look sharp in uniformity and appearance, and our vehicles clean and professionally marked enhances our visibility in the public's eye.

**The Values Statement and the Core Values informs the communities of the manner in which we conduct our business and deliver police services. It is the very core of who we are and serves as the organization's "moral compass." Even if we err, we will have the courage to acknowledge our mistakes and act in a way that ensures it will not be repeated.**

## THE PLANNING PROCESS

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The Torrance County Sheriff's Office Five-Year Plan will serve as a guidebook for the coming years and will continue to evolve as a living document that is constantly reviewed, updated, and brought in line with the desires of our communities.

When the current administration took over in January 2023, the office was functioning well. Historically, the office has undergone minor changes; however, they have been mostly "one-off" decisions that are not a part of a larger design. The need for such changes will always be present, but it is also important to have an overall strategy and make such plans fit within other long-range goals that guide the development of the office.

To that end, it was important that the Torrance County Sheriff's Office management team came together and hosted a series of conversations to discuss where the office is and where it should be headed. This involved holding team meetings to produce the information contained within this report. The meetings included a SWOT analysis to specifically identify the office's Strengths, Weaknesses, Opportunities and Threats. This work informed the objective-setting that followed.

While the management team benefitted greatly from the input of everyone involved, the final decisions on the office directions must remain with the Sheriff. In this light, the information derived from the meetings is considered input, as opposed to direction.

## **SWOT ANALYSIS**

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Defining Strengths, Weaknesses, Opportunities and Threats from an internal perspective focuses upon the most defining element of an organization: the employees. The process is an attempt to gather insight from staff regarding their recommendations, suggestions for improvement, and their assessment of organizational management.

### **Strengths**

1. Professional dedicated deputies
2. Restorative Justice approach
3. Excellent leadership
4. Excellent public image
5. Professional office staff
6. Well equipped deputies and office staff
7. Well trained employees
8. Excellent cooperation with surrounding police agencies

### **Weaknesses**

1. Insufficient staffing/deputies
2. Insufficient supervisors/management
3. Lack of public outreach
4. Lack of school resource officers
5. Officer wellness

### **Opportunities**

1. Additional training
2. Increase resident engagement
3. Expanded officer wellness – stress management
4. Collaborate with town and community organizations
5. Develop internal leadership focused on future office leaders



## Threats

1. Lack of funding for additional officers
2. Decrease in police personnel
3. Employee overwork load
4. Forced overtime
5. Low morale due to low pay
6. Lack of motivation due to perceived lack of specialized assignments
7. Perceived lack of external support
8. National police incidents eroding local trust of the police
9. Influx of residents from Albuquerque comprised of the criminal element increasing workload
10. Inability to fill vacancies and attract good police officer candidates
11. Need to upgrade our radio system / walkie talkies.

## **OBJECTIVES and STRATEGIES**

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Setting objectives for the agency converts the mission and values of the organization into targets and performance milestones. They represent a commitment to producing specific results in a five-year time frame.

### **Building Trust and Legitimacy**

***Objective:* Increase diversity of office personnel. Fill staff vacancies by recruiting police officer candidates that are able to sympathize and understand the points of view and experiences of all our residents.**

The Torrance County Sheriff's Office is committed to identifying and employing the best qualified candidates available, not merely eliminating the least qualified. Hiring managers who know the benefits of effective recruitment and selection policies are manifested in a lower rate of personnel turnover, fewer disciplinary problems, higher morale, better community relations, and more efficient and effective service delivery to the communities.

The Torrance County Sheriff's Office is currently allotted for 20 sworn and certified police officers. As of this writing we have three vacancies that include one sergeant position. According to the latest FBI statistics, the national average for officer to resident ratio is 2.5 officers per 1,000 residents. At Torrance County's current population of 15,045 we should have a total of 37.5 police officers to meet the goals and objectives of the office. Our office has consistently been understaffed, and this deficiency has had a negative effect on our office for years. We are striving to close the gap and increase our officers to an adequate number. We have identified several strategies to attract more and better qualified candidates and they include:

1. Attend both college and university job fairs.
2. Promote the position of Deputy Sheriff throughout the community.
3. Attend the high schools addressing the seniors.

4. Advertise for lateral transfers on the office website.
5. Maintain records and data that supports the requested number of sworn officers.
6. Petition the County Commissioners for a pay increase making our deputy's salaries comparable to surrounding agencies.
7. Contact military recruiters to ensure they are aware of our job opportunities, including those separating from the military under honorable conditions.

## Short-Term Goals

***Objective:*** Short-term goals offer the deputies a clear focus, direction, build self-confidence, help manage time effectively, show measurable progress, build motivation and momentum and reduces procrastination. When immediate progress is made it gives our deputies a sense of purpose and value.

The Torrance County Sheriff's Office is constantly adding to and removing short-term goals as the need arises. Below are listed some of the short-term goals the Sheriff's Office is currently striving to complete in no specific order:

1. Vehicle makeover. The fleet currently is a solid white vehicle with limited markings that identifies the vehicle as a Sheriff's vehicle. We have assigned a team of deputies to design a patrol car wrap design, in reflectorized colors, to modernize them giving them a fresh new clean look.
2. Ensure that each patrol vehicle is equipped with radars, lidars, and dash cameras.
3. Uniforms makeover. We have assigned a team of deputies that will standardize the uniform and equipment placement for complete uniformity. Included in this uniform makeover, we are designing a shoulder TCSO patch and adding a few specialized patches for special units like Traffic Investigations, Criminal Investigations, and Community Response Team.
4. Develop a "Shift Bid" process to allow deputies with seniority to bid for an assignment that they might prefer to work on. As is, the deputies are placed on a shift and remain there indefinitely.
5. Increase our in-house training and assign a deputy as a training officer. We have some highly qualified instructors within our ranks that teach specialized training and some excellent general instructors that will step up to the plate. We will initiate mandatory monthly meetings/training combined with a monthly policy review.
6. Expand our Community Resource Team to work on both community relation issues and on highly volatile and dangerous missions. Evidentially, the CRT will expand to incorporate members from our local city police agencies.
7. Clean up our surplus equipment in the curtilage area of the Sheriff's Office. DRMO equipment.
8. Initiate Cops in Schools where-by we have deputies occasionally visit different schools. This includes training school staff on active shooter scenarios. We will work in tandem with the School Resource Officers to supplement their programs and never encroach on their existing programs.



9. Initiate and promote commendations, deputies of the quarter, letters of appreciation to those going above and beyond the call of duty.
10. Initiate routine inspections of personnel and vehicles to ensure everyone is well equipped.
11. Initiate "Hot Sheets" to keep all deputies informed of all activities and to communicate information out to the community as needed.
12. Initiate the TCSO Facebook page and Twitter page to ensure effective outward communication to the communities.
13. Reinvalidate our Reserve Division to aid our regular deputies and attend special events.

## **Community Policing and Crime Reduction**

### ***Objective: Increase Public Outreach and Engagement***

The Torrance County Sheriff's Office needs to do a better job of informing the residents on our work. We need to provide opportunities for residents to engage officers outside of and away from the patrol vehicle.

#### **Strategy:**

The Torrance County Sheriff's Office will commit to be more pro-active in engaging with the various stakeholders of the office to include the community, other law enforcement agencies, and local government and school organizations. The office will strive to allocate specific resources to improve upon existing and new pro-active community outreach initiatives. Through various communication mediums such as social media, office website, personal community contact, interagency networking and host training initiatives, the Sheriff's Office will strive to be an organizational leader in order to engage our communities and law enforcement partners for the purposes of continuing to make Torrance County a safe and friendly place to work, live and visit.

#### **Action items:**

1. Encourage officers to volunteer in the community.
2. Form a Sheriff's and Resident Advisory Council to improve communications and transparency.
3. Develop and publish online crime maps.
4. Improve web content on office website.
5. Increase activity on social media accounts.
6. Enhance public service messages focusing on personal safety and crime prevention information.
7. Encourage coffee with a cop program.
8. Promote neighborhood watch.
9. Initiate Crimestoppers program.

## **Traffic Safety**

### ***Objective: Traffic Calming and Traffic Enforcement***

We intend to improve safety for cyclists and motorists. There is probably no other task that officers perform that receives more scrutiny than traffic stops. We need to work hard to ensure that the motoring public complies with all traffic laws by assuring high visibility of marked patrol cars especially during peak hours of rush hour traffic. It is imperative that the police take active enforcement action when violations are observed to send a strong signal to all that the traffic laws are equally enforced.

**Strategy:**

Strengthen the Sheriff's Office presence in the community by equipping each patrol vehicle with radar units and ensuring each deputy is sufficiently trained in the operation of the radar units. The Sheriff's Office is committed to improving the quality of life for residents of the community. The Sheriff's Office will continue to collaborate with the various communities and assign traffic enforcement in areas that have cause for concern. The office will work to acquire additional personnel and traffic safety equipment and strategically deploy resources based upon data to minimize adverse impact on our communities

**Action items:**

**Collaborative and Data:**

1. Collect and analyze traffic accident statistics to improve traffic safety.
2. Improve the public's ability to report traffic concerns.
3. Assess and procure equipment to improve traffic control (Radar).
4. Traffic Safety through Enforcement (based upon data), Engineering and Education, i.e., Data Drive Approaches to Crime and Traffic Safety

**Enforcement:**

1. Increase traffic officers.
2. Participate in regional and statewide DWI enforcement campaigns.
3. Implement focused enforcement program based on traffic collision trends.

**Engineering:**

1. Conduct comprehensive speed surveys.
2. Collaborate with the Road Department to address roadway engineering issues.

**Education:**

1. Utilize local media to relay local and national trends and tips in traffic safety.
2. Produce public service messages addressing traffic.
3. Address safety issues including areas of high collision occurrences.
4. Send additional officers to Advanced Crash Investigations School.
5. Develop traffic safety class for public education.



## **Officer Safety and Wellness**

### ***Objective: Improve Officer Wellness.***

Officers and staff report a number of factors that are increasing stress levels both at work and at home. The office must address not only the external stressors that accompany a position in public safety but the internal stresses the organization may create and work to alleviate those stressors.

### **Strategy:**

Shift supervisors and commanders need to take the initiative and hold informal debriefings following stressful incidents. Managers need to be aware that as human beings different events affect people in different ways. We advocate for regularly providing educational information to employees on the benefits of sleep, eating well, and exercising.

### **Action items:**

1. Provide and advocate for participation in the Critical Incident Stress Management Team.
2. Encourage and make available professionals for the employees to communicate with openly about stressful events.
3. Strengthen and enhance the Employee Recognition Program.
4. Implement mindfulness training.
5. Enhance employee physical health.
6. Allow employees to have input into equipment purchases and the patrol car set ups.
7. Make available regularly scheduled wellness checks.
8. Explore changes to work schedules to help alleviate stress.

## **Policy and Oversight**

### ***Objective: Achieve office certifications and then accreditation.***

This was implemented at the beginning of 2023; however, persistent staff shortages have been significant stumbling blocks towards making any progress towards this objective. The first step in the direction towards accreditation is to rewrite the office's Standard Operating Procedures manual, bringing it more in line with the current administrations line of thinking.

### **Strategy:**

When office staff increases, assign a supervisor to work parttime towards accreditation.

### **Action items:**

1. Continue to release new policies and procedures that meet New Mexico State Certification / Accreditation standards.
2. Re-write outdated and inefficient Standard Operating Procedures manual.
3. Proceed through the phases of self-assessment that guides us towards goal attainment.

## **Projected Staffing:**

The national average for police/population rate is 2.5 police officers for 1,000 population. Based upon a population of 15,045, we should have 37.5 officers employed, but currently our number is at 20 deputies. This is skewed more because of the large rural area of 3,346 square miles we are responsible for—we are put at a further disadvantage.

We need to have fifteen (15) patrol deputies, three (3) detectives, three (3) traffic investigators, three (3) court services deputies, one (1) Lieutenant, one (1) Captain, one (1) Undersheriff and one (1) Sheriff, coupled with a Public Information Officer, Fleet Manager, and an Evidence Room Technician/Supervisor. This would give the county adequate law enforcement presence to be able to adequately attack the current crime related issues and to be pro-active to attack our growing crime issues. With sufficient personnel we will be able to have deputies in our schools to protect our most valuable resources—our youth. We have skimmed by for too long, and it won't be long before we will be faced with a real crisis and then the hard questions will have to be answered.

In addition to requiring additional manpower, our deputies need to be paid a higher wage to be competitive with the surrounding police agencies. In Albuquerque, and Bernalillo County, their officers are making upwards of \$37.00 per hour for certified officers. This forced other agencies to follow suit, ultimately taking a toll on small agencies that did not have a budget to support such large pay increases. Not only are other agencies' salaries higher, but they receive many incentives that are not afforded to our deputies like some specialty pay and academic incentives. While we understand that salaries alone are not the only deciding factor within an agency to hire and retain officers, it is certainly a strong factor. Second to that may be the ability for specialized programs and advancement, and in police agencies with fewer officers, these are hard to find.

## **Expanded information**

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Other items under consideration include the following.

### **Strengths:**

1. Selected calls for service:

Domestic Violence, mental health/people in crisis, de-escalation, and missing persons.

Officers feel as though they are properly trained and perform well on these calls in both response to and follow-up.

2. School Resources Officer Program:

We do not currently have an active SRO program; however, we have handled a significant number of calls for service both during the school week and on weekends. We have an excellent working relationship with all of our school districts in our communities.



3. Public Image:

Officers are approachable. Residents have expressed confidence in the Torrance County Sheriff's Office (TCSO). The office has worked hard at building trust within Torrance County, New Mexico. The Sheriff is a visible participant in community meetings and our office is transparent.

4. Office Personnel:

Employees believe one of our greatest strengths is the people that work together at TCSO and the relationships that have been established. We have good people that genuinely care about the residents they interact with.

**Weaknesses:**

1. Traffic Enforcement:

Complaints regarding motor vehicle traffic by far outpace all others complaints, but we were not without complaints of overzealous traffic enforcement. TCSO deputies, relying on experience, will tell you that Torrance County residents want us to enforce traffic violations on those passing through our communities, but, at times, believe they are not a part of the problem.

The Sheriff's Office lacks a sufficient number of deputies for directed traffic enforcement. The TCSO and the deputies would like to have an additional two deputies assigned to the Traffic Investigations Unit. Unfortunately, our current staffing levels will not allow for this assignment.

2. Public Outreach:

The Sheriff's Office needs to improve on informing the public of the services we provide and the workings of the internal programs. While the Sheriff is visible in the community, the public would like to meet more deputies. Our social media account was compromised and effectively shut down, but was renovated and re-established on a news release basis only absent allowing public comments.

3. Officer Wellness:

Deputies do not feel comfortable using services provided to them through our agency. There are many stressors that are affecting police officers and staff. Everything from shift work, incidents on the street and internal stressors created by the office.

4. Office Supervision:

Supervision is lacking on some shifts. Lack of tactical training for officer safety and no end user input into patrol unit equipment placement exists.

**Opportunities:**

1. Training:

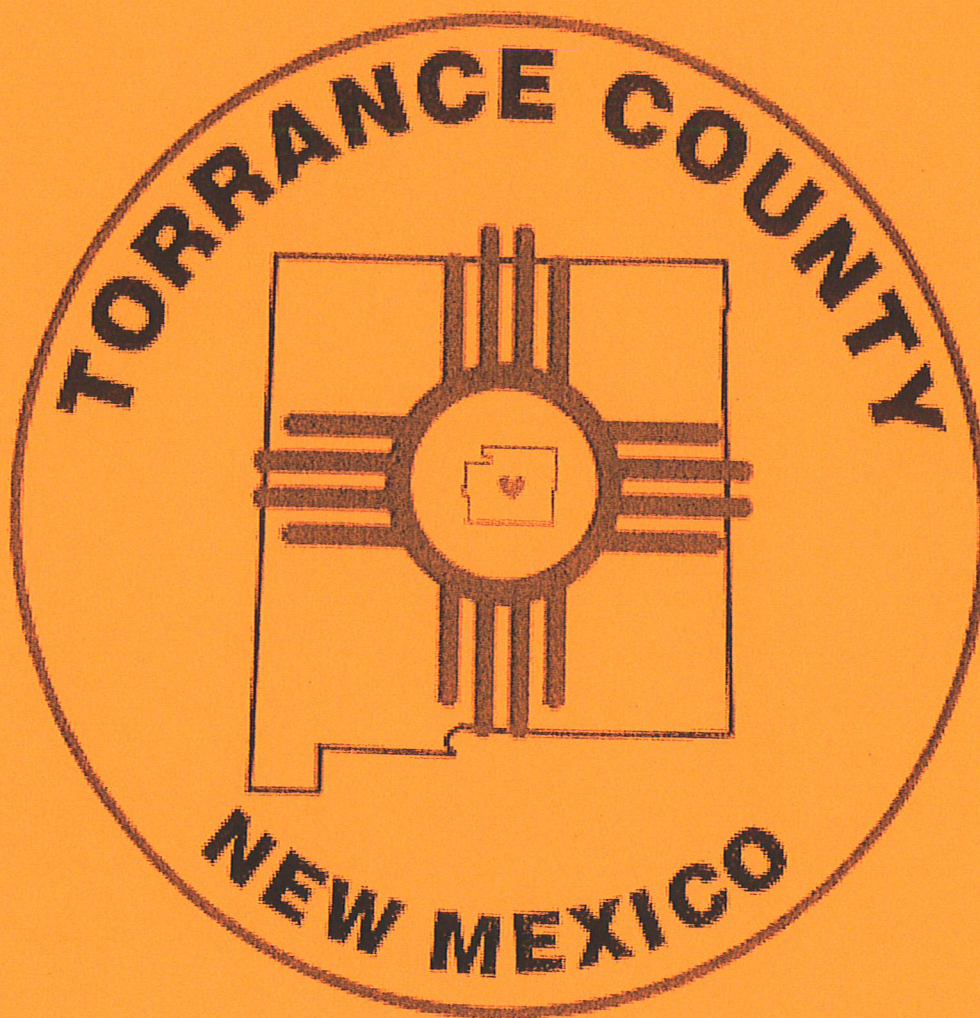
Additional officer trainings will help build community trust and ensure accountability, patrol techniques response, legal updates, and ultimately certification and accreditation.

**Threats:**

1. Restrictive budgets, cuts and lack of funding for additional officers, and for seeking out new and lateral transfer officers
2. New technology – i.e. body worn cameras, drones
3. Employee work-load due to lack of officers and decreases in personnel

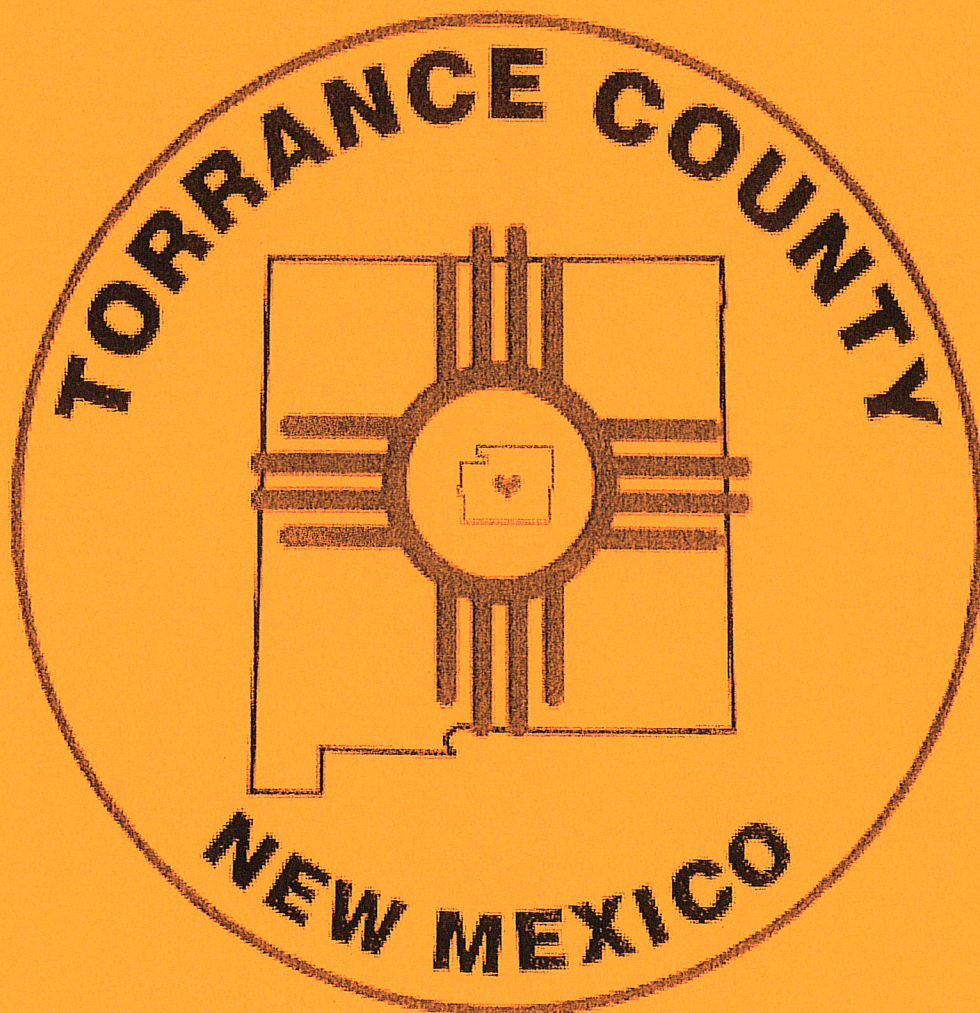
4. Increase in traffic and calls for service
5. Low morale due to low pay and lack of officer safety equipment
6. Personnel perceive a lack of external support from the County Commission and County Manager
7. Inability to fill vacancies. Stagnation does not allow for officers to bid on shifts that are not suited for their personal lives.
8. A significant financial commitment will be needed to upgrade our tasers in the very near future.





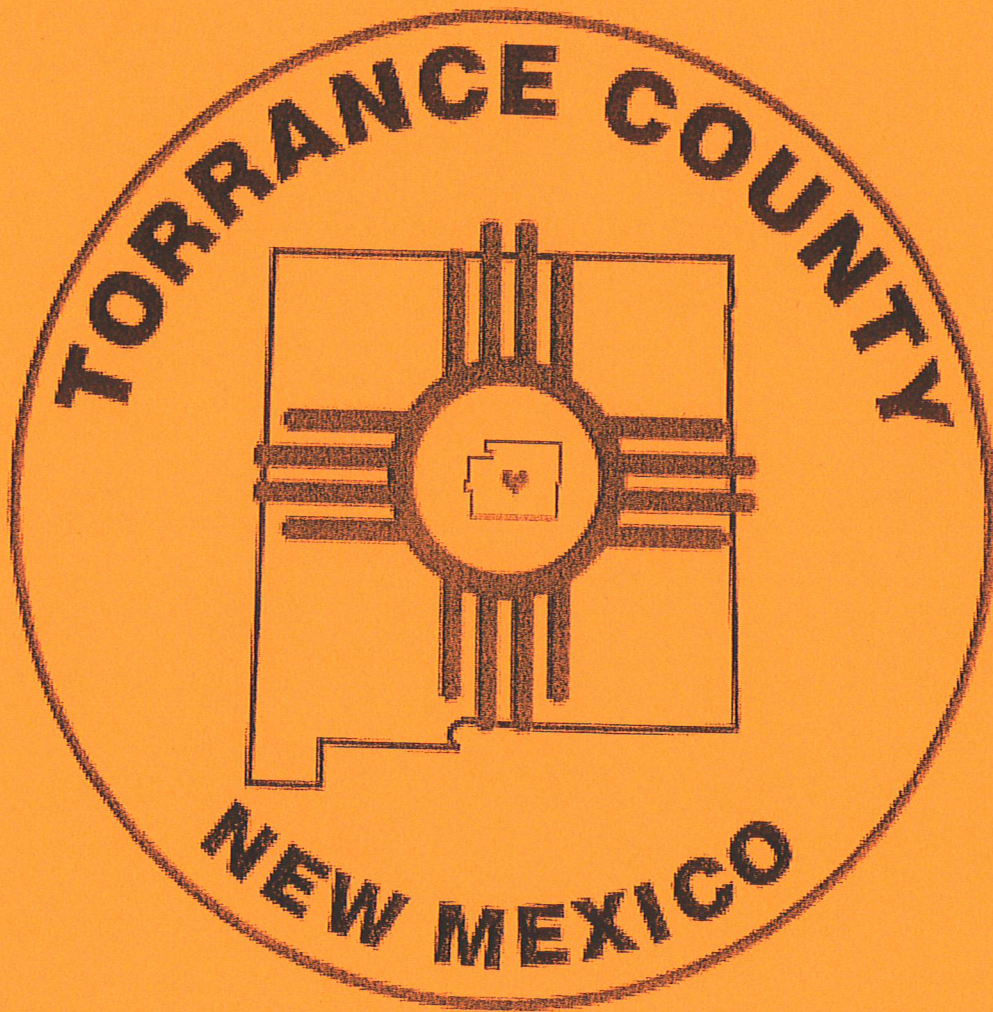
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No. 13-B*





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*No. 13-C*





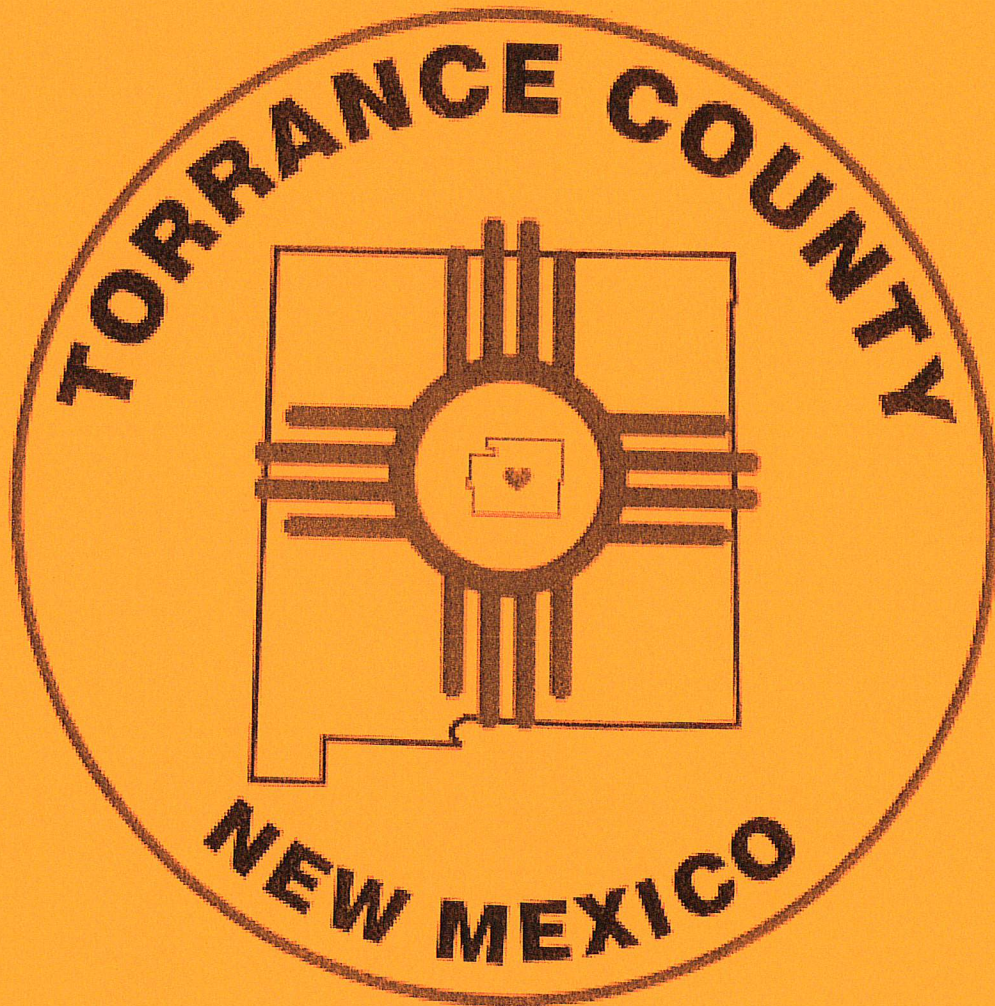
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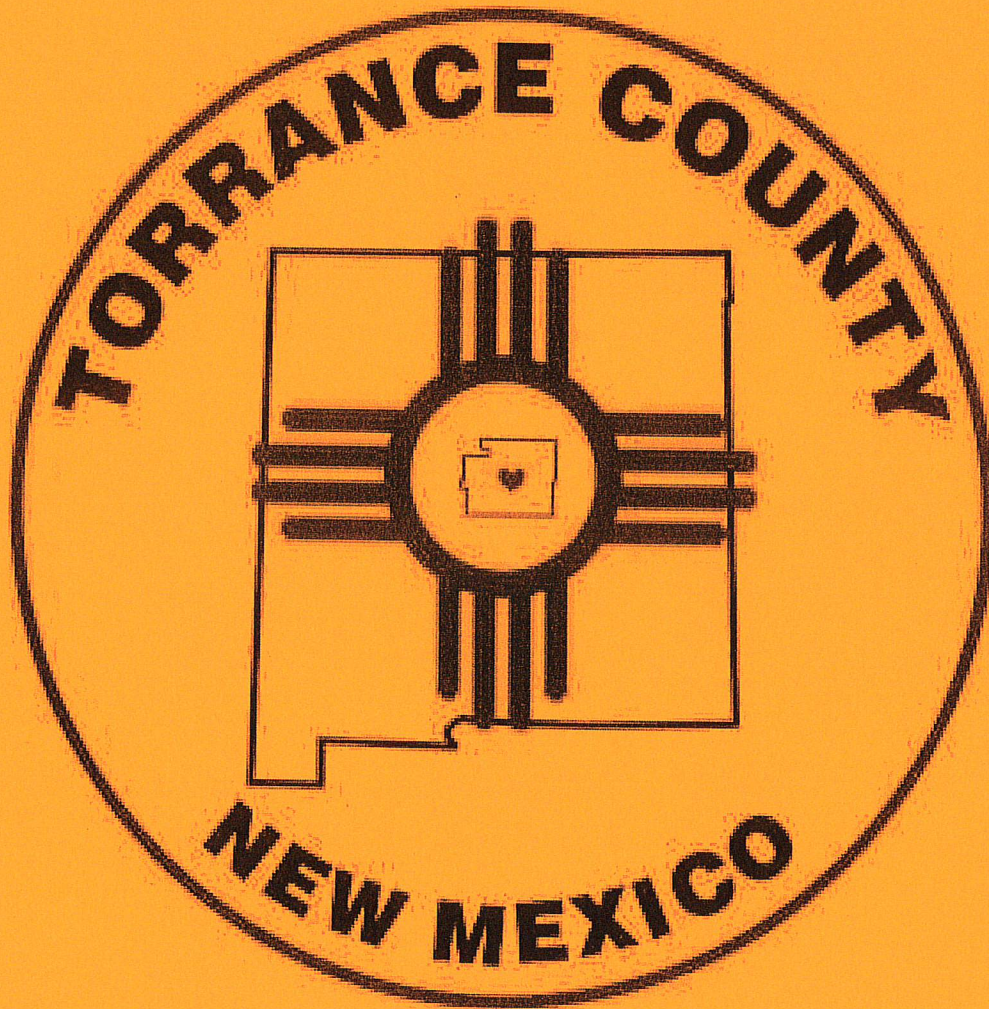
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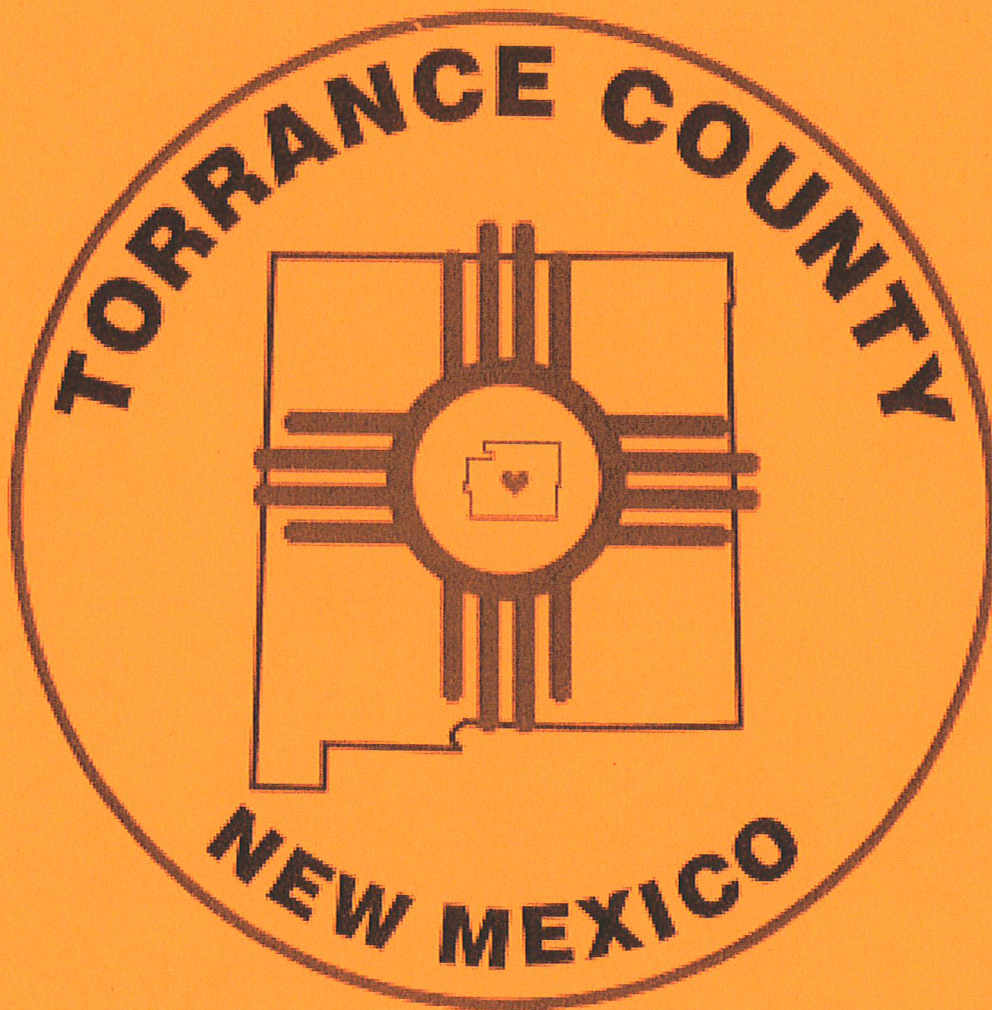
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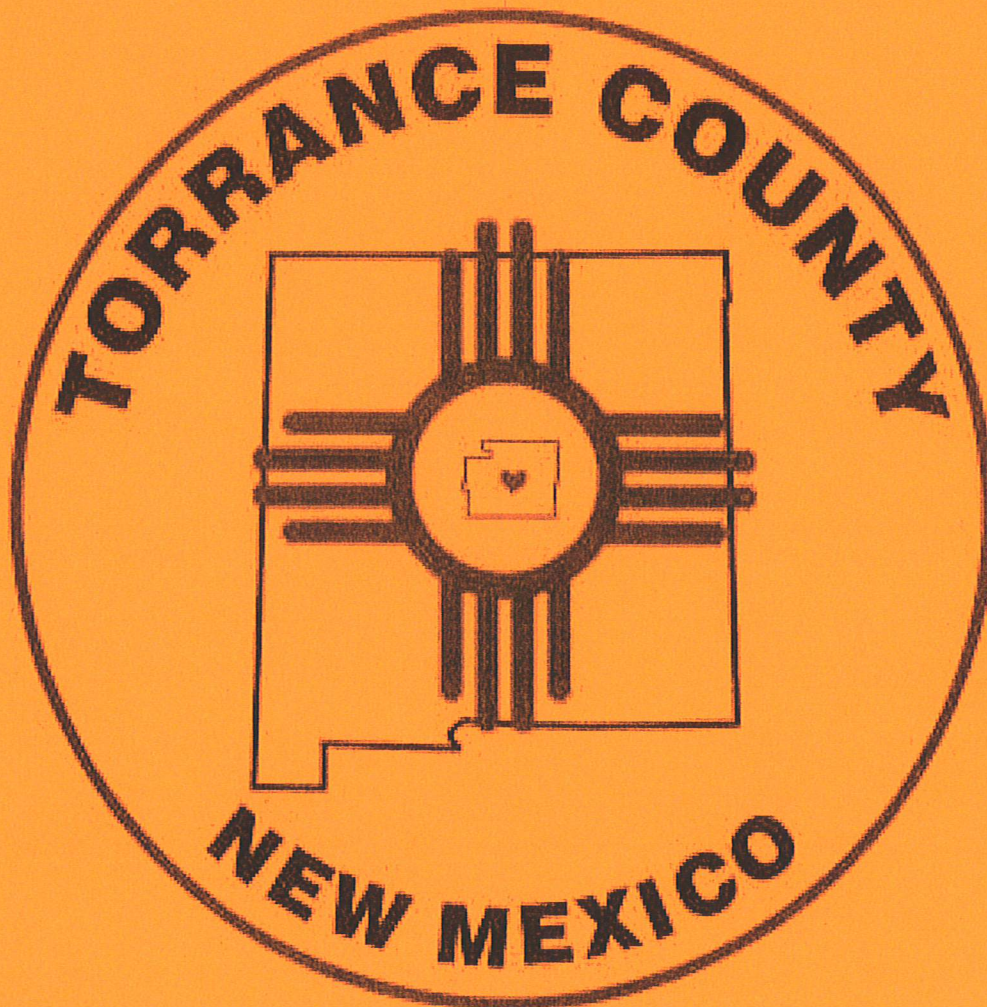
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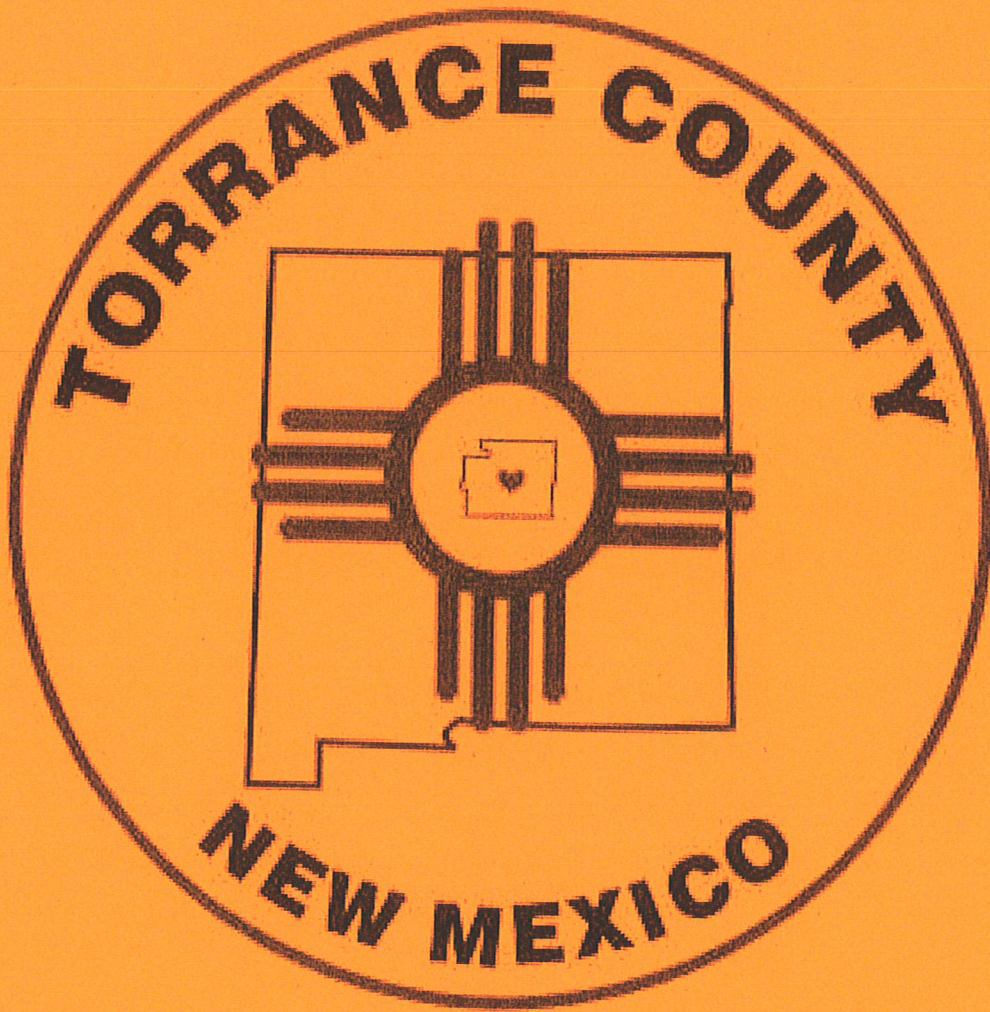
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No. 17*





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*No. 18*